

**TOWN OF LYONS, COLORADO**

**RESOLUTION 2020-74**

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO MODIFYING THE AGENDA, ORDER AND MANNER OF BUSINESS OF MEETINGS OF THE TOWN OF LYONS BOARD OF TRUSTEES AND REPEALING RESOLUTION NO. 2016-48**

**WHEREAS** Section 2-2-140 of the Lyons Municipal Code provides that the Board of Trustees may by resolution amend or modify the agenda, order and manner of business of Board meetings; and

**WHEREAS** by Resolution No. 2016-48, the previous Board of Trustees changed the order of business for Board meetings; and

**WHEREAS**, the current Board of Trustees now desires to repeal Resolution No. 2016-48 and to modify the manner in which it conducts meetings, in an effort to be more efficient while still providing the public with the opportunity to participate meaningfully in the discussion of Town business.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:**

**Section 1. Order of Business.** The general order of business for meeting of the Town of Lyons Board of Trustees shall be as follows:

- I. Roll Call and Pledge of Allegiance
- II. A Reflective Moment of Silence
- III. Approve Agenda
- IV. Audience Business
- V. Boulder County Sheriff's Report
- VI. Trustee Reports (5 minutes per person)
- VII. Staff Reports
- VIII. Board and Commission Updates
- IX. Liquor/Urban Renewal/Marijuana Authority Business
- IX. Ordinances and Public Hearings
- X. Consent Agenda
- XI. General Business
- XII. Items Removed from Consent Agenda
- XIV. Summary of Action Items
- XV. Executive Session (if needed)
- XVI. Adjournment

The order of business at any meeting is subject to modification upon the approved motion of any member of the Board of Trustees.

**Section 2. First Reading Ordinances.** All Ordinances, except those necessary for the immediate preservation of the public peace, health or safety, shall contain the following recital:

**WHEREAS**, approval of this Ordinance on first reading is intended only to confirm that the Board of Trustees desires to comply with state law and the Lyons Municipal Code by setting a public hearing in order to provide Town staff and the public an opportunity to present testimony and evidence regarding the application. Approval of this Ordinance on first reading does not constitute a representation that the Board of Trustees, or any member of the Board of Trustees, supports, approves, rejects or denies the application the proposed project. No public comment shall be taken on first reading ordinances, except whereas question exists as to whether the public notice and publication requirements were satisfied for the ordinance in question.

**Section 3. Second Reading Ordinances.** Approval of an ordinance on first reading shall result in the ordinance being scheduled for second reading and a public hearing, typically at the next regularly scheduled meeting of the Board of Trustees. Subject to the requirements of any given ordinance, upon introduction of an ordinance on second reading, the general order of business shall be as follows:

- I. Brief staff report, if applicable
- II. Applicant presentation, if applicable
- III. Public hearing
- IV. Board questions for staff and/or applicant
- V. Motion and second on the ordinance
- VI. Discussion of ordinance among Board members
- VII. Vote

**Section 4. Consent Agenda**

(a) The Consent Agenda shall consist of, at a minimum, the following items:

- I. Resolutions
- II. Financial Reports
- III. Approval of Minutes

(b) Prior to any action being taken on the Consent Agenda, the Clerk shall read the title of each item into the record. Any item may be removed from the Consent Agenda and placed on the regular agenda upon the request of any member of the Board of Trustees. Any request to remove an item from the Consent Agenda shall be made after a motion has been made to approve the Consent Agenda and such motion has been seconded. In the event one or more items are removed from the Consent Agenda, the Board shall vote on the Consent Agenda minus any removed items.

(c) At the discretion of the Mayor, public comment may be heard on resolutions or other Consent Agenda items.

**Section 5.** Nothing in this Resolution shall supersede any requirements for the adoption of ordinances set forth in the Colorado Revised Statutes or in Sections 1-6-6(F)-(H) of the Lyons Municipal Code.

**Section 6.** Resolution No. 2016-48 is hereby expressly repealed by this Resolution.

**ADOPTED THIS 4<sup>TH</sup> DAY OF MAY 2020**

**TOWN OF LYONS, COLORADO**

  
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Nicholas Angelo, Mayor

ATTEST:  
  
  
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Dolores M. Asquez, CMC – Town Clerk