

# **Town of Lyons**

## **Annual Report for Fiscal Year Ending December 31, 2021 and 2022 Budget**



Containing reports from Town departments, boards and commissions, affiliated districts and other Lyons-area organizations covering the period January 1 to December 31, 2021, as well as plans for fiscal year 2022.

## Elected Town Officials

### Trustees (all terms expire April 2022)

Nicholas Angelo, Mayor  
Mark Browning, Mayor Pro Tem  
Michael Karavas  
Greg Lowell  
Wendy Miller  
Hollie Rogin  
Kenyon Waugh

### Trustees\* (terms begin April 2022)

Hollie Rogin, Mayor  
Glen Delman  
Greg Oetting  
Jocelyn Farrell  
Paula Williams  
Tanya Mercer-Daty  
Ted Elson

\*No election necessary; equal number candidates and vacancies

## Town Staff and Departments

**Note:** Links to departments, information and forms available at: <https://www.townoflyons.com>

### Administration and Elections

Victoria Simonsen, Town Administrator  
Dolores Vasquez, Town Clerk  
Marissa Davis, Deputy Town Clerk

303-823-6622, ext. 19  
303-823-6622, ext. 12  
303-823-6622, ext. 12

### Parks and Public Works

Dave Cosgrove, Director  
Justin Nittman, Public Works Lead  
Lisa Ramsey, Parks and Recreation Coordinator

303-823-8250  
303-823-6622, ext. 27  
303-823-6622, ext. 30

### Utilities

Aaron Caplan, Director  
Dale Van Wagner, Code Compliance Officer  
(Vacant), Permit Tech/Admin Assistant

303-823-6622, ext. 42  
303-823-6622, ext. 47  
303-823-6622, ext. 33

### Community Development

Philip Strom, Town Planner  
(Vacant), Planning Assistant

303-823-6622, ext. 25  
303-823-6622, ext. 66

### Community Relations and Programs

Kim Mitchell, Director  
Brianna Hoyt, Main Street Manager  
(Vacant), Visitor Center

303-823-6622, ext. 35  
303-823-6622, ext. 13  
303-823-6622, ext. 26

### Finance

Cassandra Eyestone, Director  
Brandi Johnson, Utility Billing  
Maria Marquez-Rubio, Accounts Payable & Reception

303-823-6622, ext. 17  
303-823-6622, ext. 10  
303-823-6622, ext. 11

### Flood Recovery

Tracy Sanders, Lead  
Erika Archer, Grant Coordinator

303-823-6622, ext. 48  
303-823-6622, ext. 31

### Lyons Town Hall Address:

432 5th Avenue  
Lyons, CO 80540

### Mailing Address:

P.O. Box 49  
Lyons, CO 80540

(Cover – The 2<sup>nd</sup> Ave. Bridge is last major flood recovery project. Photo courtesy of Kim Mitchell.

## **Dedication of the Annual Report Lyons Volunteers**

In the early morning hours of September 12, 2013, Lyons residents were awakened by the Town's emergency sirens going off and the ominous sound of rushing water. After three days of rain that dropped more than a foot of rain in the hills around Lyons, the St. Vrain River turned from a placid stream into a roaring monster that swept down the valleys and into Town, taking buildings and, unfortunately, one life with it. Before the river gauge was swept away, it registered 23,800 cubic feet per second; for reference, spring run-off rarely exceeds 2,000 cubic feet.

The National Weather Service called it a "thousand year flood," and the devastation wreaked on Lyons and the surrounding area was dramatic and far-reaching.

But Lyons residents were undaunted. In the months that followed, a grass roots effort began to coordinate volunteers to begin the recovery process for their neighbors.

Thus was born the Lyons Volunteers (LoV) organization.



The LoV was a grass roots effort to coordinate volunteers who lived in Lyons, as well as the many people, disaster relief organizations and charity groups who rushed to help Lyons.

Ed Kean, one of LoV's founders recalled, "Seeing devastated flooded homeowners and massive visiting volunteer groups wanting to jump in, we had to organize the matching of needs to assistance. At the same time, we also had amazing local volunteers, including Lifebridge Church, and the result was the formation of Lyons Volunteers in a project management role."

Besides Kean, LoV leadership in those post-flood days included Joanne Barnard, Mark Browning, John Collins, Chris Cope, Rick DiSalvo, Barney Dreistadt, Bob Gilson, Arielle Hodgson, Mike Karavas, Jim Kerr, Steve Lang, Rebecca Louzan, Jeremy Mattson, Connie McGuire, Doug Miller, Dan Scates, John Shaffer and Crystal White.

Over the ensuing years, the LoV had over 600 willing and able volunteers from the local community and individuals and groups literally from all over the country here to help.

Those volunteers mucked out tons of silt from local homes and yards; tore out walls to remediate the black mold that took hold in flood-damaged homes; used chainsaws, pick axes and pry bars to remove jackstraw piles of trees and debris; and then demolished and helped rebuild many of the homes seen still standing today. Any volunteer who ever spent a day shoveling tons of silt from in and around homes can attest to the town's newly christened motto of those days, "Lyons – We've Got Grit!"

LoV was originally under the oversight of the town, which allowed for receipt and disbursement of donations and grants to buy tools, equipment and supplies for the volunteers. In 2014, through the efforts of LoV's leadership, in particular Mike Porter and Barney Dreistadt, LoV was incorporated as a Colorado non-profit corporation and also was approved by the IRS as a 501(c)(3) non-profit charity. This allowed LoV to become a standalone entity, primarily devoted to grass roots flood recovery efforts.

In addition to substantial aid from Lifebridge Church, eight other organizations and charities including Lyons Community Foundation and over 50 individual donors provided more than \$67,000 to LoV. These funds provided tools, machinery, porta potties, dumpsters, supplies, building materials and licensed contractors' services to answer flood-impacted residents' help requests.

While hundreds of local residents were instrumental in LoV efforts, the scope of recovery would never have been possible without outside organizations, companies and charities. LoV eagerly accepted their offers of aid and matched these willing volunteers and resources with residents who requested recovery help. This outside aid included an early response and triage by Team Rubicon and the Home Depot Foundation, and sustained long-term efforts from several Mennonite communities, Americorps teams, and "The Disaster Pastor" and his wife, Curt and Mary Jo Hencye with Calvary Relief, who, while living in their RV located at Riverbend Church, worked with LoV for more than two years rebuilding three Lyons homes.

LoV's volunteers and supporters provided more than 30,000 hours of volunteer labor towards flood recovery through 2021. And LoV isn't done yet; there are still a few projects to complete this work, such as piles of flood debris on Town open space that need sorting to remove recyclable metal and for disposal of remaining trash.

While the 2013 flood is becoming a fainter memory, and town staff and contractors have improved the town's infrastructure and restored the river channels and overflow areas to make the next flood less damaging, LoV continues to address other needs by focusing on community service and community beautification projects. To carry out this mission LoV has now become one of the Lyons Emergency and Assistance Fund's programs.

Indeed, the Lyons Volunteers displayed in the years following the flood the essence of the Town's flood motto and truly showed the "grit" it took to rebuild the town. It is to their unflagging efforts and resolve that this Annual Town Report is dedicated.



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## 2021 Town Administrator's Report

**Victoria Simonsen, Town Administrator**

The Town of Lyons is a statutory town organized with six trustees and one mayor that are elected at large by the voters to set legislative and financial policies for operating the town government. Trustees are elected for two-year terms. A town administrator is appointed to implement the policies, manage personnel, and oversee daily operations. The town government is made up of several departments including finance and the clerk's office, parks and public works, utilities and engineering, community development, as well as community relations and communications. The town continued to have a flood recovery department through 2021.

In addition to paid staff, the town has a sophisticated Boards and Commissions structure that supports the Board of Trustees in their research and recommendations, with both a Board liaison and staff liaison assigned to each group. These committees are advisory in nature (except for Planning and Community Development and the Board of Adjustments) and are made up of resident and non-resident volunteers. Most groups are made of seven members. The agendas and minutes of each of these boards and commissions are available online at the Town of Lyons home page.

Currently, the Boards and Commissions are as follows:

- Planning and Community Development Commission
- Board of Adjustments
- Audit Committee
- Parks and Recreation Commission
- Utilities and Engineering Board
- Ecology Advisory Board
- Sustainable Futures Commission
- Health and Human Services Commission
- Economic Vitality Commission
- Lyons Arts and Humanities Commission
- Student Advisory Council
- Historic Preservation Commission
- Citizen's Budget Advisory Committee

As well as two subcommittees/task forces of the Board:

- Staff / Board Relations Committee
- Planet Bluegrass Keynotes Task Force
- Revolving Loan Fund Committee

The Board of Trustees also serves as the Lyons Urban Renewal Authority, along with representatives from Boulder County, St. Vrain Valley School District, Lyons Fire Protection District, and one member at large. They meet on a regular basis to consider the business of the Urban Renewal Authority (see URA writeup in this report). Their minutes can be found online or at the town hall.

The worldwide COVID-19 pandemic continued to surge and ebb throughout 2021 with several variants emerging, and public health orders being instituted and changed on a regular basis. The warmer weather brought a lessening of outdoor restrictions; when cooler temperatures returned in the fall, the Omicron Variant raged across the world.

The supply chain was significantly impacted by the pandemic, as record numbers of employees left their jobs in 2021 leaving employers without workers in nearly every industry. The Town of Lyons staff was not immune from this disruption. The town had more employees affected by Omicron in one week than it did in the two years prior with all the variants. Employees continue to work hybrid schedules, sometimes from home and other times from the office. The cost of supplies, materials, and personnel increased significantly. Town staffing patterns continue to adjust as the pandemic continues. In 2021, we saw high levels of resignations and retirements, operating the town services with 18 full-time employees, down from 22 in 2020.

On a regional level, numerous events occurred that impacted the community physically, mentally, and emotionally. In March, a mass shooting occurred at a grocery store in the City of Boulder that killed ten people and injured two. It was a location familiar to many and some of the victims were associated with Lyons. It shocked the community that a violent crime would occur in a grocery store and so close to home.

In April, a semi-tanker hauling 8,500 gallons of gasoline rolled over north of town, spilling approximately 1,500 gallons of fuel into the North St. Vrain Creek, upstream of Lyons. There was a large impact on the fish population as well as the microbiology of the stream. The situation became an EPA cleanup site and involved weeks of remediation and months of recovery. The impact of the spill on river life has yet to be fully measured.

Throughout the spring and summer of 2021, rainfall created black ash runoff throughout the South St. Vrain Creek from the 2020 Calwood wildfire in the canyons draining into the South St. Vrain River. This negatively impacted the water quality through town and deposited inches of wildfire ash and pine needles on the banks of the creek. This affected recreational activities in the creek, fishing, and water intake facilities along that section.

In December of 2021, wildfires continued to pose a threat to properties in the foothills. The Kruger Rock Wildfire forced closures of State Highway 36 and evacuations of neighbors. On December 30, the Middle Fork fire erupted south of Lyons while the Marshall Fire (in Boulder County, Superior and Louisville) resulted in the largest wildfire in Colorado history, destroying over 1,080 households in Boulder County totaling more than \$500 million in value. All of these incidents confirmed that wildfire is now a year-round threat to our community and will need to be a priority to address in the coming years. The 2022 budget was adjusted to include significant funding to wildfire mitigation efforts in 2022. (A report from the Wildfire Task Force is included in this report.)

The Board of Trustees was retained in whole throughout 2021. They continued to meet virtually due to the pandemic, and will likely be the first Town Board to never meet face-to-face. But even with this situation, they managed to conduct critical work as shown by the ordinances adopted and resolutions passed by this board. Several projects made significant strides, including but not limited to:



- Development Agreement for Lyons Valley Townhomes with Summit Housing
- Receiving Designation as a Certified Local Government
- Contracting with Clarion and Associates for updating the Comprehensive Plan
- Undergrounding Electric Services
- Updated the Employee Handbook and Compensation Scale
- Contracting with a Concessionaire for River Supplies at LaVern Johnson Park

Legislatively, the Board of Trustees updated numerous codes including those related to:

- Parked and Abandoned Vehicles
- Nuisances and Abatement
- Business Licensing
- Trees and Shrubs
- Net Metering
- Water Rights
- Subdivisions and Condominiumization

Sales tax revenue saw a significant increase in 2021, with both local and online sales demonstrating the highest level of sales tax collection ever. As well, parks revenue was at its highest due to the large demand for camping and outdoor recreation parking. We anticipate this number increasing further in 2022 due to additional paid parking spaces, more tent camping sites, and improved parking kiosks.

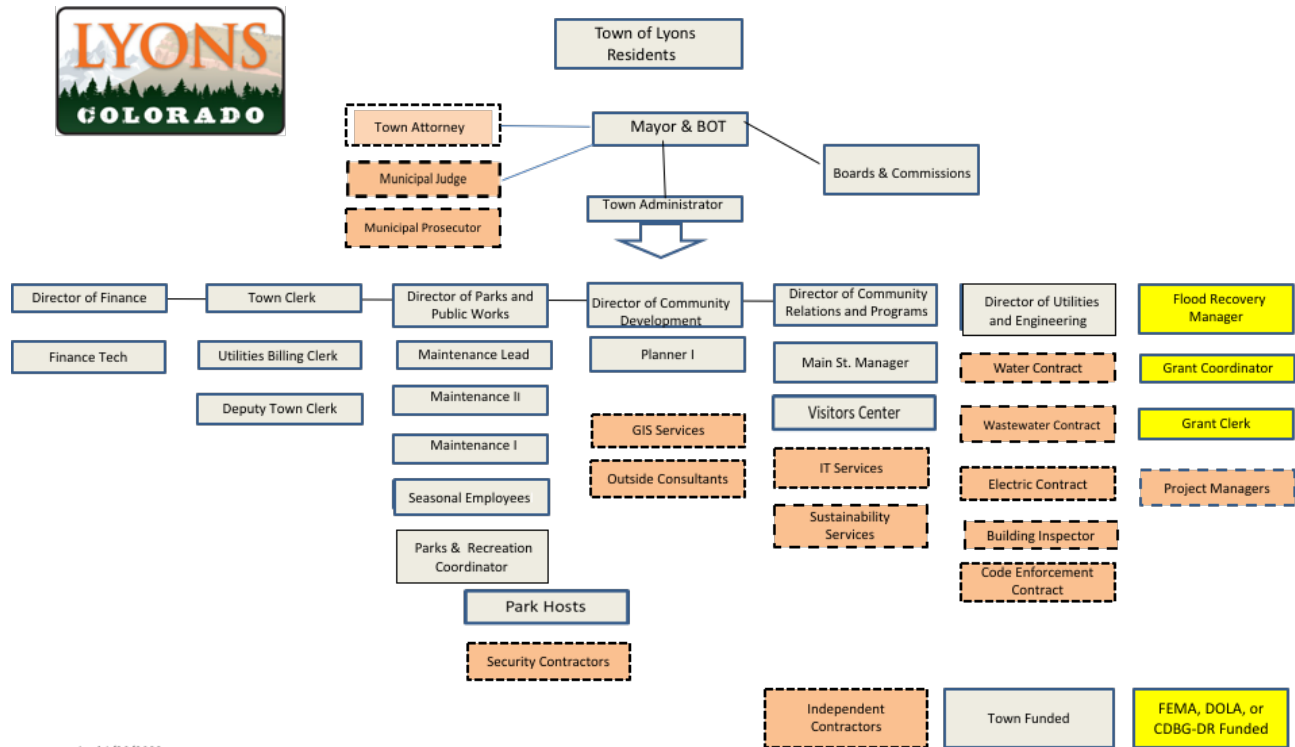
Flood recovery from the 2013 Front Range Flood continued throughout 2021 with the completion of several large projects including the reconstruction of the 2nd Avenue Bridge. Of note, the bridge (pictured on the cover of this report) was dedicated to the memory of Jim Blankenship, the town engineer who was instrumental in the Town's flood recovery efforts.

Bohn Park Phase II was completed and the use of the ballfields was reinstated, the wastewater outfall was moved to below the Highland Dam and there were stormwater improvements in Bohn Park and the area. At the end of 2021, staffing for flood recovery has been reduced to 2.5 full-time employees.

In addition to flood recovery projects, the town was successful in getting other grant funding as well. Our partnership with the Department of Local Affairs (DOLA) resulted in Energy / Mineral Impact Grant funds toward much-needed Infrastructure improvements to Longs Peak Drive, hiring a consultant to complete the Comprehensive Plan, pursuing a solar array with battery storage, as well as a Main Street Open for Business Grant. DOLA is also assisting with the distribution of American Rescue Plan Act Funds which the town used toward 1st Avenue water line improvements and Welch Court sewer line repairs. The remainder is being set aside for affordable housing infrastructure and sewer plant upgrades.

The town was successful in procuring additional grant funds from Great Outdoors Colorado for park improvements and a DRCOG / CDOT Grant for US 36 / Broadway Avenue multi-modal improvements. The town is consistently leveraging between 10-15 million dollars annually in grant funding.

Overall, the town had a successful, albeit stressful year. The effects of wildfires, shootings, the pandemic, and overall loss took an emotional toll on people. We remained steadfast in our focus on completing projects, improving the quality of life for our community, and providing good communication and support to those who need it most. We look forward to a healthier, happier new year.



**BACK**

## Finance Director's Report

Cassandra Eyestone, Finance Director

The Town of Lyons provides the customary municipal services to its residents and businesses.

These services include water, sanitation, stormwater and electric utilities; street maintenance; law enforcement; park facilities; recreational and cultural activities; public improvements; building inspections; business and occupation licensing; land use planning; municipal court services; and general administrative services.

Sources of revenue for the Town include residential and commercial property taxes, sales taxes, charges for services, and other additional revenues. Additional revenues include licenses and permits, grants/revenue from other governments, court fines and rental income. Revenue and expenditure projections for the various funds are based on historical trends, various economic and inflation forecasts, rate changes, and known changes in operations.

### Finance Highlights

**Flood Recovery:** On September 12, 2013, the Town of Lyons was devastated by a 500-year flood event that caused catastrophic damage resulting in a federally declared disaster. The damage estimate to restore the Town to pre-flood conditions exceeded \$70 million. 2021 continued to be focused on recovery from the flood and a few of those projects will continue into 2022. The last flood project to begin construction is the 4<sup>th</sup> Avenue pedestrian bridge/safe routes to school improvements, which will begin in 2022.

Town staff will be working to close out grants to receive final reimbursements of more than \$10 million and collecting grant matching funds totaling more than \$750,000. During the beginning years of flood recovery, the Town received a cash advance in the amount of \$9.5 million from State of Colorado/Division of Homeland Security and Emergency Management to assist with cash flow for flood-related projects. As final reimbursements are received the Town will continue to pay the cash advance back. To date, the Town has paid back \$3.1 million.

**Revenue:** In 2019, the State of Colorado codified HB19-1240, which changed the way sales tax is collected in Colorado. The law implements destination sourcing that requires tax be collected on goods and services sold based on a buyer's address rather than the physical location of a business.

The law went into effect for online sellers like Amazon and Etsy in October 2019. This change was instrumental in helping navigate the revenue challenges of the COVID pandemic. Sales tax collections have steadily increased throughout 2021. The 2021 projections were developed based on current collection trends with revenue expected to be approximately 30% higher than original budget estimates. The 2022 budget includes a 5.5% increase in sales tax revenue from the 2021 year-end projections as the economy continues to recover from the impacts of the pandemic.

The Boulder County Assessor's Office does a reassessment of all properties every two years. 2021 was a reassessment year and the Town saw an 11.4% increase in the net taxable assessed value. In 2022, the property tax mill levy will be 16.778, giving taxpayers a temporary tax credit of 2.74 mills.

### Department Operating Budgets:

The 2022 budget includes a 9.7% increase in salaries and benefits as the result of a survey conducted with surrounding and like-size communities in Colorado. Budgeted full-time equivalents (FTEs) are not increased for 2022. The 2022 budget eliminated a full-time Human Resources position (1.0 FTE) and a full-time Special Events position (1.0 FTE). Subsequently the 2022 budget added the conversion of the part-time Planner to a full-time position (0.5 FTE), the addition of a full-time Code Compliance position (1.0 FTE), and half of the full-time Grant/Project Manager position (0.5 FTE). Generally, department operating budgets have increased to bring services back to pre-COVID levels and due to the overall cost increase of supplies and services seen nationally.

### **Capital Improvements:**

In 2021, a Capital Project Fund was created to set aside funding for much-needed street maintenance projects. The 2022 budget includes a \$300,000 transfer from the General Fund to continue providing funding for identified projects.

Capital items/projects planned for 2022 include: Replacement of a Town vehicle, wildfire mitigation, a small dog park, electric undergrounding, replacement of PRV #4, wastewater treatment plant re-rating, solar project, Depot irrigation and landscaping, Recycle Center fencing, Bohn Park bike jump park, US 36/Broadway improvements, street paving, and Black Bear Hole/2nd Avenue improvements.

### **Finance and Audit Committees:**

Due to the challenges with COVID pandemic and the resignation of several staff members, the Audit and Budget Committees did not meet in 2021. These committees will be reinstituted in 2022.

### **Fund Summaries**

The Town has a total of five operating funds all of which have a 2022 projected fund balance/reserve of more than three months of expenditures. Additionally, seven funds are projected to utilize prior year fund balances to help fund one-time expenses such as capital projects and purchases.

**General Fund:** The total 2022 revenues in the General Fund are projected to see a 5.7% increase over 2021 year-end projections. Sales and property tax revenue account for 66.8% of the revenue in the General Fund.

**Parks and Recreation Fund:** Revenues in the Parks and Recreation Fund are projected to see a 10.1% increase over 2021 projections. This is partially due to the increase in sales tax revenue as the fund receives a 1% sales tax as approved by the voters. Parking and camping fees have been increased for 2022 which will generate additional revenue for parks and recreational purposes.

**Electric Fund:** There are no major changes in the Electric Fund for 2022. Capital projects include the continuation of electric undergrounding and completion of a solar project.

**Water/Sanitation Fund:** The 2022 revenue is projected to be relatively the same as the 2021 budget and there are no utility fee increases anticipated at this time. The Longs Peak water/sewer line replacement project will continue into 2022.

**Stormwater Fund:** This fund has enabled the Town to start flushing storm drains, and will continue each year in a different location of town. The 2022 budget also includes funding for the 2<sup>nd</sup> Avenue storm drainage design. Identified stormwater projects are expected to cost over \$14.6 million dollars.



**Conservation Trust Fund:** The State of Colorado distributes lottery funds to the Town on a quarterly basis that are to be used for park-related expenses. Funds have continued to accumulate over time and in 2022, the Town's distribution is projected to be \$24,000. Conservation Trust revenue in the amount of \$70,500 will be used to fund board replacement on the Black Bear Hole bridge, upgrade kiosks, and install an automatic gate at LaVern M. Johnson Park in 2022.

**Grants Fund:** This fund was created following the 2013 flood and is primarily used to manage the flood expenses. While most of the expenditures are for capital projects, some outside-funded staffing and operational expenses are included as well.

## **Conclusion**

The Town enters 2022 with continued sales tax growth despite the economic impacts of the pandemic. As flood recovery efforts come to an end, the Town will continue to focus on non-flood related capital projects and improvements. Fund balances, on a modified accrual basis, are healthy, which will assist the Town in funding high-priority projects. The Town's development of a five-year capital plan will ensure projects will be prioritized and funding secured for critical needs.

The Town's balanced budget continues to utilize available resources in an efficient and effective manner and is consistent with the goals, policies, and plans of the Town. Suggestions to improve services are always welcome.

## **Audit Committee**

An independent committee of Lyons residents ensures that the Town follows generally accepted accounting principles and also provides an independent review of financial reports, internal controls, and independent auditor findings.

The Adams Group, LLC, is currently the Town's financial auditor. Their report from the 2020 audit is included in this document following the financial data.

The Audit Committee did not meet in 2021 due to the absence of a Finance Director at the time of their normal examination. The committee expects to convene as usual in 2022.

**BACK**

## Town Clerk's Report

**Dolores M. Vasquez, CMC**

The Lyons' Town Clerk's office serves as the "hub" of information for the residents of the Town. The Clerk is the official keeper of all records for the Town. Some duties of the Town Clerk include:

- Board of Trustees – Document and facilitate all council meetings. Assist in drafting agendas, distribute packets, and publicize all public hearings. The Clerk attends all meetings, takes minutes for posterity.
- Elections – municipal elections are held every two years (even years) for the offices of Mayor and the Board of Trustees. There also may be Special Elections and will coordinate with Boulder County on off-years if needed. All election results are reported to Boulder County.
- All Colorado Open Records Act (CORA) requests are handled through the Clerk's office.
- Liquor Licensing – Lyons currently has 14 active liquor licenses, and we issue Special Event permits as well.
- Marijuana licenses – Lyons has four active marijuana licenses issued (three retail and one medical). We work closely with business owners to make sure both they and Town are in compliance with the ever-changing laws.
- Records Management – Retain all pertinent official town records including: ordinances, resolutions, minutes, maps, permits and any historical data. (This has exploded exponentially since the flood!)
- CIRSA is the Town's insurance provider; handles all town owned buildings, work comp, and any claims filed against the town.
- Human Resources – advertising open positions with the town, onboarding/offboarding employees, safety meetings, CIRSA compliance and putting out fires as needed.
- Municipal Court - receive tickets from the Boulder County Sheriff and process through the Town of Lyons Municipal Court.

The front office portion of Town Hall also performs the following tasks:

- Issues dog licenses; these are due in May, and we have a promotion the month of April for "discount dog days" to help residents out. (Proof of rabies vaccination is required, and all dogs must be on a leash in Town.
- Issues parking passes for LaVern Johnson Park and Bohn Park.
- Handles bulk water sales, which is a service to our surrounding neighbors who are serviced by wells and for local construction companies as well.
- Provides notarizations – There are three notaries on staff.
- Handles Town utilities accounts. We service water, sewer and electric accounts, and handle new accounts, rentals and final billings for properties that have sold.
- Handle Town Hall foot traffic and phones – we assist the public with everything from, "where is Estes Park?" to has my phone been turned in here today? Truly never a dull moment at Town Hall, and I wouldn't have it any other way!

2022 is an election year. My office is busy with the behind-the-scenes tasks it takes to run a smooth election. We are all hopeful that the next seated board will get to meet in person and get back to “normal.”

I am thrilled to introduce our new front office receptionist and accounts payable clerk, Maria Marquez. She joined us in November and has done a fantastic job in the accounts payable department and is a perfect fit for our front office. We will be training and reorganizing duties in my department to better serve the needs of our residents.

My team and I are looking forward to a productive 2022!

**BACK**

## Lyons Municipal Court 2021 Report

The Lyons Municipal Court convenes monthly at Lyons Town Hall to adjudicate violations and summons handed out within the Town of Lyons. Court is held the third Thursday of every month at 9:30 a.m. Judge Kristin Brown and Prosecuting Attorney Jacob Starkovich serve the court, and Deputy Town Clerk Marissa Davis serves as the Court Clerk.

The following table shows the cases handled by the court in 2021, their disposition and the fines and court costs paid:

<b>Code</b>	<b>Description</b>	<b>Count</b>	<b>Amount</b>
APBM	Pay by mail – obedience to traffic device	3	\$420.00
DEF	Default judgement	4	\$120.00
FINE	Fine amount – speeding 10-19 mph over limit	472	\$65,617.50
NSF	NSF fee	1	\$20.00
PBM	Pleas by mail conviction	4	\$480.00
WAR	Warrant – fine amount	1	\$136.36
WARFEE	Warrant fee	1	\$28.64
WARRFN	FTA Warrant issued	1	\$15.00
<b>Total fines</b>		<b>488</b>	<b>\$57,837.50</b>
<b>Surcharges</b>			
COST	Court costs	125	\$3,730.00
DEF1	Default judgement fee	6	\$180.00
<b>Total surcharges</b>		<b>131</b>	<b>\$3,910.00</b>
<b>Unapplied</b>			
	Unapplied payments	4	\$285.00
<b>Total unapplied</b>		<b>4</b>	<b>\$285.00</b>
<b>Grand Total</b>		<b>623</b>	<b>\$62,032.50</b>

**BACK**



# Flood Recovery Report

**Tracy Sanders, Flood Recovery Projects Manager**

The Town of Lyons experienced a 500-year flood event in September 2013 leaving much of the Town infrastructure of water, sewer, electric, roads and bridges destroyed. In addition, many homes were flooded causing substantial damage. The Town has received more than \$70 million of grant funding from insurance, federal, state and local agencies to help with recovery efforts for public infrastructure and some assistance to homes in the floodway to either elevate or sell their property at pre-flood value (buyouts/acquisitions).

Over the last eight years the Town has managed over \$70 million, 72 projects and 106 grants. The Town is now in the final stretch of recovery efforts. Construction of all recovery projects will be completed by the summer 2022. However, the work is not done. The Town will be working with State and Federal agencies to complete final closeout of projects and release all final payments and matching funds. Staff will be working complete reconciliations of funding and required documentation over the next year.

## Projects Completed

Table 1 shows the flood recovery projects that are open, closed or are in the process of being closed (construction is complete). The projects in the closing process are wrapping up final close-out documentation and submission for final payment.

It's important to note that closing out the Federal Emergency Management Agency (FEMA) projects take 1-4 years to complete. Currently, the State has only sent one project to FEMA for closeout, so this process will continue for many years.

## Funds Spent to Date and How Funds are Spent

All Flood Recovery grants, with the exception of some very small allocations, are a reimbursement process; that is, the Town has to pay for the services and construction up front then request reimbursement from the granting agency.

The State was very generous in advancing the Town \$9.5 million to assist with cash flowing for these projects. To date the Town has paid back \$3.1 million of the \$9.5 Million.

As of March 30, 2021: **\$64,245,358.42** had been spent; **\$56,500,674.18** had been reimbursed.

It is also important for the community to understand that with the FEMA funding (\$35 million of the \$70 million) 75 percent was funded by FEMA; 22.5 percent was funded by the State and the Town is responsible for the remaining 2.5 percent. The Town was able to obtain other funding to cover their share; however, this cannot be collected until FEMA has completed their closeout, which takes years. All other projects make final payment once the project is closed and usually the match is also completed shortly after.

## Closeouts and Possible "Clawbacks"

The closing-out includes final reconciliation with the accounting system, final reimbursements, and making sure all documentation of grant funds and project files are in order in the case of an audit by the Office of Inspector General (OIG) or other agencies years later. Each funding source has a different schedule for auditing, sometimes is based on the date the grant is closed or when the program or disaster is closed. There will be a varying schedule of potential audits. The staff is working to put together a spreadsheet to track audit windows for each grant issued.

With any audit there is a chance that a funding agency can determine that funding may not be eligible for various reasons; for example, the work was not within scope, or the work was not reasonable or necessary or perhaps procurement was not followed fully. There are many

reasons “clawbacks” can happen. Town staff has worked very closely with the State and all funding agencies to help ensure that any clawbacks are low risk; however, nothing is a guarantee. The Town has been setting aside funding for any shortfall of recovery work that was not covered by a grant and for any potential clawback requests.

Another thing to note is that with the FEMA grant the funding was granted to the State and the Town is a sub-grantee. If there is clawback, the OIG will make a recommendation to FEMA who will then request it from the State. The State can dispute any request and the State can turn around and ask the Town for the clawback/refund. The State has been working very closely with FEMA during the closeout process to help minimize any clawback concerns. All other grants received were granted directly to the Town.

## **2021 Flood Recovery Projects**

In 2021, the Town completed the following flood recovery infrastructure projects along with managing all funding sources associated.

- **2<sup>nd</sup> Ave Bridge Replacement** (FEMA funded Design to Construction, approximately \$4.1M). This was the replacement of the 2<sup>nd</sup> Ave Bridge to be a more resilient bridge in a similar event. During the 2013 flood debris built up on this bridge pushing flood waters to the south causing damage to the public works storage building, the wastewater treatment plant and the McConnell Bridge. Replacing the bridge is intended to mitigate future damage to infrastructure downstream in the case of a similar flood event.
- **Roadway Repairs** (FEMA and CDBG-DR funded-Design to Construction, approximately \$1.5M) The scope of this project was to replace or repair paving that was damaged by the flood or by recovery efforts. This also included adding curb and gutter for stormwater management, this was considered mitigation in the event of future flooding.
- **St. Vrain Steambank Restoration (Downstream of Lyons Valley River Park)** (CDBG-DR funded-Design to Construction, approximately \$575K) This was the restoration of the streambank downstream of the Lyons Valley River Park ponds and the Highland Ditch diversion. A large section of the streambank in that area was washed away in the flood. The streambank had been eroding away over the years and threatening the safety of homes in that area.
- **Storm Drainage** (CDBG-DR \$1M) This project was improvements to stormwater conveyance. The first phase was improvements to the stormwater infrastructure on 4<sup>th</sup> & High St. Phase II was stormwater improvements at Bohn Park crossing 2<sup>nd</sup> Ave. This work was considered mitigation to our stormwater infrastructure.

## **2022 Planned Projects**

In 2022, the Town will be constructing the following projects:

- **Backup Power for the Public Works Building and Eagle Canyon Lift Station** (CDBG-DR funded, estimated \$120K)
- **4<sup>th</sup> & Evans pedestrian bridge replacement** (CDBG-DR and Safe Routes to School (CDOT) funded, estimated \$1.2M)

Further, it is the goal of the flood recovery team to finish out all infrastructure construction, close out all grants and wrap up all documentation so that is ready for any potential future audits by the end of 2022.

**Table 1. Town of Lyons Flood Recovery Projects Completed/Closed/Open**

<b>Status</b>	<b>Grant Title</b>	<b>Grant Award</b>
Open	4th & Evans Pedestrian Bridge - Safe Routes to School	\$ 500,000.00
Open	4th & Evans Pedestrian Bridge - CDBG	\$ 561,179.70
Open	Back-Up Power Project	\$ 120,000.00
Open	Stormwater Improvements High Street	\$ 1,092,000.00
Open	McConnell Bridge / 2nd Ave Bridge - Coord'd Match	\$ 907,931.32
Open	Unmet Needs & PA Match	\$ 862,404.94

**Open Total: \$ 4,043,515.96**

<b>Status</b>	<b>Grant Title</b>	<b>Grant Award</b>
<i>Closing</i>	Lyons11 - Temp Emergency Measures for WWTP (PW180)	\$ 206,101.53
<i>Closing</i>	Lyons13 - Donated Resources (PW1179)	\$ 314,173.78
<i>Closing</i>	Lyons15 - Wastewater Treatment Plant (PW1094)	\$ 699,030.20
<i>Closing</i>	Lyons20 - Parks and Rec (PW1078) - Bohn, Ped Bridge (4th), LVRP, Roads & Alleys, Confluence	\$ 14,373,572.67
<i>Closing</i>	Lyons25 - Northwest Utilities (PW900)	\$ 1,013,892.42
<i>Closing</i>	Lyons26 - Public Works Parks Facility / Contents (PW800)	\$ 1,169,566.92
<i>Closing</i>	Lyons27 - 2nd Ave Bridge and 2nd Ave (PW613)	\$ 3,393,669.83
<i>Closing</i>	Lyons29 - Damaged Equipment Non-Licensed (PW503)	\$ 1,454.50
<i>Closing</i>	Lyons30 - Roads (PW1101)	\$ 1,402,777.90
<i>Closing</i>	Lyons35 - Parks and Rec - Whitewater Features (PW1053)	\$ 4,584,184.95
<i>Closing</i>	Lyons36 - Roads, Alleys, & Park Street (PW1095)	\$ 374,875.23
<i>Closing</i>	Lyons03 - 2nd Ave Bridge Approach (PW13)	\$ 218,531.99
<i>Closing</i>	Housing Buyouts (includes PD) - Closed by BCC - internal reconciliation only	\$ 2,133,289.84
<i>Closing</i>	Eastern Corridor Utilities - EDA Grant Match - Closed by BCC	\$ 1,765,983.40
<i>Closing</i>	Stream Restoration	\$ 1,172,570.28
<i>Closing</i>	Lyons02 - EPM Jurisdiction Wide (PW552)	\$ 800,444.53
<i>Closing</i>	Lyons05 - EPM Temporary Crossing of St. Vrain River at McConnell Drive (PW8)	\$ 690,659.44
<i>Closing</i>	Lyons06 - Temp Emergency Measures - St. Vrain Riv Breaches - Area1 (PW42)	\$ 426,895.64
<i>Closing</i>	Lyons07 - Temp Emergency Measures for Water and Sewer 1 (PW29)	\$ 405,995.81
<i>Closing</i>	Lyons08 - Temp Emergency Measures for Water and Sewer 2 (PW30)	\$ 102,597.84
<i>Closing</i>	Lyons09 - Temp Emergency Measures for Water, Sewer and Roads 3 (PW41)	\$ 497,489.07
<i>Closing</i>	Lyons10 - Temp Emergency Measures for Electrical (PW72)	\$ 177,886.67
<i>Closing</i>	Lyons12 - Temporary Facilities (PW94)	\$ 116,375.82
<i>Closing</i>	Lyons14 - Electrical Transmission and Distribution (PW1174)	\$ 23,592.08
<i>Closing</i>	Lyons16 - WW Collection System (PW1158)	\$ 364,559.94
<i>Closing</i>	Lyons17 - Water Transmission and Distribution (PW1184)	\$ 296,762.34
<i>Closing</i>	Lyons18 - Roads and Bridges (McConnell Bridge) (PW879)	\$ 1,728,016.48
<i>Closing</i>	Lyons19 - Storm Drainage System (PW793)	\$ 59,876.88

<i>Closing</i>	Lyons21 - Buildings and Contents Town Hall (PW522)	\$ 18,545.27
<i>Closing</i>	Lyons22 - Damaged Equipment (Licensed On-Road) (PW347)	\$ 535.86
<i>Closing</i>	Lyons28 - Library (PW380)	\$ 1,307.35
<i>Closing</i>	Lyons32 - Temporary Facility - Library (PW685)	\$ 435.99
<i>Closing</i>	Lyons33 - Emergency Protective Measures to Remove Debris Threats (PW1067)	\$ 25,939.88
<i>Closing</i>	Lyons34 - Engineering Study (PW686)	\$ 111,080.92
<i>Closing</i>	Lyons37 - Utilities in HWY 36 R/W	\$ 181,301.81
<i>Closing</i>	Flood Recovery Manager	\$ 61,668.46
	Closing Total	\$ 38,915,643.52

Status	Grant Title	Grant Award
Closed	St. Vrain Creek Recovery Project (Stream Bank Restoration)	\$ 575,408.35
Closed	Staffing Assistance - 2018-19	\$ 1,143,044.79
Closed	Roadway Repair	\$ 1,368,057.05
Closed	NW Utilities - Apple Valley Waterline	\$ 1,200,178.12
Closed	Public Works Operations Building	\$ 1,459,191.81
Closed	Elevations	\$ 45,049.00
Closed	Eastern Corridor Utilities (Water and Sewer)	\$ 768,358.00
Closed	HMGP Buyouts URA (includes PD)	\$ 35,466.18
Closed	Emergency Siren System Expansion	\$ 64,195.00
Closed	Bohn Park - Landscaping	\$ 2,200.00
Closed	Debris Removal	\$ 22,393.31
Closed	Northern Overflow (includes PD)	\$ 139,788.27
Closed	Elevations Match (amount excludes PD) - \$40,765 was awarded	\$ -
Closed	CPW Trails Extension Cost Share (amount excludes PD) - moved to DEF	
Closed	Depot - Landscaping / Irrigation (\$68,529 was requested)	\$ -
Closed	Temporary Library Lease Expenses (\$40,588 was requested)	\$ -
Closed	South St. Vrain (SSV) Cost Share for EWP	\$ 102,706.16
Closed	Housing Acquisitions - Round 1A (R1-60-21)	\$ 705,535.91
Closed	Housing Acquisitions - Round 1B (R1-60-20)	\$ 640,402.80
Closed	CDBG-DR HIRA & Land Use Management (HIRA: 29,168; Land Use (DrBOP): 147,562.60)	\$ 176,730.60
Closed	St. Vrain Creek Restoration	\$ 1,325,489.72
Closed	CDBG-DR Housing Site Analysis Study	\$ 135,315.00
Closed	CDBG-DR Municipal Campus Feasibility	\$ 52,617.50
Closed	CDBG-DR 2 Studies - R2 P15-044: Stormwater Master Plan and Electric Rate Study	\$ 285,957.06
Closed	CDBG-DR Staff (3) Positions - R2 P15-043	\$ 241,606.42
Closed	Hwy 36/Main St Improvements/Stop Light St Canyon	\$ 2,226,250.00
Closed	SCADA	\$ 47,591.00
Closed	Water Transmission Main - 12"	\$ 913,947.00
Closed	Water/Wastewater CIP / Water and Sewer Rate Study	\$ 45,690.00
Closed	Waterline - Bohn to 2nd Ave	\$ 180,000.00



Closed	CIP Project Management	\$ 125,026.00
Closed	Encasement and check structure for water line in 2nd Ave	\$ 46,000.00
Closed	Feasibility Sanitation	\$ 29,080.00
Closed	Local Share Fema 1129	\$ 2,792.00
Closed	Local Share Fema 1158	\$ 9,348.00
Closed	Local Share FEMA 1184	\$ 7,609.00
Closed	Local Share FEMA 900	\$ 7,211.00
Closed	Outfall Extension	\$ 405,591.11
Closed	AV Water Serv Lines	\$ 26,522.00
Closed	Engineering Grant	\$ 322,884.00
Closed	Lyons Ditch	\$ 25,000.00
Closed	CWCB Stream Northern Overflow Mitigation	\$ -
Closed	Lyons Ditch	\$ 9,385.00
Closed	Lyons Valley River Park - Hydraulic Study	\$ 25,000.00
Closed	Meadow Whitewater Features / Fish Habitat	\$ 50,000.00
Closed	Lyons Valley River Park Mitigation	\$ -
Closed	DHSEM Recovery Manager	\$ 67,480.57
Closed	CO Heritage Planning Grant	\$ 125,000.00
Closed	Library	\$ 24,000.00
Closed	Library Restoration	\$ 295,161.96
Closed	Staffing Assistance - Flood Recovery	\$ 1,690,109.21
Closed	HR Staffing Assistance	\$ 103,188.61
Closed	Lyons01 - Debris Removal (PW1091)	\$ 910,024.28
Closed	Housing Acquisitions- Phase 1 (fed/state portion)	\$ 3,765,140.86
Closed	HMGP Code Enforcement	\$ -
Closed	Meadow Park Recovery	\$ 1,120,282.47
Closed	Meadow Park Landscaping	\$ 10,000.00
Closed	PRC - Bohn Park Trails	\$ 13,717.00
Closed	Library / Depot	\$ 10,000.00
Closed	Town Hall Plaza Garden	\$ 5,000.00
Closed	Library (Longmont Community Funds)	\$ 15,000.00
Closed	St. Vrain Trail Extension (\$350,000 - De-obligated)	\$ -
Closed	South St. Vrain (SSV)	\$ 569,385.73
Closed	Library Restoration - State Historic Fund	\$ 200,000.00
Closed	State Historic Fund Library Emergency Funds	\$ 10,000.00
Closed	State Historic Fund Emergency Funds/CDPHE Eng Grant - Meadow Park (Shelter)	\$ 12,520.22
Closed	Fishing is Fun/St. Vrain Habitat project	\$ 82,238.09

**Closed Total: \$ 24,022,866.16**

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## Wildfire Task Force Report

*“The Town of Lyons is metaphorically at the eye of what could become a very bad storm.”*

The Calwood Fire in 2020 (photo below) was Boulder County’s largest wildfire, in terms of acreage; it started west of Lyons and came close enough to require the evacuation of Lyons Valley Estates and initiated a voluntary evacuation order for the Town of Lyons. The fire was stopped a few hundred yards shy of the old silo on Heil Valley Ranch Open Space, and it doesn’t take much imagination to see that with stronger winds and a slight change of wind direction that wildfire could have been lapping at the outskirts of town.

More troubling was the recent December 2021 Marshall Fire that was pushed by 60-105 mph winds into the Marshall Road area, Superior and Louisville and destroyed 991 homes.

The wildfire season in Colorado is approaching unheard of limits. What used to be confined to the months of May-October now, because of drought and climate change, is now almost a year-round event.

### Threat to Lyons

The Town of Lyons is at a substantial risk to a catastrophic wildfire event. According to the Boulder County Hazard Mitigation Plan, all 876 homes in Lyons are in a high fire hazard area.

The town and area neighborhoods, particularly those adjacent to or intermixed with open space and forested wildland, are at extreme risk of a wildfire transitioning into the structures. Similarly, we are at a disadvantage

because many of the homes were built without any wildland-urban interface (WUI) building codes (for example, wood siding, combustible landscaping, unprotected venting/soffits/decks, etc.). Once a wildfire transitions into structures, the firefighting resources more quickly become overburdened and the fires’ intensity and propensity to spread into other structures increases. The more work done to reduce fuels and minimize the chances of a wildfire transitioning into structures, both within the town and regionally, the safer the whole town becomes.

Currently, Lyons does not have a Wildland/Urban Interface code. (WUI is defined as those areas where residential and commercial buildings are adjacent to undeveloped land.)

The wildfire danger is recognized by residents of Lyons and reflected in their recent responses to the Town’s Comprehensive Plan survey. The term “wildfire” was mentioned 150 times by residents in their survey responses, and they advocated for increasing community education efforts, investing in mitigation projects, and improving fire response capabilities.



As was shown by the devastating 2013 flood, resiliency and mitigation efforts are historically reactive and post-disaster. With the imminent threat of wildfires, the town cannot be reactive but must be proactive in both policy and concrete mitigation efforts.

It is this realization that led to the creation of the Wildfire Task Force in 2021. The task force focuses on long-term programs and policies that will reduce the risk of wildfires in Lyons. The goal is to develop recovery and mitigation plans and move from reactive to proactive hazard and disaster planning and policy.

The task force is comprised of representatives from various interest groups and subject matter experts in public policy and disaster and has the following objectives:

- Work with the Lyons Fire Protection District, various agencies and collaboratives that are part of the MOU.
- Identify the large-scale planning efforts being made by other agencies and how that will affect Lyons.
- Guide and recommend to the Town of Lyons Planning & Community Development Commission (PCDC) Wildland Urban Interface standards that are appropriate for Lyons.
- Community communication and education, including recommendation for the upcoming Lyons Comprehensive Plan

## **Challenges**

Measuring the wildfire threat and the mitigation required on Town land and the surrounding County and National Forest land presents a unique challenge. There's a mosaic of property managers, AHJs (Authorities Having Jurisdictions) and stakeholders, including:

- Boulder County Parks & Open Space
- Colorado Parks and Wildlife
- Colorado State Forest Service (various districts)
- City of Longmont
- Lyons Fire Protection District and adjacent districts
- Conservation districts
- Private property

There's a fragmentation in jurisdiction, policies, processes and objectives among these entities. As an example, Boulder County Parks & Open Space has an aggressive fire mitigation plan on the Heil Valley Ranch Open Space that involves controlled burns to stem any runaway wildfires. Yet, the open space has many adjacent private parcels that have an abundance of woody fuel that has accumulated over many years and which could ignite and worsen any wildfires.

The wildfire risk is a large-scale geographic, environmental and political issue that runs across all of these entities. The Town of Lyons' scope of authority and influence is geographically small, basically the limits of the town.

But the town itself is, metaphorically, at the eye of what could be a very bad storm so cooperation and coordination among all the surrounding stakeholders is paramount.

## **2021 Efforts**

A report was written and presented to the Town of Lyons Board of Trustees who in turn approved \$125 thousand for fire mitigation.

The Town's Planning and Community Development Commission in 2021 began researching and identifying model wildfire building and land use codes that would be relevant to the Town's

wildfire risk profile. Adopting and formalizing more lasting policy, such as a Wildlands/Urban Interface (WUI) code, will have longer-term positive impacts in mitigating future wildfires.

**Research** - The group researched WUI codes, CWPP (Community Wildfire Protection Plan), Boulder and Larimer County mitigation plans, Forest Health Initiatives, such as the St. Vrain Forest Health Partnership that landscape and community to receive wildland fire as a natural part of the ecosystem. As an example of the effectiveness of WUI codes, it was found after the 2018 Camp Fire in California that more than half of the structures built after a WUI code was implemented escaped damage.

**Funding mechanisms** – There are a number of grants available to fund the efforts of the task force, including the Colorado State Forest, Forest and Wildfire Risk Mitigation Grant Program. But given the volunteer nature of the task force there is a need to hire both a knowledgeable grant writer and an administrative manager to handle finances. The Town of Lyons Board of Trustees, after being apprised of the wildfire hazard to the town by the task force, allocated \$125,000 in the 2022 budget for both possible grant matches and actual mitigation work.

**Identified town mitigation projects** – The task force identified the following high-risk, town-owned properties in Lyons for mitigation (density indicates the density of vegetation that could ignite):

- Martin parcel (8.8 acres, high density)
- LaVern Johnson Park border improvements (3 acres, high density)
- Botanic Garden border improvements (1 acre, high density)
- Eagle Canyon (14 acres, medium/low density)
- Vasquez/Horizon Road, Steamboat Valley (8 acres, medium density)
- Lyons Valley Park, Summit Housing (8 acres, medium density)
- Confluence (5.5 acres, medium density)
- Russel/Longs Peak (7.7 acres, medium density)
- Transportation Corridor improvements (variable) (i.e.-the town and CDOT lands adjacent to the roads.

**September slash collection event** – About 75 loads from home and business owners; filled two 40-yard dumpsters, totaling 11 tons of tree limbs and slash.

**August Curbside Collection**-It is estimated that approximately 5200 cubic feet of chipped material was collected.

## **2022 Plans**

The task force will continue to refine their goals while at same time conduct meetings with all stakeholders to formulate plans and coordinate public outreach.

- Grants for wildfire mitigation are available, and the task force will pursue hiring a grant writer. This may be funded with some of the Town of Lyons funding, and it is hoped to include Lyons Fire Protection District and a consortium of county and surrounding towns and other sources. It is expected that the grant writer's efforts will result in substantial funding for the task force initiatives.
- Efforts will take place in fuel reduction, capacity building, retrofitting existing buildings, code enhancements and planning and preparedness.
- Collect FEMA's list of critical infrastructure to shore up grant eligibility.
- Increase Town of Lyons' and surrounding areas prioritization for funding and efforts.
- Consider impact fees for mitigation efforts.

- Incentivize homeowners to mitigate wildfire on their properties.
- Continue fuel reduction efforts through annual curbside and regional collection of slash, cut vegetation.
- Prioritize fire mitigation on identified Town of Lyons properties.
- Reduce WUI risk and fires' ability to transition to structures through building, landscape and land use codes; forest management; homeowner incentives; adoption of WUI codes by town; broker relationship with Lyons Fire Protection District for dual code enforcement of WUI standards.
- Removal of fuels on private and public lands and creation of fire breaks.
- Focus resources on the greatest risks and vulnerabilities.
- Educate community through workshops, messaging and pursue goal of a fire-adapted community.
- Assess increased response cost and improving response capacity.
- Assess evacuation plans and evacuation notices.
- Sustaining task force work may include recommendation for Lyons Fire Protection District to continue and expand on the efforts of the task force, greater focus on Lyons wildfire risk in future Boulder County Hazard Mitigation Plans and updating the Lyons-area Community Wildfire Protection Plan.

Wildfire Task Force members:

Roy Leggett, chair, Captain at Mountain View Fire  
 Ryan Hughes, engineer and former firefighter  
 Chris Cope, Lyons Fire Protection District board member  
 Candace Owens, NSF and NCAR  
 Kara Bauman, Director, Lyons Regional Library District  
 Kristen Johnson, formerly with Lyons Prepared

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## Department of Parks and Public Works

**Dave Cosgrove, Director**

This department handles all aspects of the Town of Lyons parks and public works.

### Parks

The Town of Lyons Department of Parks and Public Works is responsible for operating and maintaining community and neighborhood parks, open space, trails and associated recreational amenities. This includes all recreational and athletic facilities, buildings and structures, river corridors through town parks, greenways, and associated rights-of-way adjacent to trails and parks. Responsibilities include, but are not limited to, the operation and maintenance of all park facilities and equipment, turf management, snow removal, athletic facility preparation, irrigation system maintenance and repair, landscaping, seeding/fertilization, weed mitigation, forestry, trash pickup, and a wide variety of capital improvement projects. Operations and maintenance are currently provided by the department for approximately 90 acres of developed/in-development community and neighborhood parkland, nearly 100 acres of open space, over 6 miles of trails, and approximately 30 acres of newly acquired flood buyout properties. Staff coordinates with recreation and special events staff to reserve, schedule and implement operations as needed for events, recreational programming and regular park usage.

A breakdown of major Town parkland and associated facilities/amenities is as follows:

**Sandstone Park (1.5 acres)** - Located in the heart of Lyons, Sandstone Park is the home to the Lyons Visitor Center, the Raul Vasquez Community Stage, and several picnic areas. Live musical and cultural performances are scheduled throughout the year on Raul Vasquez Community Stage such as the Summer Concert Series.

The Lyons Visitor Center (open mid-April to October) provides visitor services including restrooms, maps, guidebooks, and local/regional information. Parks and Public Works staff provides maintenance for the visitor center and the park itself.



**Bohn Park (53.5 acres)** – At the confluence of the North and South St. Vrain Creeks, Bohn Park has been recognized by the Colorado Lottery for creative use of funds. The park was destroyed in the 2013 flood and reconstructed finalized in 2020. Phase I was completed in 2017 and Phase II was completed in early fall of 2020. Bohn Park facilities include:

2 softball/baseball fields (Vasquez & Bohn fields)	Off-leash dog area w/shelter and trails (10 acres)
Skate park w/ half-pipe (pictured above)	River fishing access, including ADA access
Multiuse sport court (tennis, basketball, pickleball)	River access w/ in-stream structures
Multiuse fields/soccer field	Parking (paid through kiosks), special event parking
Playground	2 restroom facilities/storage units
Dirt jump bike skills park w/ shelter	Trails/pedestrian bridges
Picnic gathering grounds (available for rent)	Inlet/pumphouse for irrigation
Picnic areas w/ tables & grills	Public art



**LaVern M. Johnson Park (18 acres)** - Bounded on three sides by the North St. Vrain Creek and sandstone cliffs, Lavern M. Johnson Park is approximately 18 acres in size and offers an abundance of post-flood facilities recently recognized by the Colorado Lottery for excellence in the use in lottery proceeds. Facilities include:

19 RV sites with full hook-ups, 4 dry RV camping sites	2 park host RV sites
20 tent sites w/ tables and grills	Multiple picnic areas w/ tables and grills
2 playgrounds w/ climbing boulders, zipline, climbing nets and other features	Multiuse field
Cornhole court	Sand volleyball court
Plaza/ice rink (winter)	Zero depth splash pad
Stream play feature	Whitewater park – kayak/tubing features
Swimming hole	Multiuse trails/pedestrian bridge
Haines habitat island	3 shelters (avail. for rent): St. Vrain, Quarry, WPA
2 restrooms; one with pay showers	Fishing/river access
Parking areas (paid through kiosks)	Lyons Ditch diversion/head gate, pumphouse for irrigation

Camping is available year-round in LaVern M. Johnson Park. Park hosts assist with various maintenance within the park and with assisting campers and collecting fees for both camping and parking which generate considerable revenue for the department. The Park Host program has proven to be quite successful and very pivotal to the Lyons Park system.

**Lyons Valley River Park/Corridor Trail (16.5 acres)** - Fully completed in the Spring of 2020 following the 2013 flood, Lyons Valley River Park is becoming one of Lyons finest passive recreation areas. The original area was dedicated to the town with the development of Lyons Valley Park subdivision and consists of two ponds. The lower pond is available for flatwater recreation activities with access points. The upper (smaller) pond is strictly for habitat and off limits to access. Amenities include multi-use trails, scenic overlook, wetland restoration, flood mitigation efforts and kayak masts for programs and events.

This area is a vital wildlife habitat along the St.Vrain River. Linking with the St. Vrain River Trail (Colorado Lottery Starburst Award, 1996) from Bohn Park to the west and the Corridor Trail to the north, these paths will be critical links to the east and eventually to the St. Vrain Greenway (Longmont) and the 36/66 junction underpass. The Corridor Trail along the right-of-way frontage that parallels Highway 36/66 from McConnell Drive to the Black Bear Hole has several existing planters, irrigation and associated landscaping that is the responsibility of the Parks and Public Works Department.



### **Lyons Whitewater Park-Black Bear Hole-October/November Hole**

**Lyons Whitewater Park** - The Lyons Whitewater Park in LaVern M. Johnson Park is a quarter mile stretch with eight features from beginner to intermediate level that kayakers, tubers and



fishermen from the community and surrounding region have all come to enjoy. This facility is heavily utilized in the summer.

**Black Bear Hole** - Just off Highway 36/66 and across from Lyons Quilting there are two kayak play features that have historically been used as home to Lyons Outdoor Games and avid kayakers from around the region. The first feature has been dubbed the Black Bear Hole and is considered to be a beginner to intermediate spot. Approximately thirty yards downstream is the second hole, named the A-hole (after Lyons resident Arn Hayden who played a part in its inception). This feature is more advanced and often sees kayakers from around the state practicing more advanced tricks. The area incorporates a picnic area and is a frequent stop along Lyons Corridor Trail for hikers and bikers. In 2022, improvements will be made to the Black Bear Hole area, including formalizing the parking lot and adding paid parking, improvements to the river banks on the upstream side of the bridges, replacement of the bridge decking, trail and landscape improvements and new fencing and site amenities.

**October Hole/November Hole** - Further downstream in the Lyons Valley River Park are the reconstructed October and November holes. These kayaking features are unique along the Front Range in that they can be utilized by river recreationalists into the months of October/November due to typical seasonal releases from the Carter Canal inlet just upstream from the features. Located off of Highway 36/66 near the "Welcome to Lyons" sign, these features offer easy access to the St. Vrain and also include gathering areas established with large boulders along the banks, similar to the other features completed upstream through flood recovery efforts.

Regular maintenance of these features is performed when needed in the fall/early winter or late winter/early spring, when the water flow is low, access to the river is more easily achievable and the least risk/damage to the river and habitat will occur. The necessary permits are applied for and obtained prior to work being done. Work performed on structures is completed when it is deemed that there is a hazard, risk or that they are not functioning properly. River restoration and bank stabilization are priorities for the department.

Community volunteer river cleanup days are scheduled in the spring and summer to help keep the river areas free of trash and other debris after the spring run off season. In 2020, CAN'D Aid, the Lyons Parks and Recreation Commission, and local resident groups all performed river cleanup efforts.

**Steamboat Valley Playground** - Located on the Steamboat Valley Open Space Parcel and built in-part with money supplied through the subdivision improvement agreement for the housing development, this neighborhood park is cared for by the department.

**Trails** - Lyons has worked diligently to link existing trail systems both in town and to surrounding open spaces. Currently, the Parks department maintains over 6 miles of trails and performs regular maintenance in the spring/fall or in areas as needed according to standards. Additional local and regional trail connections continue to be a priority for the department and the citizen advisory Parks and Recreation Commission. Upcoming projects being considered that will allow for better connectivity are in and around the Black Bear Hole, a trailhead near the 2<sup>nd</sup> Ave. public parking area, the St. Vrain Corridor Trail connection to US 36 for eventual connection to the Longmont St. Vrain Greenway Trail. The department submits requests to Boulder County Parks and Open Space each year on potential partnership requests for local and regional trail opportunities. An example includes the completed Picture Rock/Heil Ranch connection. Others include a proposed connection to Hall Ranch (currently being assessed by Boulder County via a

link on the west side of 36 via Corona Hill), Rabbit Mountain, the St. Vrain Greenway Trail east to Longmont, the Lyons to Boulder Trail and access to Steamboat Mountain. An updated trails plan can be found in the 2016 Parks Flood Recovery Planning Process available online at the Town website.

In 2021, Parks and Public works staff worked with Can'd Aid on volunteer projects to add and improve trails in Bohn Park and in the Stone Canyon Neighborhood.

**Lyons Open Space Parcels (approximately 100 acres)** - The Town of Lyons Department of Parks and Public Works currently oversees management of numerous open space parcels. Of the town's complete parkland inventory, approximately 105 acres are dedicated as open space. Examples of such properties are Stone Canyon Open Space, Lyons Valley Greenbelt, Sierra Roja/Steamboat Valley, Russell Subdivision/Tebo and Eagle Canyon. Maintenance including mowing, trash/debris removal, noxious weed mitigation and monitoring for code violation are common in these areas. A map of these areas can be found on-line in the 2000 Lyons Parks, Open Space and Trails P.O.S.T. Plan.

**Martin Parcel Buyout Parcel (9 Acres)** - This parcel is located west of Bohn Park, adjacent to the skate park and Bohn Field, and is a flood recovery buyout parcel recently transferred to the Town by Boulder County. A public process and conceptual plan have been developed (see, 2017 Land Use and Management Plan for Deed Restricted Buy Out Properties (DrBOP).

**Town of Lyons Flood Buyout Parcels (20 Acres)** - Following the flood of 2013 the Town of Lyons acquired 27 former residential properties with federal funding, equaling nearly 20 acres, located mainly in the confluence of the St. Vrain in Lyons. Initial funds from the buy-out program were used to remove structures and mitigate impacts against future flooding. These “buy-out” properties are earmarked as open space or recreational properties in perpetuity. The 2017 DrBOP (Deed Restricted Buyout Properties) Plan for these properties can be found on the Town of Lyons website. The plan conceptualizes these lands as natural open space areas and wildlife habitat with opportunities for outdoor enjoyment and social interaction. Several have been identified as eligible for the “Neighborhood Lot Licensure Program,” a licensure program allowing individual or group “adoption” of certain lots for approved purposes.

**St. Vrain Valley School District Facilities** – Currently, the Town of Lyons and the St. Vrain Valley School District have a joint use agreement in place. When appropriate, increased scheduling and maintenance responsibilities are allotted for by the department. Scheduling and maintenance of the Bohn multi-purpose field and high school baseball and softball fields is done when needed for league play. The town also has use of the elementary school gym, playground areas, track and other facilities through the district scheduler when allowed. This arrangement is positive for both parties, allowing for additional facilities through this partnership that it would otherwise not be available.

## **Public Works**

The Department of Parks and Public Works is also responsible for a wide range of duties associated with the operations and maintenance of town-owned infrastructure, facilities and properties. This includes nearly 9 miles of paved roadway and associated rights of way, numerous alleys, drainages, utility easements, outlots and other Town-owned properties, facilities and structures. Major duties include, but are not limited to:

- Street, alley, sidewalk, curb/gutter and right of way maintenance including plowing, street sweeping, grading, road repair (potholes, crack/slurry sealing, patching) and capital improvements
- Water, sewer, electric and storm drainage monitoring and repair in conjunction with the utility department and contractors-including coordination of regular services such as regular flushing, camera/jetting, and servicing of systems-Town pressure reducing valves, pump stations and other facilities
- Fire hydrant mapping, servicing and repair-flow testing
- Facility inspection and maintenance (seasonal and other)-HVAC, water, irrigation, fountains, backflow, filters, etc.
- Fleet and equipment management and maintenance
- Responding to community complaints and service requests
- Easement and outlot monitoring and maintenance
- Utility locates-Colorado 811 response as required
- Monthly utility reads/re-reads and shut-offs for utility billing
- Coordination/programming of utility meter installation
- Off-hour on-call service calls
- Trash removal
- Mowing and landscape of rights of way
- Tree trimming and removal along rights of way/utility trimming
- Maintenance and coordination of Town ditch inlets, head gates and vaults
- Street signage installation and repair
- Street lighting maintenance and repair
- Banners, flags and holiday lighting
- Assisting with installation and repair of public art
- Road and other closures-flagging certifications
- Coordination with outside contractors
- Ordering and maintaining Town inventory
- Safety inspections and trainings
- Required certifications and trainings

#### **Additional Facilities Maintained (or assisted) by Parks and Public Works:**

- Lyons Depot building/grounds
- Town Hall and plaza
- Parks and Public Works shop (adjacent to Town Hall)
- Parks and Public Works facilities, buildings and storage yard
- Lyons Wastewater Treatment plant/grounds
- Lyons high-pressure pump/water station/grounds
- Apple Valley water tank
- Tank hill
- 2<sup>nd</sup> Avenue parking area and recycling center
- 3<sup>rd</sup> and Railroad public parking
- Bus Stops

#### **Staff and Facility**

Currently, the Parks and PW's Department consists of the Director, Parks and Public Works Lead, two Parks and PW's Maintenance II's, and two Parks and PW's Maintenance I. Three additional full-time maintenance I's have been budgeted for 2022, as well as two seasonal positions for peak season help. Our staff works closely with the Utility Director/billing department and Parks special event/ recreational staff and park hosts/attendants.

In 2020, the department moved to a new facility located at 4687 Ute Highway (photo below) – the former site of the decommissioned Longmont water treatment plant. The new facility replaces the pre-flood facility located near the WWTP off of 2<sup>nd</sup> Avenue.

The Parks and Public Works Department works with several different volunteer groups and non-profits on various projects throughout the year. Whether it is for recreation, special events or maintenance projects, the department routinely coordinates with active community members to achieve departmental goals. These groups include Lyons Weed Posse, Lyons Volunteers, Lyons Garden Club, Rocky Mountain Botanic Gardens, CAN'D Aid Foundation, Lyons Middle Senior High School and Lyons Elementary School, and many others.



## **2021 Highlights**

In 2021, the Parks and Public Works Department, in addition to its regular duties, completed or assisted with the following projects:

- Finalized move and crews organized and established material and storage yard at the new Parks and Public Works facility at 4687 Ute Highway-completed warranty work.
- Bohn Park Phase II Warranty Work
- Completion of 2<sup>nd</sup> Ave bridge replacement, associated trials, Bohn Park tie-ins
- Patched and crack-sealed streets per pavement assessment-North side of Town
- Painting and striping of numerous stop bars, crosswalks and curbs
- Expanded tent and RV dry camping in LMJ Park; 3 picnic sites converted to tent pad sites and 4 parking spaces along rear access drive converted into pull-in dry RV camping sites for smaller or pop-up RV's.
- Playground resurfacing and repairs-Bohn and LMJ
- Completed landscape warranty for Lyons Valley River Park: plant replacements, re-seeding, removal of remaining site control and irrigation, etc.
- Installation of pond aeration/nanobubble systems at Lyons Valley River Park ponds to assist with algae issues/overall water quality.
- Upgraded paid parking kiosks at Bohn and LMJ parks for better user interface and new parking fee programs/rate adjustments.
- Bohn Park water quality/storm detention improvements
- Longs Peak street and utility improvements

- Town-wide electric meter replacements
- Vehicle and Equipment Replacements— Via the 2021 budget the Town purchased two new trucks: one with a dump bed that will also double as a plow and sanding truck, and one with a service/utility body. These trucks help to rotate out and replace aging and high mileage equipment and better equip staff in providing the necessary services for the expanding infrastructure of parks public works. The town also purchased a baseball infield utility maintenance machine.
- Sandstone Stage lighting

## **2022 Budget Priorities/Upcoming Projects**

- Designate parking (including adding paid parking kiosk), landscape and trail improvements, bank stabilization and restoration, replace decking on pedestrian bridge at Black Bear Hole.
- Designate Parking, trailhead construction, restroom construction, landscape and irrigation improvements at 2<sup>nd</sup> Avenue Parking area
- Install Water Rescue Stations at various location in/around parks
- Recycle Center fencing and gate improvements
- Dog park/small dog park improvements
- Bohn Dirt Jump Bike Park Renovations
- Depot Building landscape and irrigation improvements
- 4<sup>th</sup> Avenue Pedestrian Bridge and trail/sidewalk connections-Safe Routes to School
- St. Vrain Trail Extension process/construction
- Fire mitigation (priorities and plan)-Martin Parcel
- Bohn Park Sport Court improvements/upgrades - new backboards, pads, nets, screening
- Complete construction of new dry storage facility at Parks and PW's storage yard
- Bohn Park Multi-Use Restroom renovations/repairs
- Finalize install of Wi-Fi in parks and security cameras
- Streets Capital Improvements per pavement assessment
- Patching and crack sealing per pavement assessment
- Broadway streetscape improvement project
- Wayne Werner Fountain Repair-Sandstone Park

## **Principal Guiding Documents:**

The Parks and Public Works Department is guided in its work by the following Town of Lyons documents. All of these documents are available on the Town's home page.

- Lyons Recovery Action Plan (2014)
- 2016 Parks Flood Recovery Plan
- 2008 Parks, Open Space & Trails Master Plan Update/Bohn Park Master Plan
- 2000 Parks, Open Space and Trails (POST) Master Plan
- Land Use and Management Plan for Deed Restricted Buy-Out Properties (2017)
- Town of Lyons Comprehensive Plan (2010, to be updated in 2021)
- Sustainable River Corridor Action Plan

- Town of Lyons Weed Management Plan (revised 2020)
- Town of Lyons CIP Plans
- Town of Lyons Code Book
- Town of Lyons Design Standards
- Town of Lyons Pavement Conditions/Assessment
- Town of Lyons Storm Drainage Study/Assessment
- St. Vrain Watershed Master Plan

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## Community Development

### Philip Strom, Director of Community Development

The Town of Lyons' Community Development Department helps citizens, businesses, and landowners plan and develop for the future. It also ensures existing and future development complies with Town code. The department strives to help guide new development and evaluate existing development to ensure both the safety and prosperity of local citizens, landowners, and business as we balance those ambitions with protection of our natural resources.

The work of the CDD aligns with the Lyons Comprehensive Plan goal for Land Use and Growth, which states, "Ensure that the built environment contributes to Lyons' identity and is consistent with the proposed 2010 Lyons Planning Area Map and the Sustainable Design and Development Principles."

The CDD offers a broad range of services. These services include planning and zoning, current development, code compliance, and historic preservation. Several licensing programs are also handled by this department, such as short-term rentals, deed-restricted buyout property (DrBOP) neighborhood lot licenses, and encroachment licenses.

The department interfaces closely with other Town departments, like Building, Engineering, and Utilities. The Planning and Community Development Commission (PCDC), Board of Adjustments, and Historic Preservation Commission also all coordinate with the department.

### 2021 Report

Even though the coronavirus has continued to impact our typical processes, CDD has transitioned services to continue to serve the community. CDD successfully hosted public meetings virtually, allowing applicants to move forward with proposals and residents to continue to participate in public processes and provide feedback.

### Comprehensive Plan

The Town began 2021 with the schedule and scope of the Comprehensive Plan Update in flux due to a shortfall in budget. To resolve the issue, CDD applied for and was awarded a grant from the Department of Local Affairs state Energy and Mineral Impact Assistance Funds. The grant fully funded the Comprehensive Plan Update that began in August and is anticipated to be adopted in January 2023. The fall and winter were used to engage and gather feedback from the community as well as identify trends and key issues. This was done through the creation of a project website, social media posts, newspaper articles, email blasts, and targeted stakeholder meetings. A community survey was concluded in November with 376 surveys completed by community members.

### Land Use

The department assisted in many land use processes, including:

Development Plan Review - The new Lyons hotel development plan application was reviewed and completed and will be reviewed by the Board of Trustees in February 2022.

Site Plan Review - A-Lodge was approved to expand their hotel operation, including a beer garden.

Conditional Use Reviews

- Planet Bluegrass Expansion, an application was reviewed to includes onsite camping and improvements to their facilities and operations, the Conditional Use Application will be reviewed by the Board of Trustees in February 2022.
- A new detached Accessory Dwelling Unit (detached) was approved.

**Rezoning** - The parcel at 431 4<sup>th</sup> Avenue was rezoned from Commercial to General Industrial to accommodate the current use of the site.

**Zoning Code Text Amendments:**

- Allow for marijuana centers, infused product manufacturers, and cultivation operations in Town zoning districts previously allowing for only medical marijuana.
- Allow for solar generation facilities as a Conditional Use in the Parks and Open Space Zoning District
- Replace the Commercial and Mixed-use Design Standards and Guidelines with revised, simplified Commercial Design Guidelines. First reading was approved by the Board of Trustees and the text amendments are anticipated to be approved in 2022.
- Update the Development Review Process for clarity. First reading was approved by the Board of Trustees and the text amendments are anticipated to be approved in 2022.

**Licenses** - CDD issued 13 short-term rental licenses, nine DrBOP neighborhood lot licenses, and two sign permits in 2021.

**Planning and Community Development Commission Interaction**

Throughout 2021 the PCDC fulfilled the critical role of advisory board to the Board of Trustees on development issues with the review of a variety of Land Use applications while ensuring that the Comprehensive Plan was being implemented in those applications. The PCDC also supported CDD in many ways; for example, PCDC formed a number of subcommittees that included staff representatives to focus on several issues, these included: Development Review Process Subcommittee, Design Guidelines Subcommittee, and Comprehensive Plan Update Subcommittee.

**Development Review Process Subcommittee**

Through multiple workshops, research, and feedback from the community, the PCDC found the, the consensus was the that Site and Development Plan Review process was unclear to applicants and began an effort to modify the existing code. The Board passed the first reading of the code modifications, and the new code is anticipated to be adopted through second reading in 2022.

**Design Guidelines Subcommittee**

The PCDC began 2021 with the review of the Town's Commercial and Mixed-use Design Standards and Guidelines (DDSG). Through multiple workshops, research, and feedback from the community, the PCDC determined it was necessary to update the Lyon Municipal Code to create more efficient and effective design guidelines. The PCDC recommended a proposed Ordinance to the Board to update the Code, which passed first reading and is anticipated to be adopted through second reading in 2022.

**Comprehensive Plan Update Subcommittee**

PCDC continued to support staff throughout 2021 to identify key issues and trends as well as engage the community.



## **Geographic Information Systems**

CDD also took on the task of reviewing the current setup and data in ArcGIS Online, which resulted in a reorganization of the data, webmaps, and applications. This begins a significant effort to use ArcGIS Online as a primary data repository. Additionally, the Citizen GIS Portal was updated.

## **Historical Preservation**

The HPC, along with staff, established Lyons as a Certified Local Government in 2021, which opens avenues of funding for rehabilitating historic buildings and give the Town and its residents greater access to the expertise of the State Historic Preservation Office and the network of CLGs across Colorado.

## **Staffing Changes**

The CDD underwent significant staffing changes in 2021, Philip Strom joined the CDD team on a part-time basis as Interim Town Planner while continuing his role with the City of Longmont assisting the Town of Lyons in Flood Recovery. Philip was hired full-time as Director of Community Development in early 2022. Unfortunately, Yani Jones, Planner and Historic Preservationist, left CDD in October to pursue other opportunities. So, while CDD finished the year at approximately 25% staffed, expectations are high for what can be achieved in 2022 with a full staff. The department intends to fill the Planner I role with a new full-time hire.

## **2022 Outlook**

The Town expects 2022 to be another busy year for the CDD, with significant developments underway and a buzz around potential developments for a wide range of project types, from increased density of the commercial downtown to new mixed-use development, annexation applications, and more. All while CDD intends to continue to self-evaluate applicable codes and processes to improve efficiency of the department and ensure ease to develop for the future while ensuring both the safety and prosperity of the community.

The Comprehensive Plan Update will continue throughout 2022 to update the existing Town goals and policies to align with the community's vision for the future. The next phase will concentrate on the Town's primary growth areas and define the growth parameters for the Future Land Use Plan. The final draft plan is then expected to go to public review and the adoption process in early 2023.

The efforts of the HPC and staff will continue to explore avenues of funding for rehabilitating historic buildings in coordination with the expertise of the State Historic Preservation Office and the network of CLGs across Colorado.

2022 will certainly be a year full of action and reflection for the CDD.

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## Utilities and Engineering Department

Aaron Caplan, Director

The Utilities and Engineering department manages the four town utilities: electric, water, wastewater, and stormwater. We coordinate with the Town's contract engineering firm, electrical contractor, water and wastewater contractor, treated water provider and state regulatory agencies. They are involved in many of the capital improvement projects and maintaining a 5-year capital improvements plan.

Some of the day-to-day operations include:

- Develop and write ordinances to update Lyons municipal code.
- Develop contracts and write resolutions to present contracts to the Trustees.
- Put together requests for proposals, review and select the best proposal.
- Oversee the contractors that operate our utilities.
- Additional purchasing of supplies and materials; three quotes required.
- Work with the rest of Town staff on utility concerns.
- Review and recommend utility trends and rates.
- Monitor day-to-day operations of Town facilities.
- Interact with residents and businesses on their concerns, town concerns and new projects.
- Act as liaison to the Utility & Engineering Board

### 2021 Actions

#### Electric Utility:

- Completed the upgrade of customer electric meters with a new Advanced Metering Infrastructure or AMI meter. Town now has a Cloud-based monitoring system that includes both electric and water meters.
- Undergrounded the town's electric lines along 2nd Ave from Highway 36 to Bohn Park. This was an area that had seen a few power outages and concerns of fire hazard from the lines and trees.

#### Water Utility:

- Made a number of improvements to the town's water system. We replaced one of six large pressure-reducing valves in the distribution system. The valve appears to have suffered damage after getting clogged with silicone that was probably used for emergency repairs after the flood. This improved the water pressure on the northwest side of town, bringing a couple of fire hydrants up to the Fire District's requested standard of 1000 gallons of water per minute at 20 psi of pressure.

- Another improvement was to install a new water line from Mountain View Dr. to 1st Ave. This allowed the town to move the 1st Ave water line off of the low-pressure portion of the town system and put it on the high-pressure portion of the system. With the elevation of 1st Ave, this was needed to increase the flow of water to the fire hydrants along this street.
- Also installed new water line in a portion of Longs Peak Dr. creating a loop in that portion of the system. This allows for redundancy by having multiple paths for the water to reach its destination. It also helps improve the circulation of the water helping with the chlorination process.
- Six new valves were installed into the distribution system allowing for better isolation, if there is a break or a need to shut off water. We can now isolate individual blocks instead of a 4 to 6 block stretch of the system.



#### Wastewater Utility:

- Replaced the entire sewer line in Longs Peak Dr. The previous line was broken in several places, one of which was on the side of a hill that is difficult to work on. The new sewer line remains in the road removing the concerns of sewage spilling from damaged pipe onto the side of the hill.
- Repaired a portion of the sewer system that has backed up into property owner basements a few times over the past 5 years.

#### Stormwater Utility:

- Replaced, enlarged, and enclosed portions of Town stormwater infrastructure along 2<sup>nd</sup> Ave from Park St. to the St. Vrain Creek.
- Curb, gutter, and stormwater pipe were installed along High St. from 4<sup>th</sup> to 5<sup>th</sup> to improve the stormwater mitigation on one of the blocks of downtown Lyons with some of the highest concerns for flooding.

#### **2022 Plans**

- The Longs Peak Dr. project will finish up in 2020 with some new enlarged stormwater infrastructure, as well as new paving for the entire street. The Town is then going to underground a portion of the electric lines that run along the grassland area up to Longs Peak Ave.
- We are also undergrounding a portion of the electric lines along Railroad Ave from 2<sup>nd</sup> to 3<sup>rd</sup> Ave.

- We are looking into implementing a streetlight module into our electric and water meter system that will allow the town to take control of the streetlights including options for dimming and turning lights on and off remotely or at certain hours.
- The Town is planning to go out to bid for modifications to the Wastewater Treatment Facility that will allow the facility to be rerated so it can handle new development in the Easter Corridor.
- We received a grant and are moving forward with the installation of a solar and battery storage facility.
- The construction of the Lyons Valley Townhomes affordable housing will involve the installation of new infrastructure for all four utilities.
- We are looking into acquiring the electric service for properties currently served by Poudre Valley Rural Electrification but have been annexed into town and so are eligible to be transferred to Lyons Electric.
- We will be working on a policy to implement new EPA regulations on lead and copper in water service lines.
- We are working with the Utility and Engineering Board and Town Finance to continue the development of a comprehensive 5-year Capital Improvements Plan. This will integrate the various utilities improvement plans and look into prioritization in a comprehensive fashion and into funding alternatives.
- The Town has hired a contractor to overhaul our GIS (Geographic Information Systems) maps which includes the documentation of the infrastructure for the four utility systems.
- We will be working on a policy to implement new EPA regulations on lead and copper in water service lines.

## **Lyons-Longmont IGA on Water: How it Works**

In 2003 Lyons signed an Inter-Governmental Agreement (IGA) with Longmont for Longmont to provide Lyons with treated water. For Longmont to provide treated water they must have the rights to get enough untreated water that they can then treat and provide to Lyons. The IGA includes a section on how Lyons will supply Longmont with those water rights that would be needed for Lyons' treated water supply.

Water rights in Colorado are a complex subject. There are attorneys who specialize in water rights. This is a simplified narrative on Lyons' water rights and the IGA with Longmont for them to provide Lyons with treated water.

### **Water rights**

The right to use raw water in Lyons comes from multiple sources. The first source of water rights mentioned in the 2003 IGA is 300 acre-feet of water available to Lyons from Longmont's Button Rock Reservoir from a 1969 agreement with Longmont. (An acre-foot of water is measured as an acre of land covered with one foot of water, or the equivalent of 326,000 gallons.) In recent decades these water rights have been held for

emergency needs as additional water rights have been obtained. Since 2003, the Town of Lyons has not exercised these Button Rock water rights.

Lyons also owns shares in a handful of irrigation ditches, which are also a form of a water right. Many of these irrigation ditch water rights are not in a location where the raw water can be passed on to Longmont for treatment so they are not part of the IGA.

### **Water shares**

One form of water right that is accessible from several locations along the Front Range is shares in a project called the Colorado Big Thompson Project (C-BT). The C-BT Project collects, stores and delivers more than 200,000 acre-feet of supplemental water each year, moving water from the west slope of Colorado to northeastern Colorado.

A unit or share of C-BT water is defined as an acre-foot, but each “water year” is typically less than a full acre-foot depending on the previous winter’s snowpack. C-BT shares are finite (there are only a certain amount) and can be bought or sold; this has become a common method for transferring water rights from one entity to another. The Lyons-Longmont IGA primarily uses C-BT water to document the transfer of water rights from Lyons to Longmont.

In 2019 Lyons and Longmont amended the IGA to also include shares of Lake McIntosh Reservoir Company water for projects that met certain qualifications, primarily affordable housing or commercial / economic development projects.

### **Lyons’ water shares**

In 2003 when the IGA was approved, Lyons had 598 shares of CB-T water. The IGA with Longmont required that 500 shares be dedicated to them for the existing 736 connections to the water system at that time and that one additional share was to be dedicated for each new  $\frac{3}{4}$ ” equivalent connection that was subsequently made to the system.

After the 500 CB-T shares were dedicated to Longmont, Lyons had 98 shares of C-BT remaining. It was believed that these shares would cover the remaining buildable lots in Lyons that were in the town at that time and that the town would be able to dedicate an additional share for each of these parcels as they tapped into the water system. The IGA uses the term Pre-Existing Commitments to describe these parcels.

### **Each lot requires a water share**

For new properties that are annexed into town or lots that are subdivided, the IGA requires the property owner to bring to the Town of Lyons one C-BT share for each  $\frac{3}{4}$ ” equivalent tap into the water system. As an example, every home in the Lyons Valley Park subdivision had to have a CB-T share purchased by the developer, presented to Lyons government and then dedicated to Longmont. In recent years, these CB-T shares cost as much as \$65,000 each.

These CB-T shares were described as New Approvals, and with this provision Lyons could be sure it kept the original 98 shares for dedication to Longmont when a pre-existing commitment decided to connect to the water system.

As of October 2021, Lyons holds **727 shares of C-BT water** and has been required to dedicate **708** of them to Longmont. It is believed there are five pre-existing commitment properties that were in town at the time of the 2003 IGA with Longmont but which have not been built on. Those five lots could then connect to the water system without the requirement of bringing new water shares to the town.

Lyons also holds **eight shares of Lake McIntosh Reservoir Company water** and was required to dedicate 1.4 shares to Longmont, last year. Of note, the approved Summit Valley Townhomes, because they are affordable housing, is required to give to the town Lake McIntosh water shares – not CB-T shares.

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## **Code Compliance**

**Dale Van Wagner, Code Compliance Officer**

Lyons residents have consistently expressed that clean, well-maintained neighborhoods, commercial districts and manufacturing areas are a priority. Maintaining these areas has proven to increase tax revenue, property values, safety of our residents and visitors, provide a higher standard of living and promote community pride.

The Code Compliance Officer plays an important role in educating the public, evaluating private properties and commercial districts and occasionally assisting the Town with posting Stop Work Orders for individuals working without a permit. Code enforcement responds to citizen complaints, observed violations and assists other town departments with code violations.

The Town contracted the code compliance function out to Charles Abbott Associates in April 2020. CAA is a national service provider to state and local government agencies since 1984 with offices in eight states and over 200 employees. My credentials as your code compliance officer include working for CAA for 2-1/2 years. I was hired because of my experience in law enforcement as well as a background in the safety industry and construction.

I work two days a week in Lyons (started April 2020) and two days a week in the Town of Keenesburg. I also work with the City of Wheat Ridge Building Department in assisting their Code Enforcement and Fire Departments. We inspect hotels/motels and apartments for violations under the IPMC (International Property Maintenance Code). I also work with the permit technicians in Wheat Ridge to track and scheduling Business License Inspections, and train in the field with CAA's experienced building inspectors. I hold a certificate of IPMC, CACEO (Colorado Association of Code Enforcement Officials), and I'm currently studying for my residential building inspector certification.

## **2021 Compliance Issues**

In Lyons, the Code Compliance Officer is responsible for enforcing the provisions set forth in the IPMC as well as the Town of Lyons Municipal Code. The Code Compliance Officer deals with many issues, from general nuisance violations to zoning and business licenses. A good representation of the types of violations found in the Town of Lyons is listed in the chart here. In 2021, there were 199 compliance cases opened, but after investigation there were no violations found in 32 of them. The chart here shows 151 of the most observed violations that were dealt with. 131 cases were closed during 2021.

Among violations found, I discovered and investigated four short-term rental violations and brought them into compliance. 14 Stop Work Orders were also posted for work without a permit. Other violations dealt with where non-protected trash containers that began attracting bears to our neighborhoods. Trimming of dead trees and tree clearances over the ROW were other

violations high on the list. One of the other concerns for the Town was excessively tall weeds present during this last year's very dry conditions. Tall weeds are not only a blight, they can become an extreme fire danger.

## Plans for 2022

For 2022, I will continue to focus on helping residents become compliant with the type of violations discovered in 2021, but also shift more focus onto ADU compliance. There are a large number of ADUs not registered in the town of Lyons creating a safety concern for tenants and First Responders. We are in the process of organizing a better system so that these ADUs do not fall along the wayside. Having a more-thorough process will ensure the safety of the property owners as well as the tenants. We have had complaints from residents about ADUs not having gone through the proper steps to become legal. The Town of Lyons has utilized an ADU compliance program in the past, and for 2022, we will move forward with this program in order to encourage property owners with ADUs to become compliant with the Municipal Code.

I believe we are moving in the right direction to help improve the safety and quality of life in the town of Lyons. Some may be reluctant to change, but if we can take a more proactive stance by informing, educating and assisting residents, they will begin to see the benefits of Code Compliance. One way we have assisted residents in becoming compliant is the use of volunteer groups. Some property owners may not have the resources or physical ability to complete the needed corrections and these volunteer groups can be a great help. This information along with my contact information can be placed on the door hangers in hopes that individuals will know that we are here to help them become compliant with Town Codes. My goal for Code Compliance is the safety and well-being of our residents and visitors.

As always, feel free to contact me for any questions or perceived code violations.

Dale Von Wagner, Code Compliance Officer  
303-823-6622, ext. 47 or [dvanwagner@townoflyons.com](mailto:dvanwagner@townoflyons.com)

## 2021 Town of Lyons Code Violations

Violation	Opened cases	Violation	Opened cases
Junk nuisance	19	Property Maintenance	3
Dead Trees, Tree Clearances	23	Unreasonable Noise	1
Weeds	24	License Required (short-term rental)	7
Noxious weeds	6	Removal of Snow and Ice	27
Stale Uncovered Garbage (Bears)	11	Accessory Dwelling Unit	4
Improper Accumulation of Trash	2	Prohibited Signs	8
Stop Work Orders	14	IPMC	2
		<b>Most Observed for 2021</b>	151

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## **Community Programs and Relations Department**

### **2021 Year in Review**

**Kim Mitchell, Director of Community Programs and Relations**

The Community Programs and Relations Staff works with both residents and businesses on town-wide initiatives including economic vitality, special events, public art, sustainability, outreach, and communications. The department includes three staff.

Notable activities of the **Community Programs and Relations Department** in 2021 included:

#### **Economic Vitality**

- Revitalizing Main St Grants – Secured \$149,999 in grant funding for Ambient lighting along Main St and 4<sup>th</sup> Ave. Town match is \$3,000. Boulder County Economic Development contributing \$12,000 towards project.
- Revitalizing Main St. Grants – Secured \$243,000 in grant funding for improvements to Broadway to match the \$2.2 million awarded by CDOT. Town match is \$60,300
- 4<sup>th</sup> Ave Pedestrian Bridge – Safe Route to School – design is complete and construction has gone to bid. Construction to start in 2022.
- Main St./ High St. flowers/landscape and watering proposals and contracts
- Planet Bluegrass leases for LaVern Johnson Park for both RockyGrass and Folks Festival. Revenue to Town of \$36,900
- Revolving Loan Fund – managed 11 current loans and awarded 5 new loans in 2021
- Worked with Colorado Tourism Office Restart Destination Program regarding shoulder and off-season visitation outreach.
- Rocky Mountain Park Planner – submitted edit and advertorial for print and online publication.
- “Shop Local” Campaign – advertising and articles in local paper (Redstone Review) highlighting impact and importance shopping locally.
- Lyons Kind #chooseboth Campaign for summer 2021
- Camping revenue in Lavern Johnson Park for 2021 exceeded \$260K
- Parking revenue for 2021 was over \$110K combined for both Bohn and Lavern Johnson parks. New parking kiosk doors were upgraded and installed and will allow for mobile app too
- CVRF- Corona Virus Relief Fund – Reimbursement program from State of Colorado for COVID related expenses, \$334K total – included \$200K in direct grants to small businesses in Lyons

#### **Special Events:**

- Worked with Old Man Winter Run and Bike Rally for a COVID safe event, held over two weeks in February 2021.
- Pride Month June 2021 – Proclamation issued by BOT and flags installed at Marquis and in town
- Summer Concert Series returned with 8 concerts outdoors in Sandstone Park <https://youtu.be/pw6C1-7ldco>
- Summer Artisan Market – June 2021 – Bohn Park – kicked off the summer after missing out on events in winter and spring
- Venus de Miles Bicycle Ride – August 2021 – Bohn Park- Start and Finish

- Lyons Halloween Spooktacular – October 2021 – High St and Main St
- Rave to the Grave – LEAF Benefit – October 2021 – LaVern Johnson Park
- Parade of Lights – December 2021- after a one year hiatus (canceled/modified in 2020 due to COVID), the 2021 celebration was a well-attended great event. Staff raised \$9,700 in local sponsorship

### **Outreach & Communications**

- Monthly utility bill newsletter – sent monthly with snail mail and online utility billing
- Weekly and more e-blasts to community regarding projects/events/issues in Lyons
- Special event notification
- 2<sup>nd</sup> Ave Bridge outreach and grand opening celebration with Senator Hickenlooper, Congressman Neguse, Lt Governor Primavera, Boulder County Commissioners and more
- Worked with EPA, Colorado State Patrol and Colorado Dept of Health regarding the fuel tanker spill along US-36 and the St Vrain – to update and inform the community
- Fire mitigation events – limb drop off (SEPT 2021) and limb pick up (July 2021)
- Created banners and fliers for distribution at local High School events to remind visitors of food and retail and more offerings in Lyons
- Partner with Planning and PCDC regarding outreach for the Comprehensive Plan
- Monthly articles in Redstone Review – covering community topics – Economic Development, Health and Welfare, Special Events and more
- Celebrated and promoted Lyons History during Historic Preservation Month
- All previous BOT meetings (regularly scheduled and special meetings) are all posted online <http://www.townoflyons.com/livestream>.
- All Town e-blasts sent may be found online as well at <http://www.townoflyons.com/list.aspx?PRVMSG=247>

### **Sustainability**

- EcoPass program – for RTD system wide
- zTrip transportation program – taxi voucher program to provide alternative transportation services due to lack of RTD service and cutbacks from COVID
- Slow the Flow – irrigation audits
- Garden in a Box Program – xeriscape and drought tolerant plants
- Limb pick up and drop off to reduce waste diversion and help with fire mitigation

### **2022 Plans**

2021 was much better, following a very challenging 2020 COVID year. The Lyons Community Programs and Relations Department is pleased with the results and positive impacts and achievements in 2021 on behalf of the residents and businesses of Lyons. The staff is committed to Lyons and will continue to keep our residents and businesses informed and updated. We are hopeful that we will be able to enjoy our parks, host special events and town-wide activities, and celebrate all that Lyons has to offer together again in 2022

**BACK**

## Legal

The Lyons Town Attorney is Brandon Dittman of the law firm of Kissinger & Fellman, P.C. The Town Attorney provides legal advice to the Town of Lyons Board of Trustees, Town Administrator, departments, boards, commissions, and agencies of the Town. The Town Attorney cannot provide legal advice to private citizens.

The Town Attorney is responsible for preparing or reviewing resolutions, ordinances, and legal instruments, providing legal opinions, and representing the Town in litigation and administrative proceedings. The Town Attorney supports the Board of Trustees in preparation and effectuation of new legislation and in recommending changes in the Town Code to keep it current. The goal of the Town Attorney is to assist the Board of Trustees and Town staff in creative problem-solving and ensuring the actions of the Town are in compliance with state, federal, and local law.

All traffic and criminal misdemeanor offenses committed within the Town, including criminal violations of Town ordinances, are prosecuted by Jacob Starkovich of Starkovich Law, LLC. The Town Attorney, or his designee, prosecutes civil violations of the Town ordinances. (Refer to the section on Lyons Municipal Court in this report for offenses prosecuted in 2021.)

As part of his legislative responsibilities, the Town Attorney assisted the Board in developing significant new ordinances amending the municipal code regarding parking enforcement, business licensing, condominiums, net metering, and wireless telecommunications. The Town Attorney also assisted the Town in referring a measure to the November 2021 ballot on a new solar generation facility and battery storage, advising the Board on development review matters, and updating numerous policies of the Board.

In 2021, the Town Attorney was involved in four major civil litigation matters on behalf of the Town.

Throughout 2021, the Town Attorney worked on issues relating to resolving issues with Honeywell International's design and construction of the Town's wastewater treatment plant. The issue is currently before the federal courts and an arbitration panel.

In 2021, The Town Attorney resolved a lawsuit filed by the Town to evict a carryover tenant on a commercial lease and also resolved a municipal court civil complaint concerning numerous municipal code violations by one individual relating to the construction of a property without proper permits.

Currently, the Town is pursuing a nuisance abatement and related municipal court complaint for several violations of the Town's floodplain ordinance, building code, and maintenance code against one individual.

**BACK**

## Lyons Urban Renewal Authority

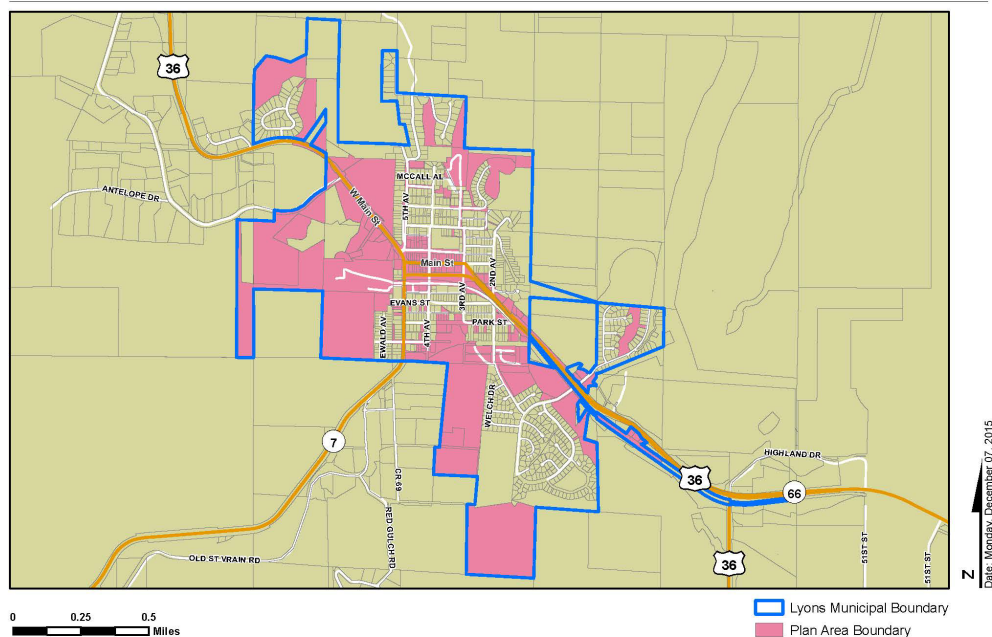
In 2013, the Town of Lyons staff and the Board of Trustees began researching the prospect of creating an urban renewal authority (URA). Shortly before the final two public hearings, the Town was inundated by the flood, and the project was temporarily set aside to focus on recovery. Town officials once again pursued the establishment of a URA in the succeeding years. As required by Colorado Revised Statute (CRS) § 31-25-104(a), the Town received a petition from 25 registered electors of the Town, stating that there is a need for a URA. Upon the filing of the petition, a public hearing was held in December 21, 2015 and shortly after that the Lyons Board of Trustees approved creation of a URA in Resolution 2015-146.

A consultant found that one or more slum or blighted areas existed in town. The BOT then appointed themselves as commissioners of the Lyons URA for the purpose of revitalizing blighted areas.

### URA definition

The goal of an urban renewal plan is to revitalize an area that requires additional intervention in order to remedy blight, restore economic vitality and improve safety. Understanding that redeveloping existing areas is much more expensive and difficult than new development, Colorado has empowered local authorities with certain tools, including tax increment financing (TIF), to offset costs and encourage investment by the private sector in urban renewal areas. Without urban renewal, developers lack incentive to tackle the challenges associated with infill redevelopment or environmentally complicated sites, and would instead have an incentive to continue to direct growth to the fringes of communities, where development is cheaper and easier, which would add to the problem of sprawl.

LYONS, COLORADO Plan Area Boundary



RICKER | CUNNINGHAM (303) 458-5800 [www.rickercunningham.com](http://www.rickercunningham.com)  
8200 South Quebec Street, Suite A3-104 - Centennial, CO 80112-4411



The principal goals of the Lyons URA Plan are to help provide important services to the area, attract private investment, utilize underdeveloped land, and leverage public investment to provide necessary public infrastructure to serve the subject area, all for the purpose of remedying and preventing blight.

“Blight” is the legal term given to a piece of property when four of the eleven criteria outlined in the Colorado Revised Statute § 31-25-103(2). are met. These factors range from deteriorated or dilapidated buildings, to flood damage, to title problems, and collectively must be considered to be a threat to the health, safety, peace or welfare of a community, in order for a finding of “blight” to be made.

While few areas in Lyons would probably be considered truly “blighted” by most people’s standards, if four of the eleven factors are met under the statute, the law considers the property to be “blighted.” Additionally, under the Colorado statute, a determination of blight is based upon an area “as a whole” and not an individual property basis. Thus, it is possible that a property could not have any of the blight factors present, but still be within the urban renewal area designated as blighted because factors are present on surrounding properties.

The Lyons Area Urban Renewal Plan is intended to promote uses for the primary benefit of the Town and community at-large and encourage investment and reinvestment in the URA. These goals would be accomplished by affording maximum opportunity for development and redevelopment of the subject area by private enterprise, particularly through the use of tax increment financing.

### **Progress to date and 2022 outlook**

The Town of Lyons funded the 2016-2020 LURA budget to cover expenses, including consultant and attorney’s fees, transferring funds from the Town’s General fund.

### **There was no fund transfer from Town’s General Fund in 2021.**

In 2018, per Colorado Revised Statute, the Lyons URA added four new commissioners to the Board representing: St. Vrain Valley School District, Boulder County, the Lyons Fire Protection District and a previous LURA member.

The LURA is considering adopting an Eastern Corridor URA plan. This would be in addition to the existing Downtown URA plan, which was the original URA plan established in 2016. The Lyons Board of Trustees must approve any new URA plan.

For 2022, the estimated increment valuation will be \$237,630. The revenue collected based on the increment will be approximately \$27,730. This calculation of value from the County Assessor is the difference between the previous base values and the 2021 updated values.

The URA’s 2022 budgeted expenses are for County treasurer’s fees, attorney fees, financial consultants, and an administrative fee.

### **To date, there have been no projects solicited by or funded by the Lyons URA.**

Members of the URA include:

Victoria Simonsen, Director

URA commissioners include: Mayor Nicholas Angelo; all present Town of Lyons Trustees; one commissioner each from St. Vrain Valley School District, Boulder County and the Lyons Fire Protection District; and a previous LURA member

**BACK**

## Planning Community and Development Commission

The Planning Community and Development Commission (PCDC) reviews development requests, zoning change requests, and other related land proposals for future orderly growth and development of the Town of Lyons, as outlined in the Municipal Code.

In doing so, we hold public hearings, making every effort to reach a consensus with all parties, and submit an advisory recommendation to the Lyons Board of Trustees (BOT). Our commission operates under Colorado state statute (§ 31-23-202) and serves by appointment from the mayor.

The PCDC meets on the second and fourth Monday of each month. Meeting locations must comply with current state and local regulations, including at the Town Hall, through virtual tools such as Zoom or at other locations approved by the Board of Trustees at other locations. The PCDC encourages public attendance and engagement.

### Why Do We Plan?

Planning is a basic function and power of local government in Colorado. Unlike some other states, Colorado does not have a statewide land use plan. Master plans and land use regulations such as zoning, building codes, design standards and sign codes are, for the most part, locally designated. The PCDC and the BOT prepare plans to preserve the public health, safety and welfare for all Lyons residents and neighbors. Effective planning ensures the orderly development of land within our jurisdiction.

The PCDC plans with the following emphasis:

- To protect the public and preserve quality of life.
- To develop community vision and achieve goals.
- To protect private property rights.
- To encourage/continue economic development.
- To facilitate decision-making on land use.

All Colorado municipalities, via the PCDC, are required by state statute to maintain the following planning documents:

[Comprehensive Plan](#) (C.R.S. 30-28-106 and 31-23-206).

[Three Mile Plan](#) (C.R.S. 31-12-105)

### 2021 PCDC Activities and Accomplishments

#### Meetings

- Held twenty-one PCDC meetings in 2021 which included numerous workshops and public hearings.
- Conducted the following public hearings:
  - Accessory dwelling unit (ADU) at 210 Ewald (PCDC Resolution 2021-01)
  - Rezoning – 431 4<sup>th</sup> (PCDC Resolution 2021-02)
- Held a workshop with Historic Preservation Commission to discuss draft Historic Preservation Ordinance.
- Conducted on-site walk-thru with the Eastern Corridor developer to review property.

- Held planning and update workshops with the Board of Trustees (BoT).
- Met quarterly with Town Administrator and Planning staff to prioritize PCDC efforts.

#### Code Review

Given the few numbers of public hearings in 2021, the PCDC reviewed and rewrote some outdated Lyons Municipal Code (LMC).

#### Development review process (LMC 16-17)

- After some concerns were voiced by the BoT with some recent developments, conducted post action review with applicant (conducted by Commissioners Petrey, Pogemiller and Town Planner Phil Strom).
- Findings discussed in PCDC workshop and composed memo to BoT outlining proposed recommendations to improve the Development Review process
- Held several more PCDC workshops to review and modify code.
- Major changes were to simplify the process through modifying terms and definitions; and clarify language on when developments were deemed 'major'.
- Resolution 2021-05 PCDC was passed by the PCDC and sent to the BoT for review and approval

#### Downtown design guidelines (LMC 16-6)

- Led by Commissioner Dreistadt, reviewed 21 other similar municipalities design guidelines to determine 'best practice', depth and common elements.
- Developed template to develop Lyon's new development guidelines. Guidelines would apply to all commercial development in Lyons with special overlay areas applying to Historic Downtown and the Eastern Corridor.
- Guiding principles were: Easy to understand, business friendly and able to adapt to changing conditions and a future updated Comprehensive Plan
- Plan was reduced from 30+ down to 9 pages.
- Resolution 2021-04-PCDC was passed by the PCDC and sent to the BoT for review and approval.

#### Comprehensive Plan

Began the extensive Lyons Comprehensive Plan (CP) update process:

- After original DOLA EIAF grant was failed, developed alternative plans for funding.
- Awarded DOLA EIAF grant on second attempt (\$100k). Adapted scope of work with Clarion to meet budget.
- Conducted two on-site visits to look at 10 unique properties to ensure PCDC was fully informed in preparation for the CP (2/24, 3/5)
- Held workshop with Clarion to kick off the CP initiative. Toured the Town to familiarize Clarion with various planning areas.
- Created a PCDC subcommittee (Barney Dreistadt, Jocelyn Farrell & Philip Strom) to coordinate with Clarion to ensure CP remained on schedule and serve as the Town's point of contact for all CP related activities.



- Developed public outreach plan to encourage community input on Comp Plan survey
  - Assisted Town in developing Lyons Thrive website to be a communication tool to the community throughout the CP process
  - Canvased community leaders and HOA leaders to encourage their neighborhood to participate in survey. For those areas without an HOA, distributed door flyers.
- Received strong feedback (376 responses) from the community for the Community Survey.

#### Other

- Wildfire Task Force - led by Commissioner Farrell, spearheaded the creation of the Lyons Fire Protection Task Force to evaluate complex planning needs for wildfire mitigation and policies that include local, state, and federal guidelines.
  - Task force created of five non-PCDC members that work in the firefighting community.
  - The task force provided recommendations to the Town's BoT for fire mitigation efforts and 2022 Budget. The Board approved a \$125K budget for mitigation work in 2022.
  - Provided community updates via the Redstone Review.
  - The Task force held a tree limb and slash drop-off event on September 18<sup>th</sup> and 19<sup>th</sup>. Residents from all areas of town and within the Lyons Fire Protection District and Lefthand Fire District brought more than 75 truck loads to be processed. The task force recommends this be an annual event.
- Passed PCDC Resolution 2021-03 making a text amendment to correct an error in Ordinance 952.
- Maintained continuity through Planning staff personnel changes (Paul Glasgow and Reyana Jones left Town employ in 2021).

#### **Plans for 2022**

- The PCDC's primary focus for 2022 will be the completion of the Comprehensive Plan with final presentation and adoption to the Board of Trustees in early 2023.
- Per direction from the BOT, the PCDC will seek additional input from the business community on the Design Guidelines. This is to ensure the guidelines will provide better clarity and consensus for future development.
- Provide recommendations to the Board of Trustees on all 2022 development reviews and annexation requests. As of January 2022, there is a potential for 16 development projects in Lyons.
- Based on the Lyons Fire Protection Task Force guidance, the PCDC will provide the BOT zoning and regulation codes recommendations to improve the Town's fire resiliency initiative. Included in this is possible adoption of portions of the Wildland Urban Interface (WUI) code.



**PCDC Members:**

David Hamrick, Chair

Jocelyn Farrell, Vice Chair

Barney Dreistadt

Neil Evers

John Petrey

Jim Pogemiller

Deborah Scott

Kenyon Waugh, Board of Trustees Liaison

Phil Strom, Staff Liaison

**BACK**

## Boulder County Sheriff's Office Annual Report (Lyons)



2021 brought new signs of life as the COVID-19 pandemic leveled off a bit and we started the process of "re-opening" Lyons. Our parks saw an increase of visitors over the course of the summer - almost back to pre-pandemic numbers.

Music festivals returned to the iconic Planet Bluegrass venue which created a huge moral boost for our town and the surrounding area. A sense of normalcy was felt throughout the area; folks were able to sit back and relax while taking in the sounds of blue grass and folk music. Even though masks were required, and other social distancing rules still applied, this was a much-needed break from the barrage of the COVID pandemic chaos, stress and uncertainty that enveloped 2020.

In October and December, Lyons hosted its annual Spooktacular Parade and its Holiday Parade of Lights. We were able to streamline the parade routes this year to provide a safer and more spectator friendly environment. Both events were a huge success.

### **Police Reform:**

There are still a bunch of changes being introduced stemming from HB217. The new police reform laws are continually being edited for the greater good of all involved. Our policing practices have not varied much since we had already been on the leading edge of policy revisions and trainings to reflect the new laws.

The Boulder County Sheriff's Office has seen a significant amount of turnover this past year. Early retirements were the leading cause. Our staffing has been at a minimal level for some time. Lyons patrol Deputies remain a constant with 24/7 coverage.

Public safety and community policing are still the cornerstone of how we deliver policing services to the community. Over the past five years that I have been the police chief for the Town of Lyons, I have conveyed on a regular basis that our mission statement, values, and the core principles of community policing is how the Sheriff's office will conduct business. Enforcement of local, county and state law are always a priority; however, problem-solving maintains a high level of focus for the Sheriff's Office.

*"We provide efficient, effective, public safety services to the residents and visitors of Boulder County. We deliver these services with character, competence, and open communication."*

### **Values:**

- We value human life.
- We value the Constitutions of the United States and the State of Colorado. We value the system of laws that govern us.
- We value the communities we serve. We believe the purpose of our organization is to serve our communities, keep the peace, keep them safe, and work with them to solve problems.

- We value the person. We value the diversity among all individuals. We will treat everyone with courtesy, respect and dignity.
- We value organizational excellence. We value an environment in which individuals strive as a team for superior professional performance focused on achieving our organizational mission and goals.
- We value the strength of personal character in our employees. We value open, honest communicators who display high moral and ethical conduct, integrity, adaptability and sound judgement

### **A look back at 2021:**

At the end of this report is a “Lyons call for service by type and problem” spreadsheet that provides an overall feel for what took place this year. COVID-19 continued to impact a fair amount of in-person calls that our Deputies responded to. However, for the most part we are back to business as usual.

Our 2021 crime numbers were down from the year prior. However, we did see an uptick in criminal events at the end of 2021. Lyons was hit hard by a group of organized criminals that were responsible for several motor vehicle and other property related thefts. This group had been operating along the Front Range and were based primarily out of the Denver area. A multi-agency task force was used to apprehend and arrest those individuals that were responsible.

### **Traffic accidents:**

There was a total of 23 traffic-related accidents this year in Lyons. With the lockdown lifted and people out and about more in 2021 than 2020, we saw a slight increase (17 in 2021) in traffic accidents. 5<sup>th</sup> and Broadway and areas along Main Street continue to be leaders in accident locations. This has been a consistent trend at these locations for the past 5 years. These areas have a lot going on (stopping, watching for pedestrians, cyclist and merging) that can be additional factors leading up to accidents happening. However, distracted driving continues to be the leading cause.

Fortunately, out of the 23 crashes, only 4 resulted in moderate to minor injuries.

### **Looking ahead to 2022:**

The town of Lyons has partnered with Flock Security Systems, a company that has developed a camera system that can capture stolen vehicles, amber alerts, wanted vehicles, etc., that are potentially coming in and out of town. Many smaller communities have had excellent success with this system and have seen a significant reduction in crime reports.

The Sheriff's Office is working closely with Lyons Fire District Chief Peter Zick and his staff to develop and refine our current emergency response system and plans. This includes major calls for service, wildland and urban fire incidents and water rescue calls.

### **Staffing lineup for 2022:**

Our staff of Boulder County Sheriff's Deputies that are stationed here in town has changed a bit. Deputy Keith Powell retired in late 2021 after serving the citizens of Lyons and Boulder County

for 24 years. Deputy Tony Garcia has been selected to take his place and will start his assignment on February 25, 2022.

Deputy Cosme Loya has taken a new position within the sheriff's office to further his career aspirations. He will still be in and around Lyons working some extra events from time to time. Deputy Jeff Caton was selected to take his place and will start here in Lyons on February 25, 2022.

**Please welcome some new and familiar faces to the Lyons law enforcement team:**

**Sergeant Bill Crist** - Bill is a 21-year veteran with the Boulder County Sheriff's Office. 2022 will mark his sixth year as the Town of Lyons Police Chief. Community policing and problem solving has been his philosophy during his tenure. Bill's normal hours are Monday – Wednesday from 6 a.m. to 6 p.m. and Thursdays from 6 a.m. to noon. Bill has served on the BCSO's SWAT team for the past 17 years in roles of an operator, sniper, team leader and assistant team commander. Bill has also been appointed as a Deputy US Marshal for the "Safe streets" violent fugitive task force for the last 10 years.



**Deputy Jason Ryan** - Jason is a 16-year veteran with the Sheriff's Office. He has spent several years working in the jail and is a former K-9 handler. This will be his third year working in Lyons on the night shift; his schedule is Sunday – Tuesday with rotating Saturdays, hours are 6 p.m. to 6 a.m.



**Deputy Tony Garcia** - Tony has been with the Boulder County Sheriff's Office since March 2021. He had a previous Law Enforcement career of 30 years at the Broward County Sheriff's Office in South Florida. Tony's Law Enforcement experience has included 28 years on the SWAT team in all positions. He has also held positions in the following areas: Sergeant, Detective, School Resource Officer, DUI Task Force Supervisor, and US Marshal Violent Fugitive Task Force Team Leader.



**Deputy Ken Rosales** - Ken is a 22-year veteran and currently serves as our elementary and middle school SRO for St. Vrain Valley Schools and back up to Lyons HS SRO. Ken spent 12 years coaching the Lyons baseball team and took them to the state championships four times! He is in town often and will frequently back up Lyons Deputies. Ken is on the regular school days schedule Monday – Friday.



**Deputy Mitch Rosebrough** - Mitch is a 19-year veteran and like Ken, serves as the Lyons Middle/Senior School. He is in his fourth year as their SRO and is dedicated to his job, the school and especially the kids. You will see Mitch responding to calls in town as well. Mitch is responsible for organizing the annual football BBQ in the fall and National night out that is held every August.



**Deputy Eric Robinson – (no photo available)** Eric is a 24-year veteran with the Sheriff's office and has been assigned to Lyons on the back half of the week on night shift.

**Deputy Jeff Caton – (no photo available)** Jeff is a 25-year veteran with the sheriff's office and has recently been rotated off our traffic unit and back to general patrol and assigned specifically to Lyons. Jeff started his patrol career in Lyons and brings a lot of knowledge and experience to our town. Jeff will be assigned to day shift during the back half of the week.

**Conclusion** - I and my team of deputies are committed and are always looking for ways to improve the quality of life here in the town of Lyons. We pledge to continue the fight against crime and to ensure the peace, safety, health and tranquility for all our residences and visitors. Stop by anytime at our sub-station and say hello!

Thank you,

Sergeant Bill Crist #516  
Boulder County Sheriff's Office  
Police Chief / Town of Lyons

## Lyons Calls for Service by Problem Type and Priority - 2021

<u>Problem /// Call Priority</u>	1 - Alert Tones	2 - In Progress	3 - Just Occurred	4 - Respond in Person	5 - Phone Call	6 - Information/No Response	<u>Grand Total</u>
911 Hang Up			17				17
Abandoned Vehicle / Parking Issue				34			34
Accident - Hit & Run			2	2	2		6
Accident - Injury / Rollover Accident		5					5
Accident - Property Damage			22	3	4		29
Accident - Unknown Injury		3					3
Alarm - Commercial Fire		7					7
Alarm - Intrusion		27					27
Alarm - Panic / Duress / Hold Up		1					1
Alarm - Residential Fire		7					7
Animal Complaint			2	84	22		108
Assault		1		1	1	2	5
Assist				57	11		68
Attempt to Locate				5	1	1	7
Auto Theft				3	1		4
Burglary			1	5	1		7
Child Issue				2			2
Civil				8	10		18
Civil Eviction				1			1
Civil Protection Order				6			6
Civil Service				22			22
Code Enforcement				5	1		6
Criminal Mischief				14	7		21
Criminal Trespass				6	10		16
Disturbance		19		1	1	1	22
Domestic Violence		10		1			11
Driving Under Influence		24	1			1	26
Drug Violation				1	1		2
Drunk Person			6				6
Extra Patrol				2	4		6
Fire - Assist		13					13
Fire - Non-Structure		2					2
Fire - Smoke Report		3					3
Fire - Structure / Smoke Inside		2		1			3
Fire - Wildland / Grass		2					2
Fireworks Complaints				8			8
Follow Up					158	1	159
Found Property				7			7
Fraud				14	9		23
Harassment		1		7	6		14
Hazard			15	1			16
Indecent Exposure				1			1
Information						17	17
Initiated Patrol			98				98
Liquor Law Violations				2			2

<u>Problem /// Call Priority</u>	1 - Alert Tones	2 - In Progress	3 - Just Occurred	4 - Respond in Person	5 - Phone Call	6 - Information/No Response	<u>Grand Total</u>
Littering				2			2
Loitering				2			2
Lost Property				6	11		17
Medical Calls		105					105
Missing Person				6	2	1	9
Noise				10	1		11
Odors - Inside		5					5
Odors - Outside		8					8
Other Agency Assist				8	1		9
Pedestrian Contact				15			15
Public Health Order Violation				1			1
Public Works Request				9		4	13
Reckless Endangerment		2					2
Rescue - No Ambulance Access		1					1
Rescue - Water		6					6
Restraining Order		1			1		2
Safe to Tell				27			27
Sex Assault				1	4		5
Shots Heard			4		1		5
Stabbing	2						2
Suicidal Person / Attempt		6					6
Suspicious			51	4	5		60
Theft			1	12	9		22
Traffic			41	3	6	1	51
Traffic Stop		455					455
Trespassing			23	5			28
Unknown		2					2
Vehicle Repossession / Private Tow						4	4
Warrant Attempt / Arrest						3	3
Weapon				2	1		3
Welfare Check				40	7	1	48
<b>Grand Total</b>	<b>2</b>	<b>718</b>	<b>284</b>	<b>457</b>	<b>299</b>	<b>37</b>	<b>1,797</b>

**BACK**



# Lyons Fire District 2021 Annual Report

Peter A. Zick, Fire Chief

2021 has been a challenging, and exciting time for the Lyons Fire Protection District. I started as the Fire Chief in March after moving to Colorado from Phoenix and began the process of meeting a lot of new faces and starting on the evaluation process that many new Fire Chiefs do as they take over a new department. Interim Chief Pischke did a wonderful job keeping the department together during the transition and has given me great guidance on the past history of the Lyons Fire Protection District.

As the pandemic continued to take hold of our residents in Colorado, the Lyons Fire Protection District continued to provide excellent service to our community, while taking strict precautions to keep our members safe. We also had to alter our training schedule, with precautions, to make sure all of our training needs were still being met. The pandemic brought challenges with this, but the Lyons Fire Protection District continued to meet the needs of our community.

With all of the changes and challenges, the members of Lyons Fire faced all of this with a determination that would make any community proud to have Lyons Fire as its Fire Department. Through it all the Department continued to provide an excellent service level to the citizens of both the Town of Lyons and the folks living in unincorporated Boulder and Larimer Counties.



As the new Fire Chief, I cannot say enough about the members of this department and how they stepped up and took charge of and addressed all of the issues that came their way. I was very impressed to see their commitment and professionalism, especially with all of the changes I wanted to accomplish. Without the support of the Board, members of the department and the community it would have been difficult to achieve all that Lyons Fire did in 2021. The citizens of the District should know that Lyons Fire will continue to grow and be a full-service Fire department that the community can be proud of **and which will continue to meet whatever challenges they are faced with in the future.**

## Lyons Fire Overview

### Mission Statement:

*Through leadership, professionalism, dedication, integrity and training, the Lyons Fire Department strives to protect the lives and property of the people of Lyons during any time of need. This is accomplished by responding safely and quickly with trained, skilled and motivated volunteer members. We continue aggressively to prevent the need for emergency response through public relations, fire prevention, and education. We also strive to protect and preserve the health and wellness of our volunteer membership, their families and the community...anytime, any need.*



The Lyons Fire Protection District is a combination fire department consisting of both paid and volunteer members. The District covers almost 70 square miles that includes the Town of Lyons and portions of Boulder and Larimer Counties. A little more than 6,200 residents live in the District which has been largely designated as being in a wildland urban interface setting.

The District has two multibay fire stations. Station 1 is located at 251 Broadway, Lyons, and Station 2 is at 1250 County Rd. 37e, Unincorporated Larimer County.

The department has five paid personnel, a full-time Chief and three paid Officer/Firefighters; a full-time Administrative Assistant; a part-time Assistant Chief/Fire Marshal; a part-time financial/budget person, and 28 volunteers. The department also has six auxiliary members who support the activities and operations of the department as well as one contract service person who lends their expertise in all aspects involving the purchase and maintenance of the department's apparatus.

The following statistics provide a quick overview of the amount of time Lyons Firefighters spent serving the District in 2021.

- Total number of Day Shift hours for paid personnel: 4020 hours
- Total number of Night Shift hours for paid personnel: 3998 hours.
- Total number of Day Shift hours for volunteer personnel: 6998 hours 15 min.
- Total number of Night Shift hours for volunteer personnel: 4523 hours 45 min.

### **Notable Accomplishment of Lyons Fire in 2021**

Despite all of the challenges and changes experienced in 2021, the members of Lyons Fire can be proud of the many accomplishments they were able to achieve during the year. All of these accomplishments could not have been done without the hard work and dedication of the men and women of Lyons Fire.

- The promotion of one of our Captains to the rank of Battalion Chief to manage the training and operations divisions.
- Intern Chief Steve Pischke agreed to stay with the Lyons Fire Protection District as the Part-Time Assistant Chief and is coordinating our Fire Prevention Division.
- The hiring of a Full-Time Administrative Assistant in July.
- Instituted a new electronic reporting system to assist with accurate reporting for Fire and EMS reports.
- Completed remodeling projects at Fire Stations 1 and 2 to allow for final inspections.
- All Officers enrolled and started to process to complete the Type 4 and Type 5 incident command Blue Card Training. This training will give our officers the ability to better manage incidents that occur in our district.
- Completed creating the specifications for a new full-size fire engine (referred to as a Type I Fire Engine) that will be delivered to Lyons Fire and be put in service in the first quarter of 2022. This will replace one of the Fire District's two 20+ year-old fire engines.
- Worked with Hygiene Fire and Lefthand Fire to create and sign an Automatic Aid agreement to improve weight of response for all three districts.
- Redesigned our training schedule to better educate our members in an all-hazard approach.

- Completed the budget process for 2022 with an addition of a Part-Time Firefighter position to enhance our staffing on a daily basis.
- Completed the process of outfitting our new Brush Truck (referred to as a Type VI engine). This project was over a year and a half in the making. This unit replaced an older model unit that had gone past its service life and was retired and later sold at auction.
- Worked with Hygiene Fire and Lefthand Fire to create a Standard of Coverage plan to ensure that adequate resources were being dispatched to specific call types.
- Began the process of purchasing new turnout gear for our firefighters. Our turnout gear has a 10 year usable lifespan so all of our gear needs to be replaced over the next three years.
- Wrote and were awarded a grant from the United Way for \$17,500 to assist with turnout purchases.
- Developed and completed a regional grant through the Federal Assistance to Firefighters Grant program for replacement of portable radios. This will allow us to become interoperable with other fire departments and other agencies during emergency incidents. The grant included Lyons, Lefthand Fire, Hygiene Fire and Pinewood Springs Fire. This grant is for \$703,384 to upgrade all radios in our region.
- Developed and completed a regional grant through the Federal Assistance to Firefighters Grant program for the replacement of self-contained breathing apparatus (airpacks). This would upgrade all airpacks in our region and enable us to operate safely together. This grant involved Lyons Fire, Lefthand Fire, Hygiene Fire, Allenspark Fire and Pinewood Springs Fire. This grant is for \$600,170 to upgrade all SCBAs in our region.
- Revised and updated the Wildland Fire Division of the Department. This consisted of appointing one of the new Lieutenants and one of our auxiliary members to make sure the requirements for each wildland Firefighter meet those established by the Division of Fire Prevention and Control and defined by the National Wildland Coordinating Group.
- Additionally, the department created a Public Information Division that has enabled Lyons Fire to keep the public up to date on incidents occurring in the District as well as other information that is intended to keep the public informed via news releases, public service announcements on our Facebook page and our website.
- Was awarded a grant from DOLA in the amount of \$50,000 to purchase two LifePak 15 heart monitors so we can start the process of providing Advanced Life Support level care in Lyons. This equipment is for Paramedic Level Care.
- The Fire Prevention Division began the process of visiting every business in Lyons to gather information to begin our Pre-Plan and Fire Inspection Program. This will start the formal process of helping our business owners make their business more safe from fires occurring and giving our members access to document hazards in the buildings in case a fire occurs.
- Hired 7 new Recruit Volunteer Firefighters and successfully completed their training academy.
- Attended two Live Burn trainings at the Boulder County Training Facility.
- All department members completed the refresher course for Swift Water Rescue to prepare for our busy river season.

- Developed the River Safety Task Force to start making our rivers more safe for tubers during our busy tourist season.
- The Department also continued to recruit volunteer Firefighters and after an advertising campaign in the fall, the department conducted interviews of an additional 9 new candidates who were introduced and became new recruits in January of 2021.

## 2021 Incidents Report

Lyons Fire responded to 355 incidents in 2021:

Medical: 171

Structure Fires: 8

Wildland Fires: 30

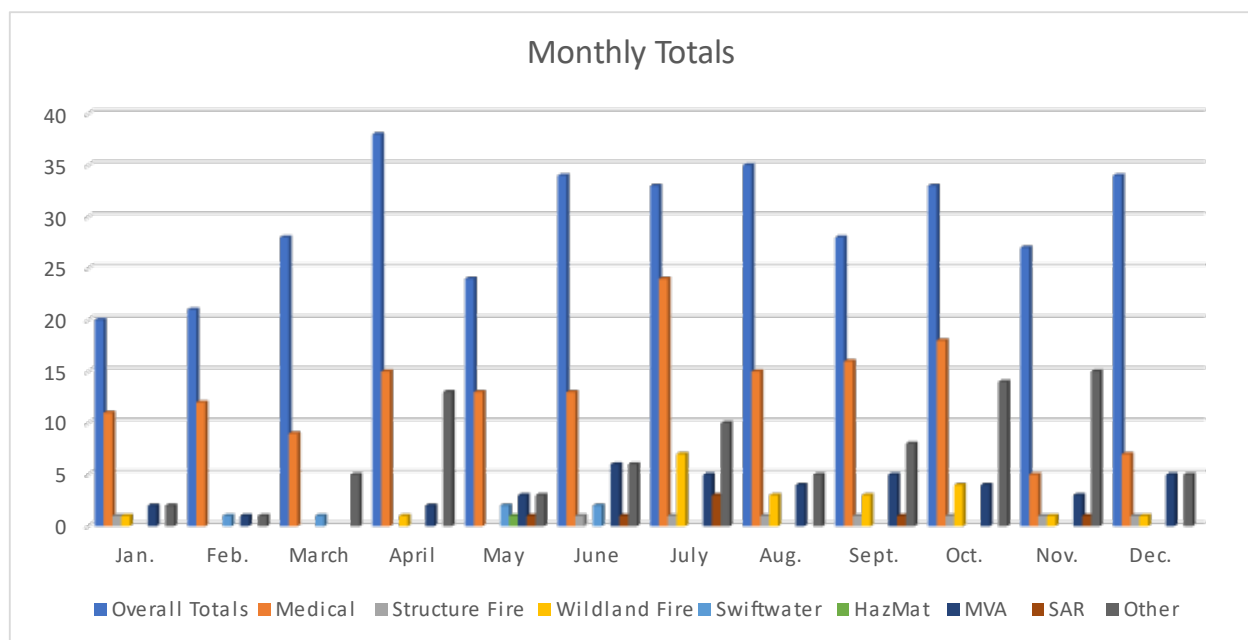
Swiftwater: 3

HAZMAT: 2

Motor Vehicle Accidents: 35

Search & Rescue: 16

Other: 90



## 2021 Training Hours

Lyons Firefighters attended 426 hours of training in 2021 in the following categories:

Medical: 52

Structure Fires: 124

Wildland Fires: 38.5

HAZMAT: 10

Swiftwater Rescue: 24

Ice Rescue: 9.5

Motor Vehicle Accidents: 13

Other Training: 135.5

	Overall Totals	Medical	Structure Fire	Wildland Fire	HazMat	Swiftwater Rescue	Tech. Rescue	Ice Rescue	Motor Vehicle	Other
January	33.5	6	5					9.5		13
February	28.5	9	10							9.5
March	22.75	2	17	1						2.75
April	37.75	2	5	9.5	4		4			13.25
May	45.5	4	24	6		2				9.5
June	63	7	6.5	6		22			4	17.5
July	36	9	8	5						14
August	42	4	5	10			8.5			14.5
September	31.5	2	6				1		8	14.5
October	39.5	2	23.5							14
November	22	3	5	1	6				1	6
December	24	2	9				6			7
2021 Totals	426	52	124	38.5	10	24	19.5	9.5	13	135.5

## Board of Directors

The department is overseen by a five-member Board of Directors who serve staggered terms and are elected at large by the constituents of the Fire District.

- Paul Davidovich, Board President
- Keith Spenser, Vice President
- Brian Roberts, Secretary
- Chris Cope, Treasurer & LURA representative
- Dave Roth, Director & Lyons Fire Fund representative

## Lyons Fire Department Roster

**Four paid personnel: Full-time Chief and three paid Officer/Firefighters**

**Part-Time Assistant Chief**

**Full-Time Administrative Assistant**

**Part-Time Financial Administrator**

**28 Volunteers**

**6 Auxiliary**

**8 New Recruits**

**2 Firefighter I Graduates**

**4 Firefighter II Graduates**

**2 EMT Graduates**

## Officers:

- Chief Peter A. Zick

- Assistant Chief: Steve Pischke
- Battalion Chief: Allan Sheeley
- Captains Gregory Schrodtt, Josh Thompson, Zach Hart
- Lieutenants: Emily Gubler, Jon Stambaugh, Marya Washburn, Bowe Herman, Brian Vassel

#### **Firefighters:**

- Mark Bielecki
- Kevin Boccolucci
- Zach Brunson
- Ben Chilton
- Kaelyn Dabney
- Andres Diaz
- Shannon Davis
- Griffin Ferguson
- Kellen Froese
- Chris Gatlin
- Aaron Hickey
- Alias Maldonado
- Connor Messinger
- Juan Pliego
- Ann Reid
- Enrique Sandoval
- Chris Rudnick
- Dain Sattler
- Ivan Tellez
- Juliana Van Winkle
- Leigh Williams
- Kim Wilmington

#### **Auxiliary Members:**

- John Bohn
- Sue Cullen
- Kirk Garrison
- John Tuley
- Dave Roth (moved to the Board of Directors late in 2020.)
- Paul Davidovich (moved to Board of Directors late in 2020)
- Linda Thatcher

## Financials

	Actual 2019	Actual 2020	Estimated 2021
<b>RESOURCES:</b>			
<b>Beginning Balance: Jan. 1</b>	<b>991,737</b>	<b>1,048,869</b>	<b>1,097,182</b>
<b>Fund Revenue:</b>			
Property taxes	637,651	700,702	711,639
Specific Ownership Taxes	38,082	36,938	32,483
Grants	15,330	87,810	138,501
Interest Income	26,960	7,498	519
Other Income	14,265	66,864	16,151
Total Revenues	<b>732,288</b>	<b>899,811</b>	<b>899,293</b>
<b>TOTAL AVAILABLE RESOURCES</b>	<b>1,724,025</b>	<b>1,948,680</b>	<b>1,996,475</b>
	Actual 2019	Actual 2020	Estimated 2021
<b>EXPENDITURES:</b>			
Fire Administration	116,731	163,940	170,282
Salaries and Benefits	322,212	422,103	359,498
Operations	26,830	39,088	141,718
Training	14,983	27,193	19,579
Apparatus, Vehicles, Other	25,259	33,759	47,077
Site & Buildings	25,057	45,814	95,173
Capital Acquisitions	92,090	82,093	270,588
Volunteer Pension Contrib.	49,942	37,508	45,516
Other Expenses	2,051		16,088
<b>Total Expenditures</b>	<b>675,157</b>	<b>851,498</b>	<b>1,165,520</b>
<b>Revenues Over (Under) Expenditures</b>	<b>57,131</b>	<b>48,313</b>	<b>(266,227)</b>
<b>Ending Balance: Dec. 31</b>	<b>1,048,869</b>	<b>1,097,182</b>	<b>830,955</b>

## Acquisition Fund

The Fire Department Acquisition Fund is a separate fund that contains monies raised by a tax levy that constrains its spending to only a few stated uses, like capital acquisitions, salaries and recruitment & retention.

	Actual 2019	Actual 2020	Estimated 2021
<b>RESOURCES:</b>			
<b>Beginning Balance: Jan. 1</b>	<b>150,034</b>	<b>197,918</b>	<b>260,584</b>
<b>Fund Revenue:</b>			
Property taxes	138,142	155,384	154,681
Specific Ownership Taxes	8,250	8,176	5,449
Interest Income	5,038	1,789	104
<b>Total Revenues</b>	<b>151,430</b>	<b>165,349</b>	<b>160,234</b>

<b>TOTAL AVAILABLE RESOURCES</b>	<b>301,464</b>	<b>363,267</b>	<b>420,818</b>
<b>EXPENDITURES</b>			
Salaries and Benefits	4,772		252,252
Administration	2,205	2,469	2,535
Personal Protective Equip.	11,167		
Capital Acquisitions	85,401	100,214	
<b>Total Expenditures</b>	<b>103,546</b>	<b>102,683</b>	<b>254,787</b>
<b>Revenues Over (Under)</b>			
<b>Expenditures</b>	<b>47,884</b>	<b>62,666</b>	<b>(94,553)</b>
<b>Ending Balance: Dec. 31</b>	<b>197,918</b>	<b>260,584</b>	<b>166,031</b>

## Apparatus

Designator	Year	Model/Make	Type
4001	1996	Smeal	Type I Engine
4002	1996	Smeal	Type I Engine
4011	2014	International	Type IV Engine
4021	2015	Ford F-350	Ambulance
4031	2019	Ford F-350	Type VI Brush Truck
4032	2008	Dodge Sterling 5500	Type VI Brush Truck
4033	2012	Dodge Ram	Type VI Brush Truck
4041	2012	International	Type I Water Tender
4042	2006	Freightliner	Type II Water Tender
4051	2013	Ford F-350	Type VI 1-Ton Truck
4052	2013	Ford F-350	Fast Attack Med Vehicle
CMD (4050)	2019	Ford F-150	Command Vehicle
4053	2016	Polaris Ranger	Crew UTV
4054	2014	Polaris Ranger	Crew UTV
4055	2010	Polaris Sportsman	ATV
4057	2010	Polaris Sportsman	ATV

**BACK**

## Lyons Regional Library District

The Lyons Regional Library District serves as a hub and catalyst for a vibrant, informed, connected, and engaged community where everyone thrives. Together, we provide equitable access to resources, education, and experiences to empower individuals and enrich the Lyons community.



### **2021 Year in Review**

Turning the page on 2020, everyone hoped for a quick return to pre-COVID life. While the District certainly enjoyed a year with more direct service to our wonderful community, 2021 was not without its challenges. Despite ever-changing restrictions on gathering and indoor space usage, mask mandates, and monitoring countywide vaccination rates, the District once again enthusiastically rose to all challenges and continues to establish our vital place within the community.

### **Programs and Access**

Due to high COVID transmission rates at the end of 2020, the Library began 2021 offering curbside services only. Patrons were able to pick up materials from their home library as well as libraries around the state, enjoy take-and-make craft kits for children, receive printing and notary services, and access free 24-hour Wi-Fi service on the Library property. Residents were also able to access our many downloadable and online offerings, including ebooks, eaudiobooks, and pre-recorded storytimes.

Per Boulder County Public Health guidance, we allowed patrons inside our still-feels-new facility beginning in March. Patrons made appointments to visit for a short time to choose new materials, pick up reserved items, and use computers. Appointments allowed us to limit the number of visitors and to maintain social distancing. Between March 1 and May 3, we served 944 individual appointments.

Library life began to feel a little more normal in May when we were able to unlock our front doors for the first time since March 13, 2020. Between early May and the end of December the Library was visited more than 14,500 times.

During the first part of 2021, when visits were limited and programming was virtual, programming geared toward local youth included twice-weekly storytimes with complementary themed take-and-make craft kits; a Winter Reading program using the Friends-funded Beanstack tracking app; book talks aimed at middle grade readers; educational sessions with Greenwood Wildlife Rehabilitation; black out poetry kits for teens; and a virtual coding club.

During that same time period, virtual programming for our adult patrons included Word Wednesdays via Zoom; author visits from Sarah Adelman and Connie Shoemaker; Mindful Mark Making with Janet Strickler; a Winter Reading program; and explorations of the collections of the Museum of Bad Art.

In June, in-person programming for youth resumed. Twice-weekly storytimes brought more than 600 young people and their caregivers through the doors between June and December. Other youth-focused programming included "stuffies" invited for a sleepover in the Library, drop-in process art sessions, a visit from a Boulder County Sheriff's Office K-9, the dissection of owl pellets, learning about archaeology, henna for teens, and a STEM petting zoo. We were also pleased to add circulating STEM kits to our collection thanks to grant support from the Colorado State Library.



Adults have been invited in for various book club sessions, an evening of much-needed music and cocktails with Joe Kuckla (special thanks to Spirit Hound Distillers and the Friends of the Library for their sponsorship), a slide show titled, “In the Eyes of the Hawk” presented by Martin Ogle, Art for Art trading cards, adult technology classes on a variety of subjects, and writing workshops.

We’re also very pleased to offer more dedicated programming to local youth in grades 6-12 and want to call attention to the newly formed Teen Advisory Group (TAG). The TAG meets monthly and allows teens an opportunity to make collection and space recommendations, to help design programs and events, and earn volunteer hours. So far, the TAG has erected a book display in honor of Banned Books Week, taken over the library after hours for laser tag, and brought their creative and competitive spirit to a gingerbread house-building competition. The TAG has been so well received that a second monthly session will be added in 2022.

Even--and perhaps, especially--during a global pandemic, we pride ourselves on our position as a community connector. Throughout the year--both virtually and in-person--we teamed up with the Lyons Arts and Humanities Commission to host two solo art shows (Sally King’s *Bearable Light* and Diane Dandeneau’s *Primal Wanderings*) as well as offer a virtual poetry workshop; with Wide Spaces Community Initiative to welcome author and speaker Paula Stone Williams; with the Board of Trustees to cohost the informational Run for Something; and with the help of the Lyons Community Farm Project we are once again the location of a seed bank.

Of special note in 2021, we’re particularly proud of the role we assumed in helping our community explore anti-racism and allyship. The Library would like to give thanks to Mayor Angelo and especially Trustee Rogin for their support in this important work. In early 2021 we convened a group of local stakeholders including those from the business and faith communities, schools, and various boards and commissions. The group worked together to host book discussions for all ages and in-depth work led by prominent antiracism speaker Regan Byrd, and planned workshops on topics like exploring race and racism with children, considerations in historic preservation, and what it means to be a genuinely welcoming community.



In 2022 we fully plan to continue building on our history of offering timely, engaging programming for all ages. We recently released a call for local presenters including a yoga teacher residency, community conversations will continue, and the staff and Board are hard at work drafting an updated strategic plan.

### **Circulation and Downloads**

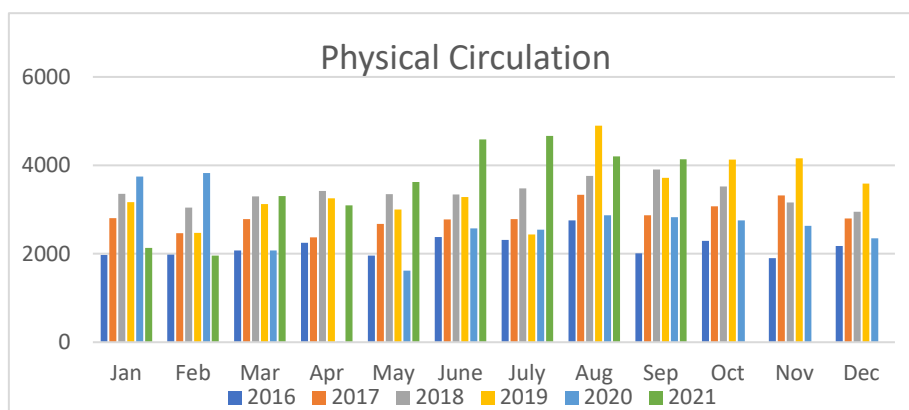
Even though our thrice-weekly statewide courier was up and running again in August of 2020, many libraries were slow to rejoin. However, by the beginning of 2021, Lyons patrons were requesting and receiving materials in record numbers. Other libraries within our AspenCat consortium also enjoy our collection on loan and we have cycled a record number of courier requests through the doors. Lyons, thanks to our membership and contribution to the consortium, has access to an ever-growing shared catalog of more than 1.5 million items.

Prospector is a regional catalog of over 50 academic, public, and special libraries in Colorado and Wyoming. Through Prospector, we have access to more than 34 million books, DVDs, CDs, journals, government documents, electronic resources, and other materials. With a single

search and phone call to the Library, patrons can identify and borrow materials from these collections. Thanks to an advance in software, smaller libraries like ours were finally given the opportunity to join this system in the spring. In early 2022 we will pilot a program allowing more seamless integration between Prospector and our local catalog with the ultimate goal of patron-generated Prospector holds.

Between our in-house collection, materials provided via AspenCat, and now Prospector, we enjoyed a physical circulation of nearly 44,000 items in 2021. Astonishingly, the value to patrons of those physical items--had they been purchased--is a whopping \$193,000.

Even though Lyons patrons were picking up physical materials in record numbers, our digital downloadable offerings--ebooks, eaudiobooks, and magazines--remained shockingly high. After years of averaging around 500 downloads a year, users downloaded more than 3,500 items in 2021.

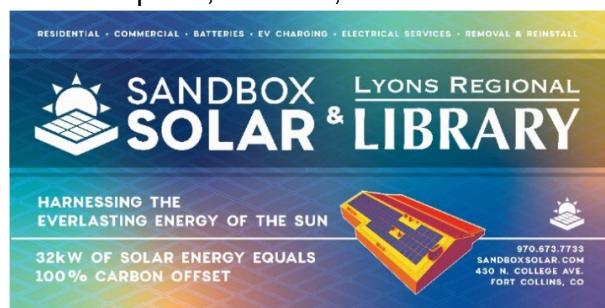


### **Technology and Facilities**

We thank the Town for working with us to replace a few trees along 4th Avenue that were planted as part of the original landscaping plan. Unfortunately, the trees planted would have quickly grown into the overhead power lines. Town staff found them a new home in Bohn Park and replaced them with more appropriate--and beautiful--plum trees. We also extend thanks to the Lyons Garden Club for planting a selection of bulbs and petunias in our front planter boxes.

Late summer was a busy time for a few "Phase 2" projects left over from our initial construction. We are proud to be one of the first businesses in Lyons to offer 1 GB fiber Internet capabilities to our patrons. We also provided a safer route from the curb to the main sidewalk with the installation of large sandstone steps. Many thanks for the great craftsmanship go to the team at Lyons Lawn and Landscaping.

The showpiece, however, was the installation of a 100+% offsetting solar array. The Library contracted with Sandbox Solar of Fort Collins for the project that was completed in August. The Library received funds from the Boulder County Worthy Cause grant to fund the project. Both the American Library Association and the Colorado Association of Libraries recognize the power of libraries as advocates for sustainable environmental change and stewardship and we are proud to be a leading example of sustainability efforts in the field.



### **Revenue and Expenditures**

We paid a total debt service amount of \$86,118 in 2021. The District contracted with a new auditing firm, McMahon and Associates of Avon, Colorado, and looks forward to a great working relationship with them.

Overall property values in the District have steadied with property tax revenue received from Boulder and Larimer Counties at \$524,596 in 2021. Additional Specific Ownership Tax revenue for 2021 was over \$28,000.

The District was awarded a \$4,500 grant from the state Department of Education and \$3,000 from Libraries Transform Communities, a division of the American Library Association. The Friends of the Library, in addition to various programming contributions throughout the year, matched those grant funds with an additional \$3,000. The combined \$6,000 is for the express purpose of funding the antiracism and allyship programming described above.

### **Board, Support, Staff**

Bill Palmer, President	Elizabeth Lennert, Member at-Large
Janet Corson-Rikert, Vice Pres./Secretary	Gil Sparks, Member at-Large
Erin Biesada, Treasurer	Leigh Williams, Member at-Large
	Ryan Chiachiere, Member at-Large

The District welcomed long-time resident and local kindergarten teacher, Elizabeth Lennert, in August and with Gil Sparks appointment we will begin 2022 with a full seven-member Board of Trustees. There are working committees (Building, Finance, Human Resources, Communications, Policy) per Colorado State Library standards.

The District also enjoys the support of both a semi-dormant Foundation and a very lively Friends of the Library. The Friends manage our ongoing used book sale and donation processes and are appreciated for their enthusiastic support of programming that would otherwise fall outside our regular operating budget to execute.

### **Staff**

Kara Bauman, Director	Dana Petersen, Technology Coordinator
Jenny Abernathy, Circulation Assistant	Vicky Reinold, Adult Programming and Communications Librarian
B.J. Campbell, Asst. Librarian (Youth Services)	Becki Loughlin, Youth Services Librarian
Carolyn Vierthaler, Library Associate	Steve Noud, Library Associate

The Library was lucky to welcome experienced Youth Services Librarian Becki Loughlin to the team of dedicated professionals in March. Becki brings more than 15 years of professional experience in libraries and most recently held the position of Branch Manager of the Carbon Valley Regional Library (Firestone) of the High Plains Library District. We further grew our team by two Library Associates in April when we welcomed longtime Lyons resident, Carolyn Vierthaler, as well as Steve Noud who had previously served 16 years in a similar position with the Boulder Public Library.

**BACK**

## **Board of Adjustments**

The Board of Adjustments (BOA) is a quasi-judicial Town of Lyons board with a narrow set of responsibilities strictly determined by the Municipal Code.

Although the BOA has several roles, the most typical purpose of the BOA is to hold hearings on variance applications. A "variance application" is a request by a landowner for an exception to the building code. For example, if an individual wanted to build a shed on their property, there are laws and regulations governing where the shed could be built, such as the minimum distance between the shed and the edge of the property line or between the shed and any adjacent streets. If complying with those rules would cause a hardship, the individual could request a "variance" or exception to those rules.

When an application for a variance is submitted to the Town, a hearing on the application is held before the BOA. After hearing testimony from interested parties, the BOA makes a ruling on the variance application.

The BOA appeals application can be found on the Town of Lyons website under the Board of Appeals heading.

The BOA does not act on policy matters or take any action unless a need for a hearing arises under the Municipal Code.

On average, the BOA meets two to three times a year.

Currently, the BOA has five members, with Connie Eyster serving as the Chair. The Board can have as many as seven members. Members are appointed to the BOA by the Board of Trustees from time to time. All members of the BOA must have lived within the Town limits for at least one year prior to appointment.

### **Members:**

Connie Eyster - Chair

Joe Soma

Greg Ucker

Steve Smith

Bill VanLeeuwen

open seat

open seat

Marissa Davis - Staff Liaison

Wendy Miller - Board of Trustees Liaison

**BACK**

## **Citizen Budget Advisory Committee**

The Citizen Budget Advisory Committee is the newest Town of Lyons volunteer committee. It was created to ensure the Town budget reflects community requirements and values. The CBAC serves to provide independent review and recommendations of the annual budgets, both operating and capital, to the Board of Trustees.

NOTE: The committee did not meet in 2021 due to the resignation of Finance Director Jill Johnson (who left to take a job elsewhere) and the ensuing four months of a temporary director.

### **Primary Functions**

- Become familiar with Town of Lyons operations and comment on revenue requirements, expenditures, staffing levels, alternative service delivery and how well the budget meets the needs of the community.
- Give special review attention to specific areas, as directed by the Board of Trustees or by consensus of the committee.
- Through an annual report, comment on the Town budget to the Board of Trustees.

### **Qualifications**

In order to serve on the committee, the prospective member must be a Town of Lyons resident for more than one year and have a background in budgeting, finance, and/or auditing, and/or have experience in government accounting practices, or be a Town of Lyons business owner or resident with experience running a private business.

There are currently three vacancies on the 5-member committee; interested residents can apply online at: <https://www.townoflyons.com/FormCenter/Boards-and-Commissions-13/Boards-and-Commissions-61>

Current members are:

Charles Olson  
Ann Oberchain  
Mark Browning, BoT liaison  
Cassie Eyestone, Finance Director

**BACK**

## Lyons Main Street/Economic Vitality Commission

The Lyons Main Street Program energizes promotional activities, engages businesses in the community, and keeps Lyons' commercial district vibrant. The EVC operates as the Lyons Main Street Board to implement the Main Street principles.

As a part of the Main Street Program, Lyons is connected to every other Main Street Community in Colorado. Many of these communities are small towns that face similar challenges and opportunities that we do, and the Main Street Program provides each of us with opportunities to share successes and ideas. This collaboration plays an important role in development and tackling challenges for our community.

The Economic Vitality Commission is a requirement of Lyons Municipal Code, Section 2-8-130, and was established to act as an advisory committee to the Board of Trustees and exercise the powers granted by the Town.

Responsibilities include:

- Advise the Board of Trustees on matters relating to ways to develop new business, strengthen and support existing business, increase the Town's sales tax base and otherwise promote economic development in the Town.
- Serve as the majority of the voting members of the of the Main Street Committee, as established by resolution of the Board of Trustees. The Chair of the Economic Vitality Commission shall serve as the Chair of the Main Street Committee.
- Promote a business-friendly environment that encourages the retention of locally-owned businesses and growth of new business consistent with the Comprehensive Plan and the Lyons Primary Planning Area Plans.
- Actively foster an economic environment that promotes financial sustainability.
- Initiate plans and recommendations to enhance an economic environment in which local business can prosper.
- Establish practical guidelines for the formation of public-private partnerships.
- Develop, use, and revise a comprehensive integrated effort to communicate Town's unique characteristics, business establishments, and scheduled activities to target day-trip visitors, consumers, investors, prospective business owners, and local residents.
- Collaborate with organizations, individuals and public and private entities within and outside of the Town for the purposes expressed herein for the Economic Vitality Commission for developing partnerships for special events to attract visitors to Lyons.
- Encourage practices that enhance and sustain the Town's visual appeal to visitors through improvements to storefronts, signage, parking areas, window displays, and public art.
- Collaborate with the Historic Preservation Commission and public and private entities aimed at rehabilitating historic buildings and promoting historic preservation practices.
- Identify and continuously improve upon ways to make the Town a destination for residents and visitors.
- Leverage the Town's history, natural setting, parks, recreational activities, unique retailers and relationship with music and arts communities to attract tourists.
- Actively seek funding sources, including grants, to sustain and enhance the programs offered.



## 2021 Accomplishments

**Developed Partnership with Eastern Corridor Group.** The Lyons Economic Vitality Commission has hosted Think Generator at their monthly meetings for presentations and chose Paul Dreyer (chair) to act as a liaison with the Eastern Corridor Group. The EVC receives updates on the projects process and provides input when needed.

**Worked on Restart Destinations Program with Colorado Tourism Office.** The Lyons Economic Vitality Commission worked with the Colorado Tourism Office on the Restart Destination Program. The goal was to determine what the future of tourism looks like in Lyons and develop a marketing strategy and plan on how to achieve those goals. The EVC worked with several tourism stakeholders, promoted a survey for both residents and visitors and worked with CTO facilitators.

**Developed new Downtown Flier for events.** With input and recommendations from the EVC, staff created a new downtown flier to hand out at events. The flier includes the names and addresses of all brick and mortar businesses as well as a list of parking locations in town. The goal is to encourage families who visit the high school for events to visit downtown Lyons.

**Promote Revolving Loan Fund.** RLF applications are analyzed by a separate committee of local volunteers. Paul Dreyer (EVC Chair) sits on the committee – he helps to review and approve/deny loans, and he updates the EVC on this fund. The EVC will continue to work with the Chamber of Commerce to advertise the Revolving Loan Fund to new and existing businesses.

## 2022 Goals

1. Collaborate with Planet Bluegrass to increase exposure to and spending at downtown business during Planet Bluegrass festivals and events.
2. Create an off-season vitality plan and convene a tourism management group.
3. Launch a local education campaign targeted to residences.
4. Be more collaborative with Rocky Mountain National Park.
5. Collaborate with the Eastern Corridor working group to help guide development.
6. Move Lyons up a level in the Main Street Program to gain access to increased grant funding.
7. Support the ongoing Town Comprehensive Plan process through timely and effective communication with the PCDC and Board of Trustees.

### Members:

Paul Dreyer – Chairperson	Mary Huron Hunter
Erin Foudy.	Laura Levy
Chris Wynja	Grace Barrett
Asa Firestone	Brianna Hoyt, Staff Liaison/Main Street Manager
Hollie Rogin, Board Liaison	Kim Mitchell, Staff Liaison

**BACK\**

## Ecology Advisory Board

The Town of Lyons Ecology Advisory Board is an all-volunteer board that advises Town staff and the Board of Trustees on matters pertaining to ecology, environmental health and development issues within the town and its surroundings. The EAB weighs in on work related to river restoration and river health, park redevelopment and maintenance, commercial and residential development plans, wildfire preparedness and mitigation, and protection of the wild lands and open space in and around town.

During 2021, the EAB began significant engagement with the Town on its comprehensive planning process with the objective of protecting and improving the quality of life for residents and visitors and the natural environment.

The EAB also held a strategic planning meeting in October 2021. Five major topics for continued and significant EAB engagement were identified:

1. Revise and Update the Sustainable River Corridor Action Plan; this plan had been adopted by the Town after the 2013 flood and dealt primarily with flood restoration, all of which has been completed.
2. Noxious Weed Management and Support
3. Develop a comprehensive Upland Plan (those areas of the Town and its Primary Planning Area not within the riparian zone).
4. Community Outreach
5. Lyons' Comprehensive Plan development.

Due to the COVID-19 pandemic, meetings throughout 2021 continued to be held virtually via Zoom. Notable activities of the EAB in 2021 included:

- Promotion of Lyons EAB Facebook page with the goal of sharing information, events, and updates with the greater Lyons community.
- Support for the St. Vrain Watershed Forest Health Partnership and their efforts to work with stakeholders to develop and implement wildfire management plans. This project takes on renewed importance in the wake of the CalWood fire, the Marshall Fire, and the explosive nature of these and other Colorado wildfires in recent years.
- Support for the successful St. Vrain and Lefthand Water Conservancy District Ballot initiative 7A. The EAB expressed support of the mill levy to better manage water flows, water quality, and water allocation, to improve invertebrate and fish habitat, and to improve recreation and its associated economic benefits.



*1 Trout killed by N. St. Vrain gas spill*



- Promotion of Lyons' Walking Arboretum via e-blast.
- Support for Weed Posse events and volunteer event promotion on FaceBook.
- Continued strong partnership with Town, the Parks and Recreation Department, and the Parks and Recreation Commission to further develop, support, and oversee the recently approved Lyons' Weed Management plan that seeks to significantly reduce the use of synthetic pesticides and herbicides. EAB shared weed management updates and issues with community through FaceBook posts and informational articles in the Redstone Review and the Lyons Recorder.
- Prepared a draft grant proposal for Town of Lyons submittal to Colorado Dept of Agriculture Noxious Weeds Grant and Financial Assistance program for the purchase of a steam weed machine and coordination for volunteer weed pulling and mapping (goal of 2022 submission).
- Received a grant from the Lyons Community Foundation to purchase and distribute weed identification booklet to educate community members about noxious weeds.
- Supported the Parks and Recreations Commission's Dark Sky – Lights Out event.
- Supported the Earth Day River Clean Up.
- Supported the Watershed Days event at LaVern Johnson Park.
- Provided comments on issues including: the storm water master plan, clean-up efforts following the gasoline tanker spill into the N. St. Vrain Creek, the ecological value of dead and downed trees in the riparian corridor of LaVern Johnson Park, the ecological value of the riparian habitat and wildfire mitigation within the Martin Parcel, and the proposed hotel development plans.
- Provided input and comments on Lyons' planned Comprehensive Plan specifically related to the identification, preservation, and GIS mapping of ecologically sensitive areas including the river corridor, riparian zones, wetlands, and upland areas that are beneficial to the watershed as open space and wildlife corridors.

## **Funding and Members**

The EAB receives no town funding for its efforts; all expenditures come from grants.

Current EAB members are Steve Simms, chair; Kurt Carlson; Carse Pustmueller; David Batts; Bob Brakenridge; Kate Zalzal; and Laura Mayo. Greg Lowell (former EAB member) acts as Board of Trustees liaison.

The EAB meets on the second Tuesday of each month (via Zoom during the pandemic); the agenda is and Zoom link are posted on the Town website at least 24 hours prior; the public is always welcome.

**BACK**

# Historic Preservation Commission 2021 Report

## Role of Commission

The Historic Preservation Commission was established to act as an advisory committee to the Board of Trustees and exercise the powers granted as explained below.

The Historic Preservation Commission shall have no more than seven voting members and any number of appointed of non-voting members.

The powers and duties of the Historic Preservation Commission are as follows:

- Encourage and cultivate good stewardship and pride in owners of historic properties in the Town.
- Help property owners voluntarily preserve their historic landmarks.
- Promote heritage tourism.
- Create and maintain a registry of designated properties.
- Identify incentives available through the historic designation process.
- Collaborate with the PCDC and Economic Vitality Commission on historic preservation matters.
- Leverage technology, social media, and marketing to make a digital map of Lyons highlighting historic sites within Lyons.

## 2021 Accomplishments

The Historic Preservation Commission developed the ordinance (below) that the Lyons Board of Trustees adopted into the Municipal Code.

### **Sec. 16-12-30. - Historic Designation Commission.**

*(a)The Lyons Historic Designation Commission (LHDC) shall be composed of three (3) or five (5) members.(b)The LHDC will function as an advisory board to the Board of Trustees, remaining flexible in order to include persons interested in historical research, the historical development of the Town and/or architecture, red sandstone quarrying, archeology and preservation.(c)The goals of the LHDC are to:(1) Encourage and cultivate good stewardship and pride in owners of historic properties in the Town;(2) Help property owners voluntarily preserve their historic landmark;(3) Promote heritage tourism, at the consent of the owners, by printing historic tours of the Town's historic homes;(4) Create and maintain a registry of designated properties; and(5)Identify incentives available through the historic designation process.(d)Members of the LHDC shall be by appointed by the Mayor. All interested persons may submit a letter of application when a vacancy occurs.(e) Membership to the LHDC is intended, if possible, to consist of persons with a variety of backgrounds, knowledge and interests, including stone quarry operations, stone quarry mining history, architectural design and/or historic preservation.*

(Prior code 9-6-3; Ord. 956 § 1, 2014)

### **Sec. 16-12-40. - Historic landmark designations.**

*(a)Recommendations for Designation of Historic Sites. Pursuant to the procedures set forth in this Article, the LHDC may make written recommendation to the BOT that a site be designated as an historic site for designation, meeting the criteria set forth in this Article. Each such recommendation shall include a description of the characteristics of the site which justify its designation and shall include a legal description of the site. Any such designation shall be in*

furtherance of and in conformance with the purposes and standards of this Article.(b)Procedures for Designating Historic Sites.(1)Applications. Applications for designation of historic sites shall be made to the Town Staff on forms provided by the Town. Applications shall be made only by the owners or authorized designees of one hundred percent (100%) of the site for which the application is submitted.(2)Staff review. The Town Staff shall review applications for designation of historic sites for content and for completeness. The Town Staff shall, within sixty (60) days of receipt, forward the completed application and staff recommendations to the LHDC.(3)LHDC review. The LHDC shall consider and act upon applications at regularly scheduled or special meetings within sixty (60) days of receipt of Town Staff recommendations. The LHDC shall approve, approve with conditions or disapprove applications, and shall immediately forward notice of its decisions to the BOT. In the event of failure of the LHDC to act in a timely manner, the BOT may proceed without an LHDC recommendation.(4)BOT action. The BOT shall, by resolution, approve, modify and approve or disapprove the proposed historic designation.(5)Withdrawal of applications. Prior to action on applications by the BOT, applicants may withdraw applications by submitting a written request to the Town Clerk.(6)Recording. The resolution designating a site as a local historic landmark shall be recorded in the records of the County Clerk and Recorder.(c)The LHDC retains the right to publish any or all part of the application. By written agreement with the property owner, said landmarked property may be included in the Town of Lyons Historic Tourism program.(d)Upon designation of the property as being a Lyons Historic Landmark by resolution of the BOT, placement of the application shall be as follows:(1)The original application shall be kept at the Lyons Town Hall.(2)A copy shall be returned to the owners of record.(3)Another copy shall be archived at the Lyons Redstone Museum.(e)The LHDC shall present the owner of the property with a plaque to be placed on the property, indicating the designation of landmark status.(f)Future property owners shall be encouraged to comply with the landmark designation, entrusting that the exterior of any buildings remain as is at the time of landmark designation.

(Prior code 9-6-4; Ord. 956 § 1, 2014)

#### **Sec. 16-12-50. - Historic landmark designation standards.**

To qualify for designation as an historic site pursuant to this Article, the LHDC shall determine that the property has historic significance due to one (1) or more of the following factors:

(1)It has character, interest or value, as part of the historical development, heritage or culture of the Town, State or Nation.(2)Its location is a site of a significant historical event.(3)Its identification with a person or who significantly contributed to the culture and development of the Town.(4)Its exemplifications of the cultural, economic, social or historic heritage of the Town.(5)Its portrayal of the environment of a group of people in an era of history characterized by a distinctive architectural style.(6)Its embodiment of distinguishing characteristics of an architectural type of specimen.(7)Its identification as the work of an architect or master builder whose individual work has influenced the development of the Town.(8)Its embodiment of the elements of architectural design, detail, materials or craftsmanship that represent a significant architectural innovation.(9)Its relationship to other distinctive areas that are eligible for designation according to a plan based on a historic, cultural or architectural motif.(10)Its unique location of singular physical characteristic representing an established familiar visual feature of a neighborhood or the Town.

(Prior code 9-6-5; Ord. 956 § 1, 2014)

#### **Sec. 16-12-60. - Landmark designation amendments.**

A landmark may be amended to add features or property to the site according to the application process described in this Article for new landmark designations.

(Prior code 9-6-6; Ord. 956 § 1, 2014)

**Sec. 16-12-70. - Landmark designation alterations.**

*If an owner intends to make significant modifications and retain the landmark designation, the owner shall notify the Town Clerk of the owner's intention to alter, demolish, move or remove the site and provide plans for the work at least thirty (30) days prior to beginning such work. This notification requirement shall run with the land and shall bind successors and assigns. The Town Clerk shall, upon receipt, forward the notification and plans to the LHDC for review. The LHDC shall review the plans and may advise the owner on the potential effect of the plans on the historic designation. The LHDC may forward a recommendation to the BOT that, based on the plans, the historic designation be modified or revoked.*

(Prior code 9-6-7; Ord. 956 § 1, 2014)

**Sec. 16-12-80. - Revocation of landmark status.**

*(a) The BOT may, by resolution, revoke or modify the designation of a site after fifteen (15) days' notice to the owner and after a public hearing if any of the following conditions exist: (1) If any owner of a designated site fails to provide notification as required in this Article, or if alterations to the site will significantly alter the historic character of the site; (2) If an owner of a designated historic site submits a written request to the Town for revocation of a historic designation; (3) If the LHDC makes a recommendation for modification or revocation based on an owner's written intent to alter a designated historic site; or (4) If modifications are made to an historic landmark that are found by the LHDC to not be in accordance with the standards specified in this Article. (b) The resolution revoking or modifying the landmark designation shall be recorded in the records of the County Clerk and Recorder.*

(Prior code 9-6-8; Ord. 956 § 1, 2014)

**Formation of Lyons Certified Local Government (CLG) Program**

Through the formation of the Historic Preservation Commission, the adoption of the Historic Preservation Ordinance, and Commissioner training, Lyons was able to achieve CLG status.

The CLG Program is a Federal Partnership with the State and Local Government with base requirements:

- Enforce legislation for the designation and protection of historic properties.
- Establish and maintain a qualified historic preservation commission.
- Maintain a system for identifying historic properties.
- Provide for public participation in the local historic preservation program.

A full list of responsibilities is available through the [CLG Program Flyer](#) or the [CLG Handbook](#).

The CLG Program provides a community a process to identify, preserve and promote the historic places that tell their story and celebrate their identity as a unique and exciting place to live and visit. The program allows each community to decide what's important to you and how to maintain and share what you find special.

Specific economic benefits include access to the CLG Grant Program and eligibility for [State Historic Preservation Tax Credits](#).

A full list of benefits is available through the [CLG Program Flyer](#) or the [CLG Handbook](#).

## **Board Training**

The Lyons HPC has undergone training in historic designation.

## **2022 Goals**

1. Create an extended walking tour of historic district
2. Educate local property owners on benefits of historic designation
3. Educate local property owners on tax credits associated with historic designation

## **Members**

Rachael Nelson (chairperson)  
Priscilla Cohan  
Mike Donahoe  
Lauren Click  
Brianna Hoyt  
Sarah Lorang  
Hollie Rogin, BOT liaison  
Victoria Simonsen, Staff liaison

**BACK**

## Housing and Human Resources Commission 2021 Report

**Mission:** *The mission of the Lyons Housing & Human Services Commission, as established in the Lyons Recovery Action Plan, is to provide coordination and communication with various private, non-profit, and county entities in an effort to assess and fill the gaps in human service provision and identify unmet needs in the Lyons and greater Lyons (80540) area.*

### 2021 Activities/Accomplishments/Issues

- **zTrip vouchers** - Boulder County committed to \$40,000 in funding for the zTrip Voucher Program and we received matching funds from RTD. We saw an uptick in ridership with close to 50 people using the service and approximately 2,000 vouchers distributed and we will have used most of the funding provided.
- **Get Help Guide** - Finalized and printed, the HHSC worked on distributing copies and spreading the word about the online version.
- **Affordable Housing** - Not much forward progress as we waited for the applications to become available for the Lyons Valley Townhomes. Looked into Section 8 housing and how to get landlords on board.
- **Medical Supply Closet** - Our longtime volunteer, Andrea Buus, moved away. After a short search, we now have two volunteers, Crystal White, and Wendy Dreistadt.
- **Mental Health** - Provided grant funding to LEAF to be used for mental health sessions.
- **Pride Month** - We celebrated again this year.
- **Goodwill Fund** - Distributed to three organizations, LEAF, Lyons Prepared, and Lyons Community Farm.
- **Vulnerable citizens list** - Made plans to do away with this list based on advice from Police Sargent Bill Crist and the town attorney.
- **Loss of Members** - The HHSC struggled again in 2021. We went months without a quorum and were unable to approve the meeting minutes or hold votes. We did get a new co-chair, Jennifer Schwartz and added two new members, Julie Jacobs in the fall and Kay Sparks joined us in January 2022.

### Plans for 2022

- **Transportation** - Boulder County has committed to funding the zTrip Voucher Program again in 2022. Hours may be adjusted if “Y” route is implemented.
- **COVID-19 vaccinations** - HHS will communicate to residents the latest vaccine news, such as how to sign up for notification and when/where vaccines will be available. We will work with Boulder County to try to get mobile vaccination clinic to Lyons.
- **Get Help Guide** - HHS will publicize the online version, and distribute printed editions to those who need them.
- **Housing** - HHS will inform people about the new Summit affordable housing coming to Lyons. We will reach out to seniors and others by eblasts and other means. The planned affordable housing will have 24 single-family and 16 multifamily units. It will be restricted to those making 60 percent of the Boulder County average mean income. HHSC will

offer assistance with the application process for the affordable housing units. We also plan to promote Section 8 housing to landlords.

- **Mental Health** - HHSC will explore ways to spread the word about available programs.
- **Pride Month** - Pride Month activities may include Pride flags and soliciting donations again. Perhaps flags at individual homes, outreach to local businesses and possibly a crosswalk painted with LAHC involvement.
- **Goodwill Grants** - A new fund committee will review 2022 applicants and review grant reports from 2021 recipients.
- **Medical clinic** - HHSC will be exploring possibilities for Lyons.
- **Vulnerable Citizens List** - HHSC will be working on a new method to help people help themselves in an emergency and will do away with the list altogether. We will reach out to those currently on the list to aid them in how to prepare for an emergency.

The Housing and Human Services Commission meets on the second Monday of each month from 3:30 - 5 p.m. Meetings are held via Zoom for now but will return to the Town Hall board room when COVID-19 restrictions are lifted. The public is always welcome to attend.

There is currently one vacancy on the commission; interested citizens can apply through the Town of Lyons website or inquiring at Town Hall.

#### **HHS members:**

Crystal White, co-chair  
Jennifer Schwartz, co-chair  
Julie Jacobs, scribe  
Andrew Moore  
Regan Bullers  
Kay Sparks  
Wendy Miller (Board of Trustees liaison)  
Lisa Ramsey (Town staff)  
Regular attendees: Lynette Anderson (BCAAA)

## **Parks and Recreation Commission**

The Town of Lyons Park and Recreation Commission is a group of volunteer citizens who advise the Board of Trustees on all matters pertaining to the operation, maintenance, improvement and development of the Town's parks and recreation programs and facilities. Its existence is required under Municipal Code, Section 2-8-150.

The commission receives input from the Town of Lyons Parks Department and acts as liaison between the public and Trustees, and researches and suggests funding sources, including grants, to support and improve parks programs. But it's not just the Town's parks that are the commission's concern; they also act on matters related to pedestrian, equestrian, bicycle, recreation and trails systems, including sidewalks.

The commission's work took on added importance in the wake of the 2013 flood. While the Town parks' footprints have not expanded, the look and feel of all three major parks have changed drastically. Thanks to Federal flood recovery funds, LaVern Johnson Park (formerly Meadow Park), Bohn Park and the new Lyons River Park bear only slight resemblance to their pre-flood look.

Upcoming projects being considered that will allow for better connectivity are in and around the Black Bear Hole, a trailhead near the 2<sup>nd</sup> Ave. public parking area, the St. Vrain Corridor Trail connection to US 36 for eventual connection to the Longmont St. Vrain Greenway Trail.

The department submits requests to Boulder County Parks and Open Space each year on potential partnership requests for local and regional trail opportunities. An example includes the completed Picture Rock/Heil Ranch connection. Others include a proposed connection to Hall Ranch (currently being assessed by Boulder County via a link on the west side of 36 via Corona Hill), Rabbit Mountain, the St. Vrain Greenway Trail east to Longmont, the Lyons to Boulder Trail and access to Steamboat Mountain. An updated trails plan can be found in the 2016 Parks Flood Recovery Planning Process available online at the Town website.

In 2021, Parks and Public works staff worked with Can'd Aid on volunteer projects to add and improve trails in Bohn Park and in the Stone Canyon Neighborhood.

Lyons River Park and ponds have received a filtration system, aiding in keeping the water clean and habitable.

Kayak and water recreation were improved through restoration of the Black Bear Hole and October and November Holes.

As a result, these recreation sites attract far more residents and visitors than the pre-flood parks, increasing the strain on Town resources and funding. The commission advises on possible solutions to these pressures. Moreover, the ongoing COVID-19 pandemic has disrupted normal park operations and found ways to maintain recreational opportunities while adhering to County and State COVID guidelines with limited staff.

### **2021 Activities**

Notable activities of the PRC in 2021 were:

- Dirt jump bike park improvements recommendations for funding
- Street light dimmers software in budget
- Oversaw the final stage of flood recovery work.
- Conducted a volunteer trash cleanup from 2<sup>nd</sup> Ave bridge to the Lyons River Park.



- Began process for addressing hazardous riverside trees at LaVern Johnson Park.
- Provided recommendations for Bohn Park skate park.
- Pursued funding for bike Skills trail with collaboration with BMA.
- Pursued funding for adding lights to softball fields.
- Researched International Night Sky Compliance in parks and made a recommendation to the BOT on feasibility.
- Approved a recommendation for a small dog park in existing dog park area.
- Completed “dark sky” night sponsored by the town during a celestial event.
- Increase pedestrian connectivity and pursue the Eastern Corridor trail as a priority.
- Continue advising the town and assisting with the 4<sup>th</sup> Ave Pedestrian Bridge and safe routes to school pedestrian improvements; discussion and approval of Parks funds if needed.
- Continue to review park budgets, operations and long-term maintenance needs.
- Sponsor volunteer events.

#### **Plans for 2022:**

- St Vrain Trail Extension planning
- Proposed connection to Hall Ranch (currently being assessed by Boulder County via a link on the west side of 36 via Corona Hill), Rabbit Mountain, the St. Vrain Greenway Trail east to Longmont, the Lyons to Boulder Trail and access to Steamboat Mountain
- Martin Parcel Fire mitigation working with Boulder County Parks & Open Space
- Dirt jump bike park improvements
- Guide installation of river rescue stations at in-town recreation spots on St. Vrain Creek.
- Pursue funding for bike Skills trail with collaboration with Boulder Mountain Bike Alliance.
- Street light dimmers software in budget
- Pursue funding for adding a secondary sports court adjacent to the existing sports court in Bohn Park.(Bohn Park Sport Court improvements/upgrades - new backboards, pads, nets, screening)
- Pursue funding for adding lights to softball fields.
- Continue a “dark sky” night sponsored by the town during a celestial event (Aug .12).
- Increase pedestrian connectivity and pursue the Eastern Corridor trail as a priority.
- Continue advising the town and assisting with the 4<sup>th</sup> Ave Pedestrian Bridge and safe routes to school pedestrian improvements.
- Continue to review park budgets, operations and long-term maintenance needs.
- Guide installation of water rescue stations.
- Sponsor volunteer cleanup events.

The PRC meets on the second Monday each month at Town Hall (but currently via ZOOM). The public is always invited to attend the meetings and can find the schedule of meetings and links on the Town website under “Agendas.”

**Members**

Yelena Hughes, Chair

Tom Delker, Vice Chair

Randy Pollard

Claudia Kean, recorder

Gil Sparks

Sandra Haber

Julia Herz

Mark Browning, BOT liaison

Dave Cosgrove, Public Works and Park Director

**BACK**

## Sustainable Futures Commission

The Sustainable Futures Commission (SFC) was established to advise the Board of Trustees on matters relating to sustainable practices and policies and to support and improve the environmental stewardship of the Town and its citizens. The SFC strives to inspire, motivate, and lead the community towards a future that is increasingly resilient and locally sustainable by prioritizing the reduction of human impact on environmental systems.

### 2021 Activities/Accomplishments/Issues

Notable 2021 activities for the SFC were:

- Proposed and sponsored adoption of Re-TRAC reporting for all trash haulers that serve the Town. The ordinance requires haulers to annually report the types and quantities of materials removed, and where they are taken. These requirements allow the Town and Boulder County to approximate how much waste is being generated, and how much is being diverted from landfills. Participation allows Lyons' and Boulder County to calculate their diversion rates and informs both in reaching their diversion goals.
- Worked with Utilities and Engineering Board in support of determining feasibility and funding for a municipal solar garden in Town.
- Investigating practicality of obtaining a Level 3 car charger station(s) in Lyons. Met with consultant Diane Dandeneau and Northern Colorado Clean City program manager Diego Lopez to identify challenges, ongoing management requirements, potential funding sources and cycles, etc.
- Earth Day event May 1: Planned and staffed Lyons river corridor cleanup; included support from Ecology Board, Can'd Aid, Moxie's, and Laura Levy. Summary:

+100 volunteers participated.

Areas cleaned included the St. Vrain River Corridor, several trails and parks, the ditch, the recycling center, and along Hwy 36 coming into Town.

Resulted in collection of 166 pounds of recyclables, 200 pounds of scrap metal, and 337 pounds of trash.

More than 60 dead fish were retrieved for the Colorado Division of Wildlife for the environmental impact report associated with the fuel spill April 27, 2021.

- Partnered with Wildfire Task Force, Boulder County, to plan and provide a limb drop-off event Aug. 9.
- Planned but unable to schedule Diversion & Recycle event due to Covid-19 restrictions and no jail crew available to assist.
- Authored and sponsored resolution recognizing the climate crisis and establishing Lyons' commitment to take actions to meet State of Colorado carbon emission reduction goals.
- SFC regular attendance on the CEMEX/Lyons Advisory Committee.
- SFC regular attendance at RCAB (Resource Conservation Advisory Board of Boulder County) meetings.
- Submitted a proposal to Boulder County Sustainability Matching Grant for 2022 sustainability projects:

Utility contract analysis and rate design options to address electric vehicle charging infrastructure and support the increase in renewable energy in the community. To include policy analysis of Lyons' electric provider MEAN contract and identification of Town options to achieve MEAN contract revision.

Identify options and funding sources to increase renewable energy features in the affordable housing project.

Sustainability/carbon reduction expertise to create long-term policy recommendations for Lyons to meet the state carbon emission goals for 2030-2050 .

- Investigating Xcel's "Partner in Energy" program that provides expertise, planning support, stakeholder workshops, helps the community establish energy goals, and assists with data analysis, strategic tracking, and event planning; participation is free

## **Plans for 2022**

In 2022, the SFC plans following activities.

- Participate in "Partners in Energy" program, if deemed appropriate and valuable to Town.
- Continued investigation, analysis and recommendations for Level 3 car charger(s) in Town; Level 3 charging station can charge newer electric vehicles in 30-40 minutes.
- Develop plans and implement tactical actions to reduce Town greenhouse gas emissions to meet State of Colorado Climate Action Plan (HB 19-1261); using 2005 emissions as baseline, achieve:  
26% reduction by 2025  
50% reduction by 2030  
90% reduction by 2050
- Seek and encourage citizen participation in Lyons sustainability, climate action plans, and solution development.
- Host diversion and recycle event, to include recycling, hazardous waste drop-off, and other recycling options (schedule TBD based on COVID-19 requirements).
- Host slash/limb/leaf collection to divert organic yard materials for compost and support wildfire fuel mitigation efforts.

## **Members**

Current SFC members include:

Dan Matsch, chair                      Jeff Christy, co-chair

Dawn Weller, co-secretary      Kara Bauman

David Hatchimonji                  David DeCoster

Edward Kean

Town liaison: Director Kim Mitchell

BOT liaison: Mayor Nick Angelo

**BACK**

## Student Advisory Council

The Student Advisory Commission consists of a board of voting members and non-voting members who can join at 15 years of age. The board's responsibilities are as follows:

1. Advise the Board of Trustees on matters of importance to student-age citizens.
2. Recommend programs, initiatives, and resources for young adults.
3. Review those town matters referred to it by the Board of Trustees or Staff, as appropriate, and make recommendations on those matters.
4. Actively engage young adults in efforts to enhance the status of the community of Lyons, including, but not limited to the physical, sports, recreational, arts, and environmental status.

The commission has addressed town topics, such as teen vaping, pesticides, the CEMEX plant, COVID-19, racial justice and vandalism, and provided the town with the students' perspective.

In the course of 2022, the commission plans to continue our discussion on current events as well as but not limited to the topics of vehicular safety, global warming, and the comprehensive plan, as well as apply our perspective on issues discussed by other commissions. We strive to give Lyons the students' viewpoints on town issues.

Members of the commission are:

Chair: Beck Farrell

Vice-Chair: Cassidy Batts

Secretary: Maya Rooney

Commissioners: Grant Gau, Maya Caplan, Shenny Waugh, Arjen Wynja

Town Liaison: Nick Angelo, Mayor

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## Utilities and Engineering Board

The Lyons Utilities and Engineering Board (UEB) is an advisory committee to the Board of Trustees and works with the Utilities and Engineering Director to review and make recommendations to the Town regarding utility rates, capital projects and other matters related to the Town utilities and engineering projects. See Municipal Code Sec. 2-8-190 for details.

### 2021 Activities/Accomplishments/Issues

Notable activities of the UEB in 2021 were:

Monitored the financials of the Town's utility funds to ensure they are solvent. Fortunately, no rate increases were determined necessary this past year. The wastewater portion of the water and wastewater fund is our primary concern at this time and will likely require an increase in 2022. The ultimate recommendations may be contingent upon the resolution of the Honeywell lawsuit.

Drafted changes to the Net Metering policy that were adopted by the BOT through town ordinance. Lyons has a relatively large percentage of its energy generated by rooftop solar, which has been subsidized by non-solar customers. The UEB recommended the subsidy be reduced to match other renewable sources of electricity to reduce the cost burden on those rate payers who do not have solar generation. The change eliminates one-to-one net metering for new solar installations and instead pays the renewable wind rate for excess energy produced and sent to the Lyons electric grid. It also adds in a meter fee of \$2.50 per month to cover the cost of a production meter required by our wholesale energy provider. Prior installations continue on the previous net metering policy until 2030.

Continued pursuing development of a solar farm to be built in Lyons. Worked with UC Denver group on a feasibility study. Held two open meetings to develop recommendations for a site location and refine the cost analysis. The 1.5-acre site chosen was in Bohn Park just west of bike park, which required a Town vote. The vote allowing use of the park land was held as part of the regular normal November election ballot and passed by a nearly 2 to 1 margin. Recommended inclusion of battery storage as part of the solar farm development. Assisted with DOLA grant application.

Analyzed cost of peak energy consumers such as electric vehicle charge stations and air conditioners and the savings potential of peak shaving using a town battery storage system.

Encouraged the electric smart meter installations that were completed in 2021. Developed an application that reformats the Sensus raw daily production reports on solar installations into a format that can be uploaded into the MEAN distributed generation system.

Provided advice to the town in regard to the wastewater treatment plant (WWTP). The UEB continued to agree with the town's decisions to move to a CDPHE general permit, pursue rerating of WWTP capacity and the need for additional blower motors.

Recommended the BOT not waive the tap fees and water rights dedication requirements for the proposed Summit affordable housing development.

Coordinated with development of the new Comprehensive Plan. This included the evaluation of utility opportunities and constraints to potential development areas.

## **Plans for 2022**

### Electric Utility:

- Review electric system master planning and connect to town GIS as feasible. Determine anything that requires updating and potential priority projects.
- Continue work on the Lyons solar farm.
- Establish residential street lighting standards and develop a plan to upgrade to LED residential street lighting.
- Begin assessing possible electric rate restructuring such as time of use and or demand pricing based on newly implemented electric smart meter data. As part of the new rate restructuring consider changing the previous net metering policy for prior customers from an annual to monthly reconciliation.
- Research alternatives on how Lyons can cost effectively increase its share of renewable energy.

### Water Utility:

- Review water system master planning. Determine anything that requires updating and potential priority projects.
- Review water system zone and pressure issues. Monitor the recently completed First Ave project to see if water pressures improve as projected and adequately address the hydrant flows/pressures.
- Make recommendations on how to assess the potential existence of lead piping in service lines relative to potential contamination.

### Wastewater Utility:

- Review wastewater system master planning. Determine anything that requires updating and potential priority projects.
- Review planning for WWTP rerating and CDPHE general permit issues and work with town staff on implementation program in conjunction with Honeywell negotiations.
- Recommend municipal code changes to provide for a Wastewater High Strength Side Streaming Allowance. Wastewater charges are based on water usage, but with side streaming this water is diverted and may not be appropriate to be included in the calculation of high strength waste.
- Revisit the high-strength wastewater charging program, reexamining the cost to treat such wastewater above normal domestic strength wastewater.
- Monitor the Welch Court project to ensure it gets completed as expected and performs up to specifications.
- Make recommendations on the adequacy and monitoring of grease traps in local businesses.

#### Stormwater Utility:

- Review stormwater system master planning. Determine anything that requires updating and potential priority projects.
- Determine feasibility and costs for addressing the Red Gulch stormwater potential impacts to Lyons Valley Park.
- Work with Ecology Advisory Board on potential water quality improvement measures at stormwater outlets.
- Assess the effectiveness of the recently completed High Street stormwater project.

#### General:

- Review and comment on Utility Financials.
- Coordinate with the update of the Lyons Comprehensive Plan to ensure that utility and engineering issues are adequately addressed.
- Make recommendations on how GIS can be further be improved.

#### **Meeting dates**

The UEB meets virtually on the first and third Wednesday of each month from 4:30 - 6:00 using the Zoom meeting application. Meeting agendas with a Zoom link are posted on the Town's website at least 24 hours prior to each meeting. The public is always welcome and encouraged to attend.

#### **Members:**

Jim Kerr - Chair  
Chris Meline - Vice Chair  
Larry Quinn – Vice Vice Chair  
Lee Hall  
Jerry Rotz  
Mike Jackson  
Chris Cope  
BOT liaison: Mike Karavas  
Staff liaison: Aaron Caplan

**BACK**



# Rocky Mountain Botanic Gardens 2021 Report

## The Gardens

The Rocky Mountain Botanic Gardens (RMBG) is a public outdoor space in Lyons dedicated to Colorado native plants. Local volunteers created this garden for the community of Lyons and visitors to enjoy. The RMBG is designed as an educational display garden, with signs identifying each species. It highlights beautiful plants adapted to local soils and climate, that are hardy, have low water requirements, and support pollinators. The garden is divided into five zones reflecting diverse Colorado ecosystems – prairie grasslands, riparian, montane, southwest, and foothills. The design is intended to help visitors discover new species to try in their home gardens and learn about the plants they see growing wild on Colorado trails. The space can serve as a place for quiet reflection and as a gathering place for the community.



The RMBG is run as a 501(c)(3) registered nonprofit (EIN 83-1572868) with a volunteer board of directors. The RMBG's mission is to foster an understanding and an appreciation of our Rocky Mountain native plants and wildlife, and to create a place where Lyons locals and all visitors to the garden of all ages can learn, and enjoy the peace and beauty of the natural world. The garden is located near 4<sup>th</sup> Ave. and Prospect St, via a short walk along the Bohn Park access path from that intersection. Parking is available on nearby streets. The garden is open to the public daily from dawn to dusk. We ask that dogs and bikes stay outside the gardens, and that visitors stay on the paths. Before the 2013 flood, the site was the Foothills Mobile Home Park. The land is now owned by the Town of Lyons, acquired as part of a flood buyout program.



## Volunteers

Our garden is made possible first and foremost thanks to the efforts of volunteers. Year round, volunteers do the planting, weeding, tidying, mulch hauling, and other activities needed to create and maintain a garden. We host regularly scheduled volunteer hours at the gardens (currently 9 - 11 a.m., Tuesdays, Fridays and Sundays, weather permitting). The fixed schedule accommodates occasional drop-ins and newcomers as well as regulars in a way that supports a fun community experience. All are welcome! The work is flexible – we find tasks to accommodate the abilities of all volunteers.

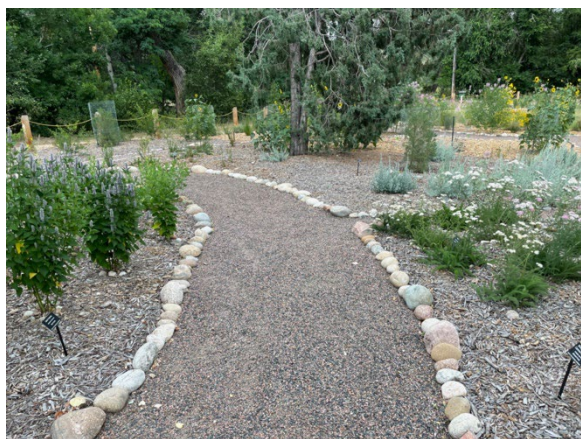
This past year, students from the Colorado School of Clinical Herbalism in Boulder worked in the garden in fulfillment of volunteer requirements of their curriculum, combining service with on-the-ground horticultural and botanical education. Additional labor in past years has

been provided through group workdays scheduled by organizations including the Lyons Leo Club, the Lyons High School football team, and the Boulder County Sheriff's Office Alternative Sentencing Work Crew program.

Regular garden volunteers include Carter Christenson, Linda Talley, Emily Walker, Cathy Rivers, Peggy Story, Caroline Schoo, Zach Berta-Thompson, Bonnie DiSalvo, Cindy Kalyan, Eileen Yelverton, Calista Morrill, Sharon Denton, Betzy Ekstam, Sandy Spellman, and Pete Devine.

### **Board of directors**

The following people served on our board in 2021: Garima Fairfax (President), Kris Todd (Vice President), Anthea Rice (Vice President), Betzy Ekstam (Secretary), Deirdre Daly (Treasurer), and Jessie Berta-Thompson.



### **Partnerships**

*Town of Lyons* – We are very grateful for the support of the Town of Lyons. The RMBG leases the land for the gardens at no cost from the Town. Under the lease contract, we agree to maintain the site as a public garden in good condition and to purchase liability insurance, which we've continued to do. The Town has also been helpful in many other ways large and small over the years in the development of this project.

*Lyons Ecology Advisory Board* – The RMBG collaborates with this group in distributing noxious weed education pamphlets and in the

creation of the Lyons Walking Arboretum.

*Lyons Volunteers* – The Lyons Volunteers (<http://www.lyonsvolunteers.org/>) have contributed many hours of work to the RMBG, including the installation of fencing, our Little Free Library, benches, and irrigation lines. We owe particular thanks to Rick DiSalvo, Mike Karavas, Barney Dreistadt, Mark Browning, and Rolf Hertenstein on these projects

*Uniquely Lyons and Red Canyon Art* – These two Lyons' Main St. businesses have kindly started selling RMBG T-shirts. This contributes to both fundraising and visibility for the RMBG, helping people learn about the garden while they explore Lyons' shops.

### **Funding**

The Gardens are supported through much-appreciated individual donations of funds and materials, occasional grants, and fundraising sales of t-shirts and plants. For those interested, donations can be mailed to Rocky Mountain Botanic Gardens, P.O. Box 613, Lyons, CO 80540.

### **Notable Accomplishments in 2021**

After many years of planning, planting, fundraising, and weeding, the RMBG opened to the public in May 2021. Visitors have been wandering the paths, taking pictures, talking plants, and stopping to smell the flowers ever since. On opening day, we held a plant and t-shirt sale, the first ever in our own garden patio (in past years other sites hosted our fundraisers). We offered a selection of favorite Colorado native plants and sold every single one, thanks to wonderful community turnout.

It was a busy planting year at the RMBG. We added 540 new plants belonging to 79 different species. Planting began in the final two sections of the garden, the Riparian and Montane



zones, and we filled in gaps and replaced lost plants in the Prairie Grasslands, Foothills and Southwest zones, started last year. To support these efforts, we applied for and were awarded a grant for \$2000 from the "Landscaping with Colorado Native Plants Conference." This grant was for plants in the new Montane section of the gardens, and it enabled us to purchase 5 species of costly and sizable conifers (lodgepole pine, bristlecone pine, Colorado blue spruce, white fir, and limber pine). We received a donation of 23 native trees and shrubs from the Boulder Valley and Longmont Conservation District, leftover from their tree seedling sale program, and planted them on a busy community volunteer day. We also received a donation of 21 packets of seeds from Western Native Seed that we will plant in a greenhouse this winter for planting next year.

In other garden care, we kept the garden tidy, added a bike rack, mulched, weeded, picked up fallen sticks after every windstorm, and cared for plants with watering and trimming. We finished rockwork for the main garden pathways and created a new path, the Rabbitbrush Loop, in the back natural area where rabbitbrush grows wild with grasses and wildflowers. New informational signs labelling the sections of gardens with brief ecological descriptions were installed.

Our volunteers spent 940 hours working in the gardens over the course of 2021, plus additional time donated by the board and the Lyons Volunteers. Individual cash donations came to a generous \$2,882, in addition to plant and t-shirt sale revenues and in-kind donations of materials. This year, our volunteer group was supplemented with the first paid contract worker, the enthusiastic Kellan Dougherty, whose position was supported by a grant from the Lyons Community Foundation and whose help was essential to this year's planting, watering, and mulching through the heat of summer. We were approached by a member of the Denver Botanic Gardens board of directors, and they offered to help us with ideas and sourcing of hard-to-find plants in the future.

Other garden activities this year focused on our educational goals. We kept our Little Free Library filled with nature books for kids and adults, about gardening with native plants, compost, wildflowers, birds, noxious weeds, and mammals. We also stock its shelves with flyers for the Lyons Walking Arboretum, brochures on bee awareness and other horticultural topics, and a list of plants in our garden translated into Spanish. With help from other volunteers, Jessie Berta-Thompson contributed a monthly column to the Redstone Review about nature and gardening with updates about happenings at the RMBG. Topics last year included the story of a bench donation from a former resident of the Foothills Mobile Home Park, tree highlights from the Lyons Walking Arboretum, soil care practices, what's-in-bloom and what-has-interesting-seedpods seasonal updates, and deep dives on particular species of interest.

The vision of the garden as an inspirational community gathering place came to fruition when a group of artists came one summer day with their easels to paint in the garden setting, and on another day when a writer's group met in the garden. These are moments we'd love to see repeated in the future. This year several organized groups came for educational tours of the gardens including a middle school field trip from Golden and a nursing home from Longmont. We also held the first tour open to the public to introduce visitors to the space and provide opportunities to talk gardening.

### **Plans for 2022**

In 2022 we will continue planting in the gardens, focusing on filling in gaps and adding target species, reaching out to local nurseries to find more great native plants. We will also replace lost plants and a few favorite annuals if they don't reseed on their own.



This winter and spring we'll be working with Harlequin's Wholesale Plant Nursery in Boulder to start seedlings for species that have been harder to source as plants but are easy to get as seeds. We'll also try planting seeds directly in the garden and starting seedlings in volunteers' homes, following many avenues to add more diversity to the garden.

Based on last year's success, we plan to host another plant sale at the gardens in May 2022. This year we should be able to dig up some plants from the garden beds that have multiplied on their own to sell. Towards our educational goals, we look forward to hosting more tours, continuing articles in the Redstone Review, and creating new brochures for visitors in the coming year. We are working with the CEMEX company on a possible large gift to cover new signs for the garden entrance – one in stone to welcome visitors, and one in laminate to provide a map, introduction, and history of the gardens. Behind the scenes, the board will work on a website revamp and fundraising efforts through grants, events (pandemic permitting), and possibly a garden design program.

Our regular volunteer hours will continue, for planting, watering, weeding, mulching, and tidying the gardens, as well as sharing good cheer in the outdoors. See our website [www.rmbg.org](http://www.rmbg.org) for more information about the RMBG, and contact Garima Fairfax ([garimafairfax@gmail.com](mailto:garimafairfax@gmail.com)) with further inquiries.

**BACK**

## Redstone Museum

**LaVern Johnson, Director**

In 1976, Director LaVern Johnson and the Lyons Historical Society saved the Lyons two-story sandstone school (built in 1881) from the wrecker's ball. (The LHS was started in 1973 by Dorothy Paxton and led the campaign to purchase the 1885 Lyons Depot building.)

A three-way lease, between St. Vrain Valley School District (SVVSD), who owns the building, the Town of Lyons and LHS allowed for the creation of the Lyons Redstone Museum, preserving this cultural and historic structure with its 6100 square feet of exhibition, archive, and program space. The museum opened to the public in November of 1979 and celebrated its 40th year of operation in 2019.

Since 1976, the LHS has played an active role in the recognition and preservation of Lyons history including creation of the Lyons Historic District in April 1980, recognizing 15 historically significant sandstone buildings in the Lyons area. Between 2006 and 2014 the museum underwent a major renovation that included: the roof and cupola, painting, insulation and repair of cracked mortar in the authentic historic style. Ongoing building repair and maintenance are covered by grants and individual donations. In 2018 the Town of Lyons, the St. Vrain School District and the LHS partnered in the repair and upgrading of the fire suppression system.



The Redstone Museum's collection includes objects, photographs, historic documents, and displays that reflect Lyons area history. Since 2016 we have worked to transfer collection records to a computer database and to organize the collections in storage, assessing their relevance to the museum's mission and rehousing the collection into archival storage materials. Additionally, the museum has been working for a number of years on scanning and making digitally accessible the museum's collection of the Lyons Recorder and Redstone Review newspapers. All these actions facilitate the management, research, and educational capabilities of the collections.

### Financial

The Redstone Museum belongs to the St. Vrain School District and is rented for \$1 a year to the Lyons Historical Society and the Town of Lyons. The School District does the landscaping, building and lawn care, and pays one-third of improvements and large repairs. The Town of Lyons awards grants (\$12,000 in 2021; \$16,600 in 2022) to pay employees to operate the Museum; to keep it open to residents and visitors on May weekends and daily June through September, as well as scanning, filing, and cataloguing. The Town also pays one-third of large

improvements and repairs, with the rest up to the Lyons Historical Society who raises funds from sales, museum gift shop, dues, donations, and other grants.

The following is a breakdown of 2021 revenues and expenses:

**Revenue:**

Dues, donations and sales	\$7,674
Grant from Town of Lyons	\$12,000
Other income (grants from SCFD, LCF, Blue Mountain Foundation, Amy Cutts Foundation, COVID grant; and Planet Bluegrass tips)	\$10,644
<b>Total Revenue</b>	<b>\$30,338</b>

**Expenses:**

Museum operations	\$7,590
Other operating expenses	\$9,636
Wages, FICA	\$11,976
<b>Total Expenses:</b>	<b>\$29,202</b>
<b>2021 Balance</b>	<b>\$1,136</b>

## **2021 Accomplishments**

The Lyons Redstone museum traditionally opens seasonally to the public May through September. However, in 2021, due to the spread of COVID-19, the decision was made to not open to the public in May and delayed the opening to June 2021. Visitors and museum personnel were required to wear masks when inside the building. The museum had masks and hand sanitizer available for visitors. Additionally, museum personnel followed CDC guidelines with regard to the cleaning and ventilation of the public and private spaces within the building. The decision was also made to not conduct any of our usual summer public events in 2021 such as the *History Talk* lecture series, the Children's History Camp, and museum Good Old Day events.

In 2021 the museum recorded 1,276 visitors; this includes those persons who came during the summer season and those who came by appointment when the museum was closed. Appointments consisted of persons doing historic research on their families, members of the Lyons Historic Preservation Commission, as well as those wishing to make donations of items to the museum. The impact of COVID-19 was felt markedly in the decline of the number of visitors to the museum. In 2021 the museum recorded 703 fewer visitors than it had in 2019, pre-COVID. The decrease in visitation impacts the museum monetarily since fewer visitors mean fewer donations.

Educational collaboration and on-site visitation with Lyons Elementary School, which had been suspended in 2020, was revived in the fall of 2021. Once again students returned to the museum and participated in hands-on learning activities tied to St. Vrain Valley school curriculum. Lyons 4th grade students have become involved on a more in-depth level functioning as Museum Stewards and working on creating educational components geared toward visiting children.

The museum did participate in two events in 2021. We had a booth at the Summer Artisan Market held June 12 in Bohn Park. This was an opportunity to sell museum souvenirs, books on local Lyons history, and to advertise that the museum was open for 2021, especially since we had been closed to the public in 2020 due to COVID-19. Additionally, it was an opportunity to promote the museum's virtual offerings including the Lyons Historic District Walking tour, the Lyons Cemetery Walking Tour, and the Forty Years/Forty Artifacts and Colt Family Wedding Attire Exhibits.

In December 2021, rather than have a booth at the Holiday Artisan Market on the 4th and 5th the museum opened to the public those two days. Conveniently located next door to the market, this provided visitors the opportunity to make holiday purchases in our gift shop and tour the museum.

During the year, in addition to greeting visitors, preparing print and social media publications, grant writing, general maintenance of the interior of the building, assisting with research requests, and many other daily duties museum, personnel continued making progress on two long term projects, the scanning of back issues of the *Lyons Recorder* and *Redstone Review* newspapers and the transfer of over 40 years of paper catalog records into the Past Perfect computer database. The scanned newspapers are digitally searchable, which is efficient for research, and contribute to the preservation of the original newspaper archive by limiting the amount of physical interaction with the collection.

Transfer of paper records and upgrading artifact information to Past Perfect greatly increases the ability of the staff to know what the museum has in its collection which in turn increases the ability to answer research questions, disseminate Lyons history through multiple platforms, and to create accurate and engaging exhibits, displays, programs, and activities. The Past Perfect record expands on the original paper record by including photographs, measurements, and enhanced descriptions and histories of the items in the museum's collections.

Every year the museum accepts, based on the tenets of its mission statement, items, documents, and photographs into its collection. During 2021 the museum accepted and cataloged 126 items from 15 different sources, including the Lyons Historical Society who actively curates modern items that contribute to Lyons' history such as the yearbooks from the elementary and middle/senior high school, copies of the Town of Lyons Annual Report, and items uncovered during the replacement of underground pipes on High Street. Some of the items donated by community members in 2021 include a wall clock that originally hung in the First Grade classroom in the building in the early 1900s, a metal hitching post dating from the late 1800s from the town of Noland, an 1894 walking stick belonging to one of Lyons' pioneer families, a collection of original artwork and prints of the late local artist Larry Cohan, and family photographs and postcards from early Lyons.

The museum's public outreach includes a website, Facebook and Instagram pages and the creation of an annual brochure that is distributed around town and mailed locally. The museum also contributes a monthly article to the Redstone Review touching on various aspects of Lyons' history. The Lyons Historic District Walking Tour is available



to the public through the free CLIO app and our Cemetery Tour and two virtual exhibits are available free to the public through [virtuize.com](http://virtuize.com).

## **2022 Plans**

As of this writing all the plans for 2022 will depend on the current state of the COVID-19 pandemic. Tentatively, the plan is to return to the normal operating hours for the 2022 season, which will be weekends in May and daily June through September. Plans for reinstating public programming such as our *History Talks*, participation in Good Old Days activities, and the Children's History Camp are currently on hold and will be evaluated as we move through the year.

Museum personnel will continue to work on our long term scanning and Past Perfect projects as well as looking at upgrading existing displays and creating new exhibits. This includes continuing to research and design the planned new exhibit on the history of the Lyons quarries. As this time there is a tentative opening date planned for 2023.

The Lyons Good Old Day has been revived with all invited, and will start on Friday, June 24 at 6 p.m. at the Redstone Museum with a dedication of the sandstone bench to honor Mickey Hawkins, who was killed 50 years ago in the Viet Nam War, sponsored by the Class of 1969. Activities will continue the following day (June 25) with a history program (1 p.m.), a 50th reunion of classes of 1970, 1971, and 1972, as well as the classes of 2001 and 2002 and 1987, followed by alumni get-togethers in LaVern Johnson Park at the WPA Shelter and a band concert from 5-7 p.m. at Sandstone Park. All invited"

Plans for reinstating public programming such as our history talks and the Children's History Camp are currently on hold and will be evaluated as we move through the year.

## **Contacts:**

Address: Box 9, Lyons, Co. 80540

Museum phone: 303 823 5271

E-mail: [history@gmail.com](mailto:history@gmail.com))

**BACK**



## Lyons Arts and Humanities Commission Annual Report 2021

The mission of the Lyons Arts & Humanities Commission (LAHC) is to beautify the streets of downtown Lyons, promote local artists, and educate the viewing public on artistic inspirations and procedures. The Commission is included in the Town municipal code in Sec. 2-8-110. Our responsibilities as established by the code are as follows:

- (1) Produce, present, exhibit, advance and preserve art, music, theatre, dance and literature.
- (2) Enhance the public environment of the Town through art for the enjoyment of residents and visitors.
- (3) Present the Town as a leading creative community in the region.
- (4) Educate the public and promote the importance of culture to the Town.
- (5) Promote the contribution of the arts to the local economy.
- (6) Promote diversity and pluralism in art in public places.
- (7) Encourage the display of creative works of the Town area people.
- (8) Showcase the cultural, historical, current and future significance of the Town.
- (9) Actively seek funding sources, including grants, to sustain and enhance programs offered.



The LAHC works intimately with the Town's Community Relations and Programs department. We also occasionally work with the staff of Parks and Public Works for our public art projects.

### Projects and Financial Review 2021 and forecast for 2022

This report reviews the projects completed or started by the Lyons Arts and Humanities Commission in 2021. This review will include: funding sources, approval processes, and future forecasts for projects. The second portion of this document will discuss the creation of the Creative District including: funding and approval processes.

### Lyons Arts and Humanities Commission Funding Sources

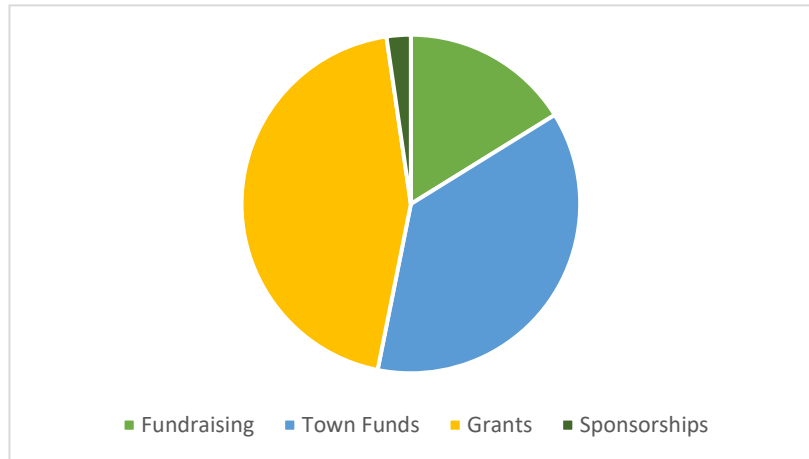
Account	Amount	Status	Additional Info
Fundraising/Operating Account	\$3,500	N/A	Town account – money is strictly from fundraisers and donations.
2021 Town Budget	\$8,000	expended	\$2,275 allocated to heARTS of Lyons, \$6,000 allocated to Ute Trail Marker

LCF Grant – heARTS of Lyons	\$2,650	expended	Restricted to heARTS expenses
LCF Grant – Creative Outlets	\$2,000	expended	Restricted to Creative Outlets expenses
State Historic Fund Grant	\$4,987	Waiting for funds	Restricted to signage and plinth for Ute Trail Marker

### **Fundraising/Operating Account**

This account is housed under the Town of Lyons Grant Funds and any expenses/payments go through the check approval process via Town staff, with final approval of any payments via the Board of Trustees on their consent agenda.

The revenue in the account is from rolling fundraisers and fundraising events, such as the artisan markets, farm dinners, donations and more. The account pays for events, email newsletter subscription, and miscellaneous expenses related to public art. All expenditures are voted on by the Lyons Arts and Humanities Commission as well. Payments go through the BOT approval process.



### **Public Art Budget**

This fund reflects the money budgeted by the Lyons Board of Trustees for public art. Historically, the Board of Trustees has granted this funding based on a project. For example, the Bell of Renewal was partially funded through the town in 2019. In 2020, the LAHC requested funding to carve a dead tree in LaVern Johnson Park, and to turn the tree carving into a new Ute Trail Marker to replace the structure that was destroyed by the 2013 fund. The Board of Trustees budgeted \$9,000 for the project during the 2020 budget cycle. Those funds went unspent for two reasons. A) The Native American tree carving artist died from COVID in 2020, and B) the LAHC thought it was prudent to not spend any funds for public art in 2020 due to uncertainty of the town's full budget picture due to impacts from COVID-19. For fiscal year 2021, the BOT approved a line item to budget \$8,000 for public art. This funding allowed the LAHC to continue forward momentum with the Ute Trail Marker Project.

The LAHC expects to continue to ask for public art funding from the Town via the budget process for specific projects/ideas. It is possible that if/when a creative district is formed that at some point in the future, this funding ask may be lowered. However, that is currently unknown.

### **Funding Approval Process**

The LAHC makes a budget request to the Lyons Board of Trustees annually for specific projects for the following year. As the approved and funded project moves forward, the

Board of Trustee liaison keeps the rest of the Trustees apprised of the progress through Trustee reports. If there is no BoT liaison appointed (as in the majority of 2021) the LAHC chair will make reports to the Board of Trustees on upcoming projects.

## **2021/22 Projects**

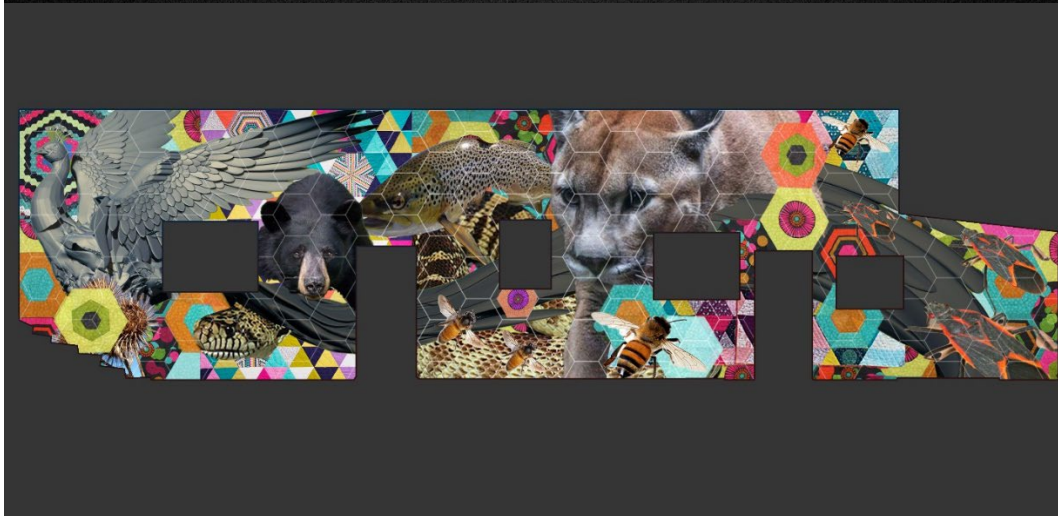
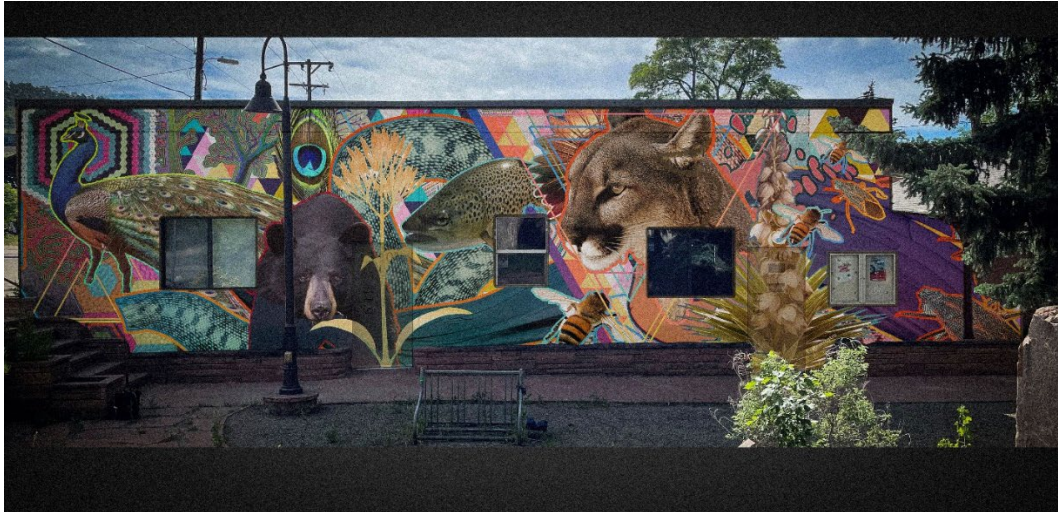
**Ute Trail Marker** - The Ute Trail Marker project began in 2019 and was originally budgeted for through the Town's public art budget in 2020. In 2021, once the project was back on track, the LAHC then reached out to the Southern Ute Tribe to request an artist recommendation for the project. The Southern Ute Tribe recommended Oreland Joe. The LAHC spoke with the artist and selected a sculpture that fit with Lyons. Trail of Treaties (originally priced at \$14,000) was selected, and the artist reduced the price to \$11,000 for the commission and because it would serve as public art and as a Ute Trail Marker. The LAHC made a down payment of \$6,000 towards the sculpture purchase in late 2021, upon approval by the LAHC. The remaining balance of \$5,000 will be funded primarily through fundraising and sponsorships. The sculpture is currently in storage at a Town property. It will be placed once the plinth and sign, funded by a \$4,987 State Historic Fund grant, are also purchased and placed. This sculpture and sign will be replacing the Ute Trail Marker that was destroyed in the flood.



**Town Hall Mural** - This is a proposed project for 2022/23 that the LAHC presented to the Board of Trustees, who unanimously gave their consent to move forward with it. The LAHC has proposed a mural on the courtyard facing wall of Town Hall. The purpose is to add art to a public space while creating an economic driver by hiring a world-renowned artist. This wall faces LaVern Johnson Park and SH-7. The LAHC contracted with Android Jones, an internationally recognized artist, who lives in Lyons, to create some initial design sketches and mockups of mural ideas to be



presented to the Board of Trustees. The LAHC paid Android Jones \$1,000 out of the Fundraising/Operating account for his preliminary designs/sketches. It is possible that if the Mural location were to be changed, the sketches (shown below) could still serve as a basis for a future mural project.



## Grant Projects

heARTS of LYONS is an outdoor collection of art all over town.

## Protocols

### 1. Call to Artist

- (a) The LAHC releases a call to artists for submissions to the program. Every artist is allowed to submit up to three pieces for review.
- (b) The call is released to the mailing list of local artists that the LAHC has developed over the years, it is posted on social media, included in the LAHC newsletter, and it is included in the Town eblasts.

### 2. Panel Review

- (a) A panel of volunteers reviews the submissions using a rubric that takes into account safety and aesthetic.

- (b) After panel reviews are completed, the finalists are presented to the LAHC.
- 3. Staff Review**
- (a) The finalists are reviewed by Town staff: Utilities, Parks, and Administrator.
- (b) Staff takes into consideration safety and location.
- 4. Installation**
- (a) Once all reviews are complete, the selected artists are notified and installation is scheduled. Artists are paid the first half of their stipend (\$375) upon installation with the final half (\$375) to be paid upon removal.
- (b) All artists must sign the Artist/Lender Agreement before the work is installed.

## 2021 Funding

Source	Amount	Expended
Lyons Community Foundation Grant	\$2,650	\$2,650
Town of Lyons Public Art Budget	\$2,275	\$2,275
Private Sponsorships	\$500	
<b>Total</b>	<b>\$5,425</b>	

Starting Balance	\$5,425	
	Paid Expenses	Pending Expenses
Installation Costs	\$2,640	\$375
Removal Costs	\$1,500	\$1,125
<b>Total</b>	<b>\$4,150</b>	<b>\$1,500</b>
<b>Remaining Balance</b>	<b>\$1,265</b>	<b>-\$215</b>

*\*Deficit will be covered by 2022 funding because three removals have not yet been scheduled and those pending expenses will occur and will be paid in 2022.*

The Lyons Arts and Humanities Commission passed a motion in December 8, 2020 to pay for five sculptures in the heARTS of LYONS program out of the Town of Lyons Public Art Budget along with an additional \$400 for installation materials, the total being \$2,275. The funds from the Town of Lyons Public Art budget along with the awarded grant gave the LAHC a total of \$4,925 for heARTS of LYONS, providing public art sculptures throughout the Town.

## 2021 Installations

Title	Artist	Payment	Date
Farmer's Moon (sponsored)	Reven Marie Swanson	\$375	5/26/21
Rubric #3	Emmet Culligan	\$375	5/26/21
Nature's Muse	Jodie Bliss	\$375	5/26/21
Inside Out	Anne Shutan	\$375	7/23/21
Future City	Kevin Ginsberg	\$375	6/23/21
All Together Now (partial sponsor)	Jonathan Corson Rikert	\$375	9/16/21
Womxn from the Mountain	Edica Pacha	\$375* UNPAID	PENDING
	<b>Total</b>	<b>\$2,250</b>	

Installation Expenses	Description	Cost	Date
Landing Stone	Farmer's Moon	\$275	6/16/21
Plaques	Arrowhead Awards	\$115	
	<b>Total</b>	<b>\$390</b>	
	<b>Total Installation Costs</b>	<b>\$2,640</b>	

## 2021 Removals

Title	Artist	Payment	Date
Peche	Charlotte and Ben Zink	\$375	9/20/21
Time Piece	Mitch Levin	\$375	2/20/21
Imagine	Charlotte and Ben Zink	\$375	5/13/21
Respected Elder	Collen Nyanhongo	\$375	9/30/21
<b>Total</b>		<b>\$1,500</b>	
<b>Scheduled for 2021 removal</b>			
Unconditional	Mitch Levin	\$375	Waiting on artist
Up and Coming	Daniel Glanz	\$375	Waiting on artist
Day's Catch	Bobbie Carlye	\$375	Waiting on artist
<b>Total Unpaid</b>		<b>\$1,125</b>	

heARTS of LYONS is funded primarily through a \$3500 grant from the Lyons Community Foundation. The program procures and places sculptures in town for a 2-year period. The artists are paid a total \$750 honorarium, in two equal payments over the 2-year placement period.

## 2022 Plan

<b>Starting Balance: \$3,500</b>		
Removals scheduled for 2022	5 at \$375	\$1,875
Installations scheduled for 2022	3 at \$375	\$1,125
Installation and other miscellaneous expenses		\$500
	<b>Total</b>	<b>\$3,500</b>

## Creative Outlets

Creative Outlets is a program that hires artists to paint utility boxes in town. In 2021, two artists were selected through a call and panel review to paint two utility boxes in LaVern Johnson Park. They received 50% before they began work and the remaining balance after the work was completed.

The LAHC paid the artists an additional \$200 each to cover the cost of a high-grade sealant and other supplies that will protect the work more permanently. The LAHC intends to look into increasing the stipend in the future.

## Protocol:

### 1. Utility Box Selection

- (a) The LAHC selects potential utility boxes throughout Town and presents them to the Utilities Director for approval.

### 2. Call to Artists

- (a) The LAHC releases a call to artists for submissions to the program.
- (b) The call is released to the mailing list of local artists that the LAHC has developed over the years, it is posted on social media, included in the LAHC newsletter, and it is included in the Town eblasts.

### 3. Review

- (a) The LAHC reviews each design and considers the aesthetic fit with the location and quality of design.
- (b) The designs are selected by vote.

## 2021 Funding

Source	Amount	Expended
Lyons Community Foundation Grant	\$2,000	\$2,000
LAHC Fundraising/Operating Account	\$400	\$400

## 2021 installations

Artist	Location	Payment	Date
Hannah Finch Phillips	LaVern Johnson Park	\$1,200	11/1/21
Ryan Sohlden	LaVern Johnson Park	\$1,200	11/1/21

## 2022 Funding

Source	Amount	Expended
Lyons Community Foundation Grant	\$1,000	\$0

One utility box will be painted in 2022 based on funding received from the LCF. A call for artists will go out at the beginning of the year. A design will be selected through panel review and funds will be expended in 2022.

## 2021 Town Hall/Library Art Shows

\*No art receptions were held in quarters 1 or 2 due to COVID-19

### Quarter 3 Art Show: Sally King/COVID Creations

Expenses	Amount	Funding Source
Musician – Shauna Lee	\$150.00	LAHC Fundraising/Operating Account
Food	\$314.00	LAHC Fundraising/Operating Account
Food – wine/beer	\$62.00	LAHC Fundraising/Operating Account (reimbursement)
<b>Total</b>	<b>\$526.00</b>	
Donations	Amount	
Art Show Donations	\$292.50	Revenue went into LAHC Fundraising/Operating account
Art Sales	\$540.00	Artists were paid directly, the LAHC requested a 10% donation to the LAHC for hosting their work.

### Quarter 4 Art Show: Diane Dandeneau/Abstraction

Expenses	Amount	Funding Source
Musician – Eric Thorn	\$150.00	LAHC Fundraising/Operating Account
Food	\$75.00	LAHC Fundraising/Operating Account
Misc Supplies	\$116.00	LAHC Fundraising Operating Account (reimbursement)
Food – wine/beer	62.00	
<b>Total</b>	<b>\$341.00</b>	
Donations	Amount	
Art Show Donations	\$86.00	

## Creative Districting Process and Draft

In 2021, independent Lyons citizens began looking into how to register Lyons as a Creative District with the state of Colorado. These residents also paid for a successful Colorado Creative Districting consultant to host a workshop for the Board of Trustees in September 2021. The Lyons Arts and Humanities Commission has requested funding for 2022 to pay for the consultant to guide Lyons through the registration process and for matching funds required as part of a creative district, if approved. Lyons will be modeling the formation of the creative district off of other communities that have gone

through this process such as: Longmont, Greeley, Steamboat, Carbondale, Ridgeway, etc.

## **New 2022 Project Plan Protocol (DRAFT)**

### **Monthly and Quarterly Reporting**

The LAHC requests to have one dedicated BOT liaison. This will greatly improve monthly communication and expectations. The LAHC requests the staff liaison to report financial updates with the finance director on a quarterly basis. The BOT may request to have this included in the monthly financial reports.

### **Annual Reporting**

The LAHC recognizes the need for a formal reporting procedure to communicate upcoming plans, projects, finances and seek approval from the BOT when appropriate. Starting each year with an Annual Report to recap the current year's work and to outline projected projects and ideas for the upcoming year will help establish good communication between the LAHC and BOT. The LAHC would like to use the above format as the new reporting structure. It comprehensively outlines the funding sources, operating account, status of expenses, current projects, and planned projects.

### **Permanent Installation Protocol**

LAHC recommends a new approval process for permanent art installations on town property. If a project is (a) to involve permanent use of Town property, or (b) will have a total cost of >\$5,000, the BOT will be informed 30 days in advance before committing Town property or funds. This will allow any BOT member to request more information, ask questions, and/or request an agenda item to be added to an upcoming BOT meeting for further discussion. Informing the BOT of these projects will be through a written staff report from the Town Administrator included in the meeting packet. The LAHC BOT liaison can also provide additional information during trustee reports. If a trustee requests an agenda item for an upcoming LAHC project within 30 days of being notified, the project will be placed on hold for BOT discussion/action. If no agenda item request is made within 30 days, the project will proceed without the need for any BOT involvement.

### **2022 Funding**

For 2022, the LAHC will continue to seek grant funding to offset all projects.

**BACK**



## Lyons Garden Club

Since 2008 the Lyons Garden Club has continued its efforts to beautify Lyons with our volunteers. In 2021 we remained focused on our existing gardens, The Butterfly Planter, The West Wall, The Berm, as well as taking on the planters in front of the new Lyons Library. Gladiolas and trailing petunias were planted at the library for all to enjoy during the summer. Our volunteers came masked and remained socially-distanced during the pandemic of 2021, a challenge for all of us.

We planned a new fund-raising event, **The Mountain Blooms Tour**, which was held in June. Over 200 visitors toured 12 private gardens in Lyons during a 4-hour window. The local gardens showcased plants and flowers that thrive in the challenging conditions of the mountain community of Lyons. This garden tour was very-well attended and the comments from those that toured the gardens were very positive. The visitors not only loved seeing local gardens, but also spent time and money in our local businesses, increasing awareness about the community of Lyons and local shops. This event was so successful that we plan on making this tour an annual event, and have local gardeners lined up for the tour in 2022.

In the fall of 2021, we planted over 700 bulbs for next spring - some at the Butterfly Planter, some in the library planters, and a new "tub project" in front of Moxies on Main Street. We were able to move a cast-iron bathtub to its new location, clean and paint it, added soil and amendments, as well as bulbs. We're hoping these bulbs will be gorgeous next spring, and a delight for all who live and travel through our town of Lyons.

For the past two years (2020 and 2021), we were unable to have the chili cook-off after the Halloween parade due to the COVID pandemic. This had been our only fund-raiser, and the future of the cook-off will have to be evaluated as we progress through the pandemic. For now, the Mountain Blooms tour will be our fund-raiser, as we suggest donations be given by those that tour the private gardens.

As we enter a new year, 2022 will continue to pose challenges - the pandemic being the biggest challenge. Living in the high desert, with limited rain, poses another challenge, as well as the ever-present fire danger that threatens our community. Another garden tour is planned for June of 2022, which will entail organization and implementation. We will continue to maintain the gardens in town, which involves weeding, cleaning, watering, planting and general garden maintenance. This is all done with volunteers - the seven names listed below. We welcome new volunteers, and always hope for more!

Sara Erickson - President  
Sue Wratten - Treasurer  
Anne Marie Mikoni  
Jeanne Moore  
Teresa Pennington  
Debbie Simms  
Beth Smith



## **Lyons Lions Club**

In 2021, the Lyons Lions Club continued its long tradition of providing a variety of benefits to the community. The Club was formed in 1946 and is the oldest surviving service club in Lyons.

The Lyons chapter is part of Lions International, an organization whose mission is to “empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs.” There are more than 1.4 million Lions members worldwide

The Lyons Lions Club annual fundraising event is a charity golf tournament at Lake Valley Country Club. The tournament was held in August, complete with many "COVID safety" precautions in accordance with state and country guidelines.

The 2021 tournament, chaired by Lion Mark Webber, was very successful, thanks in large part to generous sponsorships by local businesses. The Lions Club would like to thank Event Sponsor CEMEX, Ace Sponsor Lumber Liquors, Eagle Sponsors Pine View Properties and Laura Levy/Coldwell Banker, and Birdie Sponsors Hurdle's Jewelry. The LEO's putting contest sponsors were Atlas Flooring, Gateway Realty Group, Tucker Real Estate and Wee Casa Tiny Homes.

Scholarships for Lyons High School graduates are the Club's largest use of golf tournament proceeds. Each year, two scholarships are awarded, one in memory of longtime Lion Frank Namesnick.

The Lions Club also supports the community in other ways. For many years, the Lions International organization and the Lyons Lions Club have made vision care a priority. The Club maintains collection boxes (at Clark's Hardware, the Lyons Library and Lyons Middle-Senior School) for used eyeglasses. The lenses are repurposed for those who cannot afford prescription glasses. The Club also provide financial assistance for Lyons area residents who need help with vision exams and glasses.

Along with the Leos Club (the youth service organization proudly sponsored by the Lions Club), the Lions do roadside cleanup along Highway 7 between Town limits and Hall Ranch. In years past, the Club has also been involved in tree planting in Lyons, Habitat for Humanity housing, presenting "Josh the Otter" water safety programs for younger Lyons Elementary students and assisting in holiday food distributions.

The Lions Club meets on the second and fourth Tuesdays of the month at La Mariposa Restaurant. Its 22 members include men and women. Visitors and new members are welcome.

Club officers for 2020 were President Jerry Tabor, Vice President Randy Pollard, Secretary Scott Leiding and Treasurer Lon Clark.

The Lyons Lions Club is a 501(c)(3) organization. Donations or correspondence can be sent to P.O. Box 1415, Lyons CO 80540. The Club's website is [www.lyonslionsclub.com](http://www.lyonslionsclub.com).

## **Lyons Lions Leo Club**

The Lyons Lions LEO Club is a youth-run civic organization, sponsored by the local Lyons Lions Club and the Lions Club International. LEO Clubs exist around the world with young people volunteering to help communities.

Our founding officers were inspired to help people after the flood of 2013 that devastated many Colorado Front Range communities, including Lyons. Due in part to age and liability concerns, youth under 18 years old could not participate in town- sponsored volunteer efforts. The

acronym LEO stands for Leadership, Experience, and Opportunity. Our goal is to provide volunteer opportunities that give the youth of Lyons a chance to assume leadership roles, expand their social circles, and gain experience and insight from projects and those we serve. We are a hardworking, dedicated, and enthusiastic group of high school-age young people always searching for new projects and events to serve our community and encourage more members to participate.

In the 21-22 school year, the LEO club has 20 youth from the community. Senior Arjen Wynja is the president, vice presidents are Cassidy Batts (Sr.) and Maya Caplan (Jr.), the secretary is Cody Saunders (Sr.), the treasurer is Jack Abernathy (Sr.), and the junior VP is Cole Thomas.

The largest project so far for the LEOs in 2021 was a new rubber duck race fundraiser to provide gift cards to people in need as a part of the LEAF holiday giving tree program. This year, 40 families in need received \$20 gift cards from the LEO Club.

In addition, the LEOs helped plant trees in the Lyons Cemetery, participated in a river cleanup in Lyons, helped LEAF and LCF with their first annual “hootenanny” event, and aided in the setup and cleanup of the annual holiday bazaar.

For 2022, the LEO Club is currently planning to make the annual “hope for homeless” bags and continue to be involved in the community in other ways.



Lyons LEO Club members after planting trees in the cemetery with the Lions Club April 24, 202

**BACK**

## LEAF, Lyons Emergency & Assistance Fund



### 1 LYONS COMMUNITY FOOD PANTRY

- 1522 food pantry visits
- 259 people served
- 54,107 pounds of food distributed



good food & healthy community every week



### 2 LYONS MEALS ON WHEELS

- 2693 meals delivered
- 25 unique clients
- 14 dedicated volunteers

hot meals & warm hellos

### 3 BASIC NEEDS & RESOURCE MATCHING

- 78 people served
- \$15,274 in Basic Needs & COVID grants



a stabilizing support in our community

### 4 MENTAL WELLNESS & ADDICTION RECOVERY



- 223 individual therapy sessions
- 36 group therapy sessions
- 58 hours crisis intervention
- 241 hours community work and milieu therapy

no-cost mental health care for people unable to access or afford care elsewhere

### 5 LYONS VOLUNTEERS

- 14 community-wide projects
- 19 projects for individuals
- 34 "Weed Posse" deployments



making Lyons more safe & beautiful



LEAF OFFERS A HUMAN SERVICES  
SAFETY NET TO PEOPLE IN NEED IN THE  
GREATER LYONS AREA.

[www.leaflyons.org](http://www.leaflyons.org)



Dear Friend,

The outcomes speak for themselves:  
LEAF really is the heart of Lyons.

In our small community, nearly 200 people came together to volunteer nearly 6000 hours of their time last year. Co-powered by 335 donors and partners, this local team has become the Heart of Lyons. Indeed, you met the human services needs of nearly 20% of our local population in 2021 while growing healthy community all across the Greater Lyons area, too.

So many of us joined together last year. And we changed our small corner of the world with good. Let's keep it up in 2022. There's always plenty of room for more world-changers to join the LEAF Family and share their Hearts for Lyons, too.

Challenges and opportunities await us. I can't wait to go after them, together.

With the highest regard,  
Lory Barton  
LEAF Executive Director

#### 2022 Board of Directors

Ashley Cawthorn, Chair	Crystal White, Vice Chair
Regan Bullers, Secretary	Karen Schwenn, Treasurer
Suzanne Davis	Dan Farrell
David Hamrick	Skye McDonald
Mike Schweiger	Megan Walsh

#### Program & Staff Leadership

Nancy Reckling, Monique Sawyer-Lang, and Debbie Tabor,  
Lyons Community Food Pantry  
Pam Browning, Lyons Meals on Wheels  
Cherie Maureaux, LPCC, NCC, Mental Health Clinician  
Rick DiSalvo, Barney Dreistadt, Rolf Hertenstein, and Mike  
Karavas, Lyons Volunteers  
Karen Thompson, Development & Program Administration



**BACK**



## Lyons Community Foundation

*We exist to improve the quality of life, build a culture of giving, and create positive change in the greater Lyons area*

LCF was established in 2007 when several area residents saw the need for a locally based philanthropy and began the hard work of setting up the Lyons Community Foundation. John Burke, Gary LaFever, and Rick England among others were key in laying this groundwork. Connie Eyster and Christy Crosser were the first Advisory Board co-chairs. LCF was established under the umbrella of the Community Foundation of Boulder County and remains one of their funds.

The reasons for having a local-based nonprofit included the ability to address the unique needs of a small and diverse community. There are projects that otherwise could not occur given the budget and constraints of a small town. Also, it gives local businesses and individuals a go-to centralized resource to help and enhance their community.

### **2013 Flood: “Rebuild Lyons” campaign**

In no time was the need for a local foundation more critical than during the 2013 flood. Because LCF existed, the “**Rebuild Lyons One life at Time**” grant program was able to spring into action, awarding over \$1M to local residents and businesses when they needed it most. Funds were given out within three months of the flood to address critical needs.

### **LCF’s Response to COVID-19: Lyons Share Fund**

In the early months of the COVID-19 pandemic and economic crisis, the Lyons Community Foundation launched “The Lyons Share - a small business economic relief fund” in partnership with the St. Vrain Market (SVM). The fund, seeded with proceeds from the market and matched by LCF, was designed to help local businesses survive the impact of COVID-19’s forced business closures. With the added donations from the Town of Lyons and area residents, the Lyons Share Fund provided \$43,000 to local businesses.

### **LCF’s Contributions in 2021**

#### **Community Support Grants: \$37,000**

As a community foundation, LCF’s main purpose is to raise money to support a diverse range of projects and populations in order to improve the quality of life, build a culture of giving and encourage positive change in the greater Lyons area. By offering a centralized source for fundraising, nonprofits can focus on their projects. Thanks to LCF’s Community Support Grants, local non-profits received \$37,000 in community support grants to put towards 15 separate projects which focus on four key areas: Community Connectivity, Human Services, Youth Investment and Local Ecology.



**Lyons  
Community  
Foundation**

**Serving the Greater Lyons Area**

**A FUND OF THE COMMUNITY FOUNDATION  
BOULDER COUNTY**

- Community Connectivity: \$15,200
  - Town of Lyons: Sandstone Summer Concert Series (\$3,775), Parade of Lights (\$3,275) and the Winter Wonderland Series (\$1,600)
  - TOL Arts & Humanities Commission: heARTS Outdoor Art (\$3,500) and Creative Outlets (\$1,000)
  - TOL Parks and Recreation Commission: Lights Out Lyons Night (\$850)
  - Town of Lyons: Senior Programming (\$1,200)
- Human Services: \$17,050
  - LEAF - Food Pantry (\$4,500)
  - LEAF - Meals on Wheels (\$3,800)
  - LEAF - Basic Needs (\$3,000)
  - LEAF - Mental Wellness (\$4,500)
  - LEAF - Lyons Volunteers (\$1,250)
- Youth Initiatives: \$500
  - LHS After-prom (\$500)
- Local Ecology: \$4,250
  - TOL Ecology Advisory Board: Colorado Noxious Weed Identification Booklet (\$750)
  - Lyons Community Farm Project: Lyons Food Forest (\$3,500)

### **Senior Scholarships: \$7,500**

Thanks to LCF's Scholarship Fund, six graduating high school seniors received a scholarship ranging from \$500-\$2000 to attend a post-secondary institution. This amount is included in Youth Investment in the pie chart below.

### **LCF's Plans for 2022**

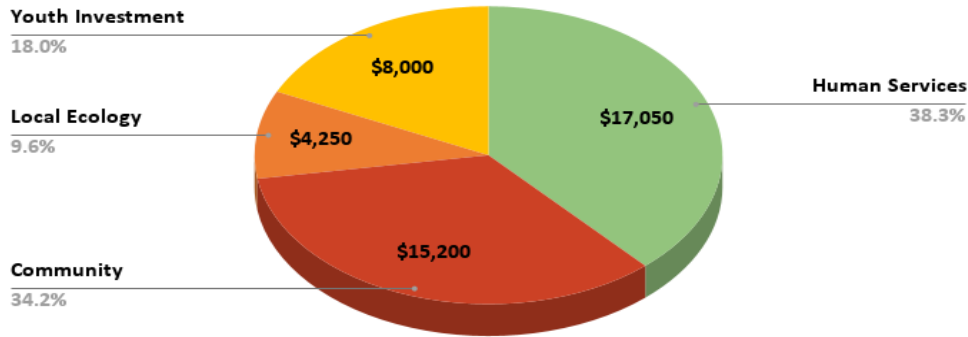
Thanks to the community's support during our first ever Hootenanny and our Community Builder/Annual Appeal Campaign, the Lyons Community Foundation had a better year than anticipated in 2021.

This year, the LCF Advisory Board hopes to repeat the success of the Hootenanny by holding this family friendly event at River Bend on Sunday, August 28, 2022. LCF is happy to partner with the Town of Lyons at local events by participating in the Winter Wonderland Concert Series, the Sandstone Concert Series as well as the Parade of Lights. Please keep us informed if the Town of Lyons decides to hold another Artisan Market. People love our root beer floats!

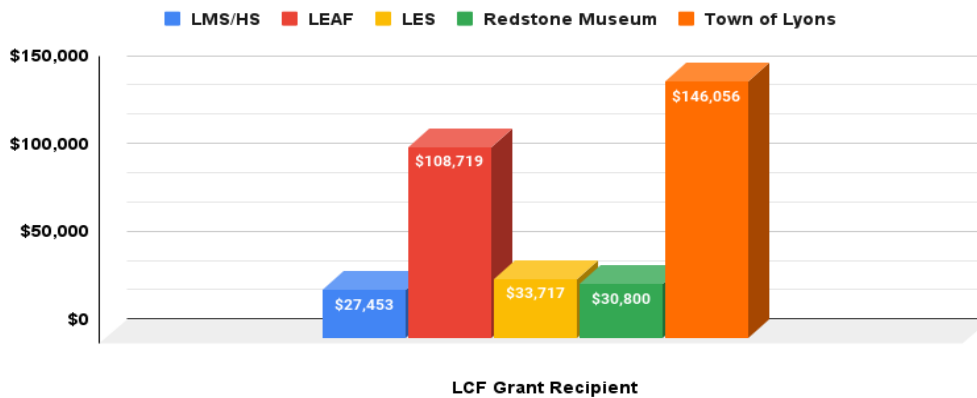
Community members are encouraged to get involved with LCF. Either they can respond to the postcard appeal to be sent in the spring and become a Community Builder by donating monthly OR they can include LCF in their year-end giving by responding to our annual appeal OR they can volunteer to join one of the Advisory Board's many committees.

Our continued goal is to improve the quality of life, build a culture of giving, and create positive change in the greater Lyons area. We hope to accomplish this by encouraging philanthropy, volunteerism and community connectivity through participation in the Lyons Community Foundation.

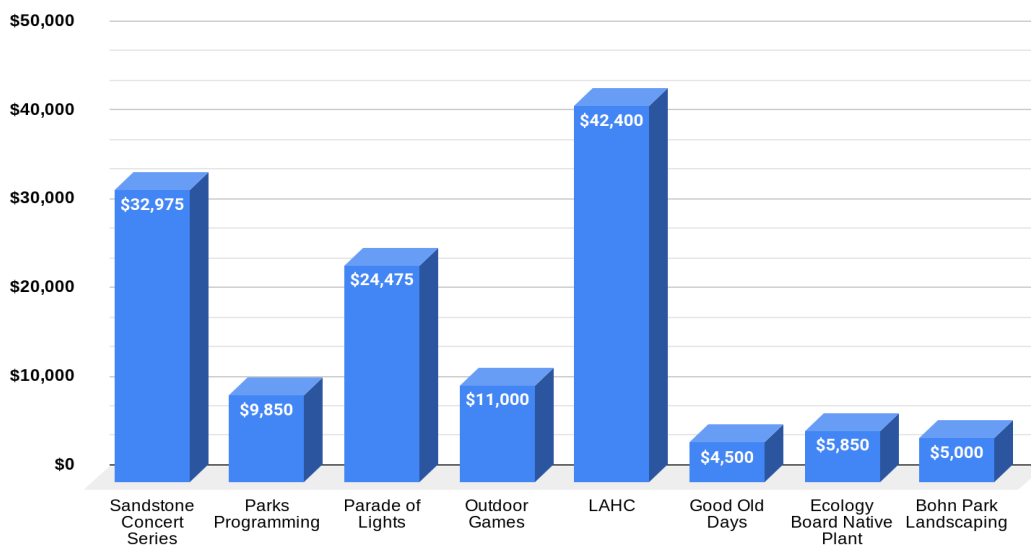
### Distribution of Grants 2021



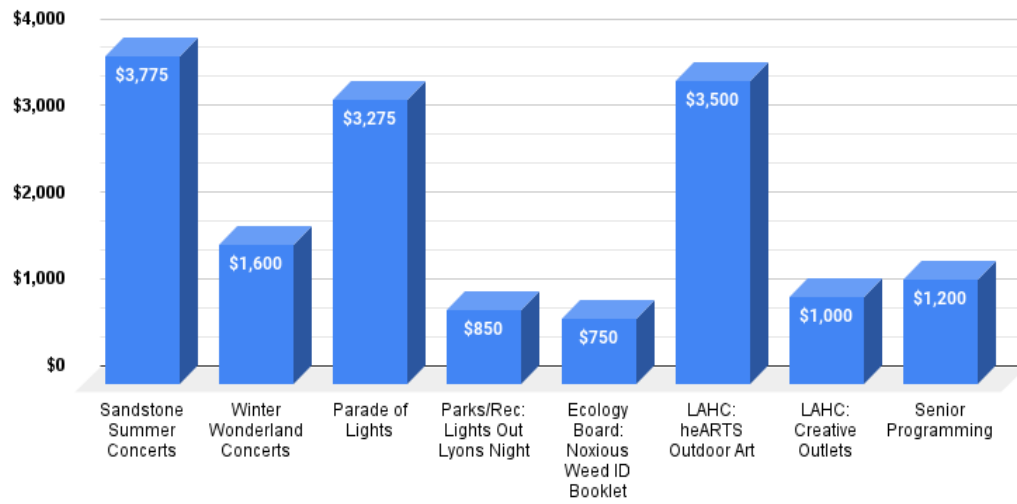
### Major LCF Grant Recipients 2008-2021



### Major LCF Funded Projects for Town Of Lyons (2008-2021)



### 2021 LCF-Funded Projects for Town of Lyons



**BACK**



## 2022 Budget Details

The pages that follow provide details of the 2022 budget approved by the Board of Trustees and the 2021 budget projections.

The report provides prior year data, unaudited 2021 data, a 2021 year-end projection, and the 2022 budget projection.

**IMPORTANT:** The data presented is unaudited. The audited financials will be available in July of 2022.

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Town of Lyons		Town of Lyons 2022 Budget					Page: 1
		Periods: 00/22-14/22					Jan 21, 2022 03:34PM
Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>GENERAL FUND</b>							
<b>TAXES</b>							
01-10-3000	PROPERTY TAX	553,117.43	720,717.55	727,374.99	766,392.00	764,090.00	806,462.00
Budget notes:							
The voter approved mill levy is 19.522 mills which would produce \$939,099 in property tax revenue based on the preliminary certification of valuation by the Boulder County Assessor's Office. Colorado Statute restricts revenue to a 5.5% increase over the prior year. This reduces property tax revenue to \$806,462 with a mill levy of 16.778 mills for 2022.							
01-10-3001	SPECIFIC OWNERSHIP TAX	29,492.45	35,052.39	21,025.31	29,000.00	35,000.00	35,000.00
01-10-3002	SALES TAX REV - 2.5%	994,258.42	934,150.80	535,311.22	865,005.00	1,113,246.00	1,174,474.00
Budget notes:							
2021: Increase of 28.7% over original budget based on current collections 2022: Increase of 5.5% over 2021 projections based on Office of State Planning & Budget estimates for SFY21-22 and SFY22-23							
01-10-3004	USE TAX REV - 2%	132,587.42	134,475.05	84,751.76	130,000.00	147,000.00	153,000.00
01-10-3006	FRANCHISE TAX	19,269.79	20,532.07	11,469.89	19,800.00	20,400.00	20,400.00
01-10-3007	HIGHWAY USERS TAX	77,306.59	56,301.10	32,730.90	55,814.00	56,665.00	62,234.00
01-10-3008	CIGARETTE TAX	2,526.89	2,815.60	4,474.80	2,000.00	2,500.00	2,500.00
01-10-3009	LODGING TAX	14,018.00	7,292.00	10,731.60	10,000.00	16,000.00	15,000.00
Total TAXES:		1,822,576.99	1,911,336.56	1,427,870.47	1,878,011.00	2,154,901.00	2,269,070.00
<b>LICENSES AND PERMITS</b>							
01-11-3100	BUSINESS LICENSES	24,386.04	18,020.25	11,723.19	24,000.00	12,150.00	24,000.00
Budget notes:							
reestablish pre-COVID levels							
01-11-3101	NON-BUSINESS LICENSES	1,795.00	660.00	655.00	1,600.00	700.00	1,000.00
01-11-3102	LIQUOR LICENSES	4,793.75	2,646.25	701.25	1,500.00	1,500.00	1,500.00
01-11-3103	PLANNING AND BUILDING REVENUE	61,989.34	94,346.99	48,468.30	65,000.00	65,000.00	65,000.00
Budget notes:							
Several proposed developments for 2022							
01-11-3105	LAND USE FEES REVENUE	2,500.00	982.70	.00	.00	.00	.00
01-11-3106	MMJ LICENSES	10,000.00	10,000.00	.00	3,000.00	.00	4,000.00
Budget notes:							
Combines all 4 GL accounts							
01-11-3107	RMJ LICENSES	8,000.00	4,000.00	4,000.00	9,000.00	4,000.00	.00
01-11-3108	FLOOD PLAIN DEVELOPMENT FEES	1,200.00	2,000.00	1,500.00	1,000.00	1,500.00	1,200.00
01-11-3109	WASTE HAULING ANNUAL LICENSE	100.00	170.00	.00	200.00	170.00	170.00
01-11-3110	RMJ CO APPLICATION FEE	.00	2,500.00	.00	.00	.00	.00
01-11-3111	RMJ LYONS APPLICATION FEE	.00	3,500.00	.00	.00	.00	.00
01-11-3112	LIQUOR APPLICATION FEE	600.00	425.00	2,921.25	.00	3,000.00	1,000.00
01-11-3113	MMJ LYONS APPLICATION FEES	2,000.00	1,000.00	.00	.00	.00	.00
01-11-3114	STR APPLICATION	1,025.00	700.00	500.00	1,000.00	500.00	1,050.00
Budget notes:							
reestablish pre-COVID levels - 14 STRs							
01-11-3115	STR LICENSE	1,600.00	500.00	600.00	750.00	600.00	.00
Total LICENSES AND PERMITS:		119,989.13	141,451.19	71,068.99	107,050.00	89,120.00	98,920.00
<b>INTERGOVERNMENTAL</b>							
01-12-3204	COUNTY ROAD & BRIDGE REVENUE	12,057.16	12,572.42	5,053.65	11,500.00	11,500.00	12,000.00
01-12-3206	STATE INTERGOVERNMENTAL	2,059.27	2,460.06	.00	1,900.00	560.00	560.00
Budget notes:							
Severance and Mineral Taxes							
01-12-3207	LOCAL INTERGOVERNMENTAL	16,821.80	22,527.73	27,033.25	25,000.00	60,000.00	30,000.00
Budget notes:							
RTD/Z trip revenue from BoCO							



		2019-19	2020-20	2021-21	2021-21	2021-21	2022-22
		2019 Actual	2020 Actual	2021 Actual	2021 Budget	2021 Year End	2022 Budget
Account Number	Account Title			Through 8/31/21		Projection	
01-44-4203	DUES & SUBSCRIPTIONS	4,997.35	3,056.45	1,498.75	6,000.00	2,500.00	6,000.00
01-44-4250	MISCELLANEOUS	.00	16,794.95	39.06	.00	100.00	.00
01-44-4300	ELECTRIC/WATER/GAS	9,767.53	20,675.65	7,240.10	19,000.00	19,000.00	19,000.00
01-44-4301	TELEPHONE	14,638.05	24,494.03	10,958.73	15,000.00	19,000.00	19,000.00
01-44-4501	OUTSIDE PROF SERVICE FEES	119,984.22	141,252.08	76,169.32	102,000.00	110,000.00	137,000.00
Budget notes:							
2022: Add Human Resources consultant							
01-44-4502	OFFICE OPERATIONS	28,396.94	28,705.72	8,237.05	20,400.00	20,400.00	20,400.00
01-44-4503	SEMINARS/MEETINGS/TRAINING	832.96	305.40	498.49	1,000.00	1,000.00	1,000.00
01-44-4504	TRAVEL EXPENSES	707.64	.00	.00	.00	1,000.00	.00
01-44-4506	BUILDING MAINTENANCE & GROUND	23,577.90	26,209.93	19,848.01	22,650.00	22,000.00	31,000.00
Budget notes:							
2022: Town Hall maintenance							
01-44-4701	UNIFORMS	1,361.98	6,840.43	3,518.60	7,770.00	6,000.00	7,750.00
01-44-4702	EQUIPMENT MAINTENANCE	35,628.93	25,891.18	22,444.48	25,000.00	25,000.00	25,000.00
01-44-4703	STAFF SERVICES	1,515.41	135.38	547.43	500.00	250.00	500.00
01-44-4705	PC TECHNICIAN FEES	56,527.50	59,422.50	37,722.00	58,500.00	58,000.00	56,000.00
01-44-4706	AUDITING FEES	78,610.84	62,713.07	65,266.06	63,000.00	96,270.00	100,000.00
Budget notes:							
Adams Group \$75,000; Marshbanks \$25,000							
01-44-4707	VEHICLE MAINTENANCE	6,870.24	13,010.63	2,386.99	13,000.00	11,000.00	13,500.00
01-44-4708	XPRESS MERCHANT FEES	11,451.02	12,196.67	8,289.40	10,000.00	12,300.00	12,300.00
01-44-4709	CIVICPLUS WEB FEES	4,610.50	4,841.03	5,083.07	5,100.00	5,100.00	7,600.00
Budget notes:							
new web design plus hosting for 2022							
01-44-4710	GENERAL INSURANCE	80,262.60	85,969.33	65,873.30	83,483.00	83,483.00	84,300.00
Budget notes:							
CIRSA							
01-44-4711	LMC CODIFICATION	4,442.27	1,176.52	4,007.09	3,000.00	4,008.00	5,000.00
Budget notes:							
Approx 15 new ordinances							
01-44-4713	CASH OVER/SHORT	.00	2.91-	131.64	.00	132.00	.00
Total ALLOCATED EXPENSES:		519,477.04	618,868.75	387,290.54	514,371.00	564,747.00	612,459.00
<b>ADMINISTRATION</b>							
01-50-4000	FULL TIME SALARIES	226,772.52	232,416.94	117,168.33	186,741.00	189,730.00	250,384.00
Budget notes:							
2022: add FT Code Compliance (split 50%)							
01-50-4001	PART TIME SALARIES	.00	1,704.94	11,353.98	.00	21,131.00	.00
01-50-4002	PAYROLL TAXES - ER	17,637.19	18,030.50	10,012.89	14,286.00	16,131.00	19,154.00
Budget notes:							
2022: add FT Code Compliance (split 50%)							
01-50-4003	EMPLOYEE INSURANCE	29,144.17	44,011.73	22,451.49	40,413.00	29,651.00	50,699.00
Budget notes:							
2022: add FT Code Compliance (split 50%)							
01-50-4004	RETIREMENT CONTRIBUTION	5,753.34	6,126.43	3,644.25	5,602.00	4,979.00	12,245.00
Budget notes:							
2022: add FT Code Compliance (split 50%)							
01-50-4005	ADDITIONAL COMPENSATION	.00	.00	.00	.00	33,000.00	.00
01-50-4180	GENERAL INSURANCE	.00	.00	56.74-	.00	57.00-	.00
01-50-4200	POSTAGE	10.40	.00	.00	.00	.00	.00
01-50-4201	PC, SOFTWARE & PRINTERS	6,333.43	8,369.81	.00	.00	.00	.00
01-50-4202	EQUIPMENT & SMALL TOOLS	4,975.00	.00	6,658.95-	.00	6,886.00-	.00
01-50-4203	DUES & SUBSCRIPTIONS	5,248.22	5,125.33	6,875.53	5,000.00	7,000.00	6,800.00
Budget notes:							
ICMA, CGFOA/GFOA, CML, IIMC, Employers Council							





Town of Lyons		Town of Lyons 2022 Budget Periods: 00/22-14/22					Page: 6 Jan 21, 2022 03:34PM
Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
01-56-4505	ADVERTISING & PUBLISHING	27,772.50	8,043.38	2,966.80	12,000.00	10,500.00	21,000.00
	Budget notes:						
	Back to pre-Covid Advertising						
01-56-4700	MAIN STREET INITIATIVES	1,071.19	791.89	520.49	1,500.00	1,300.00	1,600.00
01-56-4701	LYONS REDSTONE MUSEUM	16,600.42	13,833.33	12,000.00	12,000.00	12,000.00	16,000.00
	Budget notes:						
	3 party contract with school and museum (pre-COVID staffing levels)						
01-56-4702	ECONOMIC DEV GRANT	1,222.33	.00	.00	2,500.00	2,500.00	2,500.00
	Budget notes:						
	BoCo Economic Dev grant match						
Total ECONOMIC DEVELOPMENT:		129,503.44	89,294.00	42,407.33	104,758.00	72,205.00	136,224.00
<b>BUILDING INSPECTION</b>							
01-57-4000	FULL TIME SALARIES	.00	.00	.00	.00	.00	26,000.00
	Budget notes:						
	2022: add FT Code Compliance (split 50%)						
01-57-4002	PAYROLL TAXES - ER	.00	.00	.00	.00	.00	1,989.00
	Budget notes:						
	2022: add FT Code Compliance (split 50%)						
01-57-4003	EMPLOYEE INSURANCE	.00	.00	.00	.00	.00	11,750.00
	Budget notes:						
	2022: add FT Code Compliance (split 50%)						
01-57-4004	RETIREMENT CONTRIBUTION	.00	.00	.00	.00	.00	1,300.00
	Budget notes:						
	2022: add FT Code Compliance (split 50%)						
01-57-4250	MISCELLANEOUS	.00	93.28	16.10	300.00	300.00	300.00
01-57-4501	OUTSIDE PROF SERVICE FEES	25,778.18	77,707.06	47,708.85	80,000.00	100,800.00	30,000.00
	Budget notes:						
	2022: remove code compliance						
Total BUILDING INSPECTION:		25,778.18	77,800.34	47,724.95	80,300.00	101,100.00	71,339.00
<b>POLICE</b>							
01-58-4250	MISCELLANEOUS	.00	312.00	.00	.00	.00	.00
01-58-4501	OUTSIDE PROF SERVICE FEES	352,031.04	309,640.89	257,250.02	384,574.00	384,574.00	391,747.00
	Budget notes:						
	Boulder County Sheriff - 1.87% contract increase						
01-58-4502	OFFICE OPERATIONS	931.22	919.33	587.57	1,500.00	1,000.00	1,500.00
01-58-4506	BLDG MAINT & GROUNDS	22,014.75	4,509.00	7,584.75	22,000.00	9,000.00	18,000.00
01-58-4700	EXTRA DUTY TRAFFIC & FESTIVALS	55,079.43	75,352.12	25,033.28	15,000.00	45,000.00	65,000.00
	Budget notes:						
	Bring back to pre-COVID levels						
Total POLICE:		430,056.44	390,733.34	290,455.62	423,074.00	439,574.00	476,247.00
<b>STREETS</b>							
01-59-4000	FULL TIME SALARIES	125,522.67	113,334.38	58,698.32	127,598.00	92,374.00	140,644.00
01-59-4002	PAYROLL TAXES - ER	9,487.92	8,488.41	4,446.97	9,761.00	7,067.00	10,760.00
01-59-4003	EMPLOYEE INSURANCE	34,224.43	33,001.45	18,045.89	42,565.00	26,310.00	42,565.00
01-59-4004	RETIREMENT CONTRIBUTION	1,838.75	1,677.25	1,067.56	3,454.00	1,572.00	5,834.00
01-59-4202	EQUIPMENT & SMALL TOOLS	707.40	2,137.79	2,117.38	3,000.00	3,000.00	3,250.00
01-59-4250	MISCELLANEOUS	2,120.46	3,014.69	458.35	1,500.00	1,250.00	1,500.00
01-59-4300	STREET LIGHTING - ELECTRICITY	11,969.99	15,849.17	1,781.17	15,000.00	7,500.00	15,000.00
01-59-4318	GRAFFITI REMOVAL	.00	.00	.00	.00	.00	2,250.00
	Budget notes:						
	Increased graffiti						

Town of Lyons		Town of Lyons 2022 Budget Periods: 00/22-14/22					Page: 7 Jan 21, 2022 03:34PM
Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
01-59-4501	OUTSIDE PROFESSIONAL SERVICES	48,276.10	45,440.14	3,506.09	19,500.00	19,500.00	21,500.00
	Budget notes:						
	Holiday lighting, CoCal, other outside services						
01-59-4503	SEMINARS/MEETINGS/TRAINING	.00	.00	300.00	1,500.00	900.00	1,500.00
01-59-4700	GASOLINE, OIL, ETC.	2,601.55	2,339.97	2,171.48	5,500.00	3,500.00	5,500.00
01-59-4701	HOLIDAY LIGHTS & DECORATIONS	27.99	3,500.00	7,984.20	3,250.00	2,500.00	3,250.00
01-59-4702	STREET SIGNS	8,657.31	272.94	4,011.40	3,000.00	4,500.00	3,250.00
01-59-4703	STREET MAINTENANCE	32,879.28	15,418.89	7,722.06	20,000.00	17,500.00	22,000.00
	Budget notes:						
	increased cost of supplies and maintenance						
01-59-4704	ROADBASE, PATCH, & REPAIR	47,534.21	38,516.11	.00	40,000.00	40,000.00	43,500.00
	Budget notes:						
	increased cost of materials and services						
01-59-4706	TREE TRIMMING	6,299.00	950.00	1,200.00	12,000.00	12,000.00	12,500.00
01-59-4707	BRIDGE & PARKING MAINTENANCE	.00	.00	199.14	.00	50.00	.00
01-59-4709	TRASH REMOVAL	4,218.96	2,472.07	1,695.92	4,500.00	3,750.00	4,500.00
01-59-4710	STREET LIGHT MAINTENANCE	1,456.00	3,302.00	2,094.49	5,000.00	4,000.00	18,000.00
	Budget notes:						
	street light dimming						
01-59-4711	FLAG MAINTENANCE	.00	.00	217.88	1,000.00	500.00	1,250.00
01-59-4713	EQUIPMENT MAINTENANCE	1,506.95	408.62	67.73	3,500.00	2,750.00	3,800.00
Total STREETS:		339,328.97	290,123.88	117,786.03	321,628.00	250,523.00	362,353.00
<b>VISITORS CENTER</b>							
01-60-4001	PART TIME SALARIES	5,969.08	1,908.00	1,321.35	4,386.00	2,266.00	6,405.00
	Budget notes:						
	Pre Covid levels						
01-60-4002	PAYROLL TAXES - ER	474.53	151.61	105.26	336.00	173.00	490.00
01-60-4250	MISCELLANEOUS	2,028.22	2,088.82	849.56	1,200.00	1,200.00	500.00
	Budget notes:						
	Remove landline						
01-60-4300	UTILITY SERVICE	1,224.90	1,270.19	445.77	1,000.00	1,100.00	1,200.00
01-60-4512	BLDG MAINT & GROUNDS	4,382.83	1,919.81	1,328.90	2,000.00	2,000.00	2,200.00
Total VISITORS CENTER:		14,079.56	7,338.43	4,050.84	8,922.00	6,739.00	10,795.00
<b>CAPITAL</b>							
01-66-6000	CAPITAL PURCHASES	147,705.68	5,654.37	.00	46,500.00	39,000.00	182,500.00
	Budget notes:						
	2022: Town vehicle replacement from 2021; Recycle Center fencing \$24,660; Landscape for Depot \$75k; Fire Mitigation \$75k						
Total CAPITAL:		147,705.68	5,654.37	.00	46,500.00	39,000.00	182,500.00
<b>TRANSFERS</b>							
01-80-8019	TRANSFER OUT TO FLOOD FUND	.00	.00	27,750.00	62,616.00	.00	20,600.00
	Budget notes:						
	2022: US36/Broadway Match (Split)						
01-80-8020	TRANSFER OUT TO CAPITAL PROJ	.00	.00	.00	300,000.00	300,000.00	300,000.00
	Budget notes:						
	2021 & 2022: Transfer to Capital Fund for paving projects						
01-80-8023	TRANSFER OUT TO LURA	69,182.34	10,011.00	.00	.00	.00	.00
Total TRANSFERS:		69,182.34	10,011.00	27,750.00	362,616.00	300,000.00	320,600.00
GENERAL FUND Revenue Total:		2,573,772.48	2,581,512.17	1,891,266.06	2,575,573.00	2,802,435.00	2,962,381.00



Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
	GENERAL FUND Expenditure Total:	2,557,512.61	2,336,813.71	1,390,787.10	2,623,002.00	2,565,380.00	3,156,460.00
	Net Total GENERAL FUND:	16,259.87	244,698.46	500,478.96	47,429.00-	237,055.00	194,079.00-

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>ELECTRIC FUND</b>							
<b>CHARGES FOR SERVICIES</b>							
02-13-3300	RESIDENTIAL ELECTRIC SALES	1,068,290.93	1,081,967.97	763,597.30	1,050,000.00	1,050,000.00	1,100,000.00
02-13-3302	NON-TAXABLE ELECTRIC SALES	134,351.77	122,903.53	102,273.97	125,000.00	125,000.00	125,000.00
02-13-3303	NON-RESIDENTIAL ELECTRIC SALES	348,502.00	312,980.12	223,516.85	342,000.00	342,000.00	350,000.00
02-13-3304	RECONNECTION CHARGES	450.00	75.00	.00	350.00	.00	.00
02-13-3305	INVESTMENT FEE	4,500.00	13,500.00	.00	13,500.00	180,000.00	9,000.00
Budget notes:							
2021: 40 Summit Units 2022: 2 housing starts							
02-13-3306	Electric Surcharge	.00	15.98-	7.99	.00	.00	.00
02-13-3307	Pole Attachment Fee	.00	1,460.00	.00	500.00	.00	500.00
Total CHARGES FOR SERVICIES:		1,556,094.70	1,532,870.64	1,089,396.11	1,531,350.00	1,697,000.00	1,584,500.00
<b>INVESTMENT</b>							
02-17-3500	INTEREST INCOME	21,364.79	3,460.74	300.86	5,000.00	500.00	500.00
Total INVESTMENT:		21,364.79	3,460.74	300.86	5,000.00	500.00	500.00
<b>OTHER INCOME</b>							
02-18-3600	OTHER INCOME	90,410.59	71,827.22	23,005.11	60,000.00	30,000.00	20,000.00
Budget notes:							
No MEAN refunds							
Total OTHER INCOME:		90,410.59	71,827.22	23,005.11	60,000.00	30,000.00	20,000.00
<b>TRANSFERS</b>							
02-35-3919	TRANSFER IN FROM GRANTS FUND	27,845.00	.00	.00	.00	.00	.00
Total TRANSFERS:		27,845.00	.00	.00	.00	.00	.00
<b>OTHER FINANCING SOURCES</b>							
02-38-3900	CIRSA Revenue	.00	3,212.00	.00	.00	.00	.00
02-38-3953	PY EXPENSE REFUNDS	.00	106.80	.00	.00	.00	.00
Total OTHER FINANCING SOURCES:		.00	3,318.80	.00	.00	.00	.00
<b>ADMINISTRATION</b>							
02-50-4000	FULL TIME SALARIES	118,237.15	114,281.20	71,649.77	121,344.00	107,692.00	118,695.00
02-50-4002	PAYROLL TAXES - ER	9,179.32	8,532.90	5,456.07	9,283.00	8,239.00	9,080.00
02-50-4003	EMPLOYEE INS - ER	16,202.79	25,222.31	20,628.67	36,051.00	28,629.00	28,906.00
02-50-4004	RETIREMENT CONTRIBUTION - ER	2,829.43	2,255.14	2,017.56	3,640.00	2,819.00	5,797.00
02-50-4008	OFFICE OPERATIONS	107.62	.00	.00	.00	.00	.00
02-50-4010	POSTAGE	600.00	.00	.00	.00	.00	.00
02-50-4022	UNEMPL INS EXP	.00	.00	.00	.00	.00	.00
02-50-4032	ATTORNEYS FEES	17.50	.00	.00	.00	.00	.00
02-50-4201	PC, SOFTWARE & PRINTERS	934.00	1,327.00	542.37	.00	.00	11,200.00
Budget notes:							
2022: New SCADA computer, moved meter software from Prof Svcs							
02-50-4203	DUES & SUBSCRIPTIONS	2,326.48	1,753.16	1,753.16	1,800.00	1,800.00	1,800.00
02-50-4250	MISCELLANEOUS EXPENSE	1,296.38	1,224.87	.00	1,000.00	.00	1,000.00
02-50-4501	OUTSIDE PROF SERVICE FEES	533.83	630.00	4,062.50	500.00	7,000.00	5,000.00
Budget notes:							
Increased engineering work on electric							
02-50-4503	SEMINARS/MEETINGS	.00	109.00	.00	500.00	.00	500.00



Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
	Total TRANSFERS:	42,418.00	53,294.04	39,860.64	59,791.00	59,791.00	63,181.00
	ELECTRIC FUND Revenue Total:	1,695,715.08	1,611,477.40	1,112,702.08	1,596,350.00	1,727,500.00	1,605,000.00
	ELECTRIC FUND Expenditure Total:	1,362,284.22	1,416,238.31	1,051,794.68	1,900,436.00	1,741,708.00	1,893,210.00
	Net Total ELECTRIC FUND:	333,430.86	195,239.09	60,907.40	304,086.00-	14,208.00-	288,210.00-

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>WATER/SEWER FUND</b>							
<b>CHARGES FOR SERVICES - WATER</b>							
03-16-3300	METERED WATER SALES	808,040.42	948,886.65	611,862.93	972,000.00	972,000.00	972,000.00
03-16-3302	PIPE WATER SALES RENTAL	10,974.60	24,652.30	9,293.19	15,000.00	15,000.00	15,000.00
03-16-3303	WATER METER SALES	12,133.51	14,353.13	14,676.03	12,000.00	12,000.00	15,000.00
03-16-3305	TAP CONNECTION FEES	14,615.00	29,230.00	.00	52,500.00	628,000.00	35,000.00
Budget notes: 2021: 40 Units Summit 2022: 2 houses							
Total CHARGES FOR SERVICES - WATER:		845,763.53	1,017,122.08	635,832.15	1,051,500.00	1,627,000.00	1,037,000.00
<b>INVESTMENT - WATER</b>							
03-17-3500	INTEREST INCOME	33,425.28	6,173.95	500.96	10,000.00	1,000.00	1,000.00
Total INVESTMENT - WATER:		33,425.28	6,173.95	500.96	10,000.00	1,000.00	1,000.00
<b>OTHER INCOME - WATER</b>							
03-18-3600	OTHER INCOME	8,112.58	72,799.24	2,317.89	.00	2,318.00	.00
03-18-3603	NCWCD ANNUAL LEASING PROCEED	4,310.76	18,612.47	.00	15,000.00	15,000.00	15,000.00
Budget notes: lease Lyons Ditch water							
Total OTHER INCOME - WATER:		12,423.34	91,411.71	2,317.89	15,000.00	17,318.00	15,000.00
<b>OTH FINANCING SOURCE-WATER</b>							
03-20-3801	INSURANCE PROCEEDS	.00	9,646.18	.00	.00	.00	.00
03-20-3805	GAIN ON ASSET HELD FOR RESALE	126,077.10	.00	.00	.00	.00	.00
03-20-3806	PY EXPENSE REFUND	.00	142.00	.00	.00	.00	.00
Total OTH FINANCING SOURCE-WATER:		126,077.10	9,788.18	.00	.00	.00	.00
<b>CHARGES FOR SERVICES-SEWER</b>							
03-26-3300	SANITATION USERS' FEE	708,445.80	840,815.06	580,664.95	840,000.00	870,000.00	870,000.00
03-26-3305	TAP CONNECTION FEES	8,500.00	17,000.00	.00	17,000.00	314,500.00	17,000.00
Budget notes: 2021: 40 Units Summit 2022: 2 houses							
Total CHARGES FOR SERVICES-SEWER:		716,945.80	857,815.06	580,664.95	857,000.00	1,184,500.00	887,000.00
<b>INVESTMENT - SEWER</b>							
03-27-3500	INTEREST INCOME	25,801.44	.00	.00	.00	.00	.00
Total INVESTMENT - SEWER:		25,801.44	.00	.00	.00	.00	.00
<b>OTHER INCOME - SEWER</b>							
03-28-3600	OTHER INCOME	593.39	81.00	.00	.00	.00	.00
Total OTHER INCOME - SEWER:		593.39	81.00	.00	.00	.00	.00
<b>OTHER FINANCING SOURCES- SEWER</b>							
03-30-3806	PY EXPENSE REFUNDS	.00	503.06	.00	.00	.00	.00
Total OTHER FINANCING SOURCES- SEWER:		.00	503.06	.00	.00	.00	.00

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TRANSFERS							
03-35-3919	TRANSFER IN FROM GRANTS FUND	97,399.00	.00	.00	.00	.00	.00
Total TRANSFERS:		97,399.00	.00	.00	.00	.00	.00
ADMINISTRATION - WATER							
03-50-4000	FULL TIME SALARIES	118,648.23	119,023.33	71,657.17	120,406.00	107,766.00	117,694.00
03-50-4002	PAYROLL TAXES - ER	9,204.53	8,711.85	5,456.64	9,211.00	8,245.00	9,004.00
03-50-4003	EMPLOYEE INS - ER	16,775.75	25,824.50	20,662.78	35,879.00	28,663.00	28,734.00
03-50-4004	RETIREMENT CONTRIBUTION - ER	2,741.15	2,325.23	2,019.78	3,612.00	2,807.00	5,747.00
03-50-4005	ADDITIONAL COMPENSATION	.00	.00	.00	.00	9,500.00	.00
03-50-4200	POSTAGE	600.00	.00	.00	.00	.00	.00
03-50-4201	PC, SOFTWARE & PRINTERS	.00	1,877.00	500.00	.00	.00	.00
03-50-4203	DUES & SUBSCRIPTIONS	849.00	609.00	594.00	500.00	600.00	600.00
03-50-4250	MISCELLANEOUS	268.88	3,842.74	.00	500.00	500.00	500.00
03-50-4501	OUTSIDE PROF SERVICE FEES	6,034.50	23,402.28	5,891.00	20,000.00	10,000.00	10,000.00
03-50-4502	OFFICE OPERATIONS	107.62	.00	.00	.00	.00	.00
Total ADMINISTRATION - WATER:		155,229.66	185,615.93	106,781.37	190,108.00	168,081.00	172,279.00
TREATMENT - WATER							
03-52-4300	ELECTRIC/WATER/GAS	534.29	548.18	394.39	550.00	550.00	500.00
03-52-4301	TELEPHONE SERVICE	119.52	227.24	1,007.26	300.00	800.00	1,000.00
03-52-4501	OUTSIDE PROF SERVICE FEES	169.92	.00	.00	.00	.00	.00
03-52-4550	LONGMONT WATER SERVICES	192,648.36	240,533.29	119,349.14	235,000.00	235,000.00	250,000.00
Total TREATMENT - WATER:		193,472.09	241,308.71	120,750.79	235,850.00	236,350.00	251,500.00
DISTRIBUTION - WATER							
03-53-4000	FULL TIME SALARIES	11,346.67	23,055.18	17,547.91	31,432.00	27,902.00	30,250.00
03-53-4002	PAYROLL TAXES - ER	1,344.52	1,742.02	1,313.84	2,405.00	2,135.00	2,314.00
03-53-4003	EMPLOYEE INS - ER	5,964.01	6,738.68	6,460.19	12,448.00	9,764.00	12,018.00
03-53-4004	RETIREMENT CONTRIBUTION - ER	323.76	421.16	256.35	943.00	381.00	1,444.00
03-53-4250	Building Maintenance	3,588.36	425.34	360.00	.00	360.00	.00
03-53-4251	MAINTENANCE & SUPPLIES	8,923.30	8,758.87	900.33	6,700.00	6,700.00	9,000.00
03-53-4252	GASOLINE, OIL, ETC.	721.87	668.55	620.41	1,000.00	1,000.00	1,000.00
03-53-4253	Chemicals, Lab & Lab Supplies	1,803.00	1,670.20	1,147.50	1,500.00	1,500.00	2,000.00
03-53-4254	Road Base, Squeegee, Asphalt	.00	.00	.00	5,000.00	.00	.00
03-53-4255	PIPE & PIPE BEDDING	.00	.00	.00	3,000.00	.00	.00
03-53-4256	WATER METERS & METER PARTS	5,943.69	6,597.14	8,657.03	10,000.00	10,000.00	10,000.00
03-53-4258	WATER ASSESSMENTS & STORAGE	19,490.80	30,207.00	28,312.19	25,000.00	33,659.00	25,000.00
03-53-4300	ELECTRIC/WATER/GAS	28,455.35	30,018.51	15,620.90	20,000.00	30,000.00	30,000.00
Budget notes:							
Increase to recent trend/prices							
03-53-4301	Telephone Service	908.09	2,936.46	1,524.82	1,000.00	1,000.00	1,500.00
03-53-4501	OUTSIDE PROF SERVICE FEES	28,475.65	5,060.60	180.84	5,000.00	1,000.00	5,000.00
03-53-4503	Seminars/Meetings	.00	68.35	.00	.00	.00	.00
03-53-4550	LINE & VALVE REPAIRS	21,360.42	17,695.44	.00	5,000.00	5,000.00	5,000.00
03-53-4551	HIGH SERV PUMP STATION MAINT	3,578.90	3,833.36	.00	3,000.00	1,200.00	3,000.00
03-53-4552	HYDRANT REPAIRS	2,672.88	2,077.90	2,465.46	6,300.00	5,000.00	5,000.00
Total DISTRIBUTION - WATER:		144,901.27	141,974.76	85,367.77	139,728.00	136,601.00	142,526.00
ADMINISTRATION - SEWER							
03-60-4000	FULL TIME SALARIES	114,076.44	110,540.54	73,641.83	123,662.00	110,562.00	124,411.00
03-60-4002	PAYROLL TAXES - ER	8,851.80	8,461.31	5,616.62	9,460.00	8,458.00	9,517.00

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03-60-4003	EMPLOYEE INS - ER	16,087.17	24,240.75	20,530.93	35,879.00	28,531.00	29,968.00
03-60-4004	RETIREMENT CONTRIBUTION - ER	2,654.95	2,296.36	2,079.17	3,710.00	2,905.00	6,083.00
03-60-4200	POSTAGE	600.00	.00	.00	.00	.00	.00
03-60-4201	PC SOFTWARE & PRINTERS	.00	778.16	.00	.00	.00	.00
03-60-4203	DUES & SUBSCRIPTIONS	2,825.00	.00	.00	.00	.00	.00
03-60-4501	OUTSIDE PROF SERVICE FEES	8,466.19	71,656.67	7,601.45	25,000.00	76,000.00	110,000.00
Budget notes:							
Attorney's fees \$100,000							
03-60-4502	OFFICE OPERATIONS	107.61	.00	.00	.00	.00	.00
03-60-4503	SEMINARS	.00	.00	.00	500.00	.00	.00
03-60-4550	WWTP Performance Contract	.00	.00	.00	16,000.00	.00	.00
Total ADMINISTRATION - SEWER:		153,669.16	217,973.79	109,470.00	214,211.00	226,456.00	279,979.00
TREATMENT - SEWER							
03-62-4201	PC, SOFTWARE & PRINTERS	1,100.00	791.96	410.66	1,000.00	1,000.00	1,200.00
03-62-4250	MISCELLANEOUS	.00	33.50	793.00	1,000.00	1,000.00	1,000.00
03-62-4251	MAINTENANCE & SUPPLIES	23,983.03	44,901.16	3,963.51	25,000.00	25,000.00	25,000.00
03-62-4253	CHEMICALS,LAB & LAB SUPPLIES	31,674.44	44,581.40	25,147.06	35,000.00	42,000.00	45,000.00
03-62-4300	ELECTRIC/WATER/GAS	49,650.08	43,425.63	13,745.84	41,000.00	58,000.00	67,000.00
03-62-4301	TELEPHONE SERVICE	2,927.26	4,629.53	2,150.55	2,500.00	2,500.00	3,000.00
03-62-4501	OUTSIDE PROF SERVICE FEES	209,482.75	153,010.98	140,426.56	150,000.00	150,000.00	150,000.00
Budget notes:							
Ramey Environmental Compliance							
03-62-4550	SLUDGE DISPOSAL	186,317.43	92,417.67	24,334.10	60,000.00	45,000.00	45,000.00
Total TREATMENT - SEWER:		505,134.99	383,791.83	210,971.28	315,500.00	324,500.00	337,200.00
DISTRIBUTION - SEWER							
03-64-4000	FULL TIME SALARIES	25,101.38	27,139.67	13,270.91	27,109.00	21,298.00	28,772.00
03-64-4002	PAYROLL TAXES - ER	2,271.76	2,034.58	996.14	2,074.00	1,629.00	2,201.00
03-64-4003	EMPLOYEE INS - ER	9,652.84	9,097.00	4,884.75	9,551.00	7,133.00	9,551.00
03-64-4004	RETIREMENT CONTRIBUTION - ER	539.62	421.16	201.00	743.00	296.00	1,235.00
03-64-4201	PC, SOFTWARE & PRINTERS	360.00	425.34	669.60	.00	850.00	.00
03-64-4250	MISCELLANEOUS	2,811.05	.00	.00	.00	.00	.00
03-64-4251	MAINTENANCE & SUPPLIES	8,533.97	3,848.83	5,807.21	10,000.00	10,000.00	5,000.00
03-64-4252	GASOLINE, OIL, ETC.	721.87	668.55	620.41	1,000.00	750.00	750.00
03-64-4257	DISCHARGE PERMIT	.00	3,119.24	.00	2,500.00	2,500.00	2,500.00
03-64-4501	OUTSIDE PROF SERVICE FEES	18,147.68	.00	937.44	.00	950.00	.00
03-64-4503	SEMINARS/MEETINGS/TRAINING	.00	.00	.00	.00	.00	31,000.00
Budget notes:							
REC Contract split between treatment and distribution							
03-64-4550	LINE REPAIRS & CLEANING	57,158.81	37,778.51	2,900.71	20,000.00	30,000.00	30,000.00
Budget notes:							
2 weeks of jetting per year							
03-64-4551	LIFT STATION PARTS & MAINT	18,402.93	14,512.49	2,670.64	20,000.00	10,000.00	20,000.00
Total DISTRIBUTION - SEWER:		143,701.91	99,045.37	32,958.81	92,977.00	85,406.00	131,009.00
Department: 65							
03-65-4251	MAINTENANCE & SUPPLIES	.00	3,124.00	.00	.00	.00	.00
Total Department: 65:		.00	3,124.00	.00	.00	.00	.00
CAPITAL							
03-66-6000	CAPITAL PURCHASES - WATER	.00	1,562.00-	22,458.12	1,305,650.00	526,500.00	45,750.00
Budget notes:							

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2021: Longs Peak (split) 2022: PRV #4, Card Reader, Town Vehicle (split)							
03-66-6001	CAPITAL PURCHASES - SEWER	.00	.00	.00	.00	526,500.00	175,000.00
Budget notes:							
2021: Longs Peak (split) 2022: WWTP Re-rating (split) \$125,000 ARPA, \$175,000 Sewer							
Total CAPITAL:		.00	1,562.00-	22,458.12	1,305,650.00	1,053,000.00	220,750.00
<b>DEBT</b>							
03-70-7002	CWRPDA 03 LOAN PRINCIPAL	.00	.00	257,244.10	257,245.00	257,245.00	268,429.00
03-70-7003	CWRPDA 03 LOAN INTEREST	57,264.70	54,687.90	50,843.58	61,332.00	50,844.00	37,693.00
03-70-7005	WWTP 2014 WPCSRF Loan Principl	.00	.00	126,111.58	252,974.00	252,974.00	256,005.00
03-70-7006	WWTP 2014 WPCRF Loan Interest	53,015.57	49,941.95	24,110.70	47,471.00	47,471.00	44,439.00
Total DEBT:		110,280.27	104,629.85	458,309.96	619,022.00	608,534.00	606,566.00
<b>TRANSFERS</b>							
03-80-8001	WF'S SHARE OF ALLOCATED EXP	85,209.00	106,484.04	78,147.36	117,221.00	117,221.00	125,413.00
03-80-8006	TRANSFER TO STORMWATER	236,409.52	.00	.00	.00	.00	.00
Total TRANSFERS:		321,618.52	106,484.04	78,147.36	117,221.00	117,221.00	125,413.00
WATER/SEWER FUND Revenue Total:		1,858,428.88	1,982,895.04	1,219,315.95	1,933,500.00	2,829,818.00	1,940,000.00
WATER/SEWER FUND Expenditure Total:		1,728,007.87	1,482,386.28	1,225,215.46	3,230,267.00	2,956,149.00	2,267,222.00
Net Total WATER/SEWER FUND:		130,421.01	500,508.76	5,899.51-	1,296,767.00-	126,331.00-	327,222.00-



Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>STORM WATER</b>							
<b>CHARGES FOR SERVICES</b>							
06-13-3300	Stormwater Drainage Fees	117,197.76	117,135.55	78,235.92	118,000.00	117,330.00	117,570.00
	Total CHARGES FOR SERVICES:	117,197.76	117,135.55	78,235.92	118,000.00	117,330.00	117,570.00
<b>CHARGES FOR SERVICES</b>							
06-16-3350	Floodplain Permit #2 hydrolic	500.00	.00	.00	.00	.00	.00
	Total CHARGES FOR SERVICES:	500.00	.00	.00	.00	.00	.00
<b>INVESTMENT</b>							
06-17-3500	INTEREST INCOME	889.41	644.65	61.37	1,000.00	100.00	100.00
	Total INVESTMENT:	889.41	644.65	61.37	1,000.00	100.00	100.00
<b>TRANSFERS</b>							
06-35-3903	TRANSFER FROM WATER/WASTEWAT	236,409.52	.00	.00	.00	.00	.00
	Total TRANSFERS:	236,409.52	.00	.00	.00	.00	.00
<b>ADMINISTRATION</b>							
06-50-4000	FULL TIME SALARIES	8,532.60	10,361.91	9,775.42	13,544.00	14,577.00	23,823.00
06-50-4002	PAYROLL TAXES - ER	659.36	772.46	736.42	1,036.00	1,115.00	1,822.00
06-50-4003	EMPLOYEE INSURANCE	1,316.63	2,891.50	3,228.65	4,475.00	4,813.00	6,943.00
06-50-4004	RETIREMENT CONTRIBUTION	206.69	178.14	268.40	406.00	402.00	1,191.00
06-50-4501	Outside Professional Services	.00	.00	.00	.00	.00	5,000.00
	Budget notes:						
	engineering and legal expenses						
06-50-4502	OFFICE OPERATIONS	199.84	1,396.50	.00	1,500.00	500.00	1,500.00
	Total ADMINISTRATION:	10,915.12	15,600.51	14,008.89	20,961.00	21,407.00	40,279.00
<b>TRANSMISSION</b>							
06-65-4000	FULL TIME SALARIES	6,175.04	5,099.47	3,387.50	6,885.00	5,342.00	9,110.00
06-65-4002	PAYROLL TAXES - ER	373.96	384.10	254.93	527.00	409.00	697.00
06-65-4003	EMPLOYEE INSURANCE	1,567.78	1,589.77	1,188.20	2,093.00	1,716.00	2,523.00
06-65-4004	RETIREMENT CONTRIBUTION	135.39	147.86	61.08	207.00	98.00	455.00
06-65-4200	POSTAGE	440.00	.00	.00	.00	.00	.00
06-65-4203	DUES & SUBSCRIPTIONS	120.00	.00	.00	.00	.00	.00
06-65-4251	MAINTENANCE & SUPPLIES	.00	781.50	201.65	.00	200.00	500.00
06-65-4309	Stormwater Drainage Expense	4,375.00	.00	.00	.00	.00	.00
06-65-4501	Outside Professional Services	21,975.92	21,467.35	3,350.75	50,000.00	6,000.00	50,000.00
	Budget notes:						
	Jetting \$40k, street sweeping \$10k						
06-65-4503	SEMINARS/MEETINGS	.00	.00	.00	500.00	.00	500.00
06-65-4504	TRAVEL EXPENSES	.00	.00	.00	300.00	.00	300.00
	Total TRANSMISSION:	35,163.09	29,470.05	8,444.11	60,512.00	13,765.00	64,085.00
<b>CAPITAL</b>							
06-66-6000	CAPITAL PURCHASES	.00	.00	7,916.80	6,550.00	55,000.00	25,250.00
	Budget notes:						
	2021: Longs Peak (split) Stormwater portion \$47k 2022:2nd Ave Storm Drainage Design \$25k, Town vehicle (split)						

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
	Total CAPITAL:	.00	.00	7,916.80	6,550.00	55,000.00	25,250.00
<b>TRANSFERS</b>							
06-80-8001	STORMWATER SHARE OF ALLOCATE	.00	6,117.00	5,320.00	7,980.00	7,980.00	13,854.00
	Total TRANSFERS:	.00	6,117.00	5,320.00	7,980.00	7,980.00	13,854.00
	STORM WATER Revenue Total:	354,996.69	117,780.20	78,297.29	119,000.00	117,430.00	117,670.00
	STORM WATER Expenditure Total:	46,078.21	51,187.56	35,689.80	96,003.00	98,152.00	143,468.00
	Net Total STORM WATER:	308,918.48	66,592.64	42,607.49	22,997.00	19,278.00	25,798.00-

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Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>CONSERVATION TRUST</b>							
<b>INTERGOVERNMENTAL</b>							
07-12-3201	COLORADO LOTTERY	23,519.42	21,335.84	12,991.20	20,000.00	24,200.00	24,000.00
Budget notes: Increased based on recent revenue trend							
Total INTERGOVERNMENTAL:		23,519.42	21,335.84	12,991.20	20,000.00	24,200.00	24,000.00
<b>INVESTMENT</b>							
07-17-3500	INTEREST INCOME	4,783.74	1,478.09	87.00	2,500.00	150.00	150.00
Total INVESTMENT:		4,783.74	1,478.09	87.00	2,500.00	150.00	150.00
<b>CAPITAL</b>							
07-70-4050	MISCELLANEOUS EXPENSE	30,570.00	.00	.00	.00	.00	.00
Total CAPITAL:		30,570.00	.00	.00	.00	.00	.00
<b>TRANSFER</b>							
07-80-8008	TRANSFER TO PARKS/RECR FUND	.00	.00	.00	101,000.00	30,500.00	70,500.00
Budget notes: 2022: Black Bear board replacement \$15,000; Kiosk upgrade LMJ and Bohn \$19,500; Black Bear parking and kiosk \$16,000; LMJ Automatic Gate \$20,000							
Total TRANSFER:		.00	.00	.00	101,000.00	30,500.00	70,500.00
CONSERVATION TRUST Revenue Total:		28,303.16	22,813.93	13,078.20	22,500.00	24,350.00	24,150.00
CONSERVATION TRUST Expenditure Total:		30,570.00	.00	.00	101,000.00	30,500.00	70,500.00
Net Total CONSERVATION TRUST:		2,266.84-	22,813.93	13,078.20	78,500.00-	6,150.00-	46,350.00-

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Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>PARKS AND RECREATION FUND</b>							
<b>TAXES</b>							
08-10-3002	SALES TAX: MEADOW PARK - 1%	324,505.79	328,876.45	189,496.08	282,320.00	396,018.00	417,799.00
Budget notes: 2021: Increase of 28.7% over original budget based on current collections 2022: Increase of 5.5% over 2021 projections based on Office of State Planning & Budget estimates for SFY21-22 and SFY22-23							
08-10-3004	USE TAX: MEADOW PARK - 1%	66,293.53	67,349.75	42,375.69	65,000.00	73,000.00	76,000.00
08-10-3010	HOME ADDITIONS FEE - PARKS	5,435.63	20,649.57	4,800.60	6,000.00	6,000.00	6,000.00
Total TAXES:		396,234.95	416,875.77	236,672.37	353,320.00	475,018.00	499,799.00
<b>CHARGES FOR SERVICES</b>							
08-13-3350	CAMPING REVENUES	198,510.37	219,704.54	267,812.79	260,000.00	260,000.00	270,000.00
Budget notes: Need to adjust for 2022 prepaid and sales tax due to state							
08-13-3351	SHELTER HOUSE REVENUES	14,236.00	7,984.84	22,588.86	14,000.00	23,000.00	25,000.00
08-13-3352	PARKING FEES: LMJ PARK	69,099.36	47,350.00	83,462.00	75,000.00	97,000.00	93,500.00
08-13-3353	DOG PARK FEES	1,405.00	1,590.00	2,010.00	1,500.00	2,025.00	1,800.00
08-13-3354	SPECIAL EVNT/LG GROUP PERMITS	2,876.47	1,095.00	940.00	.00	1,200.00	3,500.00
Budget notes: Increased events							
08-13-3355	PARKING FEE: BOHN PARK	6,970.70	7,194.30	8,600.70	21,000.00	9,200.00	21,000.00
Budget notes: 2022: Kiosk repairs							
08-13-3356	SHOWER REVENUE	4,475.28	770.72	2,681.25	1,500.00	3,200.00	4,000.00
08-13-3357	WIFI REVENUE	938.74	408.78	.00	650.00	.00	.00
08-13-3358	DUMP STATION REVENUE	60.05	90.00	30.00	.00	30.00	.00
08-13-3359	Parking Fee: Black Bear Hole	.00	.00	.00	.00	.00	8,000.00
Budget notes: New in 2022							
08-13-3370	RECR PROGRAM REVENUES	10,122.55	9,445.02	37,167.52	8,400.00	23,000.00	24,000.00
08-13-3371	YOUTH BASEBALL REVENUES	.00	.00	624.00	1,500.00	9,800.00	10,000.00
08-13-3372	ADULT SOFTBALL REVENUES	.00	.00	2,400.00	10,000.00	9,000.00	10,000.00
08-13-3373	MISC RECREATION EVENTS REV	79.00	25.00	295.12-	.00	.00	.00
08-13-3380	SPECIAL EVENTS REVENUES	5,178.00	870.00	265.00	4,500.00	1,500.00	4,500.00
Budget notes: Sponsorships, donations, registrations, sales							
08-13-3382	LYONS GOOD OLD DAYS REVENUE	1,249.05	.00	.00	.00	.00	.00
08-13-3383	LYONS OUTDOOR GAMES REVENUE	71,780.39	.00	.00	.00	.00	.00
08-13-3384	PARADE OF LIGHTS REVENUE	8,310.00	2,825.00	1,000.00	6,000.00	6,000.00	6,000.00
08-13-3385	FESTIVALS	28,000.00	.00	.00	.00	.00	.00
Total CHARGES FOR SERVICES:		423,290.96	299,353.20	429,287.00	404,050.00	444,955.00	481,300.00
<b>INVESTMENT</b>							
08-17-3500	INTEREST INCOME	11,165.35	3,610.98	307.29	5,000.00	600.00	600.00
Total INVESTMENT:		11,165.35	3,610.98	307.29	5,000.00	600.00	600.00
<b>OTHER INCOME</b>							
08-21-3400	OTHER INCOME	.00	.00	3,500.00	.00	3,500.00	.00
08-21-3402	PARK DONATIONS	101,914.61	6,500.00	.00	.00	100.00	.00
Total OTHER INCOME:		101,914.61	6,500.00	3,500.00	.00	3,600.00	.00

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<b>Source: 23</b>							
08-23-3802	SENIOR PROGRAM REVENUE	.00	.00	670.26	.00	670.00	.00
Total Source: 23:		.00	.00	670.26	.00	670.00	.00
<b>TRANSFERS</b>							
08-35-3907	TRANSFER IN FROM CONSRV TRUST	.00	.00	.00	101,000.00	30,500.00	70,500.00
Budget notes:							
2022: Black Bear board replacement \$15,000; Kiosk upgrade LMJ and Bohn \$19,500; Black Bear parking and kiosk \$16,000; LMJ Automatic Gate \$20,000							
08-35-3919	TRANSFER IN FROM GRANTS FUND	187,910.58	.00	.00	.00	.00	.00
Total TRANSFERS:		187,910.58	.00	.00	101,000.00	30,500.00	70,500.00
<b>OTHER FINANCING SOURCE</b>							
08-38-3901	CIRSA Revenue	.00	3,150.00	.00	.00	.00	.00
08-38-3953	PY EXPENDITURE REFUNDS	.00	2,823.23	.00	.00	.00	.00
Total OTHER FINANCING SOURCE:		.00	5,973.23	.00	.00	.00	.00
<b>ADMINISTRATION</b>							
08-50-4000	FULL TIME SALARIES	156,956.44	121,994.60	81,510.56	136,952.00	117,972.00	142,947.00
08-50-4002	PAYROLL TAXES - ER	12,043.10	9,401.50	6,296.55	10,477.00	9,025.00	10,935.00
08-50-4003	EMPLOYEE INS - ER	32,021.48	22,388.68	15,246.51	33,523.00	20,847.00	33,674.00
08-50-4004	RETIREMENT CONTRIBUTION - ER	4,323.63	3,434.99	2,389.50	4,109.00	3,344.00	7,010.00
08-50-4005	ADDITIONAL COMPENSATION	.00	.00	.00	.00	27,000.00	.00
08-50-4008	OFFICE OPERATIONS	921.84	.00	178.20	.00	356.00	.00
08-50-4050	MISCELLANEOUS EXPENSE	502.00	47.69	80.00	.00	.00	.00
08-50-4201	PC, SOFTWARE & PRINTERS	840.00	3,960.45	2,843.04	1,500.00	3,000.00	1,750.00
Budget notes:							
tablet and laptop upgrade							
08-50-4203	DUES & SUBSCR	590.00	.00	375.00	425.00	425.00	550.00
08-50-4301	TELEPHONE SERVICE	2,505.17	2,632.94	1,738.44	2,450.00	2,250.00	2,550.00
08-50-4501	OUTSIDE PROF SERVICE FEES	4,101.70	3,069.50	4,694.50	1,500.00	5,750.00	6,000.00
08-50-4503	SEMINARS/MEETINGS	.00	.00	560.00	2,250.00	.00	2,750.00
08-50-4505	ADVERTISING & PUBLISHING	6,823.60	532.01	4,314.29	4,700.00	3,750.00	5,250.00
Budget notes:							
Increase for employment advertising							
Total ADMINISTRATION:		221,628.96	167,462.36	120,226.59	197,886.00	193,719.00	213,416.00
<b>SPECIAL EVENTS</b>							
08-55-4550	GOOD OLD DAYS EXP	2,884.68	.00	.00	.00	.00	.00
08-55-4551	SPECIAL EVENTS EXPENSE	4,683.41	1,444.33	351.90	20,000.00	12,000.00	20,000.00
Budget notes:							
Seeking new events							
08-55-4552	PARADE OF LIGHTS EXPENSES	8,665.02	679.00	.00	8,700.00	8,700.00	9,500.00
Budget notes:							
Increase for cost of fireworks or switching to sustainable drone or light show							
08-55-4554	LYONS OUTDOOR GAMES	75,052.25	12,500.00	.00	.00	.00	.00
08-55-4706	PLANET BLUEGRASS	2,308.50	.00	.00	.00	.00	.00
Total SPECIAL EVENTS:		93,593.86	14,623.33	351.90	28,700.00	20,700.00	29,500.00
<b>CULTURAL</b>							
08-56-4700	CULTURAL - OTHER	2,050.00	.00	.00	.00	.00	.00

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Total CULTURAL:		2,050.00	.00	.00	.00	.00	.00
<b>PARKS</b>							
08-60-4000	FULL TIME SALARIES	116,731.64	129,156.26	105,861.52	150,580.00	147,549.00	133,948.00
08-60-4001	PART TIME SALARIES	55,926.07	68,696.61	50,589.15	49,144.00	62,534.00	75,207.00
Budget notes:							
Look at seasonal impact							
08-60-4002	PAYROLL TAXES - ER	13,424.51	15,221.56	12,200.22	15,279.00	4,784.00	16,000.00
08-60-4003	EMPLOYEE INS - ER	20,393.12	24,971.60	18,484.88	64,763.00	25,148.00	60,897.00
08-60-4004	RETIREMENT CONTRIBUTION - ER	1,034.16	1,041.09	864.45	4,517.00	1,129.00	6,697.00
08-60-4023	PARKS WIFI	.00	.00	844.20	.00	1,600.00	2,000.00
Budget notes:							
Expanded services and increased locations							
08-60-4029	VEHICLE MAINT EXP	4,683.55	.00	40.00	.00	40.00	.00
08-60-4033	KISOK TRANSACTION FEE BOHN	.00	.00	265.30	.00	265.00	.00
08-60-4035	UNIFORMS EXPENSE	2,476.88	.00	288.00	.00	300.00	.00
08-60-4201	PC, SOFTWARE & PRINTERS	4,166.29	24.98	.00	1,200.00	500.00	1,200.00
08-60-4202	EQUIP & SMALL TOOLS	621.73	882.71	753.22	2,000.00	2,000.00	2,500.00
Budget notes:							
Power tool replacement, and weed eater heads							
08-60-4250	MISCELLANEOUS EXPENSE	1,482.30	890.21	781.78	1,500.00	1,200.00	1,500.00
08-60-4251	MAINTENANCE & SUPPLIES	75,960.43	43,125.46	26,887.08	80,000.00	80,000.00	80,000.00
08-60-4252	GASOLINE, OIL, ETC.	1,804.68	1,688.28	1,551.05	3,000.00	2,200.00	3,000.00
08-60-4253	PARK SIGNAGE	6,558.82	1,120.77	1,330.27	1,500.00	1,200.00	1,500.00
08-60-4300	ELECTRIC/WATER/GAS	12,884.09	15,768.98	3,896.65	14,750.00	12,000.00	14,000.00
08-60-4501	OUTSIDE PROF SERVICE FEES	21,221.47	20,636.20	9,503.42	35,000.00	22,000.00	35,000.00
08-60-4512	BLDG MAINT & GROUNDS	46,677.57	38,943.00	38,723.21	60,000.00	60,000.00	60,000.00
08-60-4550	RIVER COURSE MAINT	.00	.00	3,000.00	3,000.00	3,000.00	4,500.00
Budget notes:							
Cleaning pools and features							
08-60-4551	TREE MAINTENANCE	20,293.00	15,150.00	1,750.00	14,000.00	12,500.00	15,500.00
Budget notes:							
removals and hazrd reductions							
08-60-4552	RECREATION PROGRAMING	12,040.89	8,963.57	9,989.18	9,375.00	16,000.00	18,500.00
Budget notes:							
Increased programming							
08-60-4553	KIOSK TRANSACTION FEES	6,636.59	5,666.05	4,928.99	7,000.00	5,900.00	7,500.00
Budget notes:							
added kiosk							
08-60-4554	SANITARY SRVS-TRASH,PORTAJ:PRF	19,954.82	24,040.36	18,878.61	29,000.00	28,500.00	31,000.00
Budget notes:							
price increases							
Total PARKS:		444,972.61	415,987.69	311,411.18	545,608.00	490,349.00	570,449.00
<b>CAPITAL</b>							
08-66-6000	CAPITAL PURCHASES	79,816.76	39,076.60	13,848.00	155,250.00	76,000.00	130,750.00
Budget notes:							
2022: Town Vehicle \$8,750; Bohn bike park \$47k; Fire Mitigation \$50k; Small dog park \$25k							
Total CAPITAL:		79,816.76	39,076.60	13,848.00	155,250.00	76,000.00	130,750.00
<b>Department: 70</b>							
08-70-4050	BASEBALL SOFTBALL EXPENSE	.00	.00	1,400.00	.00	1,500.00	3,500.00
Budget notes:							
uniforms, umpires, equipment, field prep services							

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
Total Department: 70:		.00	.00	1,400.00	.00	1,500.00	3,500.00
<b>TRANSFERS</b>							
08-80-8001	PRF'S SHARE ALLOC EXP FROM GF	106,709.00	119,600.04	85,591.36	128,387.00	128,387.00	148,105.00
08-80-8019	TRANSFER OUT TO GRANTS FUND	.00	.00	.00	57,500.00	32,190.00	236,290.00
Budget notes:							
2022: St Vrain Trail Match \$152,000 (\$100,000 was private donation); GOCO grant match \$84,290							
Total TRANSFERS:		106,709.00	119,600.04	85,591.36	185,887.00	160,577.00	384,395.00
PARKS AND RECREATION FUND Revenue Total:		1,120,516.45	732,313.18	670,436.92	863,370.00	955,343.00	1,052,199.00
PARKS AND RECREATION FUND Expenditure Total:		948,771.19	756,750.02	532,829.03	1,113,331.00	942,845.00	1,332,010.00
Net Total PARKS AND RECREATION FUND:		171,745.26	24,436.84-	137,607.89	249,961.00-	12,498.00	279,811.00-





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Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
Total OTHER GRANT EXPENDITURES:		25,071.12	3,022.00	.00	7,500.00	.00	.00
<b>LCF/LOCAL GRANTS</b>							
19-63-4039	LCF Town Plaza FEB15 \$5K	111.08	.00	.00	.00	.00	.00
19-63-5018	LCF-LAHC Comm. Creative \$1.5k	240.51	.00	.00	.00	.00	.00
19-63-5019	LCF-LAHC HeARTs of Lyons \$3.5k	1,718.09	25.00	1,025.00	.00	.00	.00
19-63-5024	LFC-PRC 2019 ParadeLights \$2.5	2,500.00	.00	.00	.00	.00	.00
19-63-5025	LCF-PRC 2019Summer Concert \$5K	4,925.00	.00	.00	.00	.00	.00
19-63-5026	LFC-LAHC 2019heARTS	89.86	3,471.90	.00	.00	.00	.00
19-63-5027	LFC-LAHC 2019ColorfulComm \$500	577.36	.00	.00	.00	.00	.00
19-63-5028	LCF-PRC Pesticides Tests	955.00	630.00	.00	.00	.00	.00
Total LCF/LOCAL GRANTS:		11,116.90	4,126.90	1,025.00	.00	.00	.00
<b>CPW</b>							
19-64-4802	CVRF/DOLA	.00	285,096.72	5,474.11	.00	5,474.00	.00
19-64-4845	CPW/USFW Fishing is Fun \$92.3k	10,961.91-	.00	.00	.00	.00	.00
19-64-4851	CPW/SRTS	.00	.00	.00	57,500.00	.00	.00
Total CPW:		10,961.91-	285,096.72	5,474.11	57,500.00	5,474.00	.00
<b>DHSEM FLOOD MANAGER</b>							
19-65-4008	SRTS \$500,000	.00	1,113.50	20,317.34-	625,000.00	.00	500,000.00
Total DHSEM FLOOD MANAGER:		.00	1,113.50	20,317.34-	625,000.00	.00	500,000.00
<b>Department: 70</b>							
19-70-7000	State Flood Advance Repayment	.00	.00	1,912,912.71	7,000,000.00	2,627,195.00	6,875,805.00
Total Department: 70:		.00	.00	1,912,912.71	7,000,000.00	2,627,195.00	6,875,805.00
GRANT - FLOOD Revenue Total:		3,328,325.35	2,204,551.42	4,557,665.80	4,372,478.00	7,319,821.00	9,755,976.00
GRANT - FLOOD Expenditure Total:		5,760,996.33	2,884,800.65	4,823,229.28	11,372,478.00	6,767,757.00	11,051,808.00
Net Total GRANT - FLOOD:		2,432,670.98-	680,249.23-	265,563.48-	7,000,000.00-	552,064.00	1,295,832.00-

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>CAPITAL PROJECTS FUND</b>							
<b>TRANSFERS</b>							
20-35-3901	TRANSFER IN FROM GENERAL FUND	.00	.00	.00	300,000.00	300,000.00	300,000.00
	Total TRANSFERS:	.00	.00	.00	300,000.00	300,000.00	300,000.00
<b>CAPITAL</b>							
20-66-6000	CAPITAL PROJECTS	.00	.00	.00	235,000.00	.00	300,000.00
	Budget notes:						
	Streets paving. Specific projects TBD						
	Total CAPITAL:	.00	.00	.00	235,000.00	.00	300,000.00
	CAPITAL PROJECTS FUND Revenue Total:	.00	.00	.00	300,000.00	300,000.00	300,000.00
	CAPITAL PROJECTS FUND Expenditure Total:	.00	.00	.00	235,000.00	.00	300,000.00
	Net Total CAPITAL PROJECTS FUND:	.00	.00	.00	65,000.00	300,000.00	.00

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>GRANTS OTHER</b>							
<b>FEDERAL GRANTS W MATCH IN 21</b>							
21-20-3050	EDA Eastern Corridor Grant	62,055.26	603,274.41	32,413.30-	.00	32,413.00-	.00
Total FEDERAL GRANTS W MATCH IN 21:		62,055.26	603,274.41	32,413.30-	.00	32,413.00-	.00
<b>CDBG-DR RD 2</b>							
21-26-3102	CDBG Rd2 East Corr EDA Match	572,229.35	925,809.65	490,639.90	.00	490,640.00	.00
21-26-3506	DR R2 BCC-Buyouts (incl. URA)	31,639.04	48,093.69	.00	.00	.00	.00
21-26-3507	DR R2 BCC HMGP related URA	23,481.65-	128.45-	.00	.00	.00	.00
21-26-3511	DR R2 BCC - Debris Removal	.00	.00	.00	.00	.00	.00
21-26-3513	DR R2 BCC - McConnell Bridge	3,787.40	3,907.73	148,015.56	.00	241,796.00	.00
21-26-3514	DR R2 BCC - Northern Overflow	.00	.00	.00	.00	.00	.00
21-26-3515	DR R2 BCC - Replace Pavement	.00	1,217,247.72	179,146.83	.00	179,147.00	.00
21-26-3517	DR R2 BCC Public Works Bldg	1,390,783.44	37,072.61	9,318.62	.00	7,262.00	.00
21-26-3518	ST VRAIN CREEK RECOVERY SITE 3	.00	566,609.05	195,059.80	.00	195,060.00	.00
21-26-3519	ADVANCED WARNING SYSTEM EXPA	.00	64,195.35	.00	.00	.00	.00
21-26-3520	DR R2 BCC - Apple Valley Water	.00	1,184,408.62	15,769.50	.00	15,770.00	.00
21-26-3521	CDBG R2 BCC - STORMWATER IMP	.00	473,138.83	451,542.24	.00	993,176.00	.00
21-26-3608	CDBG 4th Ave Ped Bridge	.00	.00	28,499.65	.00	301,000.00	269,000.00
Budget notes: new in 2021 total grant 570,500							
21-26-3609	Backup Power Project	.00	.00	.00	.00	120,000.00	.00
Total CDBG-DR RD 2:		1,974,957.58	4,520,354.80	1,517,992.10	.00	2,543,851.00	269,000.00
<b>STATE FUNDS</b>							
21-27-3100	State DEF Match - HMGP ACQ	8,881.24	.00	.00	.00	.00	.00
21-27-3150	State DEF - Unmet Needs \$344k	.00	.00	.00	862,405.00	234,660.00	627,745.00
Budget notes: Disaster Emergency Fund-Total grant amount is \$862,405							
Total STATE FUNDS:		8,881.24	.00	.00	862,405.00	234,660.00	627,745.00
<b>HMGP</b>							
21-28-3100	HMGP Property Acquisition	40,025.21	.00	.00	.00	.00	.00
21-28-3300	HMGP Elevations	.00	45,049.80	.00	.00	124,596.00	.00
Total HMGP:		40,025.21	45,049.80	.00	.00	124,596.00	.00
<b>CDBG RD 2</b>							
21-50-4006	DR R2 BCC-Buyouts (incl. URA)	68,250.62	7,880.92	2,056.37	.00	2,056.00	.00
21-50-4007	DR R2 BCC HMGP related URA	23,481.65-	128.45-	.00	.00	.00	.00
21-50-4011	DR R2 BCC - Debris Removal	1,400.00-	.00	.00	.00	.00	.00
21-50-4012	DR R2BCC-Trail Extension \$350k	3,568.00-	.00	22,514.12-	.00	27,660.00-	.00
21-50-4013	DR R2 BCC - McConnell Bridge	3,904.22	3,170.77	76.07	.00	177,107.00	.00
21-50-4014	DR R2 BCC Northern Overflow	.00	.00	.00	.00	.00	.00
21-50-4015	DR R2 BCC Replace Pavement	34,244.78	1,327,547.60	7,070.50	.00	59,590.00	.00
21-50-4016	CDBG BCC Elevations (Match)	.00	.00	16,198.18-	.00	16,198.00-	.00
21-50-4017	DR R2 BCC Public Works Bldg	1,421,635.40	5,417.61	23.57-	.00	24.00-	.00
21-50-4018	ST VRAIN CREEK RECOVERY SITE 3	62,028.75	514,079.60	70.00	.00	70.00	.00
21-50-4019	ADVANCED WARNING SYSTEM EXPA	4,260.00	60,199.85	87.50	.00	88.00	.00
21-50-4020	DR R2 BCC - Apple Valley Water	949,544.25	267,594.62	16,838.25-	.00	16,838.00-	.00
21-50-4021	CDBG R2 BCC STORMWATER IMP	.00	512,998.68	96,642.50	.00	567,155.00	.00
21-50-4022	CDBG 4th Ave Ped Bridge	.00	.00	40,949.68	.00	300,000.00	270,000.00

Town of Lyons		Town of Lyons 2022 Budget Periods: 00/22-14/22				Page: 30 Jan 21, 2022 03:34PM	
Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
21-50-4023	Backup Power Project	.00	.00	70.00	.00	120,000.00	.00
Total CDBG RD 2:		2,515,418.37	2,698,761.20	91,448.50	.00	1,165,346.00	270,000.00
<b>CDBG/DEF</b>							
21-56-4050	DEF - Unmet Needs	36,163.59	.00	40,198.55	862,405.00	88,991.00	103,279.00
Total CDBG/DEF:		36,163.59	.00	40,198.55	862,405.00	88,991.00	103,279.00
<b>HMGP</b>							
21-60-4006	HMGP Property Acquisition	2,143.75	.00	.00	.00	.00	.00
Total HMGP:		2,143.75	.00	.00	.00	.00	.00
<b>HMGP ELEVATIONS</b>							
21-62-4006	HMGP Elevations	2,143.75-	.00	.00	.00	.00	.00
Total HMGP ELEVATIONS:		2,143.75-	.00	.00	.00	.00	.00
<b>FEDERAL GRANTS OTHER</b>							
21-70-4001	EDA Eastern Corridor Grant	383,706.94	231,777.00	35,052.12-	.00	35,052.00-	.00
21-70-4002	EDA E. Corr match - CDBG funds	1,144,746.57	313,655.13	488,926.08	.00	488,926.00	.00
Total FEDERAL GRANTS OTHER:		1,528,453.51	545,432.13	453,873.96	.00	453,874.00	.00
<b>NOT ELIGIBLE</b>							
21-91-4000	Not Eligible for Reimbursement	.00	.00	.00	.00	.00	.00
Total NOT ELIGIBLE:		.00	.00	.00	.00	.00	.00
GRANTS OTHER Revenue Total:		2,085,919.29	5,168,679.01	1,485,578.80	862,405.00	2,870,694.00	896,745.00
GRANTS OTHER Expenditure Total:		4,080,035.47	3,244,193.33	585,521.01	862,405.00	1,708,211.00	373,279.00
Net Total GRANTS OTHER:		1,994,116.18-	1,924,485.68	900,057.79	.00	1,162,483.00	523,466.00

Account Number	Account Title	2019-19 2019 Actual	2020-20 2020 Actual	2021-21 2021 Actual Through 8/31/21	2021-21 2021 Budget	2021-21 2021 Year End Projection	2022-22 2022 Budget
<b>BUSINESS LOAN FUND</b>							
<b>Source: 14</b>							
22-14-3403	USDA Loan Repay-Late Fees	102.51	.00	.00	.00	.00	.00
Total Source: 14:		102.51	.00	.00	.00	.00	.00
<b>OTHER INCOME</b>							
22-16-3604	Loan Principal Payments Recv'd	25,154.88	66,717.21	88,802.71	.00	88,802.00	.00
Total OTHER INCOME:		25,154.88	66,717.21	88,802.71	.00	88,802.00	.00
<b>INVESTMENT</b>							
22-17-3501	BRF Loan Repay - Interest	894.11	569.60	282.44	.00	282.00	.00
22-17-3502	USDA Loan Repay-Interest	1,166.96	870.31	357.82	.00	358.00	.00
Total INVESTMENT:		2,061.07	1,439.91	640.26	.00	640.00	.00
<b>Source: 28</b>							
22-28-3005	Grant Proceeds USDA	30,000.00	5,000.00	.00	.00	.00	.00
Total Source: 28:		30,000.00	5,000.00	.00	.00	.00	.00
<b>Department: 50</b>							
22-50-4050	Bank Fees USDA	30.00	18.00	.00	.00	.00	.00
22-50-4500	Loans To Others USDA	.00	50,444.00	.00	.00	.00	.00
22-50-4998	Revolving Loans to Business	31,500.00	.00	5,000.00	.00	5,000.00	.00
Total Department: 50:		31,530.00	50,462.00	5,000.00	.00	5,000.00	.00
<b>Department: 52</b>							
22-52-4050	Bank Fees BRF	.00	18.00	.00	.00	.00	.00
22-52-4500	Loans To Others BRF	.00	73,900.44	.00	.00	.00	.00
Total Department: 52:		.00	73,918.44	.00	.00	.00	.00
BUSINESS LOAN FUND Revenue Total:		57,318.46	73,157.12	89,442.97	.00	89,442.00	.00
BUSINESS LOAN FUND Expenditure Total:		31,530.00	124,380.44	5,000.00	.00	5,000.00	.00
Net Total BUSINESS LOAN FUND:		25,788.46	51,223.32-	84,442.97	.00	84,442.00	.00
Total Asset:		.00	.00	.00	.00	.00	.00
Total Liability:		.00	.00	.00	.00	.00	.00
Total Equity:		.00	.00	.00	.00	.00	.00
Total Revenue:		13,103,295.84	14,495,179.47	11,117,784.07	12,645,176.00	19,036,833.00	18,654,121.00
Total Expenditure:		16,545,785.90	12,296,750.30	9,650,066.36	21,533,922.00	16,815,702.00	20,587,957.00
Net Grand Totals:		3,442,490.06-	2,198,429.17	1,467,717.71	8,888,746.00-	2,221,131.00	1,933,836.00-





CERTIFIED PUBLIC ACCOUNTANTS  
INDEPENDENT AUDITORS' REPORT

Board of Trustees  
Town of Lyons, Colorado

**Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lyons, Colorado (the Town) as of and for the year ended December 31, 2020, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

**Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

**Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Lyons, Colorado, as of December 31, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison schedules as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town's basic financial statements. The budgetary comparison schedules, combining fund statements, and the Local Highway Finance Report are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The budgetary comparison schedules, combining fund statements, and the Local Highway Finance Report are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the budgetary comparison schedules, combining fund statements, and the Local Highway Finance are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### **Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated August 13, 2021, on our consideration of the Town's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control over financial reporting and compliance.

*The Adams Group, LLC*

Denver, Colorado  
August 13, 2021



**NOTES:**

