

Town of Lyons

Annual Report for Fiscal Year Ending December 31, 2020 and 2021 Budget



Containing reports from Town departments, boards and commissions, affiliated districts and other Lyons-area organizations covering the period January 1 to December 31, 2020, as well as plans for fiscal year 2021.

Elected Town Officials

Trustees (all terms expire April 2022)

Nicholas Angelo, Mayor
Mark Browning, Mayor Pro Tem
Michael Karavas
Greg Lowell
Wendy Miller
Hollie Rogin
Kenyon Waugh

Town Staff and Departments

Note: Links to departments, information and forms available at: <https://www.townoflyons.com>

Victoria Simonsen, Town Administrator	303-823-6622, ext. 19
Dolores Vasquez, Town Clerk	303-823-6622, ext. 12
Marissa Davis, Deputy Town Clerk	303-823-6622, ext. 12
Ben Rodman, HR Assistant	303-823-6622, ext. 22
Arielle Hodgson, Special Events Coordinator	303-823-6622, ext. 23
Lisa Ramsey, Parks and Recreation Coordinator	303-823-6622, ext. 30

Parks and Public Works

Dave Cosgrove, Director	303-823-8250
Tim Ream, Public Works Lead	303-823-6622, ext. 27

Utilities

Aaron Caplan, Director	303-823-6622, ext. 42
Linda Lee, Permit Tech/Admin Assistant	303-823-6622, ext. 33

Community Development

Reyana Jones, Planning Assistant	303-823-6622, ext. 66
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Code Compliance

Dale Van Wagner, Officer	303-823-6622, ext. 47
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Community Relations and Programs

Kim Mitchell, Director	303-823-6622, ext. 35
Brianna Hoyt, Main Street Manager	303-823-6622, ext. 13

Finance

Jill Johnson, Director	303-823-6622, ext. 17
Brandi Johnson, Utility Billing	303-823-6622, ext. 10
Payroll & Accounts Payable Clerk	303-823-6622, ext. 11

Flood Recovery

Tracy Sanders, Lead	303-823-6622, ext. 48
Erika Archer, Grant Coordinator	303-823-6622, ext. 31

Lyons Town Hall Address:

432 5th Avenue
Lyons, CO 80540

Mailing Address:

P.O. Box 49
Lyons, CO 80540

Mayor's Message

In downtown Lyons, inside a building that was formerly the town's electric generating plant, decisions are made that affect your life and your pocketbook. While all meetings of the Town Board of Trustees and the various boards and commissions are open to the public in person (or in these COVID times, by Zoom), the reality is that unless there's a controversial issue on the agendas the meetings are generally poorly attended. Work, children, leisure activities and other issues often conspire to keep us from actively engaging in Town of Lyons meetings.

It's with this realization that this town report was created and made available to help you become better informed. In this report you'll find information on each board and commission, Town departments, finances, and the challenges our community faces and how your Town leaders intend to meet them. It recounts 2020 and presents plans for 2021. It's also a primer on how your Town operates. There are also detailed reports from outside districts that residents support with their tax dollars (Fire, Sheriff's Department and Library). We've also invited organizations outside Town government to contribute to this report as we recognize their importance in the fabric of the community.

This annual report, which I hope becomes a permanent communication tool for our residents, was the brainchild of Trustee Greg Lowell, and he along with all of our staff members and contributors should be commended. Thank you.

We can all agree that the year 2020 was a challenge. More than 500 thousand deaths in the United States are the worst result of the COVID-19 pandemic. Public health orders and common sense led to a type of social distancing and curtailment of normal activities not seen before in Lyons and the rest of country.

As your mayor I, along with Town staff and Trustees, was faced with challenges that perhaps many of you were unaware of. Throughout this report you'll find constant references to the "COVID-19 pandemic" and the steps that were taken by Town staff and leaders to not only safeguard residents and visitors but also to meet budget challenges caused by the pandemic.

What some would consider draconian measures were taken in our Town's parks to limit user numbers: setting occupancy limits, closing facilities to maintain social distancing and hiring additional security to enforce county and state health orders. It largely worked, although coping with the crush of people looking for outdoor recreation outlets in our parks and river made it difficult.

The Town's finances were adversely affected by the pandemic. Sales tax revenues are a huge part of the Town's finances, and with the cancellation of the two major Planet Bluegrass events and the considerably diminished number of Lyons restaurant patrons, sales tax revenues were expected to be substantially adversely affected. Thankfully, they were not.

But the 2021 budget strategy was prepared for this possible eventuality. The budget was reduced 10 percent to cope with expected revenue shortfalls; department budgets were reduced and vacant positions left unfilled. The partial good news is that the sales tax revenue decrease was not as bad as we expected, compensated by an increase in online sales by residents who used that method instead of in-person shopping.

There were some residents who disagreed with the state and county health orders and the Town's efforts to implement them – most notably a local bar/restaurant that was eventually given a summons for failure to adhere to health guidelines and had their liquor license suspended as a result. While I respect their right to disagree, the Town had an obligation to keep everyone else safe.

But hope is just around the corner. As I write this, vaccinations are being rolled out and the number of our fellow Coloradans sickened and testing positive is falling. While 2021 may face some of the same challenges as 2020, I'm hoping that by year's end (at least) restaurants will be open, park restrictions will be lifted and outdoor gatherings for the music and social discourse that are the norm for Lyons will return to our lives.

We should all be very thankful that we reside in such a beautiful natural setting, our slice of paradise, truly the pearl of Boulder County.

As always, I welcome hearing from you. Here's hoping for a healthy (and normal) 2021.

Nick Angelo, Mayor
Town of Lyons

Dedication of the Town of Lyons Annual Report to LaVern Johnson

LaVern Johnson is a regular fixture at Town Board meetings, commission meetings, special events, high school ballgames, her beloved Red Rock Square Dancers Group, and just about every Town event that's held. LaVern's attendance reflects her deep love for Lyons – her hometown for 93 years - and her civic involvement has time and again made her town a better place to live.

There are many things Lyons residents can thank LaVern for, among them that our children have their own high school, that our parks are among the best in the Front Range, that we aren't looking at the once-proposed 400-ft. tall Coffintop Dam looming over the town, and that the Redstone Museum might be the best small-town museum in Colorado. All of these historic events carry her imprint, as she was instrumental in every one of them.

Beyond her activism and advocacy, most of all we have someone among us who remembers and keeps our history to remind us of what has taken place over the years to make Lyons this special place.

LaVern has been called "the most important person in Lyons' history" by author Dan Corson, and we agree it's a mantle richly deserved.

LaVern Johnson was born in 1927 in Lyons. She remembers when trains ran to Lyons, the site of the Lyons Valley Park subdivision was the farm she was raised on and the Redstone Museum was her schoolhouse. The museum, whose artifacts and documents are personal to her, might just as well be called the LaVern Johnson Museum.



But it's not just history that LaVern cares about. She's embraced nearly every town issue and provides a perspective few residents can match. As a town official, LaVern began her 13-1/2 years as a Town Trustee in 1997, being elected to complete her husband Laverne's term after he passed away. (For you newcomers to Lyons, it's one of the town's great stories – that two people with basically the same first name fell in love and married.) Laverne himself was a town trustee for 17 years; community service clearly runs deep in the Johnson family.

LaVern is held in high esteem by present-day Trustees and members of the various town boards and commissions who value her opinions. When at last this COVID-19 pandemic is past and we can once again meet face-to-face at Town Hall, you can be assured LaVern will be there at Board meetings, sitting in her seat of honor – the rocking chair dedicated to her in 2017.

Her "About Town" column in the Lyons Recorder is a collection of town news, important dates, reminders, birthdays, births and deaths and high school sports news. It's the kind of column LaVern has been writing for years. It's refreshing in this world of rapid-fire news and 24/7 media to be able to settle back and read the kind of news that draws us all together as a community. You may not know all the people LaVern talks about, but when you're done reading about them in her column you think of them as your neighbors.

There's an energy, an enthusiasm and a love for her town that sets LaVern apart from the rest of us. It's rare you find people who live their whole life in one place, but for LaVern that's enough. And all of us – old-timers and newcomers alike – are the better for it.

"Everything we've got here in Lyons has been a fight. I just keep busy and I hope that even after I'm gone people will keep it going," she said in a 2002 newspaper interview.

The awards and platitudes for Lavern's dedication to her hometown are numerous. Back in 1992 when she was named by the Boulder Daily Camera as their Community Service Pacesetter of the Year, LaVern said, "As old as I am, people think I should just stay home and retire, but it's nice to be able to be involved and still make a difference."

It's more than "nice," LaVern; it's a dedication most of us can only aspire to. For your perseverance, abiding interest and love for Lyons, it's only fitting this first-ever Annual Town Report is dedicated to you.

Table of Contents

2020 Town Administrator Report	1
Finance Director's Report	4
Town Clerk's Report.....	7
2020 Board of Trustees Resolutions	8
Lyons Municipal Court 2020 Report	17
Flood Recovery Report.....	18
Department of Parks and Public Works	22
Community Development (Planning) Department.....	29
Utilities and Engineering Department	32
Code Compliance	34
Community Programs and Relations Department	36
Legal	39
Lyons Urban Renewal Authority	40
Boulder County Sheriff's Office Report (Lyons).....	42
Lyons Fire District 2020 Annual Report.....	49
Lyons Regional Library District	56
Arts and Humanities Commission	60
Board of Adjustments	63
Citizen Budget Advisory Committee	64
Economic Vitality Commission (Main Street Program)	65
Ecology Advisory Board.....	68
Historic Preservation Commission	70
Housing and Human Resources Commission	72
Parks and Recreation Commission	75
Sustainable Futures Commission.....	77
Student Advisory Council	79
Utilities and Engineering Board	80
Rocky Mountain Botanic Gardens	83
Lyons Area Chamber of Commerce	86
Lyons Garden Club.....	88
Lyons Lions Club.....	90
Lyons Lions Leo Club	91
Lyons Emergency & Assistance Fund	92
Lyons Volunteers.....	93
Lyons Community Foundation	95
2021 Budget Details	98

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2020 Town Administrator Report

Victoria Simonsen, Town Administrator

The Town of Lyons is a statutory town organized with six trustees and one mayor that are elected at large by the voters to set legislative and financial policies for operating the town government. Trustees and mayor are elected for two-year terms. A town administrator is appointed to implement the policies, manage personnel and to oversee daily operations. The town government is made up of several departments including Finance and the Town Clerk's office, Parks and Public Works, Utilities and Engineering, Community Development (Planning), as well as Public Relations and Economic Development. A Flood Recovery department, established in the wake of the 2013 flood, will be part of Town administration through 2021.

In addition to paid staff, the town has a strong board and commission structure that supports the Board of Trustees in their research and recommendations. A Board and Town staff liaison is assigned to each board and commission. These committees are advisory in nature (except for the Planning and Community Development Commission and the Board of Adjustment). All boards and commissions are made of volunteers and include both residents and non-residents (there can only be two non-residents board/commission). Detailed descriptions of each of these volunteer committees are included elsewhere in this Annual Report:

- Arts & Humanity Council
- Board of Adjustments
- Economic Vitality Commission
- Ecology Advisory Board
- Housing and Human Services
- Parks & Recreation Commission
- Planning & Community Development Commission
- Sustainable Futures Commission
- Student Advisory Council
- Utilities & Engineering Board

Two additional commissions were activated in 2020: Historic Preservation Commission and Citizen's Budget Advisory Committee.

Two subcommittees/task forces were also formed: Staff / Board Relations Committee and Planet Bluegrass Keynotes Task Force.

The Board of Trustees also serves as the Lyons Urban Renewal Authority, along with representatives from Boulder County, St. Vrain Valley School District, Lyons Fire Protection District and a member at large. They meet on a regular basis to consider the business of the URA. Minutes of all the Town's board and commissions can be found online or at town hall.

2020 Notable Events

Like most years, 2020 began with a fresh outlook, updated goals and priorities, and a new budget. However, it quickly changed with the arrival of the COVID-19 pandemic in late January. Priorities shifted as information was being released from numerous sources including: World Health Organization, The Center for Disease Control, Colorado Department of Public Health and Environment, Boulder County Public Health as well as reporting by local and national media outlets and experts communicating the latest data and forecasts.

Town staff were constantly maneuvering to adjust to ever-changing information and public health orders while trying to communicate the most up-to-date information to Town residents

and visitors. The unknown risk and remedies were compounded by the recommendations to close town hall, have staff work remotely, as well as conduct no in person meetings of the Board of Trustees or Town boards and committees.

Despite this challenge, a general election was held in April 2020 by mail-in ballot only. Elections are held every two years on even years in Lyons. For this election, voter turnout was at 92 percent of all active voters - an unprecedented participation rate. The election resulted in a new mayor and three new trustees:

Mayor Nicholas Angelo, newly elected but served terms previously as mayor and trustee
Trustee Mark Browning, incumbent and selected as Mayor Pro Tem
Trustees Michael Karavas, incumbent; Wendy Miller, incumbent; Hollie Rogin, newly elected; Greg Lowell, newly elected; Kenyon Waugh, newly elected

Orientation and training of the new trustees was held virtually. Of note, this Board of Trustees has never met in person since being seated – a first for the Town of Lyons.

The U.S. Census also occurred in 2020. Due to the pandemic, there was no door-to-door interviews; instead, most information was gathered electronically. Lyons had a fairly high participation rate, around 75 percent. Although the final numbers have not been released, the current population is approximately 2,047 residents. There are significantly more that live in the 80540-zip code residing in unincorporated Boulder and Larimer Counties, but who consider Lyons their home.

Small businesses, which make up 99 percent of Lyons businesses, were significantly impacted by the pandemic. Significant revenue losses and closures were anticipated due to the loss of customers because of the State and County COVID-19 health orders.

In anticipation of a major loss in sales tax revenue and parks revenue (parking, camping), Town staff reworked the budget. One unexpected result of the pandemic restrictions was a major shift in on-line purchasing and the generation of local sales tax collection from this source, which helped dampen the loss of local sales taxes.

Town staff was able to secure more than \$250 thousand in CARES Act funding to help support local businesses during the challenging times as well as assisting them with the paperwork associated with federal grants and loans.

As the spread of the virus increased and with it the loss of travel options and normal recreational activities, Lyons parks quickly became a popular destination. Normally crowded on summer weekends, Lyons parks on weekdays became like weekends and weekends became like holidays. Thousands of visitors soon overwhelmed Lyons parks. The Town hired outside security firms and extra duty sheriff's officers to assist with the masses of people. The facilities became overrun with visitors, trash, and the inability to maintain crowd sizes. By July, we had to close our main parks in order to uphold the State and Boulder County public health orders. These closures resulted in a loss of parking revenue in the Parks Fund. Camping services were able to be maintained and supported.

As if a pandemic was not enough, the summer was also filled with high-fire danger and wildfires raging within miles of Lyons. The Cal-Wood Fire from the south and west and the East Troublesome fire from the north resulted in Lyons residents being on pre-evacuation notice for several days. Residents and visitors from Estes Park and Rocky Mountain National Park evacuated through Lyons during the most dangerous hours. This fire season certainly highlighted the need to address drought concerns and wildfire danger to our community.

Several significant projects made progress in 2020 including the approval of the Summit Housing Group's plans for 40 affordable housing units in Lyons Valley Park, the acceptance of

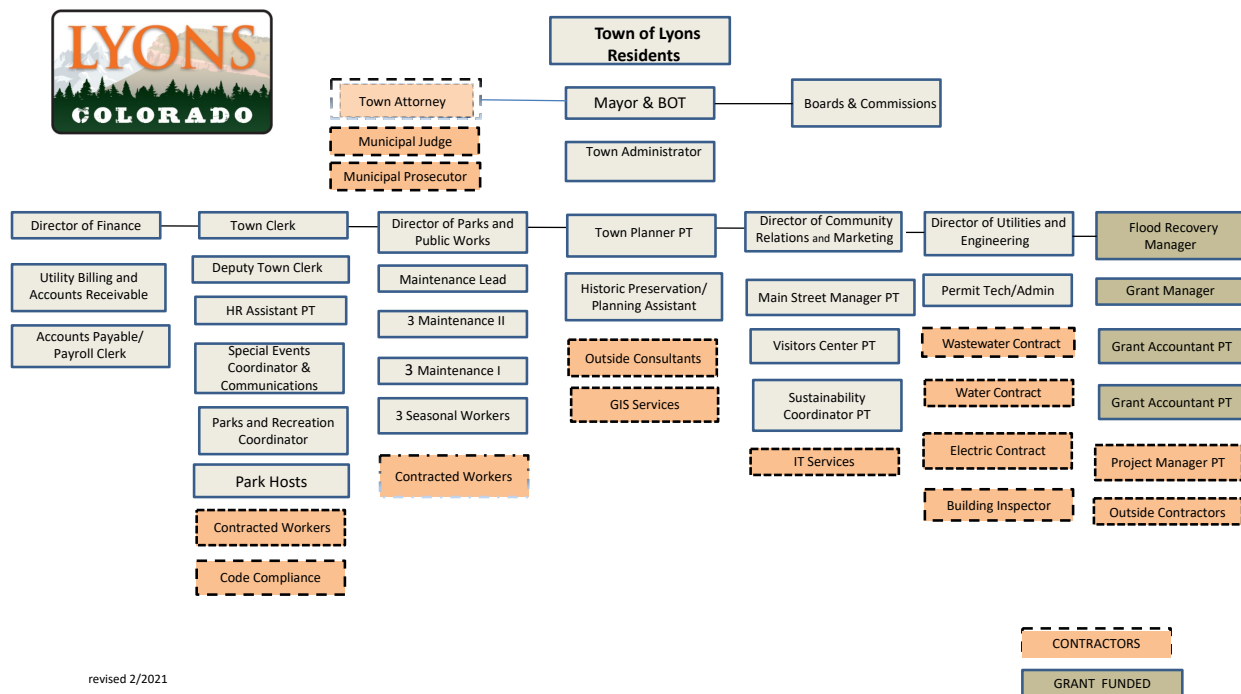
Lake McIntosh water into the Town's water portfolio through an agreement with Longmont, continued negotiations with Honeywell, Inc., on our wastewater plant construction and operation, and progress toward the development of the eastern corridor property.

Flood recovery from the 2013 Front Range Flood was in full gear in 2020 with the completion of several large projects including Bohn Park Phase II, the sewer extension to the eastern corridor, St. Vrain Creek bank stabilization, High Street stormwater improvements and the completion of the Parks and Public Works facilities. Most flood recovery ended in 2020 (except for the 2nd Avenue bridge and 4th Avenue pedestrian bridge replacements). The grants that funded the staff were ending as well, so staffing patterns in this area resulted in the loss of two positions. Since that time, the town has been able to negotiate additional grants for flood recovery through CDBG-DR, and minimal staffing will continue through 2021 with the assistance of DOLA.

Town staffing patterns were adjusted with the pandemic as well. The town did not fill positions that were vacant at the time of the crisis, staff took on extra duties and the Board voted to cut the planning staff by \$50,000.

Since the height of our recovery efforts, the town's workforce has gone from a high of 48 full-time equivalents down to 22 full-time equivalents at the end of 2020. This has taken both an emotional and workload toll on the remaining staff. Many departments now consist of one or two people to carry out a myriad of duties expected from a full-service community. The administration adjusted the table of organization to accommodate the new staffing levels and streamline services (see following organizational chart).

Despite a pandemic, a newly elected Board, a reduction in staff and budget, and a town hall closure, the Town of Lyons continues to thrive and operate as a full-service community. 2020 was unlike any other year, yet so similar. A dedicated Board, staff and volunteers understand that it takes all of us working toward the same goals and vision to create this great little community we call Lyons.



Finance Director's Report

**Jill Johnson, CPA, CPFO Finance
Director**

The Town of Lyons provides the customary municipal services to its residents and businesses. These services include: water, sanitation, storm water and electric utilities; street maintenance; law enforcement; park facilities; recreational and cultural activities; public improvements; building inspections; business and occupation licensing; land use planning; municipal court services; and general administrative services.

Sources of revenue for the Town include residential and commercial property taxes, sales taxes and additional revenues.

Property taxes are calculated on the value of your home. If your value goes up, then your property taxes will also go up. If your property stays the same, you will not see an increase in taxes. Another way property taxes can rise is if the mill levy increases. (The mill levy is a property tax rate based on dollars per thousand of assessed valuation; for example, a mill levy of 50 means \$50 of tax per \$1,000 in assessed value.) The Town of Lyons mill levy was set by the voters at 19.552. There is a state restriction that says the mill levy cannot increase by more than 5.5% in a year.

The other way citizens of Lyons pay taxes is sales tax. Lyons current sales tax is 3.5%. One of the major challenges faced by Lyons in 2020 was a decrease in the sales tax caused by the COVID-19 issue. Both Planet Bluegrass festivals were cancelled, and restaurant and retail businesses suffered due to state and county restrictions. Lyons residents also pay a 3% use tax on their vehicles. Again, this rate is set by the LMC and is voter approved.

Additional revenues include licenses and permits, grants/revenue from other governments, charges for services, court fines and rental income.

2020 – Year of Financial Challenges

In 2020, the Town lost sales tax revenue due to the COVID-19 pandemic restrictions. Sales tax accounts for about half of total Town revenues. Final figures showed a decrease in sales tax revenue over the previous year. Cancellation of festivals and markedly decreased spending at local restaurants and retailers were the prime causes.

The sales tax decrease could have been much worse had not the State of Colorado in 2019 changed the way sales tax is collected. The new law implements “destination sourcing” that requires tax be collected on goods and services sold online based on a buyer’s address rather than the physical location of a business. The law went into effect for online sellers like Amazon and Etsy in October of 2019. This change in how the State of Colorado collects sales taxes was instrumental in helping navigate the revenue challenges of the COVID pandemic of 2020. Even though the Town’s small businesses were unable to have shoppers, mail orders to residents increased to help sustain the sales tax revenues. As of this report, total sales tax revenues for 2020 were only down 2.83% compared to the prior year.

2021 Budget Highlights

Reduced spending was implemented early in 2020 based on expected revenue reductions. Given the economic conditions the Town is currently experiencing, the budget for 2021 was prepared with a focus on controlling and reducing normal operating expenses wherever possible to help with cash flow. A 10% staffing reduction plan was proposed by the Town staff and approved by the Board of Trustees.

A major part of the 2021 Budget is finishing up flood recovery projects funded by outside sources and looking toward providing for infrastructure improvements throughout the town for this year and the years to come.

Flood Recovery - In September 2013, the Town of Lyons was devastated by a 500-year flood event that caused catastrophic damage resulting in a federally declared disaster. The damage estimate to restore the town to pre-flood conditions currently exceeds \$70 million. The year 2020 continued to be focused on recovery from the flood with several major projects being completed: the town public works operations and replacement buildings; Apple Valley water line replacement project; Bohn Park ballfields, skatepark and shelter facilities; eastern corridor utilities; paving and gutter on the south side of Town; as well as storm drainage on High Street. The last flood projects (2nd Avenue replacement bridge and the pedestrian bridge/safe routes to school improvements) are expected to be completed in 2021.

The Town is continuing to rebuild at a pace dictated by federal approval and reimbursement processes. Cash flow continues to be a concern. Simply put, the federal funds are reimbursable; the Town completes a project and then applies for the federal funds. This makes flood projects difficult to initiate and fund. To facilitate the projects, the State of Colorado advanced the Town \$6.5 million and later increased the amount by \$3 million. Basically, the Town uses this fund to pay for flood projects, requests reimbursement from the federal government and then pays back the State.

As a requirement for this advance money, the State asked for a cash flow spread sheet from the Town. This process has resulted in the Town prioritizing flood recovery projects based upon anticipated advances along with reimbursements. The Town tripled its employee base in 2015 to manage the increased workload from grants, projects and finance. As the flood recovery work completes in 2021, the grant-funded staffing required to support those projects will be eliminated.

Department Operating Budgets – The 2021 budget proposes a \$50,000 reduction in salaries and benefits for the planning and zoning department. Other departments will operate at mostly sustained levels. In 2021, the Town will also remove unfilled positions that were budgeted in 2020, particularly in the public works and parks departments. These positions include a maintenance worker, seasonal maintenance worker, sustainability coordinator, receptionist and a second park host at Lavern Johnson Park.

Capital Plan – The Town has developed a 5-year capital plan to be able to plan for long-term capital improvements. All projects from the individual plans developed over the years were identified and prioritized. Additionally, a Capital Projects fund was created to set aside funding for the projects. The initial revenue for this fund is a transfer from the General Fund.

Capital items/projects include: replace plow vehicle, 1-ton dump vehicle, and town vehicle; complete electric undergrounding through 2nd Avenue bridge; replace pressure-reducing valves PRV #1 and PRV #4; replace Longs Peak water/sewer line; complete construction for treatment plan rerating; upgrade kiosks at parking areas; and install automatic gates at Lavern M. Johnson park entrance.

Budgetary Basis

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate.

Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending is controlled. The legal level of appropriation is the fund. Both governmental fund types and enterprise fund types budget utilizing the modified accrual basis of accounting which may be different than the financial reporting basis of accounting and include budgeting for capital outlay and current debt service principal and interest.

Revenue and expenditure projections for the various funds are based on historical trends, various economic and inflation forecasts, and known changes in operations, legislation, and rate changes.

Fund Summaries

General Fund revenues are projected to see a 3.96% reduction over 2020. For 2021, the property tax mills are 17.708. This increase in the mill levy creates an additional \$43,693 in revenue over 2020. Sales taxes remained volatile throughout 2020 and ended 3.9% above budget. For the 2021 budget, sales taxes are reduced 0.57% from the 2020 budgeted revenues as there is an expectation of an economic rebound as a vaccine is developed to control the virus.

An affordable housing project, Summit Townhomes was scheduled to start in 2020. The project was delayed so revenues expected from it in 2020 will be carried over to 2021.

Parks and Recreation Fund revenues are projected to see an 13.69% reduction over 2020 due to park closures during the pandemic and loss of parking and shelter rental revenues and decreased camping rentals at Lavern Johnson Park. These losses are expected to continue into 2021. Parking and camping charges have been increased in 2021 to help provide revenue for this fund. With Bohn park's completion, revenue from parking and shelters is expected to increase over 2020.

Electric Fund is budgeted to purchase automatic meter reading devices and have them installed in to begin replacing outdated electric meters in the Town. The project was partially completed in 2020, with the final \$100,000 projected to be spent in 2021.

Water/Sanitation Fund will be funding significant capital projects in 2021. The Longs Peak water/sewer line replacement, which has been on the capital projects list for many years, will be constructed in 2021 at a cost of \$1,000,000. Town staff are looking for matching grants to help offset some of the cost. In addition to the water/sewer line replacement, construction of improvements required for the Wastewater Treatment Plant (WWTP) rerating permit are expected to cost approximately \$215,000.

Storm Water Fund was created in 2018. The fund has enabled the Town to start flushing storm drains; this service will continue each year in a different part of town. Identified storm water projects over the next five years are expected to cost over \$14.7 million dollars.

Conservation Trust Fund has been accumulating funds for parks projects at approximately \$20,000 per year. This money is allocated by the state to Colorado municipalities based on population. In 2021, \$101,000 will be used to fund the Black Bear Hole pedestrian bridge repairs, aerators for the Lyons River Park ponds, upgrading parking kiosks and installing an automatic gate at the Lavern Johnson Park entrance.

Grants Fund was created following the 2013 flood and is used to manage the flood expenses. While most of the expenditures are for capital projects (95.22%), there is some staffing expenses as well.

Conclusion

The Town enters 2021 with significant challenges related to continued flood recovery efforts and economic impacts of the pandemic; however, steps are being taken to increase efficiency and reduce expenses to meet the reduced revenues. Fund balances, on a modified accrual basis, are healthy which will assist the Town in persevering during this challenging time. The Town's development of a 5-year capital plan will ensure projects will be prioritized and funding is secured for critical needs.

The Town staff recognizes the need to utilize available resources in an efficient and effective manner and consistent with the goals, policies and plans of the Town. Suggestions to improve services are always welcome.

Town Clerk's Report

Dolores M. Vasquez, CMC

The Lyons' Town Clerk's office serves as the "hub" of information for the residents of the Town. The Clerk is the official keeper of all records for the Town. Some duties of the Town Clerk include:

- Board of Trustees – Document and facilitate all Board meetings. Assist in drafting agendas, distribute packets, and publicize all public hearings. The Clerk attends all meetings and takes minutes for posterity.
- Elections – municipal elections are held every two years (even years) for the offices of Mayor and the Board of Trustees. The Clerk arranges and coordinates any special elections and coordinates with Boulder County on-off years, if needed. All election results are reported to Boulder County.
- All Colorado Open Records Act (CORA) requests are handled through the Clerk's office; the Town Clerk functions as the official "record keeper" for the town.
- Liquor Licensing – Lyons currently has 14 active liquor licenses, and we issue Special Event permits as well.
- Marijuana licenses - Four marijuana licenses are active in Lyons (three retail and one medical). We work closely with business owners to make sure we are all in compliance with the ever-changing laws.
- Records Management – Retain all pertinent official town records including ordinances, resolutions (see list of all 2020 Board resolutions that follows here), minutes, maps, permits and any historical data. (This work has exploded exponentially since the 2013 flood.)
- CIRSA is the Town's insurance provider; handles all town-owned buildings, worker's compensation, and any claims filed against the town. The Clerk coordinates all insurance work between the carrier and the Town.
- Human Resources – the Clerk's office advertises open positions with the town, onboarding/offboarding employees, safety meetings, CIRSA compliance and "putting out fires" as needed.
- Municipal Court - receive tickets from the Boulder County Sheriff's Office and processes them through the Town of Lyons Municipal Court (see separate report).

The front desk of Town Hall performs the following tasks:

- Issues dog licenses: these are due in May and we have a promotion in April for "discount dog days" to help residents out. Proof of rabies vaccination is required, and all dogs must be on a leash.
- Bulk water sales are a service to our surrounding neighbors who are serviced by a well and local construction companies as well.
- Notarizations - we have four notaries on staff.
- Utilities – we service water, sewer and electric, and handle new accounts, rentals and final billings for properties that have sold.
- The front desk is also available to assist residents and visitors alike with questions, directions and advice, like "Where is Estes Park?" or "Has my phone been turned in

here today?” There’s truly never a dull moment at Town Hall, and we wouldn’t have it any other way!

This year we did a “reorganization”, and Deputy Clerk Marissa Davis is supervising the Parks Department administrative work as well as Special Events and Recreation Programs. With the COVID-19 pandemic, the Town saw a huge influx of residents and visitors using our Town parks, and we realized we needed to gear up for that to become the new normal. Marissa had been the Parks/Events manager before she was promoted to Deputy Clerk and has all the historic knowledge and know how to get the job done.

We are excited about this change and my team looks forward to a great 2021.

Please don’t hesitate to call our office or stop by (once we’re free of the pandemic), to ask questions. We’re here to serve you.

2020 Board of Trustees Resolutions

The following resolutions were acted upon by the Board of Trustees in 2020 in public meetings. The details of each resolution and its vote are available online at the Town of Lyons website under the notes section for each meeting.

It should be noted that many of these resolutions were bundled under each BoT meeting’s “Consent Agenda,” where they were considered as a group and – unless a Trustee requested further explanation and discussion – were passed as a group. Many of the resolutions so acted upon had to do with modifications to existing contracts with contractors for flood recovery work; the Trustees had examined the details and concurred with Town staff’s recommendation for passage.

Resolution	Date acted on	Description
2020-196	12/21/2020	A Resolution of the Town of Lyons, Colorado Appointing One New Member to the Board of Directors of the Lyons Regional library District
2020-195	12/21/2020	A Resolution of the Town of Lyons Providing for Additional Appropriation During Fiscal Year 2020 For Unanticipated 2020 Revenues and Expenditures Required of the Town of Lyons
2020-194	12/21/2020	A Resolution of the Town of Lyons, Colorado Approving a Contract with WHC FTC, LLC DBA ZTrip for Transportation Services in 2021
2020-193	12/21/2020	A Resolution of the Town of Lyons, Colorado Authorizing and intergovernmental Agreement for Alternative Transportation Services Between the Town of Lyons and Boulder County
2020-192	12/21/2020	A Resolution of the Town of Lyons, Colorado Authorizing an Intergovernmental Agreement for Allocation/Sharing of CARES Act Funding Through Boulder County
2020-191	12/21/2020	A Resolution of the Town of Lyons Colorado Awarding the Proposal for Sanitary Sewer Repairs at 5 th Avenue and Meily Street to Roberts Excavation Corporation and Approving a Construction Contract with Roberts Excavation (need signed Roberts Contract)
2020-190	12/21/2020	A Resolution Adopting the Town of Lyons Fee Schedule
2020-189	12/21/2020	A Resolution of the Town of Lyons, Colorado Authorizing an Intergovernmental Agreement By and Between the Town of Lyons and the City of Longmont for the Development of a Subterranean Pump Station.
2020-188	12/7/2020	A Resolution of the Town of Lyons, Colorado Approving the Twelfth Amendment to the Construction Agreement with Walsh Constructions Inc.
2020-187	Did not use	
2020-186	12/7/2020	A Resolution of the town of Lyons, Colorado Ratifying the First Amendment to the Professional Services Agreement with Kumar and Associates for Lyons High Street Stormwater Materials Testing Project.
2020-185	12/7/2020	A Resolution of the Town of Lyons, Colorado Approving and Application for a Development Plan (4121 Ute HWY.- Lyons Farmette)
2020-184	12/7/2020	A Resolution of the Town of Lyons, Colorado Approving and Application for Development Plan (0 Carter Drive)
2020-183	12/3/2020	A Resolution of the Town of Lyons Colorado Ratifying and Approving Resolution 2020-165,
2020-182	12/3/2020	A Resolution of the Town of Lyons Colorado for 0 Carter Drive Lyons Valley Park, Scheduling a Board of Trustees Public Hearing for Consideration of Final Approval of the Modified Development plan for 0 Carter Drive- Lyons Valley Park, inc.

Resolution	Date acted on	Description
2020-181	11/16/2020	A Resolution of the Town of Lyons, Colorado establishing a Board/Staff Relations Advisory Committee and Setting Procedures for Such Committee
2020-180	11/16/2020	A Resolution of the Town of Lyons, Colorado Declaring a State of Local Emergency Due to the Public Health Emergency Created by Coronavirus Disease 2019
2020-179	11/16/2020	A Resolution of the Town of Lyons, Colorado Approving an Intergovernmental Agreement Between the Town of Lyons and the Lyons Regional Library District for the Permanent Placement of an Art Piece
2020-178	11/16/2020	A Resolution Designating a Town of Lyons Alternate Representative to the Municipal Energy Agency of Nebraska Management Committee, to the MEAN Authorizing the Alternate Representative to Vote on the Town's Behalf
2020-177	11/16/2020	A Resolution Designating a Town of Lyons Primary Representative to the Municipal Energy Agency of Nebraska Management Committee, to the MEAN Board of Directors, and to the NMPP Member Council, Generally Authorizing the Representative to Vote on the Town's Behalf
2020-176	Did not use	
2020-175	11/16/2020	A Resolution of the Town of Lyons, Colorado Appropriating Sums of Money to the Various Funds in the Amount and for the Purpose as set Forth Below, For the Town of Lyons, Colorado for the 2021 Budget Year
2020-174	11/16/2020	A Resolution of the Town of Lyons, Colorado Summarizing Revenues and Expenditures for Each Fund and Adopting a Budget for the Town of Lyons, Colorado, for the Calendar Year 2021
2020-173	11/16/2020	A Resolution of the Town of Lyons, Colorado Approving an Agreement for Animal Services Between the Town of Lyons and the Longmont Humane Society, Inc. For 2021
2020-172	11/2/2020	A Resolution of the Town of Lyons, Colorado Approving an Memorandum of Understanding Between the Colorado Department of Local Affairs, the University for Colorado Denver, and the Town of Lyons
2020-171	11/2/2020	A Resolution of the Town of Lyons, Colorado Accepting Public improvements of the Emergency Siren System
2020-170	11/2/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Construction Agreement with CGRS, Inc. for the Lift Station Collar Assembly and Waterproofing for the Eastern Corridor Utilities Project
2020-169	11/2/2020	A Resolution of the Town of Lyons, Colorado Approving the Eleventh Amendment to the Construction Agreement with Walsh Construction Inc. For Bohn Park Phase II
2020-168	11/2/2020	A Resolution of the Town of Lyons, Colorado Approving the Eleventh Amendment to the Construction Agreement with Walsh Construction Inc. For Bohn Park Phase II
2020-167	11/2/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Professional Services Agreement with Kumar and Associates, Inc. for the Lyons High Street Stormwater-Materials Testing Project
2020-166	Did not use	
2020-165	10/19/2020	A Resolution of the Town of Lyons, Colorado for 0 Carter Drive- Lyons Valley Park, inc. Scheduling a Board of Trustees Public Hearing For Consideration of Final Approval of the Modified Development Plan For 0 Carter Drive – Lyons Valley Park, Inc.
2020-164	10/19/2020	Did not pass
2020-163	10/19/2020	Did not pass
2020-162	10/19/2020	A Resolution of the Town of Lyons, Colorado Terminating an Existing Prescriptive Easement on Saint Vrain Valley School District Property in the Town of Lyons and Approving an easement Agreement Between the Town of Lyons and the Saint Vrain Valley School District Granting the Town of Lyons A Permanent Non- Exclusive Easement for a Fire Hydrant and Associated Water Lines.
2020-161	10/21/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Ninth Amendment to the Disaster Recovery Services Agreement with DHM Design Corporation for Bohn Park Design
2020-160	10/19/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Fourth Amendment to the Professional Services Agreement with OTAK Corporation for Park Construction Management for Flood Recovery
2020-159	10/19/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Services Agreement with J-U-B Engineers, Inc. For Construction Management Services for Stormwater Improvements and Lyons Roadway Repair Projects
2020-158	10/19/2020	A Resolution of the Town of Lyons Ratifying a Fourth Amendment to Professional Services Agreement with Interwest Consulting Group, Inc. For Consulting services- Professional Civil Engineering, 2018- Engineer
2020-157	10/5/2020	Did not pass
2020-156	10/5/2020	A Resolution of the Town of Lyons, Colorado Approving and Agreement with Ken Spencer for the Purchase of Eight Lake McIntosh Reservoir Company Water Stocks

Resolution	Date acted on	Description
2020-155	9/21/2020	A Resolution of the Town of Lyons, Colorado in Support of the Submittal of an Application for a DOLA Energy/Mineral Impact Assistance Fund Grant for Partial Funding of the Lyons Peak Drive Capital Improvement Project
2020-154	9/21/2020	A Resolution of the Town of Lyons, Colorado Approving a Fifth Amendment to the Construction Agreement with Asphalt Specialties Company, Inc. for the Roadway Repairs – Flood Recovery Project
2020-153	9/21/2020	A Resolution of the Town of Lyons, Colorado Adopting a Grant Policy Using Coronavirus Aid, Relief, and Economic security ("CARES") Act Funding
2020-152	10/5/2020	A Resolution of the Town of Lyons Colorado Authorizing an Intergovernmental Agreement Between the Town of Lyons and the Lyons Fire Protection District Regarding Provision of emergency Services
2020-151	9/21/2020	A Resolution of the Town of Lyons, Colorado Accepting the Sculpture Boy and Bear (working title) By Anita Miller As A Permanent Piece Into the Town's Public Art Collection
2020-150	9/21/2020	A Resolution of the Town of Lyons, Colorado Accepting the Protectors By Eileen Coughlin Turnbull As A Permanent Piece Into the Town's Public Art Collection
2020-149	9/21/2020	A Resolution of the Town of Lyons, Colorado Accepting the Cultural Crossroads By Eileen Coughlin Turnbull As A Permanent Piece Into the Town's Public Art Collection
2020-148	9/21/2020	A Resolution of the Town of Lyons, Colorado in Support of the Submittal of An Application for a DOLA energy/Mineral Impact Assistance Fund Grant for the Comprehensive Plan Update
2020-147	9/21/2020	A Resolution of the Town of Lyons, Colorado Supporting an Application to Colorado Parks and Wildlife for a Non- Motorized Trail Grant
2020-146	9/21/2020	A Resolution of the Town of Lyons, Colorado Supporting an Application to Colorado Parks and Wildlife For A Land and water Conservation Fund for a Non-Motorized Trail Grant
2020-145	9/21/2020	A Resolution of the Town of Lyons, Colorado Accepting Public Improvements of the Eastern Corridor Utilities Project
2020-144	9/21/2020	A Resolution of the Town of Lyons, Colorado Approving the Fourth Amendment to the Construction Agreement with Roberts Excavation Corporation for the Lyons Valley River Park Construction Project
2020-143	9/21/2020	A Resolution of the Town of Lyons, Colorado Awarding and Approving A Construction Agreement with Roberts Excavation Corporation, Inc. For the High Street Stormwater Improvement Project
2020-142	9/8/2020	A Resolution of the Town of Lyons, Colorado Approving the Conditional Use of a Detached ADU at 113 5 th Ave.
2020-141	9/8/2020	A Resolution of the Town of Lyons, Colorado Approving a Third Amendment to the Professional Services Agreement with Interwest Consulting Group, Inc. for Program management Services for Flood Recovery Construction
2020-140	9/21/2020	A Resolution of the Town of Lyons, Colorado Approving the Ninth Amend to the Construction Agreement with Walsh Construction Inc. For Bohn Park Phase II
2020-139	9/21/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment To The Professional Services Agreement With Ground Engineering Consultants, Inc. For Materials Testing for the Roadway Repairs-Flood Recovery Project
2020-138	9/21/2020	A Resolution of the Town of Lyons, Colorado Ratifying an eight Amendment to the Construction Agreement with CGRS, Inc. for the Eastern Corridor Utilities Project
2020-137	9/8/2020	A Resolution of the Town of Lyons Approving A Pole Attachment License Agreement Between The Town of Lyons, Colorado and Qwest Corporation Doing Business as Century Link QC
2020-136	9/8/2020	A Resolution of the Town of Lyons, Colorado Approving a Fourth Amendment to the Construction Agreement with Asphalt Specialties Company, Inc. For the Roadway Repairs – Flood Recovery Project
2020-135	9/8/2020	A Resolution of the Town of Lyons, Colorado Ratifying a third Amendment to the Construction Agreement with Asphalt Specialties Company, Inc. for the Roadway Repairs-Flood Recovery Project
2020-134	9/8/2020	A Resolution of the Town of Lyons, Colorado Awarding and Approving a Professional Services Agreement with Rocksol Consulting Group, Inc. For Construction Management Services for the 2 nd Avenue Bridge Replacement Project
2020-133	9/8/2020	A Resolution of the Town of Lyons, Colorado Awarding and Approving a Professional Services Agreement with Kumar and Associates, Inc. for Materials Testing for the 2 nd Ave. Bridge
2020-132	9/8/2020	A Resolution of the Town of Lyons, Colorado Awarding and Approving a Construction Agreement with Zak Dirt, Inc. For the Lyons 2 nd Avenue Bridge Replacement Project
2020-131	8/17/2020	A Resolution of the Town of Lyons, Colorado Approving Administrative Review of Encroachment License Applications (Revocable License Agreements) For Minor Improvements Encroaching on Public Property.
2020-130	8/17/2020	A Resolution of the Town of Lyons, Colorado Approving a Non-Exclusive Cable Television Franchise Agreement between the Town of Lyons and Z3N, LLC.

Resolution	Date acted on	Description
2020-129	8/17/2020	A Resolution of the Town of Lyons, Colorado Establishing a Town of Lyons Citizen Budget Committee, Providing for its Membership and Enumerating the Powers and Duties of the Committee
2020-128	8/17/2020	A Resolution of the Town of Lyons Colorado Approving the Third Amendment to Professional Services Agreement with Interwest Consulting Group, Inc. Project: Consulting Services-Professional Civil Engineering 2018-Engineer
2020-127	8/17/2020	A Resolution of the Town of Lyons, Colorado Supporting the 2020-2021 Colorado Communities For Climate Action Policy Statement
2020-126	8/3/2020	A Resolution of the Town of Lyons, Colorado Appointing Two New Members to the Board of Trustees of the Lyons Regional Library District.
2020-125	8/3/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Seventh Amendment to the Construction Agreement with CGRS, Inc. for the Eastern Corridor Utilities
2020-124	8/3/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Eight Amendment to the Disaster Recovery Services Agreement with DHM Design Corporation for Bohn Park Design
2020-123	8/3/2020	A Resolution of the Town of Lyons, Colorado Approving the Second Amendment to the Professional Services Agreement with Anderson Consulting Engineers, Inc. For Design Services for the Saint Vrain Creek Recovery Project
2020-122	8/3/2020	A Resolution of the Town of Lyons, Colorado Approving the Eight Amendment to the Disaster Recovery Services Agreement with OTAK, Inc. (Formerly Loris and Associates, Inc.) For Capitol Improvement and Drainage Design Services – 2 nd Ave and Bridge Project
2020-121	8/3/2020	A Resolution of the Town of Lyons, Colorado Approving a Memorandum of Understanding for Collaboration and Coordination to Improve Forest Health and Reduce Wildfire Risk in Boulder County, Colorado Between Boulder County, and Colorado Parks & Wildlife, the Colorado State Forest Service, The City of Longmont, The City of Boulder, The Boulder County Communities of Nederland, Gold Hill, Lyons, Ward and Jamestown, the Longmont Conservation District, The Boulder County Firefighters Association, the Colorado Forest Restoration Institute at Colorado State University, The United States Department of Agriculture, Forest Service, Arapaho and Roosevelt National Forests and Pawnee National Grassland
2020-120	7/22/2020	A Resolution of the Town of Lyons, Colorado Declaring a State of Local Disaster Emergency Due to the Public Health Emergency Created by Coronavirus Disease 2019
2020-119	7/22/2020	A Resolution of the Town of Lyons, Colorado Consenting To The Application and Enforcement of the Boulder County Fire Restriction Within the Corporate Limits of the Town of Lyons As Declared by Sheriff Pelle on July 10, 2020
2020-118	7/22/2020	A Resolution of the Town of Lyons Approving the Lyons Integrated Weed Management Plan
2020-117	7/20/2020	A Resolution of the Town of Lyons, Colorado Approving the Third Amendment to the Professional Services Agreement With OTAK Corporation for Parks Construction Management For Flood Recovery
2020-116	7/20/2020	A Resolution of the Town of Lyons Accepting the 2019 Annual Financial Statements and Federal Awards Report in Accordance with the Uniform Guidance
2020-115	7/20/2020	A Resolution of the Town of Lyons, Colorado rescinding Town Of Lyons Resolution 2020-95 Referring a Ballot Question Concerning Whether the Town of Lyons Should Require the Town and Town Contractors to Only Use Substances Allowed in the Most Current U.S. Department of Agriculture National Organic Program " National List of Allowed and Prohibited Substances" On Public Lands to Town Voters and Cancelling the Special Election
2020-114	7/20/2020	A Resolution of the Town of Lyons, Colorado Approving A Development Plan Agreement Between Red Lyon, LLC and the Town of Lyons
2020-113	7/20/2020	A Resolution of the Town of Lyons, Colorado Ratifying the First Amendment to the Construction agreement with Na Ali'i Consulting and Sales, LLC for the St. Vrain Creek Recovery
2020-112	7/20/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Eight Amendment to the Construction Agreement with Walsh Construction, Inc. for Bohn Park Phase II
2020-111	7/20/2020	A Resolution of the Town of Lyons, Colorado Ratifying A First Amendment to the Construction Agreement with AV-Tech Electronics, Inc. For the Emergency Siren System Expansion Project
2020-110	7/20/2020	A Resolution of the Town of Lyons, Colorado Ratifying a Construction Agreement with N-Line Electric, Inc. for the 2 nd Ave. Bridge Project
2020-109	7/20/2020	A Resolution of the Town of Lyons, Colorado Accepting Public Improvements Of The Apple Valley Waterline Project
2020-108	7/6/2020	A Resolution of the Town of Lyons, Colorado Approving a Second Amendment to the Construction Agreement for the Apple Valley Water Line Project 1+-AVWL-01 with Iron Woman Construction & Environmental Services, LLC.
2020-107	7/6/2020	A Resolution of the Town of Lyons, Colorado to Accept Public Improvements of the Public Works Replacement Building Project

Resolution	Date acted on	Description
2020-106	7/6/2020	A Resolution of the Town of Lyons, Colorado to Accept Public Improvements of the Public Works Operation Building Project
2020-105	7/6/2020	A Resolution of the Town of Lyons, Colorado to Execute a Temporary Construction Access Easement with the Owners of 196 2 nd Avenue for the 2 nd Avenue Bridge
2020-104	Did not use	
2020-103	7/6/2020	A Resolution of the Town of Lyons, Colorado to execute a Temporary Construction Access easement the owner of 194 2 nd Avenue fir the 2 nd Ave. Bridge
2020-102	7/6/2020	A Resolution of the Town of Lyons, Colorado to Execute a Temporary Construction Access Easement with the Owners of 123 Park Street for the 2 nd Ave. Bridge Project
2020-101	6/23/2020	A Resolution of the Town of Lyons, Colorado Authorizing the Town Administrator to Execute an Agreement for the Allocation/Sharing of Cares Act Funding Through Boulder County
2020-100	6/15/2020	A Resolution of the Town of Lyons, Colorado Approving the Second Amendment to the Professional Services Agreement with Interwest Consulting Group, Inc. for Program Management Services for Flood Recovery Construction
2020-99	6/15/2020	A Resolution of the Town of Lyons Approving the First Amendment to the Construction Agreement with Krische Construction, Inc. for the Public Works Facility Replacement Building
2020-98	7/6/2020	A Resolution of the Town of Lyons Approving the Third Amendment to the Construction Agreement with Roberts Excavation Corporation for the Lyons Valley River Park Construction Project
2020-97	Did not use	
2020-96	6/15/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Service Agreement with MurrySmith, Inc. For Contract Engineer Services
2020-95	6/15/2020	A Resolution of the Town of Lyons, Colorado Referring a Ballot Questions Concerning Whether the Town of Lyons Should Require the Town and the Town Contractors to Only Use Substances Allowed in the Most Current U.S. Department of Agriculture National Organic Program " National List of Allowed and Prohibited Substances" on Public Lands to own Voters
2020-94	6/1/2020	A Resolution of the Town of Lyons, Colorado Amending the Town's Local Disaster Declaration to Provide for Administrative Approval of Requests by Town Businesses to Temporarily Permit Outdoor Dining and Retail Spaces and to Authorize other Certain Related Actions as Needed
2020-93	6/1/2020	A Resolution of the Town of Lyons, Colorado determining that the location and extent review process for public projects is not required or necessary for the 2 nd Ave. Bridge, McConnel Bridge, and the 4 th and Evans Bridge
2020-92	6/1/2020	A Resolution of the Town of Lyons, Colorado Ratifying a Sixth Amendment to the Construction Agreement with CGRS, Inc. for the Eastern Corridor Utilities Project
2020-91	6/1/2020	A Resolution of the Town of Lyons, Colorado to Approve the Seventh Amendment to the Construction Agreement with Walsh Construction Inc. for Bohn Park Phase II – Project: PW20E-2
2020-90	Did not use	
2020-89	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving a Second Amendment to the Construction Agreement with Asphalt Specialties Company, Inc. for the Roadway Repairs-Flood Recovery Project
2020-88	5/18/2020	An Emergency Resolution of the Town of Lyons, Colorado Extending and Modifying the March 23,2020 Resolution Extending and Modifying the Proclamation of a State of Local Disaster Emergency Due to the Public Health Emergency Created by Coronavirus Disease 2019
2020-87	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving A Second Amendment to the Professional Services Agreement with RG and Associates, LLC for the Apple Valley Waterline Construction Management Project
2020-86	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Fifth Amendment to the Professional Services Agreement with JVA, Inc. for the Design of Sewer Lines, Lift Station and Water Distribution for the Eastern Corridor Development Project
2020-85	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Second Amendment to the Professional Services Agreement with Murray Smith, Inc. for Potable Water Transmission Line – Pipeline Relocation Design Services Apple Valley Waterline Relocation Project
2020-84	5/18/2020	A Resolution of the Town of Lyons to Approve the Fourth Amendment to the Professional Services Agreement with Eidos Architects, P.C. for Capital Improvement – Public Works Buildings Architecture and Engineering Services
2020-83	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Sixth Amendment to the Construction Agreement with Walsh Construction Inc. For Bohn Park Phase II – Project: PW20E-2
2020-82	Did not use	

Resolution	Date acted on	Description
2020-81	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Seventh Amendment to the Disaster Recovery Services Agreement with Otak, Inc. (Formerly Loris and Associates, Inc.) For Capital Improvement and Drainage Design Services – 2 nd Avenue and Bridge Project
2020-80	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Fifth Amendment to the Professional Services Agreement with NV5, Inc. For Construction Management Services for Public Works Building
2020-79	Did not use	
2020-78	5/4/2020	A Resolution of the Town of Lyons, Colorado Approving a Fifth Amendment to with CGRS, Inc. for the Eastern Corridor Utilities Project the Construction Agreement
2020-77	5/4/2020	A Resolution of the Town of Lyons, Colorado Ratifying a Fourth Amendment To the Construction Agreement with CGRS, Inc. For the Eastern Corridor Utilities Project
2020-76	5/18/2020	A Resolution of the Town of Lyons, Colorado Approving A First Amendment to the Construction Agreement with Asphalt Specialties Company, Inc. For the Roadway Repairs-Flood Recovery Project
2020-75	5/4/2020	A Resolution of the Town of Lyons, Colorado Awarding the Bid and Construction Agreement for Tree Removal for 2 nd Avenue Bridge Project with Davey Tree Expert Company
2020-74	5/4/2020	A Resolution of the Town of Lyons, Colorado Modifying the Agenda, Order and Manner of Business of Meetings of the Town of Lyons Board of Trustees and Repealing Resolution No. 2016-48
2020-73	Did not use	
2020-72	5/4/2020	A Resolution of the Town of Lyons, Colorado Approving the Professional Services Agreement for Materials Testing for Roadway Repairs- Flood Recovery Project with Ground Engineering Consultants, Inc.
2020-71	4/6/2020	A Resolution of the Town of Lyons, Colorado Determining that the Emergency Supplies, Materials, and Services provided by Excel Pump were Reasonable and Necessary
2020-70	4/20/2020	A Resolution of the Town of Lyons, Colorado Determining that the Emergency Design Services Provided by JVA, Inc. were reasonable and Necessary
2020-69	4/20/2020	A Resolution of the Town of Lyons, Colorado Designating an Alternative Representative to the Municipal Energy Agency of Nebraska Management Committee. Alternative Director to MEAN Board of Directors/Alternate representative to NMPP Members Council, Authorizing the Alternative to vote on the Town's Behalf, and generally Authorizing the Alternate to Vote whenever the Primary Representation is Absent
2020-68	Did not use	
2020-67	4/20/2020	A Resolution of the Town of Lyons, Colorado Approving the Sixth Amendment to the Disaster Recovery Services Agreement with Otak, Inc. (formerly Loris and Associates, Inc.) for Capitol Improvement and Drainage Design Services- 2 nd Avenue and Bridge Project
2020-66	4/13/2020	A Resolution of the Town of Lyons, Colorado Approving A Development Plan Agreement Between the Lyons Valley Town Homes, LP and the Town of Lyons by Approving a Second Amendment for Lyons Valley Park Filing 8
2020-65	4/13/2020	A Resolution of the Town of Lyons, Colorado Upholding a Decision of the Planning and Community Development Commission on Appeal of PCDC Resolution 2020-03, A Resolution of the Town of Lyons Planning and Community Development Commission Approving a Development Plan (0 Carter Drive)
2020-64	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving an Installation Planting and Maintenance Agreement with CoCal Landscape Services, Inc. For Services Related to Main Street Enhancements and Beautification
2020-63	4/6/2020	A Resolution of the Town of Lyons, rescinding Resolution 2020-42 and adopting resolution 2020-63 a Revised Intergovernmental Agreement for Taxi services Between the town of Lyons and Boulder County
2020-62	4/6/2020	A Resolution of the Town of Lyons, Ratifying an Amendment to the PSA Agreement with WHC FTC, KKC DBA Ztrip for Transportation Services (Originally Approved with Resolution 2020-37)
2020-61	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving and Amendment to an Amendment to a Site Lease Between the Town and UMB Bank, N.A. for the Purposes Described Herein; Approving Documentation Relating to the Amendment of the Site Lease; and Providing Other Details in Connection with the Amendment of the Site Lease
2020-60	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving a Professional Services Agreement for Construction Management Services for Stormwater Improvements and Lyons Roadway Repairs, Project 20-STRM-RDWY-01. With J-UB Engineers, Inc.
2020-59	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving a Professional Services Agreement for Design Services for Stormwater Improvements, Project 20-STRM- 01, with Anderson Consulting Engineers, Inc.
2020-58	4/6/2020	A Resolution of the Town of Lyons, Colorado Granting the Conditional Use of a Detached ADU at 306 Stickney
2020-57	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving the Conditional Use of a Tiny Home ADU at 225 Evans

Resolution	Date acted on	Description
2020-56	3/30/2020	A Resolution of the Town of Lyons, Colorado Ratifying a License Agreement with the Highland Ditch Company for the St. Vrain Streambank Restoration Project
2020-55	3/30/2020	A Resolution of the Town of Lyons, Colorado Approving the Use of Electronic Consent for Signatures on Ordinances, Resolutions, Contracts and other instruments requiring the Town's Signature
2020-54	3/30/2020	A Resolution of the Town of Lyons, Colorado Approving an Employment Agreement by and Between the Town of Lyons and Victoria Simonsen
2020-53	3/30/2020	A Resolution of the Town of Lyons, Colorado Approving a Construction Agreement for Project: 20-RDWY-01 Roadway Repairs- Flood Recovery Project with Asphalt Specialties Company, Inc.
2020-52	3/23/2020	An Emergency Resolution of the Town of Lyons, Colorado Extending and Modifying the March 16, 2020 Proclamation of a State of Local Disaster Emergency Due to the Public Health Emergency Created by Coronavirus Disease 2019
2020-51	3/16/2020	An Emergency Resolution of the Town of Lyons, Colorado Extending the March 13, 2020 Proclamation of a State of Local Disaster Emergency Due to the Public Health Emergency Created By Coronavirus Disease 2019
2020-50	3/16/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Services Agreement with Interwest Consulting Group, Inc. For Program management Services Related to Flood Recovery Construction
2020-49	3/16/2020	A Resolution of the Town of Lyons, Colorado determining that the flood response and recovery for temporary traffic safety barrier provided by Colorado Asphalt Services, Inc. were reasonable and necessary.
2020-48	3/16/2020	A Resolution of the Town of Lyons, Colorado determining that the flood response and recovery for the temporary pump station controls for the potable water pump station performed and provided by Browns Hill Engineering and controls were reasonable and necessary.
2020-47	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Services Agreement with Interest Consulting Group, Inc. for Program Management Services for Flood Recovery Construction
2020-46	3/16/2020	A Resolution of the Town of Lyons, Colorado Approving a Construction Agreement for Project: 20-ESSE-01 Emergency Siren System Expansion with AV-Tech Electronics, Inc.
2020-45	3/16/2020	A Resolution of the Town of Lyons Approving the 2020 3 rd Time Renewal and Amendment to the Intergovernmental Cooperative Agreement with Boulder County and the Boulder County Sheriff's Office for Funding a Half- Time Crew Boss Position for Supervising Town Maintenance Projects
2020-44	4/6/2020	A Resolution of the Town of Lyons, Colorado Approving and Operations and Maintenance Agreement Between the Town of Lyons and Lyons Ditch Company
2020-43	3/2/2020	A resolution Approving a Variance to Permit a Lot Line Consolidation (4196 & 4180 Ute Highway)
2020-42	3/2/2020	A Resolution of the Town of Lyons, Colorado Authorizing an Intergovernmental Agreement for Alternative Transportation Services Between the Town of Lyons and Boulder County.
2020-41	3/2/2020	A Resolution of the Town of Lyons, Colorado Ratifying the Approval of A Contract to Buy and Sell Real Estate with Lyons UTE HWY., LLC For Lot 1, Railroad Subdivision
2020-40	3/2/2020	A Resolution of the Town of Lyons, Colorado Authorizing an Agreement Between the Town of Lyons and CDOT Regarding Safe Routes to School Grant
2020-39	3/2/2020	A Resolution of the Town of Lyons, Colorado Approving a Construction Agreement Project: 20-SVCR-02 St. Vrain Creek Restoration with NA ALI'I Consulting & Sales LLC
2020-38	3/2/2020	A Resolution of the Town of Lyons, Colorado to Approve the 3 rd Amendment to the Professional Services Agreement with N Line electric, LLC.
2020-37	3/2/2020	A Resolution of the Town of Lyons Approving A Contract with WHC FTC, LLC DBA ZTrip for Transportation Services
2020-36	3/2/2020	DID NOT PASS- A Resolution of the Town of Lyons, Colorado Approving a Conditional Use Application for a Campground at 601 Indian Lookout Road with Conditions.
2020-35	2/18/2020	A Resolution of the Town of Lyons, Colorado Authorizing the Seventh Amendment to Disaster Recovery Services Agreement Between the Town of Lyons, Colorado and DHM Design Corporation for a term Extension for Phase Two of Bohn Park Reconstruction
2020-34	Did not use	
2020-33	2/18/2020	A Resolution of the Town of Lyons, Colorado Approving the Selection of Meta Urban Design, LLC to Provide Services Relating to the Creation of Downtown Design Guidelines and to Authorize Town Staff to Negotiate a Professional Services Agreement with Meta Urban Design, LLC
2020-31	2/18/2020	A Resolution of the Town of Lyons to Ratify the First Amendment to the 2019 License Agreement with Highland Ditch Company for the Eastern Corridor Utilities Project
2020-30	2/18/2020	A Resolution of the Town of Lyons Approving an Intergovernmental Agreement Between the Town of Lyons and the Clerk and Recorder for Boulder County for the Use if a Ballot Box by the Town for the April 2020 Election

Resolution	Date acted on	Description
2020-29	Did not use	
2020-28	2/3/2020	Intergovernmental Agreement Among the Town of Lyons, The City of Longmont, the Town of Mead, The Town of Firestone, The County of Boulder, the County of Weld, and the State of Colorado Department of Transportation to Implement the Highway 66 Access Control Plan.
2020-27	2/3/2020	A Resolution of the Town of Lyons Approving a used Equipment Agreement with the City of Longmont
2020-26	2/3/2020	A Resolution of the Town of Lyons Approving a Tax increment Revenue Agreement with the Town of Lyons Urban Renewal Authority Regarding Property Tax Increment Under the Eastern Corridor Urban Renewal Plan
2020-25	2/3/2020	A Resolution of the Town of Lyons, Colorado to Approve the First Amendment to Construction Agreement Project Number 18-NKPWRD-06 Public Works Facility (Contractor refused to sign, need new contract and Resolution)
2020-24	2/3/2020	A Resolution of the Town of Lyons, Colorado to Approve the Third Amendment to the Professional Services Agreement with Eidos Architects, P. C. for Capitol Improvement – Public Works Buildings Architecture and Engineering Services
2020-23	2/3/2020	A Resolution of the Town of Lyons to Approve the Fourth Amendment to the Professional Services Agreement Project Number 20F Lyons Valley River Park Flood Recovery Final Design Project.
2020-22	Did not use	
2020-21	2/3/2020	A Resolution of the Town of Lyons, Colorado Approving A First Amendment To the Construction Agreement For the Apple Valley Water Line Project 19-AVWL- 01 With Iron Woman Construction & Environmental Services, LLC.
2020-20	2/18/2020	A Resolution of the Town of Lyons Approving a Master Products Agreement for Electric Meters and an Advanced Metering Infrastructure with Sensus USA, Inc.
2020-19	1/21/2020	A Resolution of the Town of Lyons, Colorado Approving and Application to Northern Colorado Water Conservancy District for Cancellation of Temporary Use Permits
2020-18	Did not use	
2020-17	1/21/2020	A Resolution of the Town of Lyons, Colorado Referring a Ballot Question Concerning Whether the Town of Lyons Should Contract with Western Disposal to Provide Residential Trash Service and Whether the Town Should Implement Fees to Pay for Residential Waste Service to the Town Voters at the April 7, 2020 Election
2020-16	1/21/2020	A Resolution of the Town of Lyons, Colorado Approving a Mutual Release and Settlement Agreement between the Town of Lyons, Colorado and Lyons Properties, LLC.
2020-15	1/21/2020	A Resolution Appointing One New Member to the Board of Trustees of the Lyons Regional Library District
2020-14	2/3/2020	A Resolution of the Town of Lyons, Colorado Approving an Intergovernmental Agreement Between Boulder County, City of Boulder, City of Longmont, City and County of Broomfield, Town of Erie, City of Lafayette, Town of Superior, Town of Nederland, Town of Lyons Regarding the Boulder Area Trails Mobile Application Project
2020-13	1/21/2020	A Resolution of the Town of Lyons, Colorado Approving and Application for an Annually Renewable Perpetual Water Contract for Right to Use Colorado Big Thompson Project Water Under C.R.S. 37-45-131
2020-12	1/21/2020	A Resolution Adopting the Town of Lyons Fee Schedule
2020-11	1/21/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Services Agreement for Materials Testing Services for the Apple Valley Waterline Relocation Project with Ground Engineering Consultants, Inc.
2020-10	1/21/2020	A Resolution of the Town of Lyons, Colorado Approving the First Amendment to the Professional Services Agreement for Materials Testing Services for the Apple Valley Waterline Relocation Project with Ground Engineering
2020-09	1/21/2020	A Resolution of the Town of Lyons, Colorado Referring a Ballot Question Concerning whether the Town of Lyons Should Adopt a Referred Ordinance entitled: "An Ordinance for the town of Lyons, Colorado Requiring a Town Vote for Approval of a Single Hauler Company for Residential Trash" to Town Voters at the April 7, 2020 Election
2020-08	1/21/2020	A Resolution of the Town of Lyons, Colorado Ratifying and Approving the Selection of Western Disposal, Inc. as the Third-Party Hauler for the Pay As You Throw Program
2020-07	1/6/2020	A resolution of the Town of Lyons Approving a Professional Services Agreement with Adventure Fit, Inc. for the 2020 Lyons Outdoor Games
2020-06	1/6/2020	A Resolution of the Town of Lyons, Colorado Approving the 2 nd Amendment of the Professional Services for the WWTP Re-rating with JVA, Inc.
2020-05	1/6/2020	A Resolution of the Town of Lyons, Colorado Approving A 1 st Amendment to the Professional Services Agreement with RG and Associates, LLC for the Apple Valley Waterline- Construction Management Project
2020-04	1/6/2020	A Resolution of Town of Lyons Designating the Official Public Notice Location and the Official Newspaper of General Circulation for the Town of Lyons, Colorado

Resolution	Date acted on	Description
2020-03	1/6/2020	A Resolution of the town of Lyons Adopting a Classification and Pay Plan for the Employees of the Town of Lyons, Colorado for 2020
2020-02	1/6/2020	A Resolution Directing the Liquor License Authority for the Town of Lyons to Rescind the Requirement that Applicants for a Special Event Permits Under the Colorado Liquor code to Provide a Uniformed Police Offices as a Condition of Permit Approval
2020-01	1/6/2020	A Resolution of the Town of Lyons, Colorado Approving the 1 st Amendment to the Professional Services Agreement for Potable Water Transmission Line – Pipeline Relocation Design Services Apple Valley Waterline Relocation Project: 19-AVWL-01 with Murray Smith, Inc.

Lyons Municipal Court 2020 Report

The Lyons Municipal Court convenes monthly at Lyons Town Hall to adjudicate violations and summons handed out within the Town of Lyons. Court is held the third Thursday of every month at 9:30 a.m. Judge Kristin Brown and Prosecuting Attorney Jacob Starkovich serve the court, and Deputy Town Clerk Marissa Davis serves as the Court Clerk.

The following table shows the cases handled by the court in 2020, their disposition and the fines and court costs paid:

Code	Description	Count	Amount
APBM	Pay by mail – obedience to traffic device	500	\$580.00
DEF	Default judgement	40	\$570.00
DEFER	Deferred sentence – no violations in the S	5	\$0.00
DISM	Dismissed – speeding 20+ mph over limit	158	\$0.00
FINE	Fine amount – speeding 10-19 mph over limit	649	\$82,545
NSF	NSF fee	1	\$20.00
OJW	Outstanding judgement warrant	2	\$0.00
PBM	Pleas by mail conviction – speeding 20+ mph	104	\$200.00
PIC	Plea in court – unsafe vehicle	48	\$300.00
REFUND	Overpayment refunded \$50 7/16/2020	1	\$50.00
WAR	Warrant – fine amount	5	\$900.00
WARFEE	Warrant fee	5	\$150
Total fines		1518	\$85,315.00
Surcharges			
COST	Court costs	192	\$5,745.00
DEF1	Default judgement fee	12	\$330.00
OJWFEE	Outstanding judgement released 8/7/2020	1	\$0.00
Total surcharges		205	\$6,075.00
Third Party			
REST	Restitution – 91 days	1	\$0.00
Total third party		1	\$0.00
Grand Total		1,724	\$91,390

Flood Recovery Report

Tracy Sanders, Flood Recovery Projects Manager

The Town of Lyons experienced a 500-year flood event in September 2013 leaving much of the Town infrastructure of water, sewer, electric, roads and bridges destroyed. In addition, many homes were flooded causing substantial damage. The Town has received more than \$66 million of grant funding from over a dozen federal, state and local agencies to help with recovery efforts for public infrastructure and some assistance to homes in the floodway to either elevate or sell their property at pre-flood value (so-called, “buyouts/acquisitions”).

In the last seven years the Town has continually completed at least \$10 million per year of infrastructure projects. For a town that normally operates on a million-dollar annual budget along with a very small staff, this has been quite an accomplishment. When the flood occurred, the Town staff was just 14 full-time equivalents. The staff has grown to about 48 people in order to continue normal Town business as well as work on recovery efforts. Additional tasks were taken on by staff as the Town does not have departments to handle procurement, project management, grant management and contract management, to name a few. The overall recovery effort has been a huge learning curve for both the state/DHSEM (Department of Homeland Security and Emergency Management) and local agencies. We all have worked very hard to find funding and ensure we are all compliant with each funding source as required.

Projects Completed

Table 1 shows the flood recovery projects that are closed or are in the process of being closed and are essentially complete. The projects in the closing process are wrapping up final close-out documentation and submission for final payment.

It’s important to note that closing out the Federal Emergency Management Agency (FEMA) projects take 1-4 years to complete, so this process will continue for many years.

Funds Spent to Date and How Funds are Spent

All Flood Recovery grants, with the exception of some very small allocations, are a reimbursement process; that is the Town has to pay for the services and construction up front then request reimbursement from the granting agency (such as, FEMA).

The State was very generous in advancing the Town \$9.5 million to assist with cash flowing for these projects. The \$9.5 million will need to be paid back to the State at some point. We are working on a plan for repayment.

As of October 2020:

\$59,301,621.67 has been spent

\$54,963,722.84 has been reimbursed

It is also important for the community to understand that with the FEMA funding (\$35 million) 75 percent was funded by FEMA; 22.5 percent was funded by the State and Town is responsible for the remaining 2.5 percent. The Town was able to obtain other funding to cover their share; however, this cannot be collected until FEMA has completed their closeout, which takes years. All other projects make final payment once the project is closed and usually the match is also completed at the same time.

It is also important to note that the recovery team is working to finish up two major construction projects in 2021: the 2nd Ave Bridge and the 4th & Evans pedestrian bridge as well as closing out all grants.

Closeouts and Possible “Clawbacks”

The closing-out includes final reconciliation with the accounting system, final reimbursements, and making sure all documentation of grant funds and project files are in order in the case of an audit by the Office of Inspector General (OIG) or other agencies years later. Each funding source has a different schedule for auditing, and it is usually based on the date the grant is closed. There will be a varying schedule of potential audits. The staff is working to put together a spreadsheet to track audit windows for each grant issued.

With any audit there is a chance that a funding agency can determine that funding may not be eligible for various reasons; for example, the work was not within scope, or the work was not reasonable or necessary or perhaps procurement was not followed fully. There are many reasons “clawbacks” can happen. Town staff has worked very closely with the State and all funding agencies to help ensure that any clawbacks are low risk; however, nothing is a guarantee. The Town has been setting aside funding for any shortfall of recovery work that was not covered by a grant and for any potential clawback requests.

Another thing to note is that with the FEMA grant the funding was granted to the State and the Town is a sub-grantee. If there is clawback, the OIG will make a recommendation to FEMA who will then request it from the State. The State can dispute any request and the State can turn around and ask the Town for the clawback/refund. The State has been working very closely with FEMA during the closeout process to help minimize any clawback concerns. All other grants received were granted directly to the Town.

2020 Flood Recovery Project

In 2020, the Town completed the following flood recovery infrastructure projects along with managing all funding sources associated.

- **Lyons Valley River Park** (FEMA and CDPHE funded Design to Construction, approximately \$2.2M). This work included restoration of the ponds, trail system and the construction of the new outfall for the wastewater treatment plant.
- **Apple Valley Waterline Relocation** (FEMA and CDBG-DR funded-Design to Construction, approximately \$1.8M) During the flood the watermain broke in two places where it crossed the stream. It was decided to move the existing water main away from the stream to a more resilient location in the road. The length of the pipe runs from Antelope Road to Planet Bluegrass.
- **Eastern Corridor Utilities** (EDA & CDBG-DR funded-Design to Construction, approximately \$2.6M) This was the connection of a sewer force main from Town to the eastern corridor as well as adding three pressure-reducing valves (PRV's) onto the water main to allow future water connection, installation of a new lift station and upgrade to an existing lift station. This infrastructure was constructed to support the new public works building and future commercial development east of Town.
- **Bohn Park** (FEMA, Colorado Rockies donation, other parks donations, LYBSA, Insurance, Lyons Community Foundation, Cemex Donation, Home & Garden funded-Design to Construction, approximately \$3.6M) This encompassed replacing two ballfields, restoration of trails and adding a new skate park, shelter, custom pavilion and intake structure for irrigation.
- **Roadway Repairs** (CDBG-DR and FEMA funded-Design to Construction, approximately \$2M) This was the restoration of paving in areas that were damaged by flood recovery work. In addition, curb and gutter was added to for stormwater improvements.

- **High Street Stormwater Improvements** (CDBG-DR funded-Design to Construction, approximately \$500K) This was the replacement of a stormwater line plus other stormwater improvements on the southside of High Street.
- **Emergency Siren** (CDBG funded, approximately \$72K) Installation of an emergency siren east of Town at the new development site.

2021 Planned Projects

In 2021, the Town will be constructing the following projects:

- **2nd Avenue Bridge replacement** (FEMA funded, estimated \$4.1M)
- **4th & Evan pedestrian bridge replacement** (CDBG-DR and Safe Routes to School (CDOT) funded, estimated \$855K)

Further, it is the goal of the flood recovery team to finish out all infrastructure construction, close out all grants and wrap up all documentation so that is ready for any potential future audits by the end of 2021.

Table 1. Town of Lyons Flood Recovery Projects Completed/Closed/Open

Projects Closed	Notes
Debris Removal	
Town Hall Plaza Garden	
3 Staff Positions	
Stormwater Master Plan & Electric Rate Study	
Flood Recovery Manager I	
Northern Overflow	
HR Staffing Assistance	
St. Vrain (Reach SSV4b)	
Staffing Assistance-Flood Recovery 2014-2017	
CO Heritage Planning Grant	
HIRA/Land Use Plan Acquired Properties	
Housing Buyouts Round 1A	
Housing Buyouts Round 1B	
Housing Site Analysis Study	
Municipal Campus Feasibility	
St. Vrain Creek Restoration Phase I	
HMGP Housing Acquisitions-Phase I	
CDPHE 15 FEGA 74411 (13 different projects)	
Eastern Corridor Utilities	New sewer line and pressure-reducing valves off of water main
IN PROCESS OF CLOSING	
EPM Jurisdiction Wide	Emergency protective measures
Temp EPM Crossing St. Vrain McConnell	Temporary McConnell Bridge
Temp EPM St Vrain Breaches	Temporary berms in St. Vrain
Temp EPM Water & Sewer	
Temp EPM Water & Sewer -TS	
Temp EPM Water, Sewer & Roads	
Temp EPM Electrical	
Temp Facilities	Temporary Public Works building
WW Collection System	Permanent sewer repairs
Water Transmission Dist	Permanent water repairs
McConnell Bridge & Road	Permanent bridge replacement
HMGP Buyouts URA	
Engineering Study	Hydraulic Study for CLOMR

Projects Closed	Notes
Utilities in Hwy 36	Permanent water, sewer, electric up Hwy 36
HMGP Elevations	Permanent sewer & electric along Hwy 36/66
Public Works Operations Building	
Flood Recovery Manager 2	
NW Utilities	Permanent water, sewer, electric up Hwy 36 (Planet Bluegrass, Apple Valley)
Temp 2nd Ave Bridge	
FEMA Small Projects- (Combining 8 Projects)	
Public Works Building - STORAGE BUILDING AND LOST CONTENTS	
Emergency Warning System	
Roadway Repairs	
Stormwater Improvements	
Housing Buyouts	
St Vrain Creek recovery project Site 3	
OPEN	
Donated Resources-Temp PW Match	2.5% match for temp FEMA projects
Staffing Assistance-2018-2019-2021	
Temp 2nd Ave Bridge	
PAAP (Combining 5 Projects) Parks, Roads, Alleys, WW Features, WWTP	
2nd Ave Bridge	
Temp Measures WWTP	
Unmet Needs & FEMA Perm PA Match	Funds for shortfall and 2.5% match
4th & Evans Ped Bridge	
Non-Specific Project Assignment	Includes Indirect Administrative Costs and other expenses that do not fall within the defined project scopes of work.

Department of Parks and Public Works

Dave Cosgrove, Director

This department handles all aspects of the Town of Lyons parks and public works.

Parks

The Town of Lyons Department of Parks and Public Works is responsible for operating and maintaining community and neighborhood parks, open space, trails and associated recreational amenities. This includes all recreational and athletic facilities, buildings and structures, river corridors through town parks, greenways, and associated rights-of-way adjacent to trails and parks. Responsibilities include, but are not limited to, the operation and maintenance of all park facilities and equipment, turf management, snow removal, athletic facility preparation, irrigation system maintenance and repair, landscaping, seeding/fertilization, weed control, forestry, trash pickup, and a wide variety of capital improvement projects. Operations and maintenance are currently provided by the department for approximately 90 acres of developed/in-development community parkland, nearly 105 acres of open space, over 6 miles of trails, and approximately 20-30 acres of newly acquired flood buyout properties. Staff coordinates with recreation and special events staff to reserve, schedule and implement operations as needed for events, recreational programming and regular park usage.

A breakdown of major Town parkland and associated facilities/amenities is as follows:

Sandstone Park (2.5 acres) - Located in the heart of Lyons, Sandstone Park is the home to the Lyons Visitor Center, the Raul Vasquez Community Stage, and several picnic areas. Live musical and cultural performances are scheduled throughout the year on Raul Vasquez Community Stage such as the Summer Concert Series.

The Lyons Visitor Center (open mid-April to October) provides visitor services including restrooms, maps, guidebooks, and local/regional information. The Center's staff is knowledgeable and friendly. Parks and Public Works staff provides maintenance for the visitor center and the park itself.



Bohn Park (52.5 acres) – At the confluence of the North and South St. Vrain Creeks, Bohn Park has been recognized by the Colorado Lottery for creative use of funds. The park was destroyed in the 2013 flood and was reconstructed over the last few years. Phase I was completed in 2017 and Phase II was completed in early fall of 2020. Bohn Park facilities include:

2 softball/baseball fields (Vasquez & Bohn fields)	Off-leash dog area w/shelter and trails (10 acres)
Skate park w/ half-pipe (pictured above)	River fishing access, including ADA access
Multiuse sport court (tennis, basketball, pickleball)	River access w/ in-stream structures
Multiuse fields/soccer field	Parking (paid through kiosks), special event parking
Playground	2 restroom facilities/storage units
Dirt jump bike skills park w/ shelter	Trails/pedestrian bridges
Picnic gathering grounds (available for rent)	Inlet/pumphouse for irrigation
Picnic areas w/ tables & grills	Public art

LaVern M. Johnson Park (15.5 acres) - Bounded on three sides by the North St. Vrain Creek and sandstone cliffs, Lavern M. Johnson Park is approximately 15 acres in size and offers an abundance of post-flood facilities recently recognized by the Colorado Lottery for excellence in the use in lottery proceeds. Facilities include:

15 RV sites with full hook-ups	2 park host RV sites
17 tent sites w/ tables and grills	Multiple picnic areas w/ tables and grills
2 playgrounds w/ climbing boulders, zipline, climbing nets and other features	Multiuse field
Cornhole court	Sand volleyball court
Plaza/ice rink (winter)	Zero depth splash pad
Stream play feature	Whitewater park – kayak/tubing features
Swimming hole	Multiuse trails/pedestrian bridge
Haines habitat island	3 shelters (avail. for rent): St. Vrain, Quarry, WPA
2 restrooms; one with pay showers	Fishing/river access
Parking areas (paid through kiosks)	Lyons Ditch diversion/head gate, pumphouse for irrigation

Camping is available year-round in LaVern M. Johnson Park. Park hosts assist with various maintenance within the park and with assisting campers and collecting fees for both camping and parking which generate considerable revenue for the department. The Park Host program has proven to be quite successful and very pivotal to the Lyons park system.

Lyons Valley River Park/Corridor Trail (15 acres) - Fully completed in the Spring of 2020, Lyons Valley River Park will soon be one of Lyons finest passive recreation areas. The original 15.3-acre (dedicated to the town with the development of Lyons Valley Park subdivision), the park consists of two ponds. The lower pond is available for flatwater recreation activities with access points. The upper (smaller) pond is strictly a habitat area. Amenities include multi-use trails, scenic overlook, wetland restoration, flood mitigation efforts and kayak masts for programs and events.

This area is a vital wildlife habitat along the St. Vrain River. Linking with the St. Vrain River Trail (Colorado Lottery Starburst Award, 1996) from Bohn Park to the west and the Corridor Trail to the north, these paths will be critical links to the east and eventually to the St. Vrain Greenway (Longmont) and the 36/66 junction underpass. The Corridor Trail along the right-of-way frontage that parallels Highway 36/66 from McConnell Drive to the Black Bear Hole has several existing planters, irrigation and associated landscaping that is the responsibility of the Parks department.



Lyons Whitewater Park-Black Bear Hole-October/November Hole

Lyons Whitewater Park - The Lyons Whitewater Park in LaVern M. Johnson Park is a quarter mile stretch with eight features from beginner to intermediate level that kayakers, tubers and fishermen from the community and surrounding region have all come to enjoy. This facility is heavily utilized in the summer.

Black Bear Hole - Just off Highway 36/66 and across from Lyons Quilting (former Black Bear Inn) there are two kayak play features that have historically been used as home to Lyons Outdoor Games and avid kayakers from around the region. The first feature has been dubbed the Black Bear Hole and is considered to be a beginner to intermediate spot. Approximately thirty yards downstream is the second hole, named the A-hole (after Lyons resident Arn Hayden who played a part in its inception). This feature is more advanced and often sees kayakers from around the state practicing more advanced tricks. The area incorporates a picnic area and is a frequent stop along Lyons Corridor Trail for hikers and bikers.

October Hole/November Hole - Further downstream in the Lyons Valley River Park are the reconstructed October and November holes. These kayaking features are unique along the Front Range in that they can be utilized by river recreationalists into the months of October/November due to typical seasonal releases from the Carter Canal inlet just upstream from the features. Located off of Highway 36/66 near the "Welcome to Lyons" sign, these features offer easy access to the St. Vrain and also include gathering areas established with large boulders along the banks, similar to the other features completed upstream through flood recovery efforts.

Regular maintenance of these features is performed when needed in the fall/early winter or late winter/early spring, when the water flow is low, access to the river is more easily achievable and the least risk/damage to the river and habitat will occur. The necessary permits are applied for and obtained prior to work being done. Work performed on structures is completed when it is deemed that there is a hazard, risk or that they are not functioning properly. River restoration and bank stabilization are priorities for the department.

Community volunteer river cleanup days are scheduled in the spring and summer to help keep the river areas free of trash and other debris after the spring run off season. In 2020, CAN'D Aid, the Lyons Parks and Recreation Commission, and local resident groups all performed river cleanup efforts.

Steamboat Valley Playground - Located on the Steamboat Valley Open Space Parcel and built in-part with money supplied through the subdivision improvement agreement for the housing development, this neighborhood park is cared for by the department.

Trails - Lyons has worked diligently to link existing trail systems both in town and to surrounding open spaces. Currently, the Parks department maintains over 6 miles of trails and performs regular maintenance in the spring/fall or in areas as needed according to standards. Additional local and regional trail connections continue to be a priority for the department and the citizen advisory Parks and Recreation Commission. Upcoming projects being considered that will allow for better connectivity are in and around the Black Bear Hole, a trailhead near the 2nd Ave. public parking area, the St. Vrain Corridor Trail connection to US 36 for eventual connection to the Longmont St. Vrain Greenway Trail. The department submits requests to Boulder County Parks and Open Space each year on potential partnership requests for local and regional trail opportunities. An example includes the completed Picture Rock/Heil Ranch connection. Others include a proposed connection to Hall Ranch, Rabbit Mountain, the St. Vrain Greenway Trail east to Longmont, the Lyons to Boulder Trail and access to Steamboat Mountain. An updated trails plan can be found in the 2016 Parks Flood Recovery Planning Process available online at the Town website.

Lyons Open Space Parcels (approximately 105 acres) - The Town of Lyons Department of Parks and Public Works currently oversees management of numerous open space parcels. Of

the town's complete parkland inventory, approximately 105 acres are dedicated as open space. Examples of such properties are Stone Canyon Open Space, Lyons Valley Greenbelt, Sierra Roja/Steamboat Valley, Russell Subdivision/Tebo and Eagle Canyon. Maintenance including mowing, trash/debris removal, noxious weed mitigation and monitoring for code violation are common in these areas. A map of these areas can be found on-line in the 2000 Lyons Parks, Open Space and Trails P.O.S.T. Plan.

Martin Parcel Buyout Parcel (8 Acres) - This parcel is located west of Bohn Park, adjacent to the skate park and Bohn Field, and is a flood recovery buyout parcel recently transferred to the Town by Boulder County. A public process and conceptual plan have been developed (see, 2017 Land Use and Management Plan for Deed Restricted Buy Out Properties (DrBOP).

Town of Lyons Flood Buyout Parcels (15-20 Acres) - Following the flood of 2013 the Town of Lyons acquired 27 former residential properties with federal funding, equaling nearly 20 acres, located mainly in the confluence of the St. Vrain in Lyons. Initial funds from the buy-out program were used to remove structures and mitigate impacts against future flooding. These “buy-out” properties are earmarked as open space or recreational properties in perpetuity. The 2017 DrBOP plan for these properties can be found on the Town of Lyons website. The plan conceptualizes these lands as natural open space areas and wildlife habitat with opportunities for outdoor enjoyment and social interaction. Several have been identified as eligible for the “Neighborhood Lot Licensure Program,” a licensure program allowing individual or group “adoption” of certain lots for approved purposes.

St. Vrain Valley School District Facilities – Currently, the Town of Lyons and the St. Vrain Valley School District have a joint use agreement in place. When appropriate, increased scheduling and maintenance responsibilities are allotted for by the department. Scheduling and maintenance of the Bohn multi-purpose field and high school baseball and softball fields is done when needed for league play. The town also has use of the elementary school gym, playground areas, senior/middle school gym, track and other facilities through the district scheduler when allowed. This arrangement is positive for both parties, allowing for additional facilities through this partnership that it would otherwise not be available.

Public Works

The Department of Parks and Public Works is also responsible for a wide range of duties associated with the operations and maintenance of town-owned infrastructure, facilities and properties. This includes nearly 9 miles of roadway and associated rights of way, alleys, drainages, utility easements, outlots and other Town-owned properties, facilities and structures. Major duties include, but are not limited to:

- Street, alley, sidewalk, curb/gutter and right of way maintenance including plowing, street sweeping, grading, road repair (potholes, crack/slurry sealing, patching) and capital improvements
- Water, sewer, electric and storm drainage monitoring and repair in conjunction with utility department and contractors-including coordination of regular services such as regular flushing, camera/jetting, and servicing of systems-Town pressure reducing valves, pump stations and other facilities
- Fire hydrant mapping, servicing and repair-flow testing
- Facility inspection and maintenance (seasonal and other)-HVAC, water, irrigation, fountains, backflow, filters, etc.
- Fleet and equipment management and maintenance

- Responding to community complaints and service requests
- Easement and outlot monitoring and maintenance
- Utility locates-Colorado 811 response as required
- Monthly utility reads/re-reads and shut-offs for utility billing
- Coordination/programming of utility meter installation
- Off-hour on-call service calls
- Trash removal
- Mowing and landscape of rights of way
- Tree trimming and removal along rights of way/utility trimming
- Maintenance and coordination of Town ditch inlets, head gates and vaults
- Street signage installation and repair
- Street lighting maintenance and repair
- Banners, flags and holiday lighting
- Assisting with installation and repair of public art
- Road and other closures-flagging certifications
- Coordination with outside contractors
- Ordering and maintaining Town inventory
- Safety inspections and trainings
- Required certifications and trainings

Additional Facilities Maintained (or assisted) by Parks and Public Works:

- Lyons Depot building/grounds
- Town Hall and plaza
- Parks and Public Works shop (adjacent to Town Hall)
- New Parks and Public Works facilities, buildings and storage yard
- Lyons Wastewater Treatment plant/grounds
- Lyons high-pressure water station/grounds
- Apple Valley water tank
- Tank hill
- 2nd Avenue parking area and recycling center
- 3rd and Railroad public parking
- Bus Stops

Staff and Facility

Currently, the Parks and PW's Department consists of the Director, Parks and Public Works Lead, two Parks and PW's Maintenance II's, and one Parks and PW's Maintenance I. Two additional full-time maintenance I's have been budgeted for 2021, as well as two seasonal positions for peak season help. Our staff works closely with the Utility Director/billing department and Parks special event, recreational staff and park hosts/attendants.

In 2020, the department moved to a new facility at 4687 Ute Highway (photo) – the former site of the decommissioned Longmont water treatment plant. The new facility replaces the pre-flood facility located near the WWTP.

The Parks and Public Works Department works with several different volunteer groups and non-profits on various projects throughout the year. Whether it is for recreation, special events or

maintenance projects, the department routinely coordinates with active community members to achieve departmental goals. These groups include Lyons Volunteers, Weed Posse, Lyons Garden Club, Rocky Mountain Botanic Gardens, CAN'D Aid Foundation, Lyons Middle Senior High School and Lyons Elementary School.

2020 Highlights

In 2020, the Parks and Public Works Department, in addition to its regular duties, completed or supervised the following projects:



- Completed and moved to the new Parks and Public Works facility at 4687 Ute Highway.
- Completed paving assessment-CAPS
- Bohn Park Phase I landscape final warranty and plant replacements
- Bohn Park Phase II completion
- Bohn Park ballfield storage facility
- Bohn Park signage and Sandstone ballfield sign/entrance planter upgrades
- Completed Lyons Valley River Park, including landscape around Clarifier Art Project
- Updated weed management plan to address public concerns
- Completed flood recovery paving - south side/flood-affected areas
- 2nd Ave bridge replacement started
- Installed ADA ramp at Depot building
- Planned and managed department for COVID-related work effects
- Patched and crack-sealed streets per pavement assessment
- Installed Botanic Garden water and otherwise assisted
- Installed second trash enclosure at LaVern M. Johnson Park

2021 Plans

- Expand tent and RV dry camping in LMJ Park; up to 4 picnic sites converted to tent pad sites and 4 to 6 parking spaces converted into pull-in dry RV camping sites for smaller or pop-up RV's.
- Add automated gate to front entrance at LMJ Park.
- Complete landscape warranty for Lyons Valley River Park: plant replacements, re-seeding, removal of remaining site control, etc.
- Request for Proposal and installation of pond aeration system at Lyons Valley River Park ponds to assist with algae issues/overall water quality.
- Upgrade paid parking kiosks at Bohn and LMJ parks for better user interface and new parking fee programs/rate adjustments.
- Designate parking (including adding paid parking kiosk), landscape and trail improvements, bank stabilization and restoration, replace decking on pedestrian bridge at Black Bear Hole. Some improvements dependent on grant funding approval.

- Designate parking, construct trailhead and landscape improvements at 2nd Avenue Parking area. May include new public restroom. Improvements dependent on grant funding approval.
- Bohn Park Sport Court improvements/upgrades - new backboards, pads, nets, screening
- Complete construction of new dry storage facility at Parks and PW's storage yard
- Bohn Park water quality/storm detention review/plan and improvements
- 4th Avenue Pedestrian Bridge and trail/pathway connections to Bohn Park
- Longs Peak street and utility improvements
- Town-wide electric meter replacements
- **Vehicle Replacement** – the 2021 budget calls for two new trucks: one with a dump bed (3-5 yard with side dump) that will also double as a plow and sanding truck, and one with a service/utility body. These trucks help to rotate out and replace aging and high mileage equipment and better equip staff in providing the necessary services for the expanding infrastructure of parks public works.

Principal Guiding Documents:

The Parks and Public Works Department is guided in its work by the following Town of Lyons documents. All of these documents are available on the Town's home page.

- Lyons Recovery Action Plan (2014)
- 2016 Parks Flood Recovery Plan
- 2008 Parks, Open Space & Trails Master Plan Update/Bohn Park Master Plan
- 2000 Parks, Open Space and Trails (POST) Master Plan
- Land Use and Management Plan for Deed Restricted Buy-Out Properties (2017)
- Town of Lyons Comprehensive Plan (2010, to be updated in 2021)
- Sustainable River Corridor Action Plan
- Town of Lyons Weed Management Plan (revised 2020)
- Town of Lyons CIP Plans
- Town of Lyons Code Book
- Town of Lyons Design Standards
- Town of Lyons Pavement Conditions/Assessment
- Town of Lyons Storm Drainage Study/Assessment
- St. Vrain Watershed Master Plan

Community Development (Planning) Department

Reyana Jones, Planner

The Town of Lyons' Community Development Department helps citizens, businesses, and landowners plan and develop for the future. It also helps ensure both existing and future development complies with Town code. The department strives to help guide new development and evaluate existing development to ensure both the safety and prosperity of local citizens, landowners, and business as we balance those ambitions with protection of our natural resources.

The work of the Community Development Department most clearly aligns with the Lyons Comprehensive Plan goal for Land Use and Growth, which states, "Ensure that the built environment contributes to Lyons' identity and is consistent with the proposed 2010 Lyons Planning Area Map and the Sustainable Design and Development Principles."

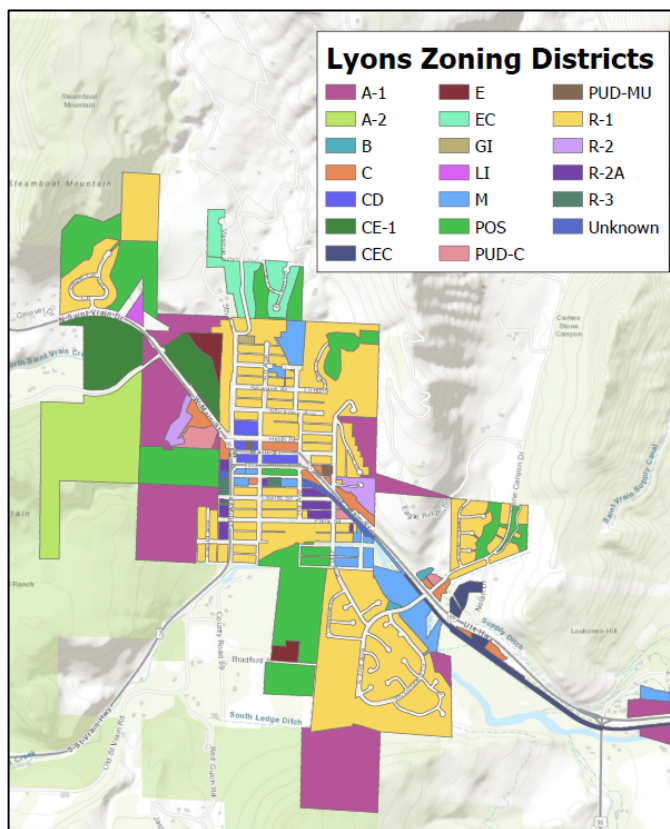
The Community Development Department offers a broad range of services. These services include planning and zoning, current development, code compliance, and historic preservation. Several licensing programs are also handled by this department, such as short-term rentals, deed-restricted buyout property (DrBOP) neighborhood lot licenses, and encroachment licenses.

The department interfaces closely with other Town departments, like Building, Engineering, and Utilities. The Planning and Community Development Commission (PCDC), Board of Adjustments, and Historic Preservation Commission also all coordinate with the department.

2020 Report

Land Use. In 2020, the department assisted in many land-use processes. A few of these processes included: development plan review for the Summit Affordable Housing project with Lyons Valley Townhomes, LP, whose development plan application was approved by the Board of Trustees in December 2020; a development plan review for a pole barn on the Farmette property; the finalization of the Red Lyon Development Plan Agreement; and a lot consolidation for the Spirit Hound property, among many others. Ordinance 1085 was also adopted by the Board of Trustees in 2020, which made some changes to the review process for development plan applications.

Licenses. The department issued ten short-term rental licenses, six DrBOP neighborhood lot licenses, and six encroachment licenses for minor improvements in 2020.



The encroachment license process in particular underwent changes in 2020 through Res. 2020-131, which allows for administrative review for minor improvements that would encroach on Town-owned property (such as fences or signs) and maintained Board of Trustees review/approval for any major improvements (such as building construction or parking lots). This modification to the review process will help increase efficiency in encroachment license processing in the future.

Variances. The Board of Adjustments, supported by the Community Development Department, also approved five variances in 2020. Two of these variances supported the construction of accessory dwelling units by permitting a reduction in setback requirements. The Board of Adjustments noticed a pattern in variance requests related to modifications of older residences, many of which already do not conform to setback requirements. For that reason, they asked that a code modification be explored to modify this area of inefficiency in the code. Supported by the PCDC, the Board of Trustees approved Ord. 1091, which amended the alteration/extension section of the nonconforming buildings portion of the Lyons Municipal Code. This ordinance allows alterations to existing structures in certain areas of the low-density residential zoning district, if they meet specific criteria, to be reviewed administratively rather than through the variance process; this change will help streamline review in 2021 and beyond.

PCDC Interaction. The Community Development Department also supported the PCDC in many ways in 2020. For example, the department and representatives of the PCDC prepared for a comprehensive plan update in several ways. The PCDC formed a subcommittee that included representatives from all of the other commissions to evaluate the existing 2010 Comprehensive Plan and to identify areas of concern in each member's commission focus area (for example, sustainability or housing). Department staff then analyzed the data from that subcommittee to write a Request for Qualifications to solicit applications for the comprehensive plan update from well-qualified consultants. Staff and the PCDC then worked together to systematically evaluate and select the best-qualified consultant for the project based on the submissions of qualifications and interviews: Clarion. The comprehensive plan will be one of the PCDC's and department staff's focus areas for 2021.

Historical Protection. Department staff also worked to recruit members to the HPC in 2020, which, though established previously through the Lyons Municipal Code, had never been formed in practice. Five qualified commissioners with diverse backgrounds ranging from arts, history, building, and anthropology now make up the commission. With staff, they are working on writing a heritage walking tour for the town, and they have also drafted an updated historic preservation ordinance. This updated ordinance will be workshopped with the PCDC and Board of Trustees in 2021 and is a key element to allow the Town to establish itself as a Certified Local Government with the State Historic Preservation Office.

Staffing Changes. The Community Development Department underwent some staffing changes in 2020. Brianna Hoyt was



"Lyons Colorado: Bird's-Eye View Photograph, 1908," BHS 141-6-12, Carnegie Library Local History Collection, Boulder Historical Society/Museum of Boulder.

hired in February to be the Town's Main Street Program manager, and Reyana Jones was hired at the beginning of March to assist with planning and to develop the Town's historic preservation program. After serving the Lyons community since 2017, Paul Glasgow, the Town Planner and Director of Community Development, left the Town at the end of 2020 to pursue other opportunities following the Board's decision to cut the planning staff by \$50,000. Other Town staff are assuming his responsibilities and are also supported by Philip Strom, who joined the Community Development team as the Interim Town Planner part-time starting in the beginning of January 2021. Strom has a background in construction and a master's degree in urban planning; he has also worked for the Town as part of the flood recovery team.

2021 Outlook

The Town expects 2021 to be a busy year for the Community Development Department. There is buzz around an abundance of potential developments with a wide range of project types, from a new brewery to new mixed-use development and more.

The work being done by the PCDC and staff for the updated Comprehensive Plan will realign the goals of the Town with the vision of our residents for the community and will provide the Town with an action plan and monitoring plan to achieve those goals.

The efforts of the HPC and staff to update the Town's historic preservation ordinance and establish Lyons as a Certified Local Government will open up avenues of funding for rehabilitating historic buildings and give the Town and its residents greater access to the expertise of the State Historic Preservation Office and the network of CLGs across Colorado.

Staff is also collaborating to evaluate and revamp many land use applications and processes to improve efficiency and increase transparency for developers.

2021 will certainly be a year full of action and reflection for the Community Development Department.

Utilities and Engineering Department

Aaron Caplan, Director

Utilities and Engineering manages the four town utilities: electric, water, wastewater, and stormwater. We coordinate with the Town's contract engineering firm, electrical contractor, water and wastewater contractor, treated water provider and state regulatory agencies. They are involved in many of the capital improvement projects and maintaining a 5-year capital improvements plan.

Some of the day-to-day operations include:

- Develop and write ordinances to update Lyons municipal code.
- Develop contracts and write resolutions to present contracts to the Trustees.
- Put together requests for proposals, review and select the best proposal.
- Oversee the contractors that operate our utilities.
- Additional purchasing of supplies and materials; three quotes required.
- Work with the rest of Town staff on utility concerns.
- Review and recommend utility trends and rates.
- Monitor day-to-day operations of Town facilities.
- Interact with residents and businesses on their concerns, town concerns and new projects.
- Act as liaison to the Utility & Engineering Board

2020 Actions

- We started the process of upgrading all electric meters in town with a new Advanced Metering Infrastructure that will also integrate water meters and possibly streetlights. The Infrastructure portion is complete.
- There were a couple of significant repairs needed at the wastewater treatment facility, including repairing the centrifuge - one of the primary components that removes water from solid waste - and repairing the HVAC system, which wore out at the end of the year.
- We repaired the third of four flood-damaged sewer lines that were on the High Level of Concern list.
- We produced the design for the replacement and extension of water and sewer lines in Longs Peak Ave., which also includes replacement of the entire road.
- We began undergrounding a portion of the town's electric lines along 2nd Ave from Highway 36 to Bohn Park.
- We reviewed the Intergovernmental Agreement with Longmont regarding our treated water and found that we have more water rights available than previously thought. We also worked to document the service connections the town might need to put up water rights for in the coming years.
- We implemented required modifications to our million-gallon water tank on Apple Valley Road.

2021 Plans

- We are working to resolve low water pressure issues on the north side of town. The first step is to replace a failing valve in the system. If that does not increase the pressure

sufficiently for all the areas being affected, we have begun engineering studies to look at larger changes to the overall configuration of the water system.

- In the next few months, we hope to finish the conversion to our new electric meter system.
- We will be going out for bid and constructing the new water and sewer lines in Longs Peak Avenue, as well as new paving for the street.
- We are working on acquiring the electric service for properties currently served by Poudre Valley Rural Electrification but have been annexed into town and so are eligible to be transferred to Lyons Electric.
- We are looking into implementing a streetlight module into our electric and water meter system that will allow the town to take control of the streetlights including options for dimming and turning lights on and off remotely or at certain hours.
- We are working with the Utility and Engineering Board and Town Finance to continue the development of a comprehensive 5-year Capital Improvements Plan. This will integrate the various utilities improvement plans and look into prioritization in a comprehensive fashion and into funding alternatives.
- We are reviewing the basic GIS (Geographic Information Systems) maps that the town has and working to correct a number of mistakes and input missing data as well as a review of the overall structure.
- Hopefully, we will resolve the town litigation with Honeywell, have wastewater facility permit changes in place and be ready to determine the best option going forward for the Town's wastewater treatment facility.
- We will be involved in the Highway 7 redesign project that CDOT is working on.
- We will be reviewing plans for a town-owned solar array, construction of the Summit affordable housing and possible development in the Eastern Corridor.
- We will be working on a policy to implement new EPA regulations on lead and copper in water service lines.

Code Compliance

Dale Van Wagner, Code Compliance Officer

Lyons residents have consistently expressed that clean, well-maintained neighborhoods, commercial districts and manufacturing areas are a priority. Maintaining these areas has proven to increase tax revenue, property values, safety of our residents and visitors, provide a higher standard of living and promote community pride.

The Code Compliance Officer plays an important role in educating the public, evaluating private properties and commercial districts and occasionally assisting the Town with posting Stop Work Orders for individuals working without a permit. Code enforcement responds to citizen complaints, observed violations and assists other town departments with code violations.

The Town contracted the code compliance function out to Charles Abbott Associates in April 2020. CAA is a national service provider to state and local government agencies since 1984 with offices in eight states and over 200 employees. My credentials as your code compliance officer include working for CAA for two years. I was hired because of my experience in law enforcement as well as a background in the safety industry and construction.

I work two days a week in Lyons (started April 2020) and one day a week in the Town of Keenesburg. I also assist the City of Wheat Ridge building department with code enforcement and their fire departments in inspecting hotels/motels under the IPMC (International Property Maintenance Code). I also work with the permit technicians in Wheat Ridge, and train in the field with CAA's experienced building inspectors. I hold a certificate of IPMC and am currently studying for my residential building inspector certification.

2020 Compliance Issues

In Lyons, the Code Compliance Officer is responsible for enforcing the provisions set forth in the IPMC as well as the Town of Lyons Municipal Code. The Code Compliance Officer deals with many issues, from general nuisance violations to zoning and business licenses. A good representation of the types of violations found in the Town of Lyons is listed in the chart here. In 2020, there were 141 compliance cases opened, but after investigation there were no violations found in 20 of them. The chart here shows the 121 violations that were dealt with.

Among violations found, I discovered and investigated eight short-term rental violations and bring them into compliance. Five Stop Work Orders were also posted for work without a permit. Other violations dealt with non-protected trash containers that began attracting bears to our neighborhoods. Junk nuisances and lack of snow removal on sidewalks were other violations high on the list. One of the other concerns for the Town was excessively tall weeds present during this last year's very dry conditions. Tall weeds are not only a blight, they can become an extreme fire danger. Because of the COVID-19 virus, I was unable to take a more proactive stance. Instead, it became more of a reactive approach. We originally had plans to deliver informational door hangers to residents and business owners in hopes that we could educate them about the most frequently observed code violations. This way residents would have the opportunity to address these issues before they become a violation. Many residents are not aware of certain types of violations.

Plans for 2021

For 2021, I will continue to focus on helping residents become compliant with the type of violations discovered in 2020, but also shift some focus onto business licensing. There has been an increase in the number of businesses not obtaining licenses or renewing their licenses. We are in the process of organizing a better system so that these licenses do not fall along the wayside. Having a more-thorough process will ensure the safety of the business owners as well

as their customers. My suggestion is to have the building department complete the last step by conducting a Business License Inspection. They would look for life/safety issues such as proper exiting and signage, and whether a building permit was issued if remodeling was performed. Once a BLI is completed, they would then issue the Certificate of Occupancy. And only then would they be allowed to operate. The illegal accessory dwelling unit situation in Lyons also needs attention. We have had complaints about ADUs not having gone through the proper channels. This is obviously a safety concern for the tenants and property owners. Some cities have utilized an ADU amnesty type of program to encourage property owners to contact the city/town and address violations or face tougher penalties; this is something for Lyons to consider.

I believe we are moving in the right direction to help improve the safety and quality of life in the town of Lyons. Some may be reluctant to change, but if we can take a more proactive stance by informing, educating and assisting residents, they will begin to see the benefits of Code Compliance. One way we have assisted residents in becoming compliant is the use of volunteer groups. Some property owners may not have the resources or physical ability to complete the needed corrections and these volunteer groups can be a great help. This information along with my contact information can be placed on the door hangers in hopes that individuals will know that we are here to help them become compliant with Town Codes. My goal for Code Compliance is the same as other Lyons departments - the safety and well-being of our residents and visitors.

As always, feel free to contact me for any questions or perceived code violations.

Dale Von Wagner, Code Compliance Officer
303-823-6622, ext. 47 or dvanwagner@townoflyons.com

2020 Town of Lyons Code Violations

Violation	Opened cases	Violation	Opened cases
Junk nuisance	18	Maintenance of Trees	1
Diseased, Dead Trees	4	Property Maintenance	10
Weeds	28	Parking of Commercial Vehicles	2
Weeds and Brush Control	5	Unreasonable Noise	1
Noxious weeds	2	License Required (short-term rental)	8
Stale Uncovered Garage (Bears)	18	Signage & Advertising (short-term rental)	5
Improper Accumulation	3	Improper Accumulation (Junk)	3
Prohibited Signs	5	Accessory Dwelling Unit	3
Stop Work Orders	5	Total for 2020	121

Community Programs and Relations Department

Kim Mitchell, Director of Community Programs and Relations

The Community Programs and Relations Staff works with our residents and businesses on town-wide initiatives including economic vitality, recreation programs, special events, public art, sustainability, outreach, and communication. The department includes two full-time and three part-time staff, along with seasonal park hosts and staff.

Notable activities of the **Community Programs and Relations Department** in 2020 include:

Economic Vitality

- Hotel Feasibility RFP and study presented to EVC (Economic Vitality Commission and BOT)
- 4th Ave Pedestrian Bridge – Safe Route to School \$500K funding
- Eastern Corridor Improvements
- RFP for Main St./ High St. flowers/landscape and watering.
- Applied for and Awarded Main ST Grant for updated wayfinding maps. Installed in June 2020
- Festival Leases for Planet Bluegrass
- Revolving Loan Fund
- Applied for CRAFT mentorship/Colorado Tourism Office funding to help with tourism industry recovery in coming year.
- “Shop Local” holiday campaign

Advertising and Promotions

- Census outreach via eblasts, newsletters, banners and newspaper advertising
- Christmas tree recycling program – 125 trees
- Rocky Mountain Park Planner – edit and advertorial
- “Grit. Grace. Gratitude” campaign; watch here:
https://www.youtube.com/watch?v=3_CR3PqT0js&feature=youtu.be
- “Lyons Luminaries” campaign

Special Events:

- Three Winter Wonderland concerts in LaVern Johnson Park: Jan. - Feb. 2020
- Complimentary ice skating and free outdoor concert
- Old Man Winter Run and Bike Rally
- Town Hall Art Shows kicked off in January 2020
- Lucky Lyons 5K and 10K – scheduled for March 14
- Lyons Community Foundation COLORun scheduled for May 3
- Spring Cleanup scheduled for May 16
- Bear Aware Open House – scheduled for early Ma
- Events Cancelled beginning March 13 – due to COVID
- Pride Month June 2020 – Flags installed
- Halloween (<https://lyonscolorado.com/halloween>) Due to state and county COVID-19 safety regulations, the annual Spooktacular parade and events were cancelled. Instead, staff conducted the following events:
 - Virtual costume contest & virtual scarecrow contest

- Two Halloween treasure hunts (younger and older age groups) – sequential clues located around town and prizes at the end of the search.
- Decorating the Town Hall plaza to a haunted courtyard
- Halloween poster

Recreation Programs:

- Senior trip to Monet Exhibit in January
- Trip for seniors to Denver Botanical Gardens
- Kids and ladies mountain biking classes
- Painting classes
- Outdoor fitness
- Outdoor yoga
- Skateboard Classes
- Blood drive

Parks

- Launched RecDesk – online system for shelter/pavilion reservations
- Camping revenue for 2020 approximately \$220K
- Parking revenue for 2020 approximately \$55K
- Shelter/pavilion revenue for 2020 \$8K
- Bear-proof trash dumpsters – replace other dumpsters.
- LVRP and Bohn Park Signs installed.
- Fire ban

Sustainability

- Retrac ordinance – reporting waste hauling data electronically to Boulder County.
- Slow the Flow – irrigation audits
- Garden in a Box – xeric garden program
- Limb and branch pickup and diversion
- Pay As You Throw – ballot Initiative
- Leaf drop-off
- EcoPass program
- zTrip transportation program
- Curbside compost is offered to residents from Western Disposal began Aug, 25

Public Engagement Meetings

- CHAMP maps and FIRM (flood insurance rate maps) in late Jan/early Feb.
- Apple Valley buyout parcels public meeting
- CDOT – US-36 one-month closure at Muggins Gulch (MM 8)
- RTD and Y route service reductions
- Paving project – 4th/Evans/Park/3rd/ 2nd Aves.
- 2nd Ave Bridge Updates and Construction

Outreach & Communications

- Monthly utility bill newsletter – USPS and online
- E-blasts to community
- Special events

- Calwood fire updates
- Staff worked with open media foundation to include/add youtube live streaming of the virtual Board of Trustees and PCDC meetings. The meetings are on youtube via the town website <http://www.townoflyons.com/meetings> . All previous virtual BOT meetings (regularly scheduled and special meetings) are all posted online <http://www.townoflyons.com/livestream>. All Town e-blasts sent may be found online as well at <http://www.townoflyons.com/list.aspx?PRVMSG=247>

COVID-19 actions

- March 25 Stay at Home Order – Boulder County
- Playgrounds, restrooms, shelters, courts closed.
- Tent camping closed
- Procured PPE
- Signage updated
- “Shop safely. Shop locally.” Campaign
- Mask reinforcement/education program
- Survey to businesses regarding parks and closure impacts.
- Two free flu clinics
- Testing every Friday at LDS Church

2021 Plans

Certainly, 2020 was a very challenging year for so many. The Lyons Community Programs and Relations Department is optimistic that COVID-19 and a new normal will turn the corner in 2021, perhaps as soon as the summer. The staff will continue to keep our residents and businesses informed and updated. We are hopeful that we will be able to enjoy our parks, host special events and town-wide activities, and celebrate all that Lyons has to offer together again in 2021.

Legal

The Lyons Town Attorney is Brandon Dittman of the law firm of Kissinger & Fellman, P.C. The Town Attorney provides legal advice to the Town of Lyons Board of Trustees, Town Administrator, departments, boards, commissions, and agencies of the Town. The Town Attorney cannot provide legal advice to private citizens.

The Town Attorney is responsible for preparing or reviewing resolutions, ordinances, and legal instruments, providing legal opinions, and representing the Town in litigation and administrative proceedings. The Town Attorney supports the Board of Trustees in preparation and effectuation of new legislation and in recommending changes in the Town Code to keep it current. The goal of the Town Attorney is to assist the Board of Trustees and Town staff in creative problem-solving and ensuring the actions of the Town are in compliance with state, federal, and local law.

All traffic and criminal misdemeanor offenses committed within the Town, including criminal violations of Town ordinances, are prosecuted by Jacob Starkovich of Starkovich Law, LLC. The Town Attorney, or his designee, prosecutes civil violations of the Town ordinances. (Refer to the section on Lyons Municipal Court in this report for offenses prosecuted in 2020.)

A primary responsibility of the Town Attorney in 2020 was advising the Town on the legal impacts and responsibilities created by the Corona Virus 2019 ("COVID-19") public health emergency. This representation included the drafting of several emergency declarations as well as the creation of various policies permitting the Town to conduct business virtually.

Legislatively, the Town Attorney assisted the Board in developing significant new ordinances amending the municipal code regarding the development plan review process, parking enforcement, and the establishment of a process for civil enforcement of the municipal code.

In 2020, the Town Attorney was involved in two major civil litigation matters on behalf of the Town.

- In January of 2020, the Town settled its lawsuit against Lyons Properties, LLC (Lyons Properties) to enforce unfulfilled obligations under a Memorandum of Agreement between the Town and Lyon Properties.
- Throughout 2020, the Town Attorney worked on issues relating to resolving issues with Honeywell International's design and construction of the Town's wastewater treatment plant. Mediation between Honeywell and the Town on the wastewater treatment plant issues is scheduled for early 2021.

Lyons Urban Renewal Authority

In 2013, the Town of Lyons staff and the Board of Trustees began researching the prospect of creating an urban renewal authority (URA). Shortly before the final two public hearings, the Town was inundated by the flood, and the project was temporarily set aside to focus on recovery. Town officials once again pursued the establishment of a URA in the succeeding years. As required by Colorado Revised Statute (CRS) § 31-25-104(a), the Town received a petition from 25 registered electors of the Town, stating that there is a need for a URA. Upon the filing of the petition, a public hearing was held in December 21, 2015 and shortly after that the Lyons Board of Trustees approved creation of a URA in Resolution 2015-146.

A consultant found that one or more slum or blighted areas existed in town. The BOT then appointed themselves as commissioners of the Lyons URA for the purpose of revitalizing blighted areas.

URA definition

The goal of an urban renewal plan is to revitalize an area that requires additional intervention in order to remedy blight, restore economic vitality and improve safety. Understanding that redeveloping existing areas is much more expensive and difficult than new development, Colorado has empowered local authorities with certain tools, including tax increment financing (TIF), to offset costs and encourage investment by the private sector in urban renewal areas. Without urban renewal, developers lack incentive to tackle the challenges associated with infill redevelopment or environmentally complicated sites, and would instead have an incentive to continue to direct growth to the fringes of communities, where development is cheaper and easier, which would add to the problem of sprawl.

The principal goals of the Lyons URA Plan are to help provide important services to the area, attract private investment, utilize underdeveloped land, and leverage public investment to provide necessary public infrastructure to serve the subject area, all for the purpose of remedying and preventing blight.

“Blight” is the legal term given to a piece of property when four of the eleven criteria outlined in the Colorado Revised Statute § 31-25-103(2). are met. These factors range from deteriorated or dilapidated buildings, to flood damage, to title problems, and collectively must be considered to be a threat to the health, safety, peace or welfare of a community, in order for a finding of “blight” to be made.

While few areas in Lyons would probably be considered truly “blighted” by most people’s standards, if four of the eleven factors are met under the statute, the law considers the property to be “blighted.” Additionally, under the Colorado statute, a determination of blight is based upon an area “as a whole” and not an individual property basis. Thus, it is possible that a property could not have any of the blight factors present, but still be within the urban renewal area designated as blighted because factors are present on surrounding properties.

The proposed Lyons Area Urban Renewal Plan is also intended to promote uses for the primary benefit of the Town and community at-large and encourage investment and reinvestment in the Lyons Area Urban Renewal Area (see map here). The intent is to accomplish these goals by affording maximum opportunity for the development and redevelopment of the subject area by private enterprise, particularly through the use of tax increment financing.

Progress to date and 2021 outlook

The Town of Lyons funded the 2016-2020 LURA budget to cover expenses, including consultant and attorney’s fees, transferring funds from the Town’s General fund. No fund transfer was budgeted for 2021.

In 2018, per Colorado Revised Statute, the Lyons URA added four new commissioners to the Board representing: St. Vrain Valley School District, Boulder County, the Lyons Fire Protection District and a previous LURA member.

The LURA is considering adopting an Eastern Corridor URA plan in 2021. This would be in addition to the existing Downtown URA plan, which was the original URA plan established in 2016. Of note, the Lyons Board of Trustees must approve any new URA plan.

For 2021, the estimated increment valuation will be \$253,723. The revenue collected based on the increment will be approximately \$29,128. This calculation of value from the County Assessor is the difference between the previous base values and the 2020 updated values.

The URA's 2021 budgeted expenses are for County treasurer's fees, attorney fees, financial consultants, and an administrative fee. The Town of Lyons is not transferring funds to the URA in 2021 and it is undecided if any future transfers will be made.

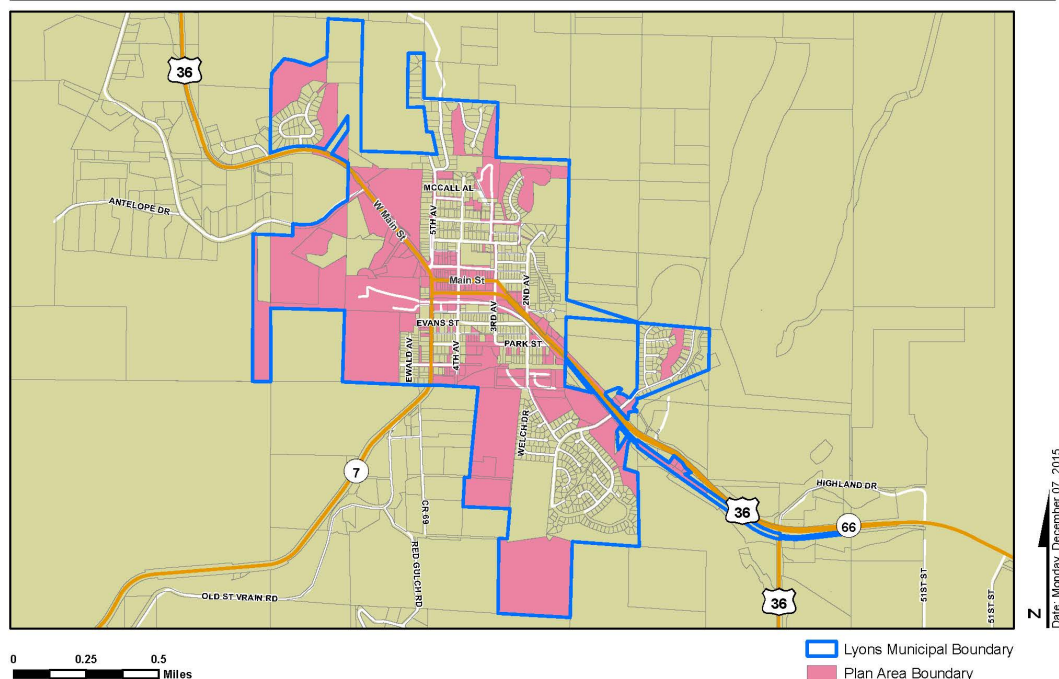
To date, there have been no projects solicited by or funded by the Lyons URA.

Members of the URA include:

Victoria Simonsen, Director

URA commissioner include: Mayor Nicholas Angelo; all present Town of Lyons Trustees; one commissioner each from St. Vrain Valley School District, Boulder County and the Lyons Fire Protection District; and a previous LURA member

LYONS, COLORADO Plan Area Boundary



RICKER | CUNNINGHAM (303) 458-5800 www.rickercunningham.com
8200 South Quebec Street, Suite A3-104 - Centennial, CO 80112-4411



Boulder County Sheriff's Office Report (Lyons)

2020 ... what a strange year it's been. The global COVID-19 pandemic shaped just about everything we all did, wanted to do, couldn't do, and changed the lives on so many levels for so many people. The town of Lyons, our citizens, visitors, businesses and the Boulder County Sheriff's Office were no exception. "Adapt, improvise and overcome" had become the normal thought process on a day-to-day basis. We banded together and persevered through uncharted waters and, in my opinion, did a great job!



Police Reform

If the pandemic was not enough, our nation underwent a major police reform act due to the unfortunate incident of George Floyd and others. Civil unrest was the next major topic on the minds of everyone.

Boulder County Sheriff Pelle was instrumental in drafting HB217 (Colorado's police reform bill) and spent countless hours at the state capital working into the night. The bill was signed and called for many changes. The fortunate thing was that our internal policies and procedures that we had already been training, were directly in line with what HB217 was asking. The internal changes within the Boulder County Sheriff's Office were minimal. We continue to operate under our mission statement and values:

"We provide efficient, effective, public safety services to the residents and visitors of Boulder County. We deliver these services with character, competence, and open communication."

Values:

- We value human life.
- We value the Constitutions of the United States and the State of Colorado. We value the system of laws that govern us.
- We value the communities we serve. We believe the purpose of our organization is to serve our communities, keep the peace, keep them safe, and work with them to solve problems.
- We value the person. We value the diversity among all individuals. We will treat everyone with courtesy, respect and dignity.
- We value organizational excellence. We value an environment in which individuals strive as a team for superior professional performance focused on achieving our organizational mission and goals.
- We value the strength of personal character in our employees. We value open, honest communicators who display high moral and ethical conduct, integrity, adaptability and sound judgement

Over the past four years that I have been the police chief for the town of Lyons, I have conveyed on a regular basis that our mission statement, values, and the core principles of community

policing is how the Sheriff's office will conduct business. Enforcement of local, county and state laws are always a priority; however, problem-solving maintains a high level of focus for the Sheriff's Office.

A look back at 2020

At the end of this report is a "Lyons call for service by type and problem" table that provides an overall feel for what took place this year. COVID-19 impacted a fair amount of in-person calls that our Deputies responded to. Traffic stops also took a sharp decline due to the stay at home order and the Sheriff's Office moving to a tier 3 level of response and officer-initiated activity. This move was designed to keep Deputies safe and healthy and to reduce the amount of unnecessary exposures while at work.

Our overall staffing levels have been below normal this year and a COVID-19 outbreak within the department could have been devastating. For a few months from March through May, traffic stops were only initiated for more serious violations (careless and reckless driving, red light violations, and others that were deemed more of a public safety concern). Listed below is an explanation of the tier levels as directed by Division Chief Sullenberger. When this was instituted, DC Sullenberger and I met with Town Administrator Victoria Simonsen so that staff was ready for any changes. As of this report, we remain at a tier 3 level.

Tier One: Proactive Precaution Measures to not expose personnel unnecessarily.

- No longer respond to EMS Calls unless requested by fire/medical.
- Supervisors/deputies triage calls for service and take reports by phone in lieu of deputy response.
- Suspend Home Intox/Warrant attempts.
- Suspend all DNA collection for property crimes (unless extraordinary circumstances, such as, high value burglary).
- All deputies take as many reports by phone as possible to limit exposure related to property crimes.
- Use bio-mask (N95 or surgical) around anyone with flu-like symptoms and try to keep contact with citizens in open air (outside) locations, if possible.
- Wash hands regularly and keep vehicles sanitized. At the end of a deputy's weeklong tour, wipe down vehicles, MDCs, radios, etc. as vehicle transfers to next shift. Use Clorox wipes or similar to keep work areas/vehicles clean.

Tier Two (10% reduction):

- Include all Tier One measures.
- Reduce traffic stops (only priority life safety traffic stops) /traffic extra duty to be cancelled (Superior/Lyons) to prevent unnecessary exposure.
- Shift realignment could occur depending upon sick deputies and where staffing shortages occur among the shifts.

Tier Three (20% reduction):

- Include Tiers One and Two measures.
- Respond only to Priority 1, 2 and 3 calls (Priority 1 - Violent crime in progress, Priority 2 - crimes in progress, and Priority 3 - just occurred; warm)

- Evaluate whether to cancel most (in-service, firearms, etc.) training and/or briefings.

Tier Four (30% reduction):

- Include Tiers One-Three measures.
- Pull specialty deputies if available onto patrol shifts (detectives, parks, SRO, contract towns, etc.)
- Cancel vacation and leave time to include guaranteed time off.
- Evaluate cancelling of critical training.

Tier Five (50% reduction):

- Include Tiers One-Four measures.
- Staffing minimums will be adjusted.

Minor medical calls were also cut back, if the EMS and fire crews could handle the call without us then there was no response. During the pandemic we tried to limit contact with others the best we could without compromising the needs of the community and enforcement of municipal codes and laws. A grand total of 1910 calls for service for the town of Lyons came through the Boulder County Communications Center. You will see the wide list of call types that were logged and the amount of times that call was dispatched. Listed below is a quick breakdown of the three highest priority categories:

In Progress Calls: 733 calls came in that needed an immediate response (511 traffic stops are included in this section). These calls are generally disturbances, domestic violence, intrusion alarms, medical and fire calls, DUI related, and mental health type calls are also noted.

Just Occurred: 286 calls came in for a situation that “just occurred.” Calls such as officer-initiated activity and general patrols in town (93 calls) fall into this category. Others include but not limited to traffic problems, trespassing, and suspicious incidents.

In-Person response: Along with the 733 in-progress calls and 286 calls that just occurred, Deputies responded in-person to an additional 525 calls for service. Noise, animal, parking, welfare checks and public health order violations were the most frequent call types. Civil calls, property related calls and public works requests were also noted.

Traffic accidents

There was a total of only 17 traffic-related accidents this year in Lyons. Traffic volume was down significantly in 2020 due to COVID-19 and the lockdown. By comparison, in 2019 we responded to 34 crashes. As we all are aware, 2019 was extremely busy with traffic volume which played a significant role in the elevated total number of calls.

The main areas in town that tend to receive the most accidents are 5th and Broadway and 5th and Main. This has been a consistent trend at these intersections for the past 5 years. These are both intersections that have a lot going on (stopping, watching for pedestrians, cyclist and merging).

Fortunately, out of the 17 crashes, only a few resulted in moderate to minor injuries. Out of the 17 total accidents, speed and inattentive driving were the leading contributing factors.

Looking ahead to 2021

Every year starting on January 25 we set forth with the results from our shift bid process for our Deputies. Deputies get to choose, based on their seniority status, what district they would like to work. On December 25 2020, Deputy Steve Kellison retired from law enforcement and moved on to greener pastures in the Pacific Northwest. This created an open spot that he has occupied for the last 5 years.

Please welcome some new and familiar faces to the Lyons law enforcement team:

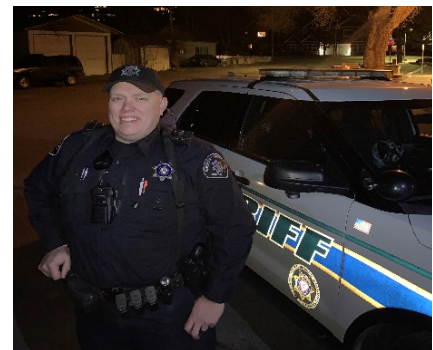
Deputy Keith Powell - Keith is a 21-year veteran and has been assigned to Lyons since the start of 2020. He will continue to be here for the duration of 2021 working a schedule of Thursday – Saturday with alternating Wednesdays, his hours are 6 a.m. to 6 p.m. Keith is a defensive tactics instructor for the Department and carries several other extracurricular duties.



Sergeant Bill Crist - Bill is a 20-year veteran with the Boulder County Sheriff's Office. 2021 will mark his fifth year as the Town of Lyons Police Chief. Community policing and problem solving has been his philosophy during his tenure. Bill's normal hours are Monday – Wednesday from 6 a.m. to 6 p.m. and Thursdays from 6 a.m. to noon. Bill has served on the BCSO's SWAT team for the past 17 years in roles of an operator, sniper, team leader and assistant team commander.



Deputy Jason Ryan - Jason is a 15-year veteran with the Sheriff's Office. He has spent several years working in the jail and is a former K-9 handler. This will be his second year working in Lyons on the night shift; his schedule is Sunday – Tuesday with rotating Saturdays, hours are 6 p.m. to 6 a.m.



Deputy Jessica Yates - Jessica is one of our newest Patrol Deputies. She has only been here about 8 months; however, she was a park ranger down in the Cherry Creek area and had a short internship with the city of Longmont before joining the Sheriff's Office. Overall, she has been in the policing field for 3 years. Her schedule will be the back half of the week, night shift working Wednesday – Friday with alternating Saturday, hours of 6 p.m. to 6 a.m.



Deputy Ken Rosales - Ken is a 21-year veteran and currently serves as our elementary and middle school SRO for St. Vrain Valley Schools and back up to Lyons HS SRO. Ken spent 12 years coaching the Lyons baseball team and took them to the state championships four times! He is in town often and will frequently back up Lyons Deputies. Ken is on the regular school days schedule Monday – Friday.



Deputy Mitch Rosebrough - Mitch is an 18-year veteran and like Ken, serves as the Lyons Middle/Senior School. He is in his third year as their SRO and is dedicated to his job, the school and especially the kids. You will see Mitch responding to calls in town as well. Mitch is responsible for organizing the annual football BBQ in the fall and National night out that is held every August.



Deputy Cosme (Jr.) Loya - (Photo not available) Cosme has been with the Sheriff's Office for 3.5 years. He has worked in Lyons before on a regular basis and is now assigned as a permanent Deputy for 2021 on the front side of the week, dayshift. His schedule will be Sunday – Tuesday with alternating Wednesdays from 6 a.m. to 6 p.m. am-6:00. Cosme is fluent in Spanish and knows the town of Lyons and surrounding areas well.

Conclusion – The deputies and I are committed and are always looking for ways to improve the quality of life here in the town of Lyons. We pledge to continue the fight against crime and to ensure the peace, safety, health, and tranquility for all our residents and visitors. Stop by anytime at our sub-station and say hello!

Thank you,

Sergeant Bill Crist #516
Boulder County Sheriff's Office
Police Chief / Town of Lyons

Lyons Calls for Service by Problem Type and Priority - 2020						
Problem	2 – In Progress	3 – Just Occurred	4 – Respond in Person	5 – Phone Call	6 – Information/ No Response	Grand Total
Intrusion Alarm	20					20
Animal Complaint		1	82	20	1	105
Assault		1	3	2		6
Assist			49	31		80
Attempt to locate			7			7
Auto theft		1	4			5
Burglary		1	6			7
Child issue	1		2	1		4
Civil service			13			13
Civil	1		10	9		20
Criminal mischief	1		9	4		14
Criminal trespass			6	2		8
Disturbance	15	3		1		19
Domestic violence	17					17
Drunk person		2				2
Driving under influence	18					18
Medical calls	63					63
Extra patrol			1	12		13
Commercial fire alarm	7					7
Residential fire alarm	8					8
Fire assist	23					23
Illegal/unattended campfire	9					9
Controlled burn OOC	1					1
Non structure	7					7
Odors inside	5					5
Odors outside	2					2
Fireworks complaints		1	6			7
Smoke report	2					2
Structure/smoke inside	1					1
Wildland/grass fire	2					2
Follow-up			10	171		181
Found property			16			16
Fraud			7	13		20
911 Hangup		18	1			19
Harassment			13	14		27
Hazard		13				13
Hit and run		5				5
Injury/rollover accident	5			1		6
Information					15	15
Liquor law violations			2			2
Littering			1	2		3
Loitering			6			6
Lost property			1	11		12
Missing person			4	1		5
Drug violation			3	1		4
Noise			45	1		46
Other agency assist			4			4
Abandoned/parking			36	2		38
Field-initiated patrol		93				93
Prop. damage accident		9	1	4		14
Pedestrian contact			31			31

Lyons Calls for Service by Problem Type and Priority - 2020						
Problem	2 – In Progress	3 – Just Occurred	4 – Respond in Person	5 – Phone Call	6 – Information/ No Response	Grand Total
Public health order violation			24	2		26
Public works request			11		7	18
Reckless endangerment	1		1			2
Water rescue	2					2
Sex assault	1					1
Shots heard		7		3		10
Safe to tell			15			15
Suicidal person/attempt	4					4
Suspicious		65	6	9		80
Theft		1	11	8		20
Vehicle repo/private tow					2	2
Traffic		41	1	7		49
Trespassing	2	24	4	1		31
Traffic stop	511					511
Unknown injury/accident	2					2
Warrant attempt/arrest			1			1
Weapon				2		2
Welfare check			72	6		78
Grand Total	733	286	525	341	25	1910

Lyons Fire District 2020 Annual Report

Steve Pischke, Interim Chief

2020 was a challenging year for all no matter who you were or what you did. For Lyons Fire it was no different than for any other emergency service provider and we certainly experienced some of the same issues that all other such service providers did in trying to make sense of doing even just the routine things differently.

In addition to all of the issues and challenges surrounding the pandemic and later in the year the catastrophic wildfires, Lyons Fire experienced a change in leadership that had been in place for 11 years. With the former chief moving on, the Board asked the part-time Fire Marshal who had over 40 years of fire service experience to step in and “hold the fort down” until such time as a new chief could be found. The change in leadership occurred in early July and continued on through the remainder of the year and into 2021. Peter Zick will take over as new chief near the end of March.



With all of the changes and challenges, the members of Lyons Fire faced all of this with a determination that would make any community proud to have Lyons Fire as its Fire Department. Through it all the Department continued to provide an excellent service level to the citizens of both the Town of Lyons and the folks living in unincorporated Boulder and Larimer Counties.

As Interim Chief I cannot say enough about the members of this department and how they stepped up and took charge of and addressed all of the issues that came their way. It was a pleasure and an honor to serve and work with not only the Board of Directors, the members of Lyons Fire but the members of the Town of Lyons government and members of the community in the many different organizations and groups. Without the support of the Board, members of the department and the community it would have been difficult to achieve all that Lyons Fire did in 2020. The citizens of the District should know that Lyons Fire will continue to grow and be a full-service Fire department that the community can be proud of **and which will continue to meet whatever challenges they are faced with in the future.**

Lyons Fire Overview

Mission Statement:

Through leadership, professionalism, dedication, integrity and training, the Lyons Fire Department strives to protect the lives and property of the people of Lyons during any time of need. This is accomplished by responding safely and quickly with trained, skilled and motivated volunteer members. We continue aggressively to prevent the need for emergency response through public relations, fire prevention, and education. We also strive to protect and preserve the health and wellness of our volunteer membership, their families and the community...anytime, any need.

The Lyons Fire Protection District is a combination fire department consisting of both paid and volunteer members. The District covers almost 70 square miles that includes the Town of Lyons and portions of Boulder and Larimer Counties. A little more than 6,200 residents live in the District which has been largely designated as being in a wildland urban interface setting.

The District has two multibay fire stations. Station 1 is located at 251 Broadway, Lyons, and Station 2 is at 1250 County Rd. 37e, Unincorporated Larimer County.

The department has four paid personnel, a full-time Chief and three paid Officer/Firefighters; a part-time Administrative Assistant; a part-time financial/budget person, and 26 volunteers. The department also has four auxiliary members who support the activities and operations of the department as well as one contract service person who lends their expertise in all aspects involving the purchase and maintenance of the department's apparatus.

The following statistics provide a quick overview of the amount of time Lyons Firefighters spent serving the District in 2020.

- Total number of Day Shift hours for paid personnel: 3,996 hours 45 min.
- Total number of Night Shift hours for paid personnel: 4,885 hours 45 min.
- Total number of Day Shift hours for volunteer personnel: 5,822 hours 15 min.
- Total number of Night Shift hours for volunteer personnel: 6,361 hours 45 min.

Notable Accomplishment of Lyons Fire in 2020

Despite all of the challenges and changes experienced in 2020, the members of Lyons Fire can be proud of the many accomplishment they were able to achieve during the year. All of these accomplishments could not have been done without the hard work and dedication of the men and women of Lyons Fire.

- The promotion of four Lieutenants to the rank of Captain. Lieutenants Sheeley, Schrod, Hart and Thompson were promoted to the rank of Captain in July.
- The promotion of four Firefighters to the rank of Lieutenant. Firefighters Gubler, Herman, Stambaugh and Washburn were promoted to rank of Lieutenant in July. These promotions allowed for a better span of control in the overall operations of the fire department.
- The hiring of a part-time Administrative Assistant in August.
- Completed the installation of and functionality of a sprinkler system at Fire Station 2 and completed the installation of a full fire alarm system at Fire Station 2. These last two accomplishments mean fire personnel can stay in the station overnight and be ready to answer a call for service anywhere in the Fire District.
- The department began a remodeling project of the crew quarters at Fire Station One. This entails the adding a third bedroom, new paint, fixtures and flooring that when completed in the first quarter of 2021 will enhance the ability to have additional personnel spend the night at Station 1 and be ready to answer a call for service anywhere in the Fire District. Some of the work involved in this project was completed by our volunteers and paid staff.
- Because of the severe amount of light emitted outward from the lights on both fire stations and being on all night long, the department reacted and replace all of the lights with new fixtures that pointed downward and that are activated via motion sensor device.

- Completed creating the specifications for a new full-size fire engine (referred to as a Type I Fire Engine) that will be delivered to Lyons Fire and be put in service in the first quarter of 2022. This will replace one of the Fire District's two 20+ year-old fire engines.
- Once the pandemic was recognized for what it was, a Continuity of Operations Plan was created and updated later in the year to reflect any type of disaster, regardless of it being manmade or natural in type.
- Coupled with all of the associated pandemic issues, Lyons Fire created specific COVID policies in order to be able to continue to respond to incidents and continue training in a safe and effective manner.
- As a result of the pandemic, a majority of our Firefighters have been scheduled to receive vaccine injections in 2021.
- Completed a small remodeling of the kitchen area at Fire Station 1. This involved the removal of an old stainless-steel sink (that drained into an open hole in the floor) and replaced it with new cabinets, sink and piping, garbage disposal and refrigerator. It is noteworthy to point out that 90% of this work was done by our volunteers!
- Took delivery of a new Brush Truck (referred to as a Type VI engine). This project was over a year and a half in the making. This unit replaced an older model unit that had gone past its service life and was retired and later sold at auction.
- One of the most needed improvements accomplished during 2020 was the renumbering of our fire apparatus to fit into the Boulder County apparatus designation system. Lyons had been one of only a very few departments that had not renumbered their apparatus to match the rest of the County.
- Additionally, the department recognized the need to strengthen its agreements with other departments so that when the need for additional support is identified, we are assured that the help is on the way.
- Revised and updated the Wildland Fire Division of the Department. This consisted of appointing one of the new Lieutenants and one of our auxiliary members to make sure the requirements for each wildland Firefighter meet those established by the Division of Fire Prevention and Control and defined by the National Wildland Coordinating Group.
- Additionally, the department created a Public Information Division that has enabled Lyons Fire to keep the public up to date on incidents occurring in the District as well as other information that is intended to keep the public informed via news releases, public service announcements on our Facebook page and our website.
- Besides the two new Divisions, the Fire Prevention Division saw an increase in its workload and with the Interim Fire Chief also acting as the Fire Marshal, the ability to address plan reviews, building and fire system inspections in a timelier fashion was enhanced, and in turn the Department was able to improve its capability to provide a better service to the Town, counties and general public.
- As the department continued to transform and update itself during the year, changes were made to how we schedule the three paid Officer/Firefighters. With one of the 3 paid folks resigning during the summer months, the Department held an internal recruitment process and hired one of its own in October. We then implemented a new "shifting schedule" which began in 2021. Each person works a "48-96 schedule" – on duty for 48 hours then they are off for 96 hours (2 days on, 4 days off). This work schedule continues to address the need for at least one person on duty every day. This system continues to be augmented with volunteers who can sign up for "shifts" – either a day

and/or night shift which will hopefully enable the department to try and continue to decrease its over-all response times.

- The department brought on three new Firefighters who paired up with four other recruits and all went through an extensive year of training culminating with graduating from a Recruit Training academy in December. No easy feat given the pandemic restrictions.
- In an effort to provide support to all facets of the organization, the department received applications for and appointed 5 additional auxiliary personnel, two of which became members of the Board of Directors late in the year.
- The Department also continued to recruit volunteer Firefighters and after an advertising campaign in the fall, the department conducted interviews of an additional 9 new candidates who were introduced and became new recruits in January of 2021.
- The department also put two members through an Emergency Medical Technician (EMT) class – again a challenge given the restrictions caused by the pandemic.
- The department totally redesigned its web site as well as created a new email system. Thanks to the hard work of Firefighter Brian Vasel and Auxiliary member John Tuley these efforts will continue into the future as additional changes occur.

2020 Incidents Report

Lyons Fire responded to 293 incidents in 2020:

Medical: 158

Structure Fires: 8

Wildland Fires: 21

Swiftwater: 6

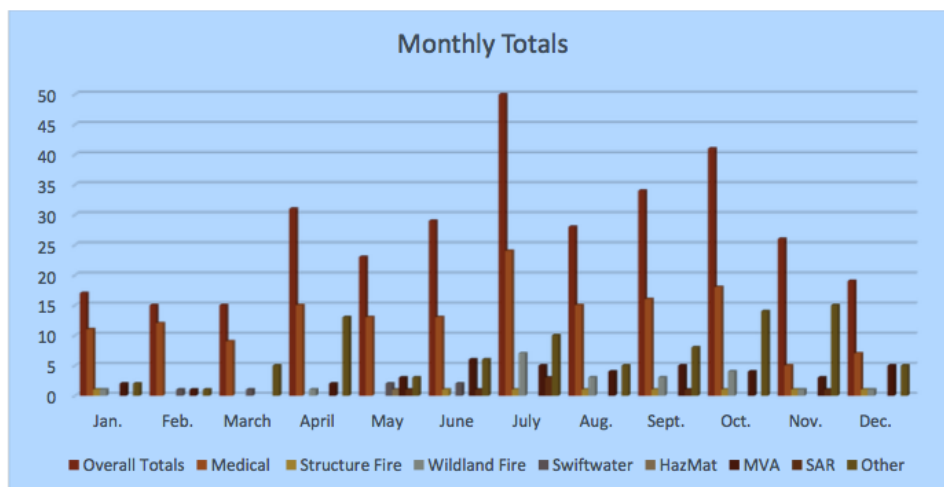
HAZMAT: 2

Motor Vehicle

Accidents: 40

Search & Rescue: 7

Other: 87



2020 Training Hours

Lyons Firefighters attended 253 hours of training in 2020 in the following categories:

Medical: 50.5

Structure Fires: 99

Wildland Fires: 18.5

HAZMAT: 14.5

Swiftwater Rescue: 6

Ice Rescue: 8

Motor Vehicle Accidents: 5

Other Training: 51.5

Board of Directors

The department is overseen by a five-member Board of Directors who serve staggered terms and are elected at large by the constituents of the Fire District.

- Paul Davidovich, Board President
- Keith Spenser, Vice President
- Brian Roberts, Secretary
- Chris Cope, Treasurer & LURA representative
- Dave Roth, Director & Lyons Fire Fund representative

Lyons Fire Department Roster

Officers:

- Chief (Interim in 2020): Steve Pischke
- Assistant Chief: Open
- Captains: Allan Sheeley, Gregory Schrod, Josh Thompson, Zach Hart
- Lieutenants: Emily Gubler, Jon Stambaugh, Marya Washburn, Bowe Herman

Firefighters:

- Mark Bielecki
- Kevin Boccolucci
- Kaelyn Dabney
- Shannon Davis
- Griffin Ferguson
- Kellen Froese
- Chris Gatlin
- Alias Maldonado
- Connor Messinger
- Juan Pliego
- Ann Reid
- Brian Rhoades
- Chris Rudnick
- Victoria Schlutz
- Ivan Tellez
- Brian Vasel
- Leigh Williams

Auxiliary Members:

- John Bohn
- Sue Cullen
- Kirk Garrison
- John Tuley
- Dave Roth (moved to the Board of Directors late in 2020.)
- Paul Davidovich (moved to Board of Directors late in 2020)

Financials

	Actual 2018	Actual 2019	Estimated 2020
RESOURCES:			
Beginning Balance: Jan. 1	752,248	991,737	1,048,869
Fund Revenue:			
Property taxes	615,587	637,651	700,702
Specific Ownership Taxes	37,028	38,082	33,758
Grants	207,558	15,330	17,987
Interest Income	19,632	26,960	7,309
Other Income	41,721	14,265	124,039
TOTAL AVAILABLE RESOURCES	1,637,774	1,724,025	1,932,664
Total Revenues	921,526	732,288	883,795
	Actual 2018	Actual 2019	Estimated 2020
EXPENDITURES:			
Fire Administration	100,969	116,731	152,250
Salaries and Benefits	269,779	322,212	456,752
Operations	40,426	26,830	37,959
Training	8,823	14,983	27,044
Apparatus, Vehicles, Other	25,647	25,259	27,920
Site & Buildings	37,250	25,057	44,491
Capital Acquisitions	117,314	92,090	81,398
Volunteer Pension Contrib.	47,640	49,942	52,138
Other Expenses	34,189	2,051	2,763
Total Expenditures	682,037	675,157	882,715
Revenues Over (Under) Expenditures	239,849	57,131	1,080
Ending Balance: Dec. 31	991,737	1,048,869	1,049,949
Change in Fund Balance	239,489	57,131	1,080

Acquisition Fund

The Fire Department Acquisition Fund is a separate fund that contains monies raised by a tax levy that constrains its spending to only a few stated uses, like capital acquisitions, salaries and recruitment & retention.

	Actual 2018	Actual 2019	Estimated 2020
RESOURCES:			
Beginning Balance: Jan. 1	88,427	150,034	197,918
Fund Revenue:			
Property taxes	137,592	138,142	155,544
Specific Ownership Taxes	8,278	8,250	8,050
Interest Income	3,105	5,038	1,877
Total Revenues	148,975	151,430	165,471
TOTAL AVAILABLE RESOURCES	237,402	301,464	363,389
 EXPENDITURES			
Salaries and Benefits	4,937	4,772	
Administration	2,196	2,205	2,468
Personal Protective Equip.	8,927	11,167	
Capital Acquisitions	71,308	85,401	100,214
Total Expenditures	87,368	103,546	102,682
 Ending Balance: Dec. 31	150,034	197,918	260,707
 Revenues less Expenditures	61,607	47,884	62,789

Apparatus

Designator	Year	Model/Make	Type
4001	1996	Smeal	Type I Engine
4002	1996	Smeal	Type I Engine
4011	2014	International	Type IV Engine
4021	2015	Ford F-350	Ambulance
4031	2019	Ford F-350	Type VI Brush Truck
4032	2008	Dodge Sterling 5500	Type VI Brush Truck
4033	2012	Dodge Ram	Type VI Brush Truck
4041	2012	International	Type I Water Tender
4042	2006	Freightliner	Type II Water Tender
4051	2013	Ford F-350	Type VI 1-Ton Truck
4052	2013	Ford F-350	Fast Attack Med Vehicle
CMD (4050)	2019	Ford F-150	Command Vehicle
4053	2016	Polaris Ranger	Crew UTV
4054	2014	Polaris Ranger	Crew UTV
4055	2010	Polaris Sportsman	ATV
4057	2010	Polaris Sportsman	ATV

Lyons Regional Library District



2020 Year in Review

2020 dawned with high hopes to continue building on the runaway success of the District's first few months in its newly constructed facility that opened to the public in August 2019. The first two and a half months of the year we were on track to exceed our wildest expectations in regards to expanded services and community partnerships. We are all aware of the curve ball that was thrown to us in the form of the novel coronavirus ("COVID-19"). COVID-19 required us to redefine what it would mean to provide library services to our community, a challenge that was enthusiastically accepted by the staff and Trustees.

Programs and Access

The Lyons Regional Library is a gateway to lifelong learning, offering a full spectrum of services, materials, and programming. We strive to provide access to quality resources that serve the cultural, educational, informational, and entertainment needs and interests of people of all ages and backgrounds within the District (and beyond).

We pride ourselves on our position as a community connector and that collaborative nature comes through in our many partnerships. Between January 1 and March 13 we teamed up with Boulder County Open Space to offer a slide show; with the Lyons Arts and Humanities Commission to co-host the opening of Larry Cohan's Neighborhood Retrospective art show; with filmmaker Delaney Ruston to show her documentary, *Screenagers: The Next Chapter*, with more than 70 attendees; and with Lyons' own Wide Spaces Community Initiative to draw residents together through community dinners followed by storytelling and line dancing; suicide prevention and awareness classes; and sing-alongs in our parks. We were also happy to host the Families Can Create series, facilitated by the St. Vrain Valley School District's Mobile Innovation Lab.

Ongoing and in-house programs offered prior to the pandemic included a fly-tying class, book clubs, writing groups, art groups, school-age chess instruction, twice-weekly story times, family-friendly crafting, LEGO-based engineering, and technology-focused programs including ebook downloading and basic Excel. Programs that were on the books and cancelled due to the shutdown include a talk by Dorje Dolma, author of *Yak Girl*, a slideshow of Boulder geology with Boulder County Parks and Open Space, the launch of Yoga in the Library, and our inaugural Death Café. We also missed out on being the location of the kickoff event for the Lyons International Film Festival. Our meeting rooms were seeing increased use both for casual gatherings and scheduled meetings by a wide variety of business groups and professionals from the Lyons community and beyond.

Out of an abundance of caution, the District chose to suspend our regular services on the evening of March 12. Not yet understanding likely COVID transmission, we chose to pause our thrice-weekly courier service, a decision eventually made by the courier management team for all libraries in Colorado. Emerging information available from the CDC and the Colorado Department of Public Health and Environment made us comfortable enough to begin circulating in-house materials May 4. Additional information concerning the spread and best practices for businesses and office spaces made us confident enough to begin offering services by appointment July 6. At that point, patrons were able to make 45-minute appointments to use a public computing terminal, browse the collection, and check out materials. Unfortunately, given rising numbers as we headed into the winter months, we made the decision to return to curbside-only services November 16. From that point through the end of the year we were able

to offer holds and printout pickup, faxing, take-and-make craft kits, remote technical support, and notary service by appointment.

We enjoyed 1,027 visits between July 6 and November 16 and look forward to offering in-person services as soon as it is safe to do so.

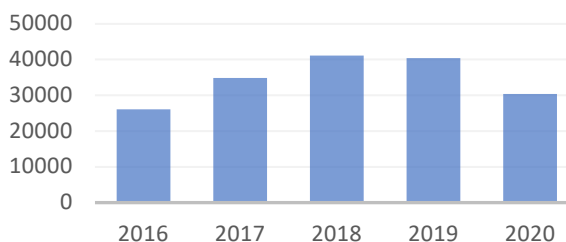
While closed to the public and unable to provide in-person programming, the staff pivoted to entirely virtual offerings. We hosted a successful Summer Reading Program using the Friends of the Library-sponsored Beanstack software and almost all prizes were sourced from local businesses. We continued to provide weekly story time and craft sessions, author talks (including our single most successful program in District history, an evening with Pam Houston, that saw over 100 folks jump on the Zoom session), writing groups, book clubs, in-depth readers' advisory, Italian conversation sessions, take-and-make crafts kits for children and adults, and a host of mental health-focused programs provided through our partnership with Wide Spaces Community Initiative.

Circulation and Downloads

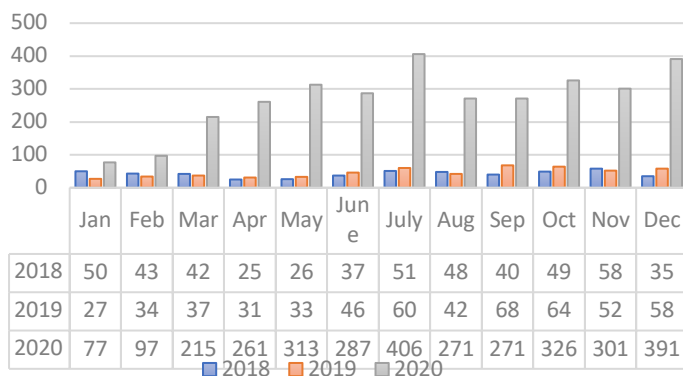
With the pause in statewide courier service, physical circulation was limited to only in-house materials for over five months. Even with the inability to receive our thrice-weekly deliveries (deliveries that brought in an average of 400 items each month in 2019), circulation numbers held at 75% of 2019's numbers. We were reconnected to Colorado's other libraries with the resumption of courier service August 17.

While the circulation of physical materials slowed due to the pandemic, we were still able to offer both informative and educational materials to our patrons via digital downloads. The Library has enjoyed access to the CloudLibrary through our AspenCat membership for years and had seen moderate success with those selections. The District, seeing the increasing popularity of such materials, joined the Across Colorado Digital Consortium at the beginning of 2020. Serendipitously, our "go live" date with ACDC, which gave our patrons access to the common OverDrive/Libby platform, coincided with the day we shut down to the public in March. Since then, patrons have enjoyed 1,627 circulations via OverDrive. Between our two downloadable platforms, we enjoyed an incredible 484% increase in downloads in 2020 from 2019!

Physical Circulation



Digital Downloads by Month



Technology and Facilities

Mid-year, we added a wireless signal booster to extend our 24-hour Wi-Fi access even farther from the building, including both patios and the parking lot where community members were frequently found enjoying socially distanced remote work opportunities. We also began offering

circulating hotspots and Chromebooks for patrons to check out. We report 3,432 individual computing sessions on Library computers and 10,474 individual wireless sessions. Additionally, our website saw nearly 20,000 visits.

The Library took advantage of the pandemic closure to make progress on a handful of “Phase 2” building projects. The Town issued a permit for the “Lyons Community Library” sign on the west side of the building and collaborated on the design of a patio fence on the east side to ensure it meets the Town design standards. The LAHC spearheaded the artistic painting of a transformer cabinet at the corner of 4th and Broadway and worked with the Library District to approve an Anita Miller bear sculpture for the corner of 4th and Railroad Ave. The Town also partnered with the Library to make it the home of the Lyons Gratitude Wall for people to share their love and support during the pandemic closure. Thank you, Town of Lyons! The District would also like to express appreciation and thanks to the Lyons Garden Club for the lovely annual flowers in the front porch planters and the Lyons Volunteers for assembling new outdoor furniture.



During the final week of 2020, the District received funds originally awarded by the Boulder County Worthy Cause grant in 2018. We are grateful to the Town and the District Foundation for their assistance in reinventor those funds. The District plans to use the funds to realize an early Building Committee goal of installing a solar array, a decision supported by the American Library Association and Colorado Association of Libraries, both of which recognize the power of libraries as advocates for sustainable environmental change and stewardship.

Revenue and Expenditures

As 2020 was the first full year in the new building, we anticipated the year being a baseline for building operating expenses; however, the pandemic called for closures and then limited openings, so our budgeted expense items remained largely the same as 2019. We were able to maintain our staffing through remote and limited in-person work dynamics so staffing expenses remain close to what was initially projected for the 2020 budget. We paid a total debt service in the amount of \$84,000 in 2020. Overall, we managed to come in almost 20% under budget., savings which will allow us to achieve another goal of building an operating reserve.

Revenue – Overall property values in the District have steadied with property tax revenue received from Boulder and Larimer Counties at \$524,098 in 2020. Additional Specific Ownership Tax revenue for 2020 was \$27,331. The District will likely enjoy a more stabilized budget in future cycles thanks to the repeal of the Gallagher Amendment.

The District was also awarded a \$5,000 grant from the State of Colorado’s Department of Education for the purchase of materials for youth as well as \$5,200 from the Town’s Goodwill Grant Fund. Since programming did not take place as planned, the District was happy to return \$995.84 that could then be transferred to the Lyons Emergency Assistance Fund.

Board, Support, Staff

LRLD Board of Trustees

Janet Corson-Rikert, President
Sandy Banta, Vice President/Secretary
Erin Biesiada, Treasurer
Ryan Chiachiere, Member-at-Large

Bill Palmer, Member-at-Large
David Selden, Member-at-Large
Leigh Williams, Member-at-Large

Shirley Sullivan served as Secretary until she departed the Board in September after serving for one year. Sandy Banta served as Secretary as well as Vice President for the remainder of the year until she departed in December when her second three-year term expired. Ryan Chiachiere and Leigh Williams received approval of their Trustee applications from Town and county commissioners in August and we welcomed David Selden to the Board in December

Six working committees exist (Building, Finance, Human Resources, Communications, Policy, and By-Laws) per Colorado State Library standards.

Kara Bauman, Director, serves as the staff liaison to the Lyons Board of Trustees.

Friends of the LRLD

Leslie Reynolds, President
Pam Browning, Vice President
Sara Erikson, Secretary
Christina Wells, Treasurer

Kate Kerr, Member-at-Large
Suzanne Milani, Member-at-Large
Lisa Sobieniak, Member-at-Large

The Friends of the Lyons Regional Library is a nonprofit organization of volunteers supporting the library by fostering public awareness, sharing enthusiasm for learning, and enhancing the library's service to the community. The Friends sponsored the Fireplace in the Quiet Reading Room and manage our ongoing used book sale and donation processes. At their annual business meeting in early October, Bonnie DiSalvo, Elaine Powell, and Vasi Smith all departed the Board and Sara Erikson, Kate Kerr, and Suzanne Milani joined.

LRLD Foundation

Connie Eyster, President
Leigh Williams, Treasurer
Julia Boelte, Member-at-Large

Bill Palmer served as the Board liaison to the Foundation until Leigh Williams joined the District Board in August. The Foundation was established to raise funds for capital projects, including construction of the new building. It will continue to serve that purpose for the foreseeable future.

Staff

Jenny Abernathy, Circulation Assistant	Dana Petersen, Technology Coordinator
Kara Bauman, Director	Vicky Reinold, Adult Programming and
B.J. Campbell, Assistant Librarian	Communications Librarian

Sadly, long-time Youth Services Librarian McCourt Thomas departed in August so that she might attend to homeschooling her son. The District still seeks a suitable replacement to continue building our world-class collection of materials and services. The District also seeks at least one additional paraprofessional position moving into 2021 with the departure of Library Associate Michelle Visser.

Arts and Humanities Commission

Lauren Click, Chair

The mission of the Lyons Arts & Humanities Commission (LAHC) is to beautify the streets of downtown Lyons, promote local artists, and educate the viewing public on artistic inspirations and procedures.

The Commission is included in the Town municipal code in Sec. 2-8-110. Our responsibilities as established by the code are as follows:

- (1) Produce, present, exhibit, advance and preserve art, music, theatre, dance and literature.
- (2) Enhance the public environment of the Town through art for the enjoyment of residents and visitors.
- (3) Present the Town as a leading creative community in the region.
- (4) Educate the public and promote the importance of culture to the Town.
- (5) Promote the contribution of the arts to the local economy.
- (6) Promote diversity and pluralism in art in public places.
- (7) Encourage the display of creative works of the Town area people.
- (8) Showcase the cultural, historical, current and future significance of the Town.
- (9) Actively seek funding sources, including grants, to sustain and enhance the programs offered.



The LAHC is very lucky to work intimately with the Town's Community Relations and Programs department. We also occasionally work with the staff of Parks and Public Works for our public art projects. Town Staff and the Board are a pleasure to work with and are one of the primary reasons that we were so successful in our projects in 2020.

2020 Activities/Accomplishments/Issues

Notable activities of the Lyons Arts and Humanities Commission in 2020 were:

- Commission and installation of the Bell of Renewal (photo above).
 - On September 11, 2020 – the seventh anniversary of the 2013 flood – the Bell of Renewal was installed along the South St. Vrain Creek, at the north end of the Bohn Park pedestrian bridge. Funding for the Bell of Renewal was provided by the Board of Trustees and independent funders. The sculpture is part of the heARTS of LYONS Outdoor Public Art Collection as Legacy artwork – a permanent addition to the Town's public art collection.

- The sculpture's concept was born in 2018, when the Lyons Arts and Humanities Commission (LAHC) began working with a team of local artists, Anita Miller and James Moore, to build a unique sculpture that would symbolize Lyons' grit and resiliency.
- The bronze sculpture depicts a bell suspended from a tree branch, upon which a great horned owl with outstretched wings is perched. The bell showcases natural scenes in relief, including the iconic local Steamboat Mountain. The piece beautifully represents the nature in which Lyons thrives and memorializes the strength of the community through recovery. The piece features a functioning bell that passersby are invited to ring.
- Seven temporary sculptures were added to the heart of LYONS Outdoor Arts Collection.
 - The heARTS of LYONS Outdoor Arts Collection is a perennial celebration of art and sculpture displayed outdoors throughout the town. Following the installation of the 2020 sculptures, the program now features 22 sculptures around town - some temporary and some permanent.
 - In 2020, the LAHC also organized a digital walking tour of the sculptures for an easy, self-guided, socially distanced tour.
- The newest in our Creative Outlets series was installed.
 - Designed and installed by artist Julia Williams (a.k.a., The Designosaur), the artwork was produced in collaboration with the Lyons Regional Library. The work (pictured here) can be found on the corner of Broadway and 4th.
 - The LAHC manages the Creative Outlets program, enhancing the community through art in public places. The program brings beauty to unexpected places by adding color and interesting designs to utility boxes in Lyons.
- Organized an exhibition at Lyons Regional Library - Larry Cohan's Neighborhood Retrospective. Larry was a Lyons artist who recorded the 2013 flood. The exhibition is part of a new Quarterly Lyons Regional Library Show series that celebrate regional artists. In 2020, the LAHC and the Library collaborated on the purchase and installation of professional rigging from which all 2D art will be hung.
- Organized our Quarterly Town Hall Art Show series, some of which is still on view in the Shirley F. Johnson Council Chambers room. The theme of this exhibition was 'Twenties



- What's In A Number?' The series is a themed show that is open to Lyons area artists of all ages, abilities and mediums and their community-friendly interpretations of the theme.

- The LAHC sponsored musicians at the Town's (scaled back but still fun!) holiday parade.
- We ramped up our Facebook posts, and announced resources and opportunities for artists and arts organizations (calls for artists, articles on improving one's arts business, funding resources, residency opportunities) from the local, state and national levels. We have also established a monthly newsletter, entitled *Kaleidoscope*, that includes resources and opportunities for artists and arts organizations. [Sign up to receive it here!](#)

Plans for 2021

- Expand the heARTS of LYONS - an outdoor arts collection -- all over town, through the careful selection of an additional six temporary pieces. [Our call for artists for entries is now open for any interested applicants.](#) Deadline Feb 22, 2021.
- Commission two additional artworks in our Creative Outlets series, at locations TBD. The call will open in the spring.
- Will work with Economic Vitality Commission on a Main Street project, details to be determined. We have applied for grant funding with the Main Street association to do so.
- When it is safe to gather, we will restart our Lyons Regional Library and Town Hall Art Shows, including an exhibition of artwork by local artists reflecting on 2020.
- We will be painting Pride flags at the crossing at 4th and High Street, and perhaps more.
- When safe, we will also host a larger, public celebration of the Bell of Renewal sculpture. The artwork is the first large-scale, site-specific artwork commissioned by the Town and the LAHC and will be celebrated as such.
- In discussion now on how to better serve our local musicians, poets, and dance artists with commissions or projects.
- We have received a generous allocation of \$8,000 for 2021 from the Town, as well as funds from LCF through two grants and donations from independent donors. We also have an ongoing fundraiser, the Baby Bell Fundraiser, for purchase for a suggested \$3 donation at shops around town, and are developing arts sponsorship opportunities for area businesses as an additional fundraising and engagement outlet.

We look forward to sharing our progress with the Board of Trustees and the community.

The LAHC meets on the second Tuesday of each month, beginning at 4:30 p.m. on Zoom until it is safe to gather again. The public is always welcome.

Members

Lauren Click, Chair

Jacob Leeuwenburgh

Jocelyn Farrell

Christina Trapani-Scott

Liaison

Brianna Hoyt, Staff Liaison Arielle Hodgson, Staff Liaison

Chrystal DeCoster

Sonny Smith

Melinda Wunder

Wendy Miller, Board of Trustees

Board of Adjustments

The Board of Adjustments (BOA) is a quasi-judicial Town of Lyons board with a narrow set of responsibilities strictly determined by the Municipal Code.

Although the BOA has several roles, the most typical purpose of the BOA is to hold hearings on variance applications. A "variance application" is a request by a landowner for an exception to the building code. For example, if an individual wanted to build a shed on their property, there are laws and regulations governing where the shed could be built, such as the minimum distance between the shed and the edge of the property line or between the shed and any adjacent streets. If complying with those rules would cause a hardship, the individual could request a "variance" or exception to those rules.

When an application for a variance is submitted to the Town, a hearing on the application is held before the BOA. After hearing testimony from interested parties, the BOA makes a ruling on the variance application.

The BOA appeals application can be found on the Town of Lyons website under the Board of Appeals heading.

The BOA does not act on policy matters or take any action unless a need for a hearing arises under the Municipal Code.

On average, the BOA meets two to three times a year.

Currently, the BOA has five members, with Connie Eyster serving as the Chair. The Board can have as many as seven members. Members are appointed to the BOA by the Board of Trustees from time to time. All members of the BOA must have lived within the Town limits for at least one year prior to appointment.

Members:

Connie Eyster - Chair

Joe Soma

Greg Ucker

Steve Smith

Bill VanLeeuwen

open seat

open seat

Marissa Davis - Staff Liaison

Wendy Miller - Board of Trustees Liaison

Citizen Budget Advisory Committee

The Citizen Budget Advisory Committee is the newest Town of Lyons volunteer committee. It was created to ensure the Town budget reflects community requirements and values. The CBAC serves to provide independent review and recommendations of the annual budgets, both operating and capital, to the Board of Trustees.

Primary Functions

- Become familiar with Town of Lyons operations and comment on revenue requirements, expenditures, staffing levels, alternative service delivery and how well the budget meets the needs of the community.
- Give special review attention to specific areas, as directed by the Board of Trustees or by consensus of the committee.
- Through an annual report, comment on the Town budget to the Board of Trustees.

Qualifications

In order to serve on the committee, the prospective member must be a Town of Lyons resident for more than one year and have a background in budgeting, finance, and/or auditing, and/or have experience in government accounting practices, or be a Town of Lyons business owner or resident with experience running a private business.

There are currently three vacancies on the 5-member committee; interested residents can apply online at: <https://www.townoflyons.com/FormCenter/Boards-and-Commissions-13/Boards-and-Commissions-61>

Current members are:

Charles Olson
Ann Oberchain
Mark Browning, BoT liaison
Jill Johnson, Finance Director

Economic Vitality Commission (Main Street Program)

The Lyons Main Street Program exists to energize promotional activities, engage the businesses in the community, and keep Lyons' commercial district vibrant.

The Economic Vitality Commission operates as the Lyons Main Street Board to implement the Main Street principles. As a part of the Main Street Program, Lyons is connected to every other Main Street Community in Colorado. Many of these communities are small towns that face similar challenges and opportunities that we do, and the Main Street Program provides each of us with opportunities to share successes and ideas. This collaboration plays an important role in development and tackling challenges for our community.

The Economic Vitality Commission is a requirement of Lyons Municipal Code, Section 2-8-130, and was established to act as an advisory committee to the Board of Trustees and exercise the powers granted by the Town.

Responsibilities include:

- Advise the Board of Trustees on matters relating to ways to develop new business, strengthen and support existing business, increase the Town's sales tax base and otherwise promote economic development in the Town.
- Serve as the majority of the voting members of the of the Main Street Committee, as established by resolution of the Board of Trustees. The Chair of the Economic Vitality Commission shall serve as the Chair of the Main Street Committee.
- Promote a business-friendly environment that encourages the retention of locally owned businesses and growth of new business consistent with the Comprehensive Plan and the Lyons Primary Planning Area Plans.
- Actively foster an economic environment that promotes financial sustainability for the Town.
- Initiate plans and recommendations to enhance an economic environment in which local business can prosper.
- Establish practical guidelines for the formation of public-private partnerships.
- Develop, use, and revise a comprehensive integrated effort to communicate Town's unique characteristics, business establishments, and scheduled activities to target day-trip visitors, consumers, investors, prospective business owners, and local residents.
- Collaborate with organizations, individuals, and public and private entities located within and outside of the Town of Lyons for the purposes expressed herein for the Economic Vitality Commission for developing partnerships for special events to attract visitors to the Town.
- Encourage practices that enhance and sustain the Town's visual appeal to visitors through improvements to storefronts, signage, parking areas, window displays, and public art.
- Collaborate with the Historic Preservation Commission and public and private entities aimed at rehabilitating historic buildings and promoting historic preservation practices.
- Identify and continuously improve upon ways to make the Town a destination for residents and visitors.
- Leverage the Town's history, natural setting, parks, recreational activities, unique retailers and relationship with music and arts communities to attract tourists.
- Actively seek funding sources, including grants, to sustain and enhance the programs offered.

2020 Accomplishments

Notable accomplishments of the EVC/Lyons Main Street Board were:

Revolving Loan Fund Updates - The EVC utilized ArLand, a Main Street Consultant, to perform a market analysis on our downtown district. One of their recommendations was to update our Revolving Loan Fund application to make it easier for new businesses to apply. The recommendation included a tiered application.

The EVC started this project in January. In March, Boulder County experienced its first COVID shutdown. The EVC quickly edited the RLF application to include no interest and a three-month grace period. The goal of this was to help our businesses cope with the new restrictions.

In 2020, \$124,000 in COVID-19 related relief loans have been loaned out to fourteen businesses from this fund with \$65,000 paid back to date, eligible to continue to be reloaned. Currently the RLF has over \$30,000 in loan funds available for local businesses.

RLF applications are analyzed by a separate committee of local volunteers. There is no staff involvement in reviewing or approving loans.

Personal Protective Equipment for Businesses - In March, masks, gloves and sanitizer were difficult to come by. The EVC budgeted \$2,500 to purchase Personal Protective Equipment for local businesses. The EVC purchased masks and gloves, as well as bottles of sanitizer from Green Goo and helped to get them distributed quickly to local businesses.

Town of Lyons Mask Voucher Program - Over Labor Day weekend, volunteers passed out Town of Lyons local business monetary vouchers to visitors who were wearing masks and social distancing.

The goal of this was to encourage people to wear their masks and to encourage them to patron our businesses.

To date, 14 vouchers have been turned in for reimbursement from participating businesses.

Emergency Small Business COVID-19 Relief Fund - The Town of Lyons worked with Boulder County to secure \$200,000 in COVID relief for small business grants to businesses located in Lyons.

The requirements included:

- Applicant must hold a current Town of Lyons Business License
- Applicant must have been in business before March 2020
- Applicant must be able to demonstrate financial loss through financial documentation.

Twenty-three small businesses and two Lyons non-profits were awarded grants equaling \$197,125.

Lyons Winter Outdoor Experiences - The EVC worked with the Colorado Tourism Office to put together an inventory of Lyons outdoor experiences. The consultant working with us put together CTO itineraries for both winter and spring, as well as graphics and information.

2021 Goals

1. Support and promote an increase in lodging, to stay and dine in Lyons.
2. Use an inventory of businesses/spaces to support business recruitment
3. Continue Shop Local Marketing Campaign

4. Strengthen partnership with Lyons Arts and Humanities Commission, including COVID-19 Artist Work Plans and business sponsorship program for heARTS of LYONS program.

Members:

Paul Dreyer – Chairperson

Erin Foudy

Chris Wynja

Abe Bergan

Asa Firestone

Brianna Hoyt, Staff Liaison/Main Street Manager

Kim Mitchell, Staff Liaison

Hollie Rogin, Board Liaison

Ecology Advisory Board

The Town of Lyons Ecology Advisory Board is an all-volunteer board that advises Town staff and the Board of Trustees on matters pertaining to environmental and land use issues within the town. Given Lyons' location at the confluence of the North and South St Vrain creeks and the abundant surrounding natural areas, the EAB advises with the view that Lyons occupies a unique and environmentally sensitive location.

Lyons continues to recover, restore and reinvent itself in the wake of the destructive 2013 flood. The EAB weighs in on the work related to river restoration, park redevelopment and maintenance, commercial and residential development plans, and protection of the wild lands and open space in and around town.

All EAB activities in 2020 moved online in response to the COVID-19 pandemic. Meetings were held virtually via Zoom beginning in March. Notable activities of the EAB in 2020 include:

- Reviewed and commented on St. Vrain Watershed Health Partnership Memorandum of Understanding between Boulder County, the U.S. Forest Service, local cities, towns and conservation groups. Groups will work together to develop and implement a plan with regard to wildfire management throughout the area. This project takes on renewed importance in the wake of the CalWood fire and the explosive nature of this and other Colorado wildfires in 2020.



- Reviewed and commented on St. Vrain and Lefthand Water Conservancy District mill levy proposal. The EAB expressed support of the mill levy as a way to better manage water flows, water quality, and water allocation; to improve invertebrate and fish habitat; and to improve recreation and its associated economic benefits.
- Continued to promote Lyons' Walking Arboretum via e-blast.
- Updated EAB mission statement:

The EAB advocates for the protection of ecological integrity and the aquatic and terrestrial natural resources of the Town of Lyons and its surrounding areas to support a dynamic and resilient ecosystem, a quality environment for all and a vibrant economy.

- Reviewed and commented on Summit Affordable Housing Development, the largest subdivision that the EAB has weighed in on. Commented on riverbank restoration, safety concerns and access to open space.
- Provided statement of support recommending that Town of Lyons accept all the Apple Valley buyout properties.
- Represented the town on the St. Vrain Watershed Forest Health Partnership, an initiative designed to bring together diverse stakeholders and community members to collaboratively plan and implement cross-jurisdictional landscape-scale forest restoration

in the St. Vrain Basin that prepares the landscape and community to receive wildland fire as a natural part of the ecosystem.

- EAB members continued to publish ecology-oriented articles in the local newspaper, Redstone Review.
- Continued to support Weed Posse events.
- Continued planning on the potential to revegetate portions of Upper 5th Avenue with ecologically useful native plants.
- At the request of the BoT, and in response to citizen concerns on the health and safety of synthetic pesticides and herbicides, the EAB helped revise the now approved Lyons' Weed Management plan.
- Provided input and comments on Lyons' upcoming new Comprehensive Plan (updates the 2010 plan) specifically related to the identification and preservation of ecologically sensitive areas including the river corridor, riparian zones, wetlands, and upland areas that are beneficial to the watershed as open space and wildlife corridors.
- Provided input into possible solutions to address the algae problem at the McConnell Ponds, including increasing flows.
- Explored the options and process of rebuilding a community garden; offers supportive role to community members who wish to participate.
- Supported the Lyons Elementary and Middle/High School in developing their Environmental Leadership Program through collaboration and promoting the use of Town lands for scientific studies (including the monthly river monitoring program at LaVern Johnson Park).
- Worked with town to update Town's tree ordinance that better promotes ecologically sound tree species choice and planting location as well as the health, safety and welfare of citizens of and visitors to the Town of Lyons.
- Began building Lyons EAB Facebook page with the goal of sharing information, events, and updates with the greater Lyons community.

Funding and Members

The EAB receives no town funding for its efforts; any expenditures come from grants.

There is currently a vacancy on the EAB; anyone interested must be a Town of Lyons resident. Current EAB members are:

Steve Simms, chair

Kurt Carlson

Carse Pustmueller

David Batts

Bob Brakenridge

Kate Zalzal

Greg Lowell (former EAB member), Board of Trustees liaison.

The EAB meets on the second Tuesday of each month (via Zoom during the pandemic); the public is always welcome.

Historic Preservation Commission

The Historic Preservation Commission held its first-ever meeting on August 18, 2020. The commissioners at the time of the first meeting were Priscilla Cohan, Mike Donohoe, and Rachael Nelson. Rachael Nelson volunteered and was appointed as Chair and Priscilla Cohan was appointed as Vice Chair. The commission has subsequently gained Lauren Click and Brianna Hoyt as commissioners. The staff liaison for this commission is Reyana Jones and the Trustee liaison is Hollie Rogin.



Lyons: Downtown – then and now.

Credit: A.A. Paddock Collection: Boulder County Towns. Boulder Historical Society/Museum of Boulder, CO.

In subsequent meetings the commission elected to create a heritage walking tour focused mainly on the business district in Lyons, both for tourism and Lyons locals who would enjoy learning more about the town. The locations that have been included in the walking tour are: depot building, old schoolhouse, old Stone Congregational Church, dynamite storage building, the Stone House, Turner-Stevens Building, McAllister Saloon, Rogers Hall, the electric power plant, Texaco Station, Sandstone Park, Lyons Cemetery, the old post office, blacksmith and livery shop, the Ranger Hotel, the Burlington Hotel, the Methodist Church, Lyons Boomtown Building, the Grocery Store, and Meadow Park. The commission is currently working on compiling written histories of the locations and is working closely with Lavern Johnson and the Lyons Redstone Museum.

In addition to the walking tour, the HPC is in conversation with Dr. Sarah Payne, a professor at CSU, who may be able to work with the Town to manage a cultural resource survey of Lyons as a service learning project with her students. This would allow the HPC to better designate a Historic District or Landmark Properties when the time comes.

The HPC has created the first draft of the Historic Preservation Ordinance update for Lyons and discussed the draft with the Lyons Planning and Community Development Commission at a Feb. 5 meeting. The commission will hold a similar workshop with the Board of Trustees sometime later before presenting the draft to the Board formally through the ordinance process.



Lyons, Colorado.

Credit: Harrison Cobb Photograph Collection. Boulder Historical Society/Museum of Boulder, CO.

Housing and Human Resources Commission

Mission : *The mission of the Lyons Housing & Human Services Commission, as established in the Lyons Recovery Action Plan, is to provide coordination and communication with various private, non- profit, and county entities in an effort to assess and fill the gaps in human service provision and identify unmet needs in the Lyons and greater Lyons (80540) area.*

2020 Activities/Accomplishments/Issues

- **zTrip vouchers** - After much back and forth with lawyers and IPG's and contracts between Boulder County, zTrips, and the Town of Lyons, the program was finally ready to launch when the COVID-19 crisis led to lockdown in the spring. Even so, we were able to partner with LEAF and representatives of the OUR Center and BCAA and town hall to deliver vouchers to those who needed them. Ridership was understandably slow throughout 2020 as many of those who might previously have considered using this service opted instead to stay home to protect their health. Still the program distributed over 500 vouchers to a total of 14 people and used about \$17,000 of the \$25,000 in funds available from Boulder County. Vouchers were used for transportation to/from work, school, medical and dental appointments, legal and social services appointments, and to get groceries and medicines.
- **Local COVID-19 testing** - Working in conjunction with Boulder County, and with funding from the national CARES Act, weekly drive-through Covid-19 testing came to Lyons. The Church of Jesus Christ of Latter-day Saints generously provided space for this free service. Testing is available every Friday from 1:30 - 3 p.m.
- **Get Help Guide** - A massive undertaking, this update of a previous guide involved reaching out to hundreds of organizations to update data regarding services, location, hours, COVID restrictions and contacts - all with the goal of providing town residents a single location for all kinds of comprehensive information. This guide will be offered online, and a small number of copies will be printed. A huge thank-you goes out to Meg Waters who did the vast majority of the work on this project.
- **Peak Ride** - Maintained contact with the Peak to Peak transportation group although any possible programs were indefinitely postponed.
- **Affordable Housing** - This, at long last, passed twice in April, and again in May. There are to be 40 affordable rental units in the Summit Housing on Carter Drive in Lyons Valley Park on the loop that was never developed.
- **Medical Supply Closet** - The medical equipment loan closet in the basement of Walt Self Center was in huge disarray. It is now very organized and it's much easier to find supplies. We were able to donate lots of duplicate medical equipment.
- **Mental Health** - Community Zoom meetings are up and running at LEAF every week. A Mental Health list of helpful organizations and numbers for different services was composed. These were printed up and put in baskets distributed by LEAF. **Wide Spaces Community Initiative** leader Janaki worked on a survey and will share it. **Wildfire Mental Health** is for folks who need to talk with someone post-wildfires – up to 5 family members or individual therapy sessions.

- **Pride Month** - Worked on a document to present to the mayor and the Board of Trustees declaring July “Pride Month” in the town of Lyons. Pride flags were purchased with donations and distributed to local businesses for display.
- **●Goodwill Fund** - Distributed to three organizations. Lyons Library returned a portion of funding which was then redistributed.
- **Vulnerable citizens list** - Updated and used frequently, first due to COVID, and then due to wildfires.
- **Loss of Members** - The HHSC struggled in 2020 with the loss of several key members. Amy Reinholds moved away. Shortly thereafter we lost Patty McNichol and Ellen Keane to other commitments. We went months without a chair and a quorum. We finally were able to assign co-chair positions to Crystal White and new commissioner, Janaki Jane. That lasted two months before Janaki had to drop out due to over-commitment. While we have recently acquired two new commission members, Jennifer Schwartz and Regan Bullers, we still find ourselves down two commissioners and could use another co-chair.

Plans for 2021

- **Transportation**

zTrip vouchers: As of now, Boulder County has committed to \$40,000 in funding for 2021. Boulder County has submitted a proposal to RTD for matching funds. Vouchers are now valid every day of the week, 5 a.m. to 7 p.m., between Boulder and Lyons or Longmont and Lyons. The Commission will continue to spread the word about the vouchers and where they can be obtained (LEAF, OUR Center, town hall, Lynette Anderson with BCAA.) We will continue to meet with BC and RTD representatives about the possible return of the Y bus route.

HHS will continue our relationship with Peak-to-Peak transportation group for additional travel options for our town and surrounding areas. Research possible RFP.

- **COVID-19 vaccinations** - HHS will communicate to residents the latest vaccine news, such as how to sign up for notification and when/where vaccines will be available. We will work with Boulder County to try to get mobile vaccination clinic to Lyons.
- **Get Help Guide** - HHS will spread the word about online location, and distribute printed editions to those who need them.
- **Housing** - HHS will inform people about the new affordable housing coming to Lyons. We will reach out to seniors and others by eblasts and other means. Affordable housing will have 24 single-family and 16 multifamily units. There will be a 30-day advance notice (March or April) to get the word out to those impacted by the 2013 flood, or who work or attend school in Lyons. HHS will offer assistance with the application process for the affordable housing units. We will work with Nederland and reach out to the Town Administrator for Nederland regarding Tungsten Village affordable housing.

HHS will advertise the availability of four RV camping spots at LaVern Johnson Park for those in need.

HHS will consider how best to contribute to the Town's new Comprehensive Plan creation.

- **Mental Health** - HHS will keep the community Zoom meetings up and running at LEAF. The Wide Spaces Community initiative will be finalized.
- **Pride Month** - Pride Month activities may include Pride flags and soliciting donations again. Perhaps flags at individual homes, outreach to local businesses and possibly a crosswalk painted with LAHC involvement.
- **Goodwill Grants** - A new fund committee will review 2021 applicants and review grant reports from 2020 recipients.
- **Medical clinic** - HHS will continue to try to return a medical clinic to Lyons. The vacated Winter Plaza medical center (by Oskar Blues) is available for lease again. The question of how best to get medical practitioners there again will be explored.
- **Vulnerable Citizens List** - HHS will revisit this concept and how best to devise this list.

The Housing and Human Services Commission meets on the second Monday of each month from 3:30 - 5 p.m. Meetings are held via Zoom for now but will return to the Town Hall board room when COVID-19 restrictions are lifted. The public is always welcome to attend.

There are currently two vacancies on the commission; interested citizens can apply through the Town of Lyons website or inquiring at Town Hall.

HHS members:

Crystal White, Chair

Meg Waters, Scribe

Andrew Moore

Jennifer Schwartz

Regan Bullers

Wendy Miller (Board of Trustees liaison)

Lisa Ramsey (Town staff)

Regular attendees: Rebecca Major (OUR Center), Lory Barton (LEAF), Lynette Anderson (BCAAA)

Parks and Recreation Commission

The Town of Lyons Park and Recreation Commission is a group of volunteer citizens who advise the Board of Trustees on all matters pertaining to the operation, maintenance, improvement and development of the Town's parks and recreation programs and facilities. Its existence is required under Municipal Code, Section 2-8-150.

The commission receives input from the Parks Department and acts as liaison between the public and Trustees, and researches and suggests funding sources, including grants, to support and improve parks programs. But it's not just the Town's parks that is the commission's concern; they also act on matters related to pedestrian, equestrian, bicycle, recreations and trails systems, including sidewalks.

The commission's work took on added importance in the wake of the 2013 flood. While the Town parks' footprints have not expanded, the look and feel of all three major parks have changed drastically. Thanks to Federal flood recovery funds, Lavern Johnson Park (formerly, Meadow Park), Bohn Park and the new Lyons River Park bear only slight resemblance to their pre-flood look.

Lavern Johnson Park added several new features and facilities, including an improved playground, expanded RV and camping sites and a new restroom/shower building; Bohn Park has two new softball fields, new buildings and a skate park; and Lyons River Park was formed around two newly restored ponds.

Kayak and water recreation were improved through restoration of the Black Bear Hole and October and November Holes.

As a result, these recreation sites attract far more residents and visitors than the pre-flood parks, increasing the strain on Town resources and funding. The commission advises on possible solutions to these pressures. Moreover, the ongoing COVID-19 pandemic has disrupted normal park operations and required a nimble response to limiting visitors to the park sites and finding ways to maintain recreational opportunities while adhering to County and State COVID guidelines.

2020 Activities

Notable activities of the PRC in 2020 were:

- Oversaw the final stage of flood recovery work.
- Helped with 4th Ave Pedestrian bridge grant funding.
- Proposed a parking plan for consideration by the BOT.
- Approved letter of recommendation for acquisition of Apple Valley buyout properties.
- Approved revised weed management plan for parks in conjunction with the Ecology Advisory Board.
- Reviewed Summit affordable housing proposal for possible recreational opportunities.
- Provided guidance to BOT and town throughout the COVID-19 pandemic.
- Recommended installation of river rescue stations at in-town recreation spots along the St. Vrain Creek.
- Conducted a volunteer trash cleanup from 2nd Ave bridge to the Lyons River Park.
- Began process for addressing hazardous riverside trees at Lavern Johnson Park.
- Provided recommendations for Bohn Park skate park signage as well as a future kids' bike park in the 10-acre parcel south of the dog park.

Plans for 2021:

- Pursue funding for adding a secondary sports court adjacent to the existing sports court in Bohn Park.
- Pursue funding for adding lights to softball fields.
- Research International Night Sky Compliance in parks and make a recommendation to the BOT on feasibility.
- Pursue a “dark sky” night sponsored by the town during a celestial event (tbd).
- Increase pedestrian connectivity and pursue the Eastern Corridor trail as a priority.
- Continue advising the town and assisting with the 4th Ave Pedestrian Bridge and safe routes to school pedestrian improvements.
- Continue to review park budgets, operations and long-term maintenance needs.
- Guide installation of water rescue stations.
- Sponsor volunteer events.

The PRC meets on the second Monday each month at Town Hall (but, currently via ZOOM). The public is always invited to attend the meetings and can find the schedule of meetings and links on the Town website under “Agendas.”

Members

Ian Brighton, Chair
Chris Cope, Vice Chair
Randy Pollard
Claudia Kean, recorder
Yelena Hughes
Veronika Gaia
Julia Herz
Mark Browning, BOT liaison
Dave Cosgrove, Public Works and Park Director

Bohn Park, Phase II, was largely completed in 2020.



Sustainable Futures Commission

The Sustainable Futures Commission (SFC) was established to advise the Board of Trustees on matters relating to sustainable practices and policies and to support and improve the environmental stewardship of the Town and its citizens. The SFC aims to inspire, motivate, and lead the community towards a future that is increasingly resilient and locally sustainable by prioritizing the reduction of human impact on environmental systems.

2020 Activities/Accomplishments/Issues

Notable 2020 activities for the SFC were:

- Developed a proposal for Town-wide curbside recycling and composting service through a single hauler contract using a tiered “pay as you throw” fee system, which the BOT eventually referred to a ballot question for Lyons voters. The intent was to affordably increase diversion of recyclable and compostable residential wastes from landfill disposal. The Town went through an RFP process to establish the cost of residential disposal service if the single-hauler proposal was approved by voters. One Way and Western Disposal submitted RFPs. On the strength of their proposal, the BOT selected the bid from Western Disposal. Meanwhile, there was a citizen-led initiative to put two measures on the ballot, one having to do with the single hauler agreement and the other having to do with the authority of the BOT to make any unilateral decisions regarding residential waste services without a vote by the citizens. The result of these votes was that the single hauler ordinance was voted down. The initiative to mandate a vote of the people for ANY residential waste hauling decisions that required an expenditure of Town funds was approved.
- Worked with Utilities and Engineering Board in support of determining feasibility and funding for a municipal solar garden in Town.
- Promoted a requirement that all Town waste haulers must report waste hauling tonnage via ReTRAC software for uniformity with the County and other municipalities in the county. Approved and implemented by Board of Trustees.
- Planned spring cleanup, inviting other recycling organizations to participate. The event was cancelled due to the COVID-19 pandemic.
- Conducted leaf collection event in November that diverted 4.3 tons of organic matter for composting.
- Submitted a proposal to Boulder County Sustainability Matching Grant for 2021 sustainability projects: increased waste diversion, water savings programs, solar garden expertise. Awarded the \$15,000 requested.

Plans for 2021

In 2021, the SFC has planned the following activities.

- Annual cleanup event, to include recycling, hazardous waste drop-off, and other recycling options (schedule TBD based on COVID-19 requirements)
- Fall leaf collection to divert organic yard materials for compost
- Fill two SFC vacancies with successful new appointments
- Secure funding to continue part-time Sustainability Coordinator position

- Establish a working relationship with other boards and commissions key to our work (UEB, Ecology, etc.) to better leverage mutual goals
- Fulfill Boulder County Sustainability Matching Grant deliverables

The SFC currently meets via Zoom on the second Thursday of each month from 6:30 to 8:30 p.m. The public is always welcome to join by contacting town staff, kmitchell@townoflyons.com,

Members

Current SFC members include the following individuals. At the time of this report publication, there were two vacancies on the SFC.

Dan Matsch, chair
Jeff Christy, co-chair
Dawn Weller, co-secretary
David Hatchimonji
David DeCoster
Town liaison: Ben Rodman, Sustainability Coordinator
BOT liaison: Mayor Nick Angelo

Student Advisory Council

The Student Advisory Commission consists of a board of voting members and non-voting members who can join at 15 years of age. The board's responsibilities are as follows:

1. Advise the Board of Trustees on matters of importance to student-age citizens.
2. Recommend programs, initiatives, and resources for young adults.
3. Review those town matters referred to it by the Board of Trustees or Staff, as appropriate, and make recommendations on those matters.
4. Actively engage young adults in efforts to enhance the status of the community of Lyons, including, but not limited to the physical, sports, recreational, arts, and environmental status.

The commission has addressed issues, such as vaping, pesticides, the town voting age, McConnell ponds, COVID-19, and racial justice, and provided the town with the students' perspective.

In the course of 2021, the commission plans to continue our discussion on the algae in the McConnell ponds, educate the elementary school on the dangers of vaping, learn as a board of environmental issues with CEMEX, create platforms for discussion between students and the police force to have a productive and safe conversation, and continue to follow current events in Lyons and give students' viewpoints on these issues.

Members of the commission are:

Chair: Charlie Gau

Vice-Chair: Cate Richardson

Secretary: Cassidy Batts

Commissioners: Grant Gau, Maya Rooney, Beck Farrell, Peter Brent

Members: Shenny Waugh

Town Liaison: Nick Angelo, Mayor

Utilities and Engineering Board

The Lyons Utilities and Engineering Board (UEB) is an advisory committee to the Board of Trustees and works with the Utilities Director to review and make recommendations to the Town regarding utility rates, capital projects and other matters related to the Town utilities and engineering projects. See Municipal Code Sec. 2-8-190 for details.

2020 Activities/Accomplishments/Issues

Notable activities of the UEB in 2020 were:

- Developed wastewater pretreatment and testing port ordinances to address issues the town was having with high levels of copper and BOD in our wastewater for businesses that produce “high strength” wastewater. Biochemical oxygen demand (BOD) is a measure of the amount of oxygen consumed by bacteria and other microorganisms while they decompose organic matter under aerobic (oxygen is present) conditions at a specified temperature. Over the last several years Lyons had been exceeding amount of State-mandated BOD and copper levels in our wastewater and was at risk of heavy fines if no action was taken.
- Monitored the financials of the Town's utility funds to ensure they are solvent. Fortunately, no rate increases were determined necessary this past year. The wastewater portion of the water and wastewater fund is our primary concern at this time.
- Researched and recommended changes to the Net Metering policy. Lyons has a relatively large percentage of its energy generated by rooftop solar which is highly subsidized by non-solar customers. The UEB has recommended the subsidy be reduced to match other renewable sources of electricity to reduce the cost burden on those rate payers who do not have solar generation. As a first step, the BOT directed changes be made to the Customer Interconnection Agreement that notes any new Net Metering customers after November 1, 2020 will not be grandfathered into the program. Actual ordinance changes to the policy are anticipated in 2021.
- Recommended changes to Street Light municipal code to implement a procedure that allows for residents to request to turn off/on an existing streetlight or request the installation of a new streetlight. The BOT directed town staff to develop an administrative procedure to implement.
- Recommended changes to the municipal code clarifying customer responsibilities of the electric line from the town electric pole to the residence/business structure.
- Proposed a solar farm be built in Lyons. Lyons is allowed to build a solar farm that produces up to five percent of the town's electricity. The UEB has worked with a local solar installer on an preliminary engineering analysis. The BOT was briefed in November on the project and approved funding to have a community outreach and feasibility study completed by UC Denver this summer.

- Provided advice to the town in regard to the wastewater treatment plant (WWTP). The UEB agreed with the town's decisions to move to a CDPHE general permit, pursue rerating of WWTP capacity and the need for additional blower motors. Also advised town in regard to Honeywell negotiations concerning the WWTP.
- Began reviewing the Town's Graphical Information System (GIS) in regard to utility planning.

Plans for 2021

- Electric Utility
 1. Review electric system master planning and connect to town GIS as feasible. Determine anything that requires updating and potential priority projects.
 2. Continue work on Lyons solar farm.
 3. Refine recommended changes to the electric net metering municipal code.
 4. Establish residential street lighting standards and develop a plan to upgrade to LED residential street lighting.
 5. Begin assessing possible electric rate restructuring based on newly implemented electric smart meters.
- Water Utility
 1. Review water system master planning and connect to town GIS as feasible. Determine anything that requires updating and potential priority projects.
 2. Review documentation that established "Blue Line" for town and determine if the study remains valid based on 2021 conditions and technology.
 3. Review water system zone and pressure issues.
 4. Assess the potential existence of lead piping in service lines relative to potential contamination.
 5. Work with the Fire District on issues related to hydrant flows/pressures and equipment needs.
- Wastewater Utility
 1. Review wastewater system master planning and connect to town GIS as feasible. Determine anything that requires updating and potential priority projects.
 2. Review planning for WWTP rerating and CDPHE general permit issues and work with town staff on implementation program in conjunction with Honeywell negotiations.

3. Develop a revised high strength wastewater charging program based on the cost to treat such wastewater above normal domestic strength wastewater.
 4. Make recommendations on the adequacy and monitoring of grease traps in local businesses.
- Stormwater Utility
 1. Review stormwater system master planning and connect to town GIS as feasible. Determine anything that requires updating and potential priority projects.
 2. Determine feasibility and costs for addressing the Red Gulch drainage potential impacts to Lyons Valley Park.
 3. Work with Ecology Advisory Board on potential water quality improvement measures at stormwater outlets.
 4. Assess the effectiveness of the recently completed High Street stormwater project.
 - General
 1. Review and comment on Utility Financials
 2. Develop an integrated Five-Year Capital Improvement Plan based on findings outlined above along with road work being accomplished under the General Fund for all of the various utilities.

Meeting dates

The UEB meets on the first and third Wednesday of each month from 4:30 - 6:00 virtually using the Zoom meeting application. Meeting agenda with Zoom link is posted on the Town's website at least 24 hours prior to each meeting. The public are always welcome and encouraged to attend.

Members:

Jim Kerr - Chair
 Chris Meline - Vice Chair
 Lee Hall
 Larry Quinn
 Jerry Katz
 Two vacancies
 BOT liaison: Mike Karavas
 Staff liaison: Aaron Caplan

Rocky Mountain Botanic Gardens

The Rocky Mountain Botanic Gardens (RMBG, the Gardens) is an outdoor space in Lyons dedicated to Colorado native plants, created by volunteers for the community of Lyons and for visitors from Colorado and beyond. It is an educational display garden, with individual plant signs identifying hardy plants with low water requirements adapted to our soils and climate. We hope visitors will both discover new plants that will flourish in their gardens and learn about the plants they see out on the trails. There are botanic gardens all around the world, but we are the first in Boulder County. Opening the Gardens to the public has been delayed by the pandemic, but we plan to open when we feel safe doing so. Looking further into the future, we hope the Gardens will eventually serve as a community gathering place, hosting tours and gardening and art classes. At quieter moments, it will also be a place for reflection on natural beauty.

The RMBG is run as a 501(c)(3) registered nonprofit (EIN 83-1572868) with a volunteer board of directors. The Gardens are located between 4th Ave. and Highway 7 and between Prospect St. and the Bohn Park access path along the South St. Vrain Creek. Before the 2013 flood, the site was the Foothills Mobile Home Park. It is now a flood buyout property owned by the Town of Lyons and leased by the RMBG. A beautiful place for a native plant garden, no permanent structures can be built on this land again.

The RMBG garden design reflects the diverse environments in Colorado, with a natural look. Our main paths are wheelchair accessible, 5 feet wide, and there are additional narrower paths for exploring the beds.

We ask that dogs and bikes stay outside the Gardens. The garden is divided into five zones representing different ecosystems in Colorado. The Prairie Grassland garden shows off wildflower and grasses that grow in the eastern part of Colorado, native to the Great Plains. (The photo above shows volunteers planting native prairie plants June 23, 2020.) The Foothills zone represents the hills around Lyons. The Southwest zone is filled with plants that grow wild in the southern and western parts of Colorado. The Montane zone will contain plants from the mountain forests along the Peak-to-Peak Highway. The Riparian zone will host plants that grow along Colorado rivers and lakes.

The BMG's mission is to foster an understanding and an appreciation of our Rocky Mountain native plants and wildlife, and to create a place where Lyons locals and all visitors to the garden of all ages can learn, and enjoy the peace and beauty of the natural world.

Volunteers

The RMBG is primarily fueled by volunteers. They do all the planting, weeding, mulch hauling, and other activities needed to create and maintain a public garden. Volunteering at the Gardens has generally taken place in regular scheduled 2-hour sessions 2-3 times per week, adjusted seasonally. This schedule makes for a fun community experience that accommodates drop-ins and newcomers. Volunteering has taken on a different pattern for much of 2020 due to the COVID-19 pandemic. For the most part we've been working in smaller, socially distanced groups of 2-3 or alone, coordinating work by phone and email. Additional labor in the past few years has been provided through group workdays scheduled by organizations, including the



Lyons Leo Club, the Lyons High School football team, and the Boulder County Sheriff's Office Alternative Sentencing Work Crew program.

Regular garden volunteers include: Carter Christenson, Linda Talley, Emily Walker, Cathy Rivers, Peggy Story, Caroline Schoo, Zach Berta-Thompson, Bonnie DiSalvo, Cindy Kalyan, Eileen Yelverton, Calista Morrill, Sharon Denton and Sandy Spellman.

Board of directors

The following people currently serve on our board: Garima Fairfax (President), Kris Todd (Vice President), Anthea Rice (Vice President), Betzy Ekstam (Secretary), Deirdre Daly (Treasurer), and Jessie Berta-Thompson.

Partnerships

Town of Lyons – We are grateful for the support of the Town in the development of this garden. The Town contributes resources to our garden through a lease agreement for the property and other logistical arrangements.

Lyons Ecology Advisory Board – The RMBG and the Lyons Ecology Advisory Board collaborate in noxious weed education and in the creation of the Lyons Walking Arboretum (<https://www.townoflyons.com/DocumentCenter/View/944/Lyons-Walking-Arboretum>).

Lyons Volunteers – The Lyons Volunteers (<http://www.lyonsvolunteers.org/>) have contributed many hours of work to the RMBG, including the installation of fencing, our Little Free Library, benches, and irrigation lines. We owe particular thanks to Rick DiSalvo, Mike Karavas, Barney Dreistadt, Mark Browning and Rolf Hertenstein on these projects

Funding

The Gardens are supported through donations of funds and materials and through fundraising sales of t-shirts and plants. Donations to support the coming planting season can be mailed to Rocky Mountain Botanic Gardens, P.O. Box 613, Lyons, CO 80540.

Notable Accomplishments in 2020

In 2020, RMBG volunteers finished weeding the garden beds, which started out as 5-ft high tangles of weeds and built a number of new small rock-lined pathways in the beds. In May, the Town installed a new yard hydrant connecting to an existing water line. With water access in place, after years of dreaming, planting could begin.

We started with the Prairie Grassland, then the Southwest zone, and the Foothills garden, planting 776 plants of 71 different species including grasses, wildflowers and shrubs.

Each species in the garden has a sign with its common name, botanical Latin name, and the plant family to which it belongs (right).



We are keeping or carefully relocating native plants that appear on their own in the garden beds, including a stunning collection of rabbitbrush (right).



The RMBG logged a total of 1201 volunteer gardening hours in 2020, plus 40 hours from the Lyons High School football team, and additional work from the Lyons Volunteers and the board of directors. New board member Jessie Berta-Thompson started writing educational articles about plants growing in the garden and the RMBG for the Redstone Review, the Lyons Recorder, and our website (www.rmbg.org). Although the pandemic prevented us from holding our annual plant sale, we raised \$4,013 in monetary gifts in 2020, plus additional in-kind donations. The Lyons Community Foundation awarded us a grant to fund two paid part-time gardening positions in 2021 for Lyons community members who have lost work due to the pandemic.

In February 2020, we installed a little free library, partly funded by a Lyons Community Foundation grant, at the front of the Gardens on a high-traffic Bohn Park access path. Throughout the year, we kept it stocked with donated nature and gardening books. We also used it to distribute Colorado noxious weed booklets paid for by a Lyons Community Foundation grant to the Lyons Ecology Board and brochures for the Lyons Walking Arboretum, not available elsewhere this year due to the pandemic. This library has been very popular, with steady book turnover and frequent curious visitors throughout the year.

Plans for 2021

In 2021, we will finish planting the first three zones of the garden by filling in lingering gaps in the beds and in our species wish-list. Then we'll move on to plant the remaining two garden areas, the Montane and Riparian zones, installing plant signs along the way. We will continue to maintain our beds and paths, keeping everything neat and healthy.

Regular group volunteer days and opening the Gardens to the public will remain on hold due to the pandemic, but we look forward to a more communal time. We will implement our Lyons Community Foundation grant by hiring two gardeners to contribute to spring and summer work. To help guide visitors through the garden zones with maps and descriptions, we plan to install new informational signage. It will be a joy to watch the plants take root and bloom in this space over another year.

Lyons Area Chamber of Commerce

Description and Mission Statement

The Lyons Area Chamber of Commerce is a 501(c)(6) organization representing a diverse membership of businesses and individuals from the local and surrounding Lyons area.

The Lyons Area Chamber of Commerce (<https://www.lyonschamber.org>) is a membership-based organization that connects businesses to community, regional, and state resources to help them succeed personally and professionally. From marketing ideas to networking events, we are your one-stop shop for all things needed to keep your business and career running smoothly.



Our Mission Statement is to support an economically-diverse business environment and enhance quality of life by promoting the economic, social, cultural, and environmental sustainability of the greater Lyons Area.

Notable Accomplishments in 2020

Government Advocacy

- Participated in former Mayor Sullivan's COVID-19 task force as a representative of the Lyons business community, giving weekly updates on how local businesses were faring and what their needs were during the initial 2020 shutdown and Stay at Home orders.
- Virtually attended Town of Lyons Board of Trustee meetings, speaking up during audience business on behalf of local businesses and the Lyons business community.
- Member of the Boulder County Regional Business Partnership and the Boulder County Economic Recovery groups participating in weekly and biweekly meetings in which regional stakeholders brainstorm, discuss and take direct action in supporting the economic recovery of Boulder County.

Community Events

Organized community events that directly supported our local businesses:

- Pay it Forward Lyons Campaign - The Chamber jump-started a Pay it Forward campaign by giving six individuals \$50 with two conditions: 1.) the individual used the money at a local Lyons business and 2.) agreed to give \$50 to someone else in the community with the same two requests. The Pay it Forward campaign was promoted on social media, which also brought attention to local businesses
- Great American Gift Card Purchase - Promotion of the nation-wide event locally in Lyons encouraged community members to purchase at least one gift card from a local small business. Included the promotion of local businesses in the Lyons area.
- Let it Glow Holiday Light Competition - Town residents and businesses decorated with lights for the holiday season. Lyons residents were able to then vote for their favorite in the two residence and one business categories. The two residence winners each received \$100 gift

card to their local business of choice, the business winner received \$500 and an ad in the local *Redstone Review*.

Marketing Campaigns

- Spotlight Member of the Week - Multiple social media posts were made showcasing a different member business and the owner each week. The spotlight included a local giveaway from the business or a partnering business; entry to the giveaway was earned by patronizing any local Lyons businesses.
- Created a COVID-19 business directory on the LACC website open to all local Lyons businesses with up-to-date business offerings, hours, and website information as a one-stop easy resource to find the most current information on the status of local businesses. A link to the directory was pinned for several months to the top of the chamber Facebook page and shared repeatedly on local community Facebook groups
- Year-long Shop Local social media campaign highlighting the economic benefits of shopping locally and how this practice supports the community as a whole.
- Lyons Holiday Look Book - Created five issues of a virtual holiday catalog featuring different products and specials each week for businesses that participated. The catalog included pictures of products, descriptions, price, direct links to products and websites, as well as information on what services each business offered for folks wishing to shop with them.

Education

- COVID-19 Resources - Created a COVID-19 Resource page on the LACC website with updated links and information on local, state and federal resources, tutorials for shifting your business online, and resources for loans and grants available to businesses as well as artists.
- Newsletters - Weekly and monthly newsletters were sent to area businesses with information on webinars, taxes, funding opportunities, and helpful information as business guidelines changed in response to Boulder County COVID numbers.
- Met in person and over the phone with several business owners to help them understand the various grants, loans and other options available to them.

Goals for 2021

Goals for 2021 are to see the restrictions on our businesses lifted and to get the commercial property tax rates down to the same as residential. However, both of these goals will need to happen at the state level and are not realistically within our control. Aside from those large goals we plan to continue to focus on the following:

- Work to help businesses navigate the changes in guidance and restrictions coming down from the county/state and to provide information about grant and loan opportunities to keep their doors open.
- Help promote local businesses via the LACC social media channels
- Create and maintain a shop local/support local businesses culture for the Lyons area
- Remain relevant and valuable to the Lyons Business Community in the hopes of retaining and recruiting member businesses

Erin Foudy, Executive Director, can be reached by email: admin@lyonschamber.org

Lyons Garden Club

The Lyons Garden Club, a volunteer organization, has been “making Lyons beautiful, one flower at a time”, since 2008.

Our humble beginnings started with three local women who decided to tackle an empty space full of weeds, rock and rubble (the area now known as the Butterfly Planter, corner of High Street and Hwy 36). Since 2008 we have planted most of the areas in town that have flowers – the stone beds along Hwy 36 including the Welcome to Lyons sign, the areas around the firehouse, the Visitor Center, all the flowering beds along Main Street, the berm, Butterfly Planter, and the West Wall (where the bears “live”).

The flood of 2013 heavily impacted all of these gardens, destroying the water supply and damaging the gardens individually. Four years ago the Town of Lyons decided to take control of many of these gardens, but we still design, plant and weed the berm, the Butterfly Planter and the West Wall. This is all done with volunteers, and our only fundraiser has been the annual Chili Cook-off, which didn’t happen in 2020 because of COVID-19 concerns.



We took on two new projects in 2020. We designed, purchased and planted the flowers in front of the new Lyons Library, and we designed and donated a rock bench to the Rocky Mountain Botanical Garden.

Moving forward in 2021, we plan to have a local “garden tour” as a fundraiser. We think there is enough interest in our small town regarding lovely private gardens in Lyons to give residents an opportunity to visit gardens in town that are beautiful and to get to know gardeners who have been successful in tackling the elements. We’re hoping this can happen in late spring/early summer of 2021. Please let us know if you wish to volunteer your garden to be included in this tour!

And, of course, we’re keeping our fingers crossed that we’ll be able to return to the Halloween Parade and the Chili Cook-Off.

The Lyons Garden Club has a Facebook page, as well as a newly-designed website: www.lyonsgardenclub.com. These are both ways we let the community know what we're about, as well as our latest projects.

We continually seek new members, as none of this work happens without volunteers!! If you are interested in learning more about the Lyons Garden Club, please visit our website. If you are interested in donating to our endeavors, please send your donation to: Lyons Garden Club, PO Box 154, Lyons Colorado, 80540. And remember – gardening is good for the soul, getting your hands in the dirt is beneficial to all of us!

Current members include:

Sue Wratten, Treasurer and Founding Member

Sara Erickson

Jocelyn Fankhouser

Anne Marie Mikoni

Jeanne Moore

Teresa Pennington

Debbie Simms

Beth Smith

Lyons Lions Club

Formed in 1946 (the oldest surviving service club in Lyons), the Lyons Lions Club continues its longstanding tradition of providing a variety of benefits to the community.

The Lyons chapter is part of Lions International, an organization whose mission is to “empower volunteers to serve their communities, meet humanitarian needs, encourage peace and promote international understanding through Lions clubs.” There are more than 1.4 million Lions members worldwide

The Lyons Lions Club holds one fundraising event per year: a charity golf tournament at Lake Valley Country Club. The tournament was held in August, complete with many "COVID safety" precautions in accordance with state and country guidelines.

The 2020 tournament, chaired by Lion Mark Webber, was the most successful in recent years, thanks in large part to generous sponsorships by local businesses. In particular, the Lions Club would like to thank "Ace Sponsors" Lumber Liquors and Cemex; "Eagle Sponsor" 24-7 Restoration; and "Birdie Sponsors" Laura Levy, Hurdle's Jewelry, Wee Casa, Spirit Hounds, Bud Depot and Pineview Properties.

Scholarships for Lyons High School graduates are the Club's largest use of golf tournament proceeds. Each year, two scholarships are awarded, one in memory of longtime Lion Frank Namesnick.

The Lions Club also supports the community in other ways. For many years, the Lions International organization and the Lyons Lions Club have made vision care a priority. The Club maintains collection boxes (at Clark's Hardware and the Lyons Community Church) for used eyeglasses. The lenses are repurposed for those who cannot afford prescription glasses. The Club also provide financial assistance for Lyons area residents who need help with vision exams and glasses.

Along with the Leos Club (the youth service organization proudly sponsored by the Lions Club), the Lions do roadside cleanup along Highway 7 between Town limits and Hall Ranch. In years past, the Club has also been involved in tree planting in Lyons, in Habitat for Humanity housing, and in presenting a "Josh the Otter" water safety program for younger Lyons Elementary students.

In normal, non-COVID times, the Lions Club meets on the second and fourth Tuesdays of the month at Smokin' Dave's restaurant. It has 24 members, including both men and women. Visitors and new members are always welcome.

Club officers for 2020 were President Jerry Tabor, Vice President Randy Pollard, Secretary Scott Leiding and Treasurer Lon Clark.

The Lyons Lions Club is a 501(c)(3) organization. Donations or correspondence can be sent to P.O. Box 1415, Lyons CO 80540. The Club's website is www.lyonslionsclub.com.

Lyons Lions Leo Club

The Lyons Lions LEO Club is a youth-run civic organization, sponsored by the local Lyons Lions Club and the Lions Club International. LEO Clubs exist around the world with young people volunteering to help communities.

Our founding officers were inspired to help people after the flood of 2013 that devastated many Colorado Front Range communities, including Lyons. Due in part to age and liability concerns, youth under 18 years old could not participate in town-sponsored volunteer efforts. The acronym LEO stands for Leadership, Experience, and Opportunity. Our goal is to provide volunteer opportunities that give the youth of Lyons a chance to assume leadership roles, expand their social circles, and gain experience and insight from projects and those we serve. We are a hardworking, dedicated, and enthusiastic group of high school-age young people constantly searching for new projects and events to serve our community and encourage more members to participate.

In the 20-21 school year, the LEO club consists of 25 youth from the community. Senior Cate Richardson has been the president for the last two years and under her time the group reached the most hours of volunteer service in a year yet! The vice presidents are seniors Avery Joy and Charlie Gau, the secretary is senior Hannah Saucier, the treasurer is junior Cassidy Batts and the junior VP is senior Zack Carlstrom.

In the year 2020 the group wasn't able to volunteer as much as they had in previous years or that they would have liked due to the worldwide COVID pandemic. They did, however, participate in the annual Golf Tournament hosted by the Lions Club International in August by running a putt-putt competition and the group also helped the Lions Club to clean up a section of a local highway in November.

The group has high hopes for the year 2021, hoping to prepare and serve a meal at the OURCenter, make their annual Leaf bags and more.



Lyons LEO Club members pose with Lions Club members after 2020 Highway 7 cleanup event.

Lyons Emergency & Assistance Fund



IMPACT 2020

Lyons Community Food Pantry

- Food Pantry visits: 2124
+ 31% increase over last year
- Households served: 160
+ 82% increase over last year
- Total pounds of food: 73,645
+ 54% increase over last year
- 1754.5 volunteer hours



- Meals delivered: 3491
+ 10% increase over last year
- Free meals from LEAF: 1020
+ 250% increase over last year
- 21 unique clients
- 785 volunteer hours

Lyons Meals on Wheels

Basic Needs & Resource Matching

- 106 households served
+ 250% increase over last year
- 156 household grants made
+ 458% over last year
- \$54,133 granted to households
+ 740% over last year
- \$33,457 CARES Act grants to local businesses



- 29 unduplicated clients
- 162 individual counseling sessions
- 35 virtual group sessions
- 86 case management activities
- 193 hours milieu therapy
& community outreach

Mental Wellness & Addiction Recovery

Lyons Volunteers

- Over 3390 hours volunteered in 2020
- 5 major, ongoing community projects
- 18 projects for individuals
- Value of volunteer efforts over \$92,000



Lyons Emergency & Assistance Fund's Meaningful Service



- 7219.5 total hours volunteered in 2020
- Over 100 committed volunteers engaged across LEAF programs and projects

LEAF offers a human services safety net to people in need in the Greater Lyons area.

LEAFLYONS.ORG

The Lyons Emergency & Assistance Fund is pleased to announce its 2020 impact in our community (see graphic). We owe so many thanks to the generosity of our supporters, the passion of our volunteers, and the trust of our participants.

In a year of unprecedented need, our community joined hands to meet needs and care for people in unprecedented ways: Thank you!

Because of the commitment of our volunteers, donors, and partners, we are proud to share that every single person who came to LEAF for support in 2020 received help and support.

It is our mission to serve as the human services safety net for people in need in the Greater Lyons area. It is our goal to continue to serve well, in 2021 and beyond. Please visit our website at leaflyons.org to learn about all we do.

Lory Barton, Executive Director

Board of Directors:

Tricia Marsh, Chair
Rebecca Major, Vice Chair
Heather Santesteban, Secretary
Karen Schwenn, Treasurer
Meghan Pound
Megan Walsh
Kevin Schafer
Crystal White
Suzanne Davis
Tommy Holley

LEAF | PO Box 324 | 350 Main Street|
Lyons, CO 80540 | leaflyons.org

Lyons Volunteers

Lyons Volunteers (LoV) was founded just after the 2013 flood as a 501(c)(3) non-profit organization. It terminated its independent non-profit organization status in the summer of 2020 and joined LEAF as one of LEAF's programs.

LoV was initially formed to provide volunteer labor, as well as materials, supplies and services in the Lyons flood recovery effort. While this flood recovery effort is now mostly complete, LoV expanded the capabilities it developed doing flood recovery work to also focus volunteer efforts on community service and community beautification projects.

LoV's mission is to provide and coordinate volunteer services in support of individuals, families, organizations, businesses and the Town of Lyons. Services include skilled, semi-skilled, unskilled labor and supportive materials or services which may not otherwise be available due to financial limitations, availability of resources, disaster, emergencies or other extraordinary situations.

Contacting LoV for Help – Simply fill out the on-line Help Request form at lyonsvolunteers.org.

Work done in 2020

Flood recovery involved helping one resident impacted by the 2013 flood by repairing damaged stone steps at their property.

Community service involves helping residents and businesses on tasks, such as moving, painting, minor house repairs, etc. Though not specifically affected by the 2013 flood, many people, especially the elderly, are sorely in need of labor to perform work that due to the circumstances they cannot perform themselves. LoV helps by supplying hardware, lumber, tools and expendables, construction equipment and the like when needed to complete a project. It also includes providing volunteer staffing for Zero Waste and Green Star Community events, the annual Lyons Cleanup Day and facilitating community recycling, reclamation and waste minimization projects, consistent with the Town of Lyons Long-Term Sustainability Plan.

In 2020, this work included simple tasks such as hanging curtains and pictures, installing shelves and bookcases, as well as more complex work such as building an outdoor bench, pruning trees, removing dead limbs and debris, and spreading crushed rock to repair a gravel driveway. LoV also assisted the Town in the cleanup and chipping of tree limbs from the September 2020 snowstorm.

In 2019 LoV built a Santa Sleigh for the annual Parade of Lights. The intent was to reuse the sleigh each year. The Parade of Lights was cancelled in 2020, but LoV worked with the town to get the sleigh decked out for a Santa trip around town, which included a live musical performer.

The annual Halloween Parade was also cancelled this year. But LoV helped generate some Halloween spirit. Using the Santa Sleigh as a base, we turned it on its end and decorated it as a smoke-breathing dragon and took the float on a trip around town.

Both of these float trips were well received around Town and we believe helped, to some small extent, dispel pandemic gloom.

In support of the Town's zero waste initiatives, in 2018 LoV began periodically collecting scrap metal from residents and taking these recyclable materials to the Eco-Cycle's Center for Hard to Recycle Materials (CHaRM) facility in Boulder. Through the end of 2020 LoV delivered almost 7 tons of scrap metal to CHaRM. In 2019 we added #6 block Styrofoam to our collections and have delivered 56 cubic yards of this material to CHaRM. These materials are not accepted in the Town's single stream recycling bins, so this effort obviates lots of individual resident trips to

CHaRM and provides a good alternative to residents who otherwise might just throw these materials in the trash.

Community beautification involves seasonal tasks that residents, and at times the Town staff, cannot readily perform because of the need for many hours of labor.

The “Weed Posse,” led by Cathy Rivers, works to remove invasive and noxious plant species from Town parcels by hand pulling these plants during the growing season, generally from May through September. This very labor-intensive control method is a component of an integrated weed management strategy that greatly reduces reliance on chemical control methods. Reducing or eliminating chemical applications is widely favored by Lyons residents. In 2020, the Weed Posse group devoted over 350 volunteer hours.

LoV is also helping establish the Lyons Botanic Garden, led by Garima Fairfax, and included weed and noxious weed pulling, spreading mulch, path building construction and planting. These efforts involved more than 2,000 volunteer hours. In addition, we installed sixty-five 6x6 inch cedar fence posts and 500 feet of steel marker chain to delineate the garden perimeter, installed the watering system lines and valves, and two donated stone benches. LoV also helped arrange and coordinate the work of other volunteers to help with the Botanic Garden, such as church groups and the Lyons High School football team.

Plans Going Forward in 2021

LoV intends to continue helping the community with flood recovery, community service and community beautification projects.

LEAF’s LoV Program Current Leadership Group

Mike Karavas – former LoV Board Chair

Crystal White – former LoV Board Co-Chair and current board member of LEAF

Rick DiSalvo – former LoV Board Treasurer and Secretary

Steve Lang, Arielle Hodgson, Rolf Hertenstein, Jim Kerr, Barney Dreistadt – former LoV Board members

Cathy Rivers is the lead for the Weed Posse group and Garima Fairfax (who is also the President of the non-profit Rocky Mountain Botanic Garden) is the lead for the Botanic Garden work.

Lyons Community Foundation

We exist to improve the quality of life, build a culture of giving, and create positive change in the greater Lyons area

LCF was established in 2007 when several area residents saw the need for a locally based philanthropy and began the hard work of setting up the Lyons Community Foundation. John Burke, Gary LaFever, and Rick England among others were key in laying this groundwork. Connie Eyster and Christy Crosser were the first Advisory Board co-chairs. LCF was established under the umbrella of the Community Foundation of Boulder County and remains one of their funds.

The reasons for having a local-based nonprofit included the ability to address the unique needs of a small and diverse community. There are projects that otherwise could not occur given the budget and constraints of a small town. Also, it gives local businesses and individuals a go-to centralized resource to help and enhance their community.

2013 Flood: “Rebuild Lyons” campaign

In no time was the need for a local foundation more critical than during the 2013 flood. Because LCF existed, the **“Rebuild Lyons One life at Time”** grant program was able to spring into action, awarding over \$1M to local residents and businesses when they needed it most. Funds were given out within three months of the flood to address critical needs.

LCF’s Contributions in 2020

Lyons Share Fund: \$43,000

In the early months of the COVID-19 pandemic and economic crisis, the Lyons Community Foundation launched **“The Lyons Share - a small business economic relief fund”** in partnership with the St. Vrain Market (SVM). The Fund, seeded with proceeds from the market and matched by LCF was designed to help local businesses survive the impact of COVID-19’s forced business closures. With the added donations from the Town of Lyons and area residents, the Lyons Share Fund provided 43 local businesses with \$1,000 each.

Community Support Grants: \$28,500

As a community foundation, LCF’s main purpose is to raise money to support a diverse range of projects and populations in order to improve the quality of life, build a culture of giving and encourage positive change in the greater Lyons area. By offering a centralized source for fundraising, nonprofits can focus on their projects. Thanks to LCF’s Community Support Grants, eight local non-profits received \$28,500 in community support grants to put towards 15 separate projects which focus on four key areas: Community Connectivity, Human Services, Youth Investment and Local Ecology.



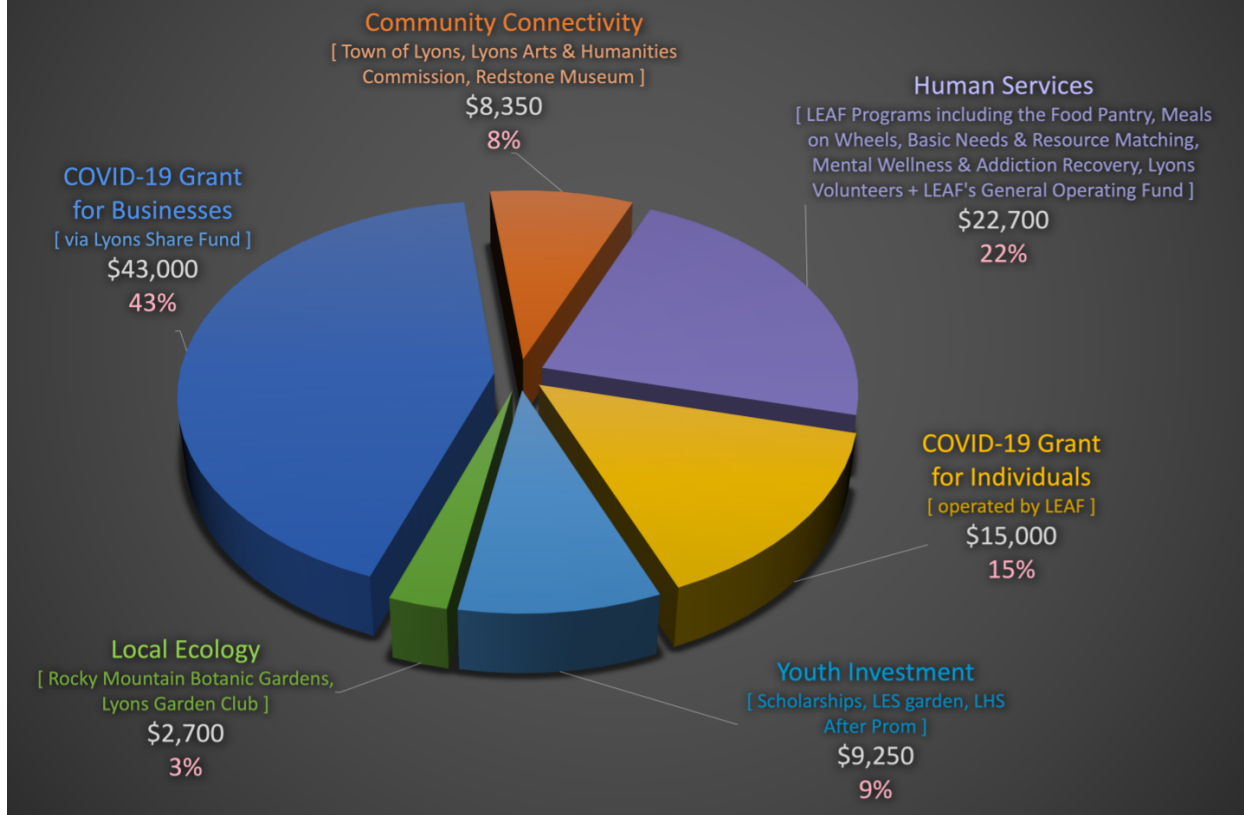
Lyons Community Foundation

Serving the Greater Lyons Area

**A FUND OF THE COMMUNITY FOUNDATION
BOULDER COUNTY**

LCF Grants Distribution 2020

Total \$101,000



- Community Connectivity: \$8,350
 - Town of Lyons*: Winter Wonderland (\$1,200)
 - Lyons Arts & Humanities Commission: heARTS Outdoor Art (\$2,650) and Creative Outlets (\$2,000)
 - Redstone Museum/Historical Society: Lavern Johnson Book Tribute (\$1,000) and Quarry Exhibit (\$1,500)
- Human Services: \$16,700
 - LEAF - Food Pantry: \$4,000
 - LEAF - Meals on Wheels: \$3,000
 - LEAF - Basic Needs: \$3,000
 - LEAF - Mental Wellness: \$4,000
 - LEAF - Lyons Volunteers: \$2,700
- Youth Initiatives: \$750
 - LES Hydroponic Garden: \$500
 - LHS After-prom: \$250

- Local Ecology: \$2,700
 - Rocky Mountain Botanic Gardens: \$1,200
 - Lyons Garden Club: \$1,500
- *LCF granted the Town of Lyons \$1,500 in 2019 for the “Parade of Lights” in 2020. However, the funds were carried over to 2021 since the event was cancelled.
- LEAF Support: \$21,000
- COVID-19 Grant: \$15,000
- General Operating Fund: \$6,000
- Senior Scholarships: \$8,500 - Seven graduating seniors received a scholarship ranging from \$500-\$2000 to attend a post-secondary institution.

LCF’s Plans for 2021

This coming year is very difficult to plan due to the ongoing uncertainties of the pandemic. We have tried to budget conservatively, given that the pandemic will continue in 2021 and our assumption that this will prevent any fundraising events from occurring until at least the second half of the year. We plan on sending out another fundraising appeal this spring to encourage community residents to become monthly donors to LCF and therefore help us to continue to support community grants and award senior scholarships. We also hope to schedule a family-friendly event towards the end of summer.

Our continued goal is to improve the quality of life, build a culture of giving, and create positive change in the greater Lyons area. We hope to accomplish this by encouraging philanthropy, volunteerism and community connectivity through participation in the Lyons Community Foundation.

The impact of COVID-19

2020 was an extraordinary year for grants. LCF granted a total of \$101,000, which is more than double the amount the non-profit typically grants. Due to the pandemic, an extra \$58,000 was awarded for COVID-19 support both for local businesses and individuals. In a typical year, LCF grants \$40,000 for Community Support Grants (about \$30,000) and Scholarships (about \$10,000). Unfortunately, all community events and fundraisers were cancelled due to the pandemic. This only exacerbated our efforts to increase our revenue to offset expenses.

2021 Budget Details

The pages that follow here provide details of the 2021 budget approved by the Board of Trustees and the 2020 budget figures.

The budget sheets are broken down by the individual town funds.

The sheets also compare previous years' budget numbers (2018 and 2019) to unaudited 2020 final numbers and the approved 2021 budget.

IMPORTANT: The numbers here are dated December 17, 2020 and are the unaudited actual numbers. Complete audited actual numbers will be available in July 2021.

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
GENERAL FUND							
TAXES							
01-10-3000	PROPERTY TAX	537,015.27	553,117.43	679,054.07	720,369.00	720,369.00	766,392.00
Budget notes:							
~2021 Final valuation from the Boulder County Assessor was received 12/1. The valuation is \$43,147,839 which is reduced from the preliminary valuation received in October 2020. The voter approved mill levy is 19.522 mills which would produce \$842,332 in property tax, however, the Town is limited to a 5.5% increase over the previous year per Colorado Statute. Current mills approved by ordinance 1089 17.762 mills. This would give taxpayers a tax credit of 1.760 mills in 2021. The allowed increase is necessary to help fund the capital projects transfer of \$250,000 for necessary infrastructure improvements per the paving assessment and other capital project commitments for grant funds.							
~2020 Voter approved Mill Levy 19.522 mills would produce \$832,642 in property tax revenues based on current valuation of \$42,651,476. Colorado Statute restricts revenue to 5.5% of prior year which would reduce property tax revenues to \$720,451. Current property tax approved by the Board of Trustees based on the preliminary mill levy calculations from the Boulder County Assessor is \$720,341. Current mills to produce this income is 16.889 mills. This would give taxpayers a tax credit of 2.633 mills in 2020.							
01-10-3001	SPECIFIC OWNERSHIP TAX	28,937.03	29,492.45	18,674.96	29,000.00	29,000.00	29,000.00
01-10-3002	SALES TAX REV - 2.5%	890,278.64	994,258.42	426,905.17	870,000.00	786,595.00	865,005.00
Budget notes:							
~2020 Economic forecast developed by the Co Legislative Council predicts a 5.2 to 5.4% increase in sales taxes for 2020. The budget for sales taxes shows a modest 5% increase from the 2019 budget to reflect this estimate. Economic indicators show a potential slowing of the economy which could impact sales taxes estimates in 2020.							
~2021 Sales tax revenues are expected to rebound over the next 5 years after significant (12%) estimated decreases due to pandemic impacts. Total budgeted sales tax for 2021 is \$1,147,325. Sales taxes are allocated 2.5% to the General Fund and 1% to Parks Fund per LMC. This allocation does not apply to retail marijuana sales taxes which are allocated 100% to the General Fund. The 2021 sales tax budget allocation has been adjusted between the GF and Parks fund to be 75.5% to the GF and 24.5% to the Parks fund. The 2021 budget is 7% above the 2020 projection, 6% below the original 2020 budget, and 13% below the actual 2019 sales taxes collected. 5-year estimates increase sales taxes approximately 4-5% each year to get back to 2019 levels in 2024.							
01-10-3004	USE TAX REV - 2%	157,477.17	132,587.42	77,932.40	185,150.00	220,782.00	130,000.00
Budget notes:							
~2021 Use taxes are split 2/3 GF and 1/3 Parks. Use taxes have not been impacted by pandemic on the scale projected for sales taxes. Building has remained strong. The 2021 use taxes are reduced because Summit use taxes are expected to be paid in 2020 with 2021 returning to a year similar to 2019.							
~2020 2019 Correct allocation of budgeted use tax would be \$71,666. Use taxes are collected on motor vehicles and building materials. The economy typically drives these origins of use tax so the same 5% used to estimate sales taxes, is used to estimate use taxes Added \$34,650 for Summit 11 homes.							
01-10-3006	FRANCHISE TAX	22,686.60	19,269.79	11,804.07	22,000.00	19,800.00	19,800.00
01-10-3007	HIGHWAY USERS TAX	79,118.62	77,306.59	31,750.16	77,850.00	50,615.00	55,814.00
Budget notes:							
~2020 Adjusted per CML estimates							
~2021 Adjusted per CML estimates, less vehicles on roadways due to pandemic.							
01-10-3008	CIGARETTE TAX	2,854.98	2,526.89	1,382.63	2,500.00	2,000.00	2,000.00
01-10-3009	LODGING TAX	.00	14,018.00	2,600.00	16,000.00	3,000.00	10,000.00
Budget notes:							
~2021 Reduced short-term rentals due to pandemic.							
Total TAXES:		1,718,368.31	1,822,576.99	1,250,103.46	1,922,869.00	1,832,161.00	1,878,011.00
LICENSES AND PERMITS							
01-11-3100	BUSINESS LICENSES	13,116.12	24,386.04	11,043.00	20,000.00	12,000.00	24,000.00
Budget notes:							
~2021 Enhanced enforcement/follow up should lead to better compliance.							
01-11-3101	NON-BUSINESS LICENSES	1,252.50	1,795.00	560.00	1,600.00	600.00	1,600.00
01-11-3102	LIQUOR LICENSES	6,096.25	4,793.75	1,173.75	5,000.00	1,300.00	1,500.00
Budget notes:							
~2021 Large gatherings restricted due to pandemic will reduce requests for special event liquor licenses.							
01-11-3103	PLANNING AND BUILDING REVENUE	65,271.11	61,989.34	56,860.52	107,982.00	114,254.00	65,000.00
Budget notes:							
~2020 Summit 11 homes @ \$2,368.14 (\$26050 rounded)							
~2021 Building has remained strong. The 2021 planning revenue is reduced because Summit building permit fees are expected to be paid in 2020 with 2021 returning to a year similar to 2019.							
01-11-3105	LAND USE FEES REVENUE	.00	2,500.00	982.70	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
01-11-3106	MMJ LICENSES	11,000.00	10,000.00	3,000.00	4,000.00	3,000.00	3,000.00
	Budget notes:						
	~2021 Only 1 medical marijuana licenses expected in 2021.						
01-11-3107	RMJ LICENSES	9,420.40	8,000.00	3,000.00	12,000.00	9,000.00	9,000.00
	Budget notes:						
	~2021 3 recreational marijuana licenses are expected in 2021.						
01-11-3108	FLOOD PLAIN DEVELOPMENT FEES	600.00	1,200.00	1,500.00	1,000.00	1,500.00	1,000.00
01-11-3109	WASTE HAULING ANNUAL LICENSE	350.00	100.00	170.00	350.00	170.00	200.00
01-11-3110	RMJ CO APPLICATION FEE	.00	.00	2,500.00	.00	2,500.00	.00
01-11-3111	RMJ LYONS APPLICATION FEE	2,000.00	.00	1,000.00	.00	1,000.00	.00
01-11-3112	LIQUOR APPLICATION FEE	850.00	600.00	.00	.00	.00	.00
01-11-3113	MMJ LYONS APPLICATION FEES	2,000.00	2,000.00	1,000.00	.00	.00	.00
01-11-3114	STR APPLICATION	875.00	1,025.00	550.00	1,125.00	750.00	1,000.00
	Budget notes:						
	~2021 Short term rental applications expected to be decreased due to pandemic.						
01-11-3115	STR LICENSE	800.00	1,600.00	300.00	2,000.00	500.00	750.00
	Budget notes:						
	~2021 Short term rental licenses are expected to be decreased due to pandemic.						
Total LICENSES AND PERMITS:		113,631.38	119,989.13	83,639.97	155,057.00	146,574.00	107,050.00
INTERGOVERNMENTAL							
01-12-3204	COUNTY ROAD & BRIDGE REVENUE	12,020.50	12,057.16	6,371.37	11,500.00	11,500.00	11,500.00
01-12-3206	STATE INTERGOVERNMENTAL	.00	2,059.27	1,886.80	10,000.00	1,900.00	1,900.00
	Budget notes:						
	~2020 State Matching grant for \$10K						
	~2021 State funds are for severance and mineral taxes.						
01-12-3207	LOCAL INTERGOVERNMENTAL	.00	16,821.80	15,434.48	.00	20,000.00	25,000.00
	Budget notes:						
	~2021 Boulder County reimbursement for Ztrips.						
Total INTERGOVERNMENTAL:		12,020.50	30,938.23	23,692.65	21,500.00	33,400.00	38,400.00
CHARGES FOR SERVICES							
01-13-3300	VEHICLE CHARGING STATION	.00	.00	.00	900.00	100.00	500.00
	Budget notes:						
	~2021 Lower usage of the charging station than expected.						
01-13-3301	ECO PASS	10,645.00	9,360.00	3,655.00	12,000.00	5,000.00	7,000.00
	Budget notes:						
	~2021 Introduced a sliding scale in 2020 which reduced revenues. RTD limiting routes.						
	~2020 Per Board direction, increase revenue to be 50% of cost. Cost for 2020 is \$24,000 so 1/2 would be \$12,000. Board directed staff to increase cost but provide a sliding scale for lower income individuals/families.						
01-13-3302	SPRING CLEAN UP DAYS REVENUE	5,527.57	4,500.00	.00	5,500.00	.00	6,000.00
Total CHARGES FOR SERVICES:		16,172.57	13,860.00	3,655.00	18,400.00	5,100.00	13,500.00
FINES AND FORFEITURES							
01-14-3400	MUNICIPAL COURT FINES	115,430.96	93,591.00	64,976.13	105,000.00	87,000.00	97,000.00
	Budget notes:						
	~2021 Reduced tickets during pandemic.						
Total FINES AND FORFEITURES:		115,430.96	93,591.00	64,976.13	105,000.00	87,000.00	97,000.00
OTHER INCOME							
01-16-3600	OTHER INCOME	.00	16,078.00	57,070.09	8,000.00	60,000.00	8,000.00
01-16-3601	DONATIONS	.00	5,360.00	265.00	.00	300.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
01-16-3603	RENTAL INCOME	111,098.00	111,598.00	68,932.00	107,000.00	107,000.00	108,200.00
	Budget notes:						
	~2020 Reduce due to 1 lease terminated						
	~2021 Increase slightly for cable rental						
01-16-3605	LOCAL GRANTS	.00	.00	.00	9,000.00	.00	.00
	Total OTHER INCOME:	111,098.00	133,036.00	126,267.09	124,000.00	167,300.00	116,200.00
INVESTMENT							
01-17-3500	INTEREST INCOME	43,989.37	59,031.40	6,888.22	45,000.00	10,000.00	10,000.00
	Budget notes:						
	~2021 Interest rates declined.						
	Total INVESTMENT:	43,989.37	59,031.40	6,888.22	45,000.00	10,000.00	10,000.00
TRANSFERS							
01-35-3902	TRANSFER IN FROM ELECTRIC FUND	92,344.00	42,418.00	35,529.36	53,294.00	53,294.00	59,791.00
01-35-3903	TRANSFER IN FROM WATER FUND	122,853.00	85,209.00	70,989.36	106,484.00	106,484.00	117,221.00
01-35-3906	TRANSFER IN FROM STORMWATER	.00	.00	4,078.00	6,117.00	6,117.00	7,980.00
01-35-3908	TRANSFER IN FROM PARKS/RECR	26,849.00	106,709.00	79,733.36	119,600.00	119,600.00	128,387.00
01-35-3923	TRANSFER IN FROM LURA	.00	.00	.00	300.00	300.00	583.00
	Total TRANSFERS:	242,046.00	234,336.00	190,330.08	285,795.00	285,795.00	313,962.00
OTHER FINANCING SOURCES							
01-38-3951	CIRSA INSURANCE PROCEEDS	.00	.00	950.00	.00	950.00	.00
01-38-3953	REVENUE FROM PRIOR YEAR ADJUS	.00	66,413.73	6,995.33	.00	6,996.00	.00
	Total OTHER FINANCING SOURCES:	.00	66,413.73	7,945.33	.00	7,946.00	.00
ALLOCATED EXPENSES							
01-44-4002	PAYROLL TAXES-ER WORKERS COM	27,350.69	13,936.95	27,298.75	26,497.00	27,300.00	21,468.00
	Budget notes:						
	~2021 WC rates decreased due to good safety record.						
01-44-4200	POSTAGE	5,630.95	4,611.85	5,826.19	4,800.00	6,500.00	6,500.00
	Budget notes:						
	~2021 Increased mailing costs.						
01-44-4201	PC, SOFTWARE & PRINTERS	18,077.70	16,744.36	40,518.07	42,450.00	46,000.00	31,000.00
	Budget notes:						
	~2020 Moved Caselle support from 01-44-4011 to 01-44-4041						
	New PW building: 4 workstations, \$2,250; 1 server \$3,400						
	Add Online Timekeeping \$2,750 and Accounts Receivable \$6,750 modules in Caselle						
	~2021 Removed Caselle and new PW building one-time costs (\$15,150); added funds for upgrading workstations \$3,700.						
01-44-4203	DUES & SUBSCRIPTIONS	3,337.75	4,997.35	2,956.45	6,000.00	3,500.00	6,000.00
01-44-4300	ELECTRIC/WATER/GAS	4,001.16	9,767.53	14,790.13	18,650.00	19,000.00	19,000.00
	Budget notes:						
	~2020 Moved Town hall and depot utilities to allocated 01-44-4020 \$14,900 and reduced 01-50-4017 \$2,500, 01-50-4020 \$1,400, 01-50-4021 \$11,000						
	Moved new public works building to allocated \$3,750.00						
01-44-4301	TELEPHONE	16,315.31	14,638.05	11,017.93	6,000.00	15,000.00	15,000.00
	Budget notes:						
	~2021 Verizon, Intrado, Century Link, Fusion Cloud, Peak Communication						
01-44-4501	OUTSIDE PROF SERVICE FEES	111,812.41	119,984.22	81,953.73	107,500.00	107,500.00	102,000.00
	Budget notes:						
	~2020 remove 01-44-4032 \$100,000 and 01-44-4033 \$7,500 and put in 01-44-4006 for \$107,500						
01-44-4502	OFFICE OPERATIONS	25,099.18	28,396.94	17,964.70	20,400.00	19,000.00	20,400.00
	Budget notes:						
	~2020 New PW Building - \$1,200 for office supplies getting office set up						

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
01-44-4503	SEMINARS/MEETINGS/TRAINING	2,979.90	832.96	305.40	1,600.00	500.00	1,000.00
Budget notes:							
~2021 Trainings have moved to virtual which are less expensive.							
01-44-4504	TRAVEL EXPENSES	426.60	707.64	.00	800.00	.00	.00
01-44-4506	BUILDING MAINTENANCE & GROUND	16,561.80	23,577.90	17,823.57	22,650.00	22,650.00	22,650.00
Budget notes:							
~2020 Moved Building Maintenance from each fund to allocated for new PW building \$9,500. Also moved \$13,150 from 01-50-4012 to allocated for town hall and depot maintenance.							
01-44-4701	UNIFORMS	1,599.91	1,361.98	4,459.28	7,770.00	7,770.00	7,770.00
Budget notes:							
~2020 Uniforms allocated instead of in each fund							
01-44-4702	EQUIPMENT MAINTENANCE	40,529.11	35,628.93	19,263.06	16,750.00	22,000.00	25,000.00
Budget notes:							
~2020 Moved Caselle support from 01-44-4011 to 01-44-4041							
~2021 Aging equipment is requiring increased repairs.							
01-44-4703	STAFF SERVICES	482.11	1,515.41	76.20	500.00	200.00	500.00
01-44-4705	PC TECHNICIAN FEES	59,777.54	56,527.50	39,119.50	54,000.00	54,000.00	58,500.00
01-44-4706	AUDITING FEES	74,523.77	78,610.84	62,713.07	75,000.00	63,000.00	63,000.00
Budget notes:							
~2021 Year end work being done in house; reduces audit fees. Audit fees per contract - for financial statement and single audit.							
~2020 Bring year end work in house - remove audit prep							
01-44-4707	VEHICLE MAINTENANCE	6,722.24	6,870.24	12,934.61	19,500.00	19,500.00	13,000.00
Budget notes:							
~2021 Replacement of aging vehicles reduces maintenance.							
~2020 removed vehicle maintenance budgets from each fund and will allocate the expenses							
01-44-4708	XPRESS MERCHANT FEES	9,288.12	11,451.02	6,808.33	10,000.00	10,000.00	10,000.00
01-44-4709	CIVICPLUS WEB FEES	4,390.95	4,610.50	4,841.03	5,000.00	4,842.00	5,100.00
01-44-4710	GENERAL INSURANCE	75,158.87	80,262.60	64,025.44	81,556.00	81,556.00	83,483.00
Budget notes:							
~2020 Quote from CIRSA plus \$4500 for excess crime, bonds, event insurance							
01-44-4711	LMC CODIFICATION	5,938.93	4,442.27	1,176.52	5,000.00	3,000.00	3,000.00
Budget notes:							
~2021 Expecting similar level of expense to 2020.							
01-44-4713	CASH OVER/SHORT	20.10-	.00	2.91-	.00	5.00-	.00
Total ALLOCATED EXPENSES:		509,984.90	519,477.04	435,869.05	532,423.00	532,813.00	514,371.00

ADMINISTRATION

01-50-4000	FULL TIME SALARIES	180,640.39	226,772.52	151,275.40	215,420.00	215,420.00	186,741.00
Budget notes:							
~2021 See salary reductions - alternative 1 for positions removed from the 2021 budget, merit increases, anticipated insurance increases.							
01-50-4001	PART TIME SALARIES	495.22	.00	.00	.00	.00	.00
01-50-4002	PAYROLL TAXES - ER	22,766.00	17,637.19	11,662.09	16,480.00	16,480.00	14,286.00
01-50-4003	EMPLOYEE INSURANCE	25,356.73	29,144.17	31,407.07	37,262.00	40,000.00	40,413.00
01-50-4004	RETIREMENT CONTRIBUTION	4,149.61	5,753.34	4,059.64	6,463.00	6,463.00	5,602.00
01-50-4200	POSTAGE	.00	10.40	.00	100.00	.00	.00
01-50-4201	PC, SOFTWARE & PRINTERS	8,634.43	6,333.43	.00	8,225.00	.00	.00
01-50-4202	EQUIPMENT & SMALL TOOLS	10,807.54-	4,975.00	.00	1,300.00	.00	.00
01-50-4203	DUES & SUBSCRIPTIONS	1,804.00	5,248.22	4,463.33	5,000.00	5,000.00	5,000.00
Budget notes:							
~2020 Colorado Clerks Association, Colorado Courts, International Clerks Association, ARMA (Records), ICMA (International City Management Assoc, Colorado Rural Water Association, and GFOA/CGFOA - these are for the Town Administrator, Town Clerk, Finance Director, Deputy Clerk, Utilities Clerk, Court Clerk and Records Clerk							
01-50-4250	MISCELLANEOUS	25,910.07	5,670.57	2,053.70	5,000.00	2,100.00	9,575.00
Budget notes:							
~2021 Includes additional funding for Boards & Commissions requests - Historic Preservation \$4,325; PCDC \$1,500; Board of Trustees - Lowell \$750							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
01-50-4301	TELEPHONE	.00	.00	.00	500.00	.00	.00
01-50-4500	NON REIMBURSEABLE FLOOD	.00	4,485.77	.00	85,000.00	.00	.00
01-50-4501	OUTSIDE PROFESSIONAL SERVICES	11,330.06	24,605.56	13,040.97	13,250.00	13,250.00	10,000.00
Budget notes:							
~2021 Reduction of Murraysmith hours.							
01-50-4502	OFFICE OPERATIONS	8,224.12	12,527.10	2,198.26	12,348.00	2,200.00	.00
01-50-4503	SEMINARS/MEETING/TRAININGS	.00	.00	715.00	.00	800.00	.00
01-50-4504	TRAVEL	2,966.47	4,510.08	339.51	4,343.00	340.00	.00
01-50-4505	ADVERTISING & PUBLISHING	.00	700.00	.00	500.00	.00	.00
01-50-4703	ENVIRONMENTAL MONITORING	2,798.27	3,034.91	1,936.35	3,600.00	3,600.00	3,600.00
01-50-4704	COUNTY TREASURER'S FEE	5,371.73	5,531.79	6,788.89	10,850.00	8,000.00	8,000.00
Budget notes:							
~2020 Property tax increase, collection fee from the county increases							
~2021 County treasurers fee is 1% of property tax collected.							
Total ADMINISTRATION:		289,639.56	356,940.05	229,940.21	425,641.00	313,653.00	283,217.00
LEGISLATIVE							
01-52-4000	FULL TIME SALARIES	15,650.00	16,800.00	8,400.00	19,200.00	19,200.00	19,200.00
01-52-4002	PAYROLL TAXES - ER	.00	333.90	667.80	1,469.00	1,323.00	1,469.00
Budget notes:							
~2020 Board payroll taxes - employee versus independent contractor							
01-52-4201	PC, SOFTWARE & PRINTERS	.00	835.00	.00	2,000.00	.00	.00
01-52-4250	MISCELLANEOUS	3,833.68	428.01	613.34	500.00	700.00	500.00
01-52-4501	OUTSIDE PROF SERVICE FEES	.00	.00	577.50	.00	580.00	.00
01-52-4503	SEMINARS/MEETINGS/TRAINING	.00	530.11	.00	2,660.00	.00	1,500.00
Budget notes:							
~2021 Trainings virtual due to pandemic - reduced cost.							
01-52-4504	TRAVEL	.00	1,046.16	.00	4,566.00	.00	.00
01-52-4505	ADVERTISING & PUBLISHING	2,720.11	4,802.22	2,256.85	5,000.00	2,350.00	.00
01-52-4700	ELECTIONS	5,000.55	221.88	7,652.18	5,000.00	7,653.00	5,000.00
Budget notes:							
~2020 This would cover 1 election, the regular one in April. If a November coordinated election is required, the additional expense would be requested from the Board.							
Total LEGISLATIVE:		27,204.34	24,997.28	20,167.67	40,395.00	31,806.00	27,669.00
JUDICIAL							
01-53-4000	FULL TIME SALARIES	8,081.44	11,962.52	7,918.05	13,684.00	13,684.00	5,728.00
01-53-4002	PAYROLL TAXES - ER	596.91	906.45	552.64	1,047.00	1,047.00	438.00
01-53-4003	EMPLOYEE INSURANCE	1,506.15	2,566.37	6,019.57	2,970.00	8,000.00	2,468.00
01-53-4004	RETIREMENT CONTRIBUTION	88.81	263.19	.00	411.00	400.00	172.00
01-53-4250	MISCELLANEOUS	3,378.69	2,188.88	2,320.09	2,000.00	3,200.00	2,000.00
01-53-4501	OUTSIDE PROF SERVICE FEES	6,224.40	7,246.50	6,822.95	6,000.00	7,500.00	6,000.00
01-53-4700	JUDGE'S SERVICES FEES	12,000.00	14,400.00	9,600.00	14,400.00	14,400.00	14,400.00
Total JUDICIAL:		31,876.40	39,533.91	33,233.30	40,512.00	48,231.00	31,206.00
PLANNING AND ZONING							
01-54-4000	FULL TIME SALARIES	95,572.59	110,373.22	72,681.96	93,361.00	93,361.00	98,656.00
Budget notes:							
11/03/2020 1:06 PM - jj							
~2021 Reduce Planning Payroll by \$50,000 (\$45188 wages, \$3457 taxes, \$1355 retirement)							
~2020 Moved building inspector to Department 57 Building Inspection							
01-54-4001	PART TIME SALARIES	17,073.80	17,732.97	11,812.30	42,510.00	34,008.00	.00
Budget notes:							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
~2020 Moved Main Street Manager to Planning from Economic Development and added PT planner							
01-54-4002	PAYROLL TAXES - ER	7,038.66	8,698.54	6,549.46	10,395.00	10,395.00	7,547.00
01-54-4003	EMPLOYEE INSURANCE	20,886.65	21,871.49	14,214.39	16,647.00	18,000.00	33,128.00
01-54-4004	RETIREMENT CONTRIBUTION	2,199.43	3,074.34	1,631.75	2,801.00	2,801.00	2,960.00
01-54-4201	PC, SOFTWARE & PRINTERS	.00	2,827.00	851.77	680.00	900.00	.00
01-54-4203	DUES & SUBSCRIPTIONS	.00	707.00	849.00	1,000.00	1,000.00	750.00
01-54-4250	MISCELLANEOUS	9,260.08	6,012.99	198.50	5,612.00	200.00	1,000.00
01-54-4501	OUTSIDE PROF SERVICE FEES	49,505.11	62,174.18	38,109.14	135,927.00	50,000.00	118,000.00
Budget notes:							
~2021 \$80K for Comp Plan, \$8K Downtown Design Guidelines, \$15K Attorneys, \$15K Town Engineer							
~2020 Combine Attorneys \$33,927, Engineering \$2,000, Planning \$100,000 into Outside Professional services. Comp Plan - Need to apply for a grant from DOLA to assist with the cost of the Comp Plan. Application should be completed by 12/1/2019							
01-54-4503	SEMINARS/MEETINGS/TRAINING	.00	.00	125.00	900.00	125.00	500.00
Budget notes:							
~2021 Trainings virtual due to pandemic - reduced cost.							
01-54-4505	ADVERTISING & PUBLISHING	.00	400.80	.00	.00	.00	.00
Total PLANNING AND ZONING:		201,536.32	233,872.53	147,023.27	309,833.00	210,790.00	262,541.00
HEALTH WELFARE COMMUNITY							
01-55-4000	FULL TIME SALARIES	9,469.91	38,069.95	11,142.31	21,540.00	21,540.00	6,120.00
01-55-4001	PART TIME SALARIES	20,065.34	18,435.75	18,953.22	28,700.00	28,700.00	13,464.00
Budget notes:							
~2021 Removed Sustainability position - tasks will be absorbed by other positions.							
~2020 Moved Sustainability wages from 01.66.4001 to 01.55.4001							
01-55-4002	PAYROLL TAXES - ER	3,267.34	4,714.87	2,443.83	3,845.00	3,845.00	1,498.00
01-55-4003	EMPLOYEE INSURANCE	3,812.46	15,693.44	898.17	3,967.00	1,984.00	10,730.00
01-55-4004	RETIREMENT CONTRIBUTION	.00	801.96	237.26	564.00	564.00	588.00
01-55-4700	GRANTS TO OTHERS	12,500.00	33,000.00	13,000.00	12,999.00	13,000.00	12,500.00
Budget notes:							
~2020 Goodwill grants \$13,000							
11/03/2020 1:07 PM - jj							
~2021 - RAQC resolution approved at 11/2 BOT. Use \$200 of the \$12,500 as a grant to RAQC.							
01-55-4701	CULTURAL/CONCERT SERIES	1,350.00	1,250.00	1,750.00	3,000.00	3,000.00	3,000.00
Budget notes:							
~2020 Potential grant funding							
01-55-4702	BRCC DISPATCH FEES	23,345.00	23,695.00	24,050.00	24,500.00	24,500.00	25,000.00
01-55-4704	HUMANE SOCIETY	5,037.50	4,884.00	2,849.00	5,200.00	5,200.00	5,200.00
01-55-4706	WALT SELF EXPENDITURES	5,404.57	6,979.82	3,897.25	6,599.00	6,599.00	6,600.00
01-55-4707	SENIOR PROGRAMMING	2,371.28	3,096.98	204.97	2,001.00	2,001.00	2,000.00
01-55-4708	SPRING CLEAN UP DAYS	8,011.44	5,944.19	.00	6,500.00	.00	6,000.00
01-55-4709	FALL/SPRING CURBSIDE PICKUP	.00	3,700.00	2,727.19	6,000.00	6,000.00	5,000.00
Budget notes:							
~2020 Added 2-yard waste pickups in 2019 - spring and fall. Continue in 2020							
01-55-4710	RTD BUS TRANSPORTATION	20,000.00	19,916.00	29,054.00	24,000.00	36,000.00	25,000.00
Budget notes:							
~2021 \$25K for Ztrips; offset by BOCO reimbursement for \$25K							
01-55-4711	ZERO WASTE COVERAGE	508.39	670.73	.00	1,600.00	.00	500.00
01-55-4712	MAIN STREET BEAUTIFICATION	21,776.82	28,683.00	7,393.00	24,999.00	24,999.00	25,000.00
01-55-4713	PUBLIC ART	.00	17,521.50	.00	9,000.00	.00	8,000.00
Budget notes:							
~2021 2020 project was not funded due to pandemic.							
~2020 Requested by LAHC for carving large dead tree at LaVern M Johnson Park near the swimming hole. See 2020 work plan draft.							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total HEALTH WELFARE COMMUNITY:		136,920.05	227,057.19	118,600.20	185,014.00	177,932.00	156,200.00
ECONOMIC DEVELOPMENT							
01-56-4000	FULL TIME SALARIES	28,982.36	34,350.52	20,953.79	34,089.00	34,089.00	15,096.00
01-56-4001	PART TIME SALARIES	.00	.00	.00	.00	.00	25,194.00
Budget notes:							
~2021 Moved main street manager to economic development from planning.							
01-56-4002	PAYROLL TAXES - ER	3,488.88	3,935.88	1,578.18	2,608.00	2,608.00	3,082.00
01-56-4003	EMPLOYEE INSURANCE	2,797.71	3,644.10	2,993.86	4,297.00	4,297.00	1,719.00
01-56-4004	RETIREMENT CONTRIBUTION	596.90	931.80	653.53	938.00	938.00	367.00
01-56-4201	PC, SOFTWARE & PRINTERS	1,281.14	381.79	2,398.52	4,000.00	4,000.00	1,500.00
Budget notes:							
~2020 Adobe Suite license additional \$3,500							
01-56-4203	DUES & SUBSCRIPTIONS	814.88	575.00	375.00	1,000.00	1,000.00	600.00
01-56-4250	MISCELLANEOUS EXPENSE	.00	.00	99.25	.00	.00	.00
01-56-4501	OUTSIDE PROF SERVICE FEES	34,807.14	38,473.07	18,200.98	45,000.00	27,000.00	28,000.00
Budget notes:							
~2021 Trident security reduced							
01-56-4503	SEMINARS/MEETINGS/TRAINING	.00	544.84	.00	2,000.00	.00	1,200.00
01-56-4505	ADVERTISING & PUBLISHING	12,536.79	27,772.50	4,048.07	26,000.00	5,500.00	12,000.00
Budget notes:							
~2021 Reduction in advertising from Adventure Fit for Outdoor Games not expected to be held in 2021.							
01-56-4700	MAIN STREET INITIATIVES	.00	1,071.19	149.00	1,500.00	1,500.00	1,500.00
01-56-4701	LYONS REDSTONE MUSEUM	15,525.76	16,600.42	13,500.00	16,500.00	13,500.00	12,000.00
Budget notes:							
~2021 Museum hours limited due to pandemic; reduce staffing costs.							
01-56-4702	ECONOMIC DEV GRANT	2,584.01	1,222.33	.00	2,500.00	2,500.00	2,500.00
Total ECONOMIC DEVELOPMENT:		103,415.57	129,503.44	64,950.18	140,432.00	96,932.00	104,758.00
BUILDING INSPECTION							
01-57-4000	FULL TIME SALARIES	.00	.00	.00	14,227.00	.00	.00
Budget notes:							
~2020 Moved building inspector from Planning (54) to Building Inspection (57)							
01-57-4002	PAYROLL TAXES - ER	.00	.00	.00	1,089.00	.00	.00
Budget notes:							
~2020 Payroll taxes for new position							
01-57-4003	EMPLOYEE INSURANCE	.00	.00	.00	5,333.00	.00	.00
01-57-4004	RETIREMENT CONTRIBUTION	.00	.00	.00	427.00	.00	.00
01-57-4250	MISCELLANEOUS	30.00	.00	93.28	300.00	300.00	300.00
01-57-4501	OUTSIDE PROF SERVICE FEES	42,920.39	25,778.18	38,152.75	43,172.00	64,248.00	80,000.00
Budget notes:							
~2021 16 hours of code enforcement \$54, Building inspections \$26K							
01-57-4502	SHORT TERM RENTALS	200.00	.00	.00	500.00	.00	.00
Total BUILDING INSPECTION:		43,150.39	25,778.18	38,246.03	65,048.00	64,548.00	80,300.00
POLICE							
01-58-4250	MISCELLANEOUS	793.20	.00	312.00	500.00	500.00	.00
01-58-4501	OUTSIDE PROF SERVICE FEES	343,433.04	352,031.04	245,272.50	367,725.00	367,725.00	384,574.00
Budget notes:							
~2021 Boulder County Sheriff's contract increase 4.58%							
~2020 Boulder County Sheriff's Contract increase 4.46%							
01-58-4502	OFFICE OPERATIONS	2,608.58	931.22	742.92	1,725.00	1,725.00	1,500.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
01-58-4506	BLDG MAINT & GROUNDS	21,838.52	22,014.75	2,424.75	22,000.00	4,000.00	22,000.00
Budget notes: ~2020 Jail crew contract is in this account \$18K.							
01-58-4700	EXTRA DUTY TRAFFIC & FESTIVALS	62,781.05	55,079.43	10,548.07	58,000.00	15,000.00	15,000.00
Budget notes: ~2021 Reduced due to not expecting to be able to have festivals/events.							
Total POLICE:		431,454.39	430,056.44	259,300.24	449,950.00	388,950.00	423,074.00
STREETS							
01-59-4000	FULL TIME SALARIES	106,563.54	125,522.67	79,011.15	170,636.00	153,573.00	127,598.00
01-59-4002	PAYROLL TAXES - ER	7,805.86	9,487.92	5,969.99	13,054.00	11,749.00	9,761.00
01-59-4003	EMPLOYEE INSURANCE	26,627.19	34,224.43	25,296.94	46,655.00	41,990.00	42,565.00
01-59-4004	RETIREMENT CONTRIBUTION	1,228.59	1,838.75	1,217.77	4,644.00	4,180.00	3,454.00
01-59-4202	EQUIPMENT & SMALL TOOLS	121.43	707.40	1,273.90	4,750.00	3,563.00	3,000.00
01-59-4250	MISCELLANEOUS	1,614.90	2,120.46	985.78	1,500.00	1,500.00	1,500.00
01-59-4300	STREET LIGHTING - ELECTRICITY	11,192.05	11,969.99	10,400.77	10,000.00	20,000.00	15,000.00
Budget notes: ~2021 Increased utility costs							
01-59-4501	OUTSIDE PROFESSIONAL SERVICES	2,479.04	48,276.10	35,368.14	19,500.00	36,000.00	19,500.00
Budget notes: ~2020 weed mitigation and Christmas lights							
01-59-4503	SEMINARS/MEETINGS/TRAINING	.00	.00	.00	1,500.00	1,500.00	1,500.00
01-59-4700	GASOLINE, OIL, ETC.	4,218.59	2,601.55	1,551.24	6,000.00	3,500.00	5,500.00
Budget notes: ~2020 New tanks and safety res at new facility							
01-59-4701	HOLIDAY LIGHTS & DECORATIONS	9,357.42	27.99	.00	3,500.00	2,000.00	3,250.00
01-59-4702	STREET SIGNS	2,562.61	8,657.31	.00	3,000.00	1,500.00	3,000.00
01-59-4703	STREET MAINTENANCE	12,588.99	32,879.28	10,348.40	20,500.00	17,000.00	20,000.00
Budget notes: ~2020 Combined winter street maintenance with regular street maintenance							
01-59-4704	ROADBASE, PATCH, & REPAIR	80,331.68	47,534.21	980.00	50,000.00	40,000.00	40,000.00
Budget notes: ~2020 Increased budget to accommodate the prioritization of needed patching, overlay and cracksealing							
01-59-4706	TREE TRIMMING	9,223.00	6,299.00	950.00	13,000.00	8,000.00	12,000.00
01-59-4709	TRASH REMOVAL	4,006.70	4,218.96	2,225.87	4,500.00	4,500.00	4,500.00
Budget notes: ~2020 New/additional trash cans							
01-59-4710	STREETLIGHT MAINTENANCE	.00	1,456.00	2,065.00	5,000.00	3,000.00	5,000.00
01-59-4711	FLAG MAINTENANCE	.00	.00	.00	1,000.00	500.00	1,000.00
01-59-4713	EQUIPMENT MAINTENANCE	4,053.20	1,506.95	.00	3,750.00	1,500.00	3,500.00
Total STREETS:		283,974.79	339,328.97	177,644.95	382,489.00	355,555.00	321,628.00
VISITORS CENTER							
01-60-4001	PART TIME SALARIES	7,750.00	5,969.08	1,242.15	3,756.00	3,756.00	4,386.00
01-60-4002	PAYROLL TAXES - ER	1,143.70	474.53	98.89	288.00	288.00	336.00
01-60-4250	MISCELLANEOUS	1,523.85	2,028.22	1,107.75	600.00	1,200.00	1,200.00
Budget notes: ~2021 Century Link							
01-60-4300	UTILITY SERVICE	.00	1,224.90	703.18	1,000.00	1,000.00	1,000.00
01-60-4512	BLDG MAINT & GROUNDS	4,389.43	4,382.83	717.70	2,200.00	2,200.00	2,000.00
Total VISITORS CENTER:		14,806.98	14,079.56	3,869.67	7,844.00	8,444.00	8,922.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
CAPITAL							
01-66-6000	CAPITAL PURCHASES	34,713.03	147,705.68	3,080.39	43,827.00	15,000.00	46,500.00
Budget notes:							
~2021 Town Vehicle (replaces 2 Escapes) (split) \$7,500							
1 Ton Dump (split) \$16,500							
Utility w/Plow (split) \$22,500							
Total \$46,500							
~2020 Town Hall A/C/Furnace: \$10,000							
1/6 Telephone system at new PW building \$1,667							
Complete fencing at the Recycle Center \$24,660							
Dry storage building for PW building \$7,500							
Total CAPITAL:		34,713.03	147,705.68	3,080.39	43,827.00	15,000.00	46,500.00
TRANSFERS							
01-80-8019	TRANSFER OUT TO FLOOD FUND	.00	.00	.00	.00	.00	62,616.00
Budget notes:							
~2021 Transfers to Grants Fund							
Boco Sustainability Grant Match \$3,750							
2nd Avenue Town Portion - Per Tracy \$58,866							
01-80-8020	TRANSFER OUT TO CAPITAL PROJ	.00	.00	.00	.00	.00	300,000.00
Budget notes:							
~2021 Created a Capital Projects fund for paving. Transfer \$250,000 to the fund for paving projects. Per Mayor Protem Browning, reduce planning by \$50K and move to Capital Projects \$50K.							
01-80-8023	TRANSFER OUT TO LURA	.00	69,182.34	10,011.00	10,011.00	10,011.00	.00
Budget notes:							
~2020 Formation of the new ECURA expected to be completed in 2019, expenses should remain lower until revenue starts coming in and projects are identified.							
Total TRANSFERS:		.00	69,182.34	10,011.00	10,011.00	10,011.00	362,616.00
GENERAL FUND Revenue Total:		2,372,757.09	2,573,772.48	1,757,497.93	2,677,621.00	2,575,276.00	2,574,123.00
GENERAL FUND Expenditure Total:		2,108,676.72	2,557,512.61	1,541,936.16	2,633,419.00	2,254,665.00	2,623,002.00
Net Total GENERAL FUND:		264,080.37	16,259.87	215,561.77	44,202.00	320,611.00	48,879.00-

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
ELECTRIC FUND							
CHARGES FOR SERVICIES							
02-13-3300	RESIDENTIAL ELECTRIC SALES	1,026,329.03	1,068,290.93	726,057.75	1,100,000.00	1,100,000.00	1,050,000.00
Budget notes:							
~2021 Reduced - more solar customers							
02-13-3302	NON-TAXABLE ELECTRIC SALES	118,330.24	134,351.77	81,005.06	125,000.00	125,000.00	125,000.00
02-13-3303	NON-RESIDENTIAL ELECTRIC SALES	335,503.75	348,502.00	210,925.75	342,000.00	342,000.00	342,000.00
02-13-3304	RECONNECTION CHARGES	350.00	450.00	75.00	350.00	350.00	350.00
02-13-3305	INVESTMENT FEE	45,000.00	4,500.00	13,500.00	63,000.00	193,500.00	13,500.00
Budget notes:							
~2021 3 new service x \$4,500 = \$13,500							
~2020 3 new service x \$4,500 = \$13,500 plus summit 11 homes x \$4,500 = \$49,500							
02-13-3306	Electric Surcharge	75.00	.00	15.98-	.00	16.00-	.00
02-13-3307	Pole Attachment Fee	4,860.00	.00	.00	.00	250.00	500.00
Total CHARGES FOR SERVICIES:		1,530,448.02	1,556,094.70	1,031,547.58	1,630,350.00	1,761,084.00	1,531,350.00
INVESTMENT							
02-17-3500	INTEREST INCOME	24,487.81	21,364.79	3,067.67	25,000.00	5,000.00	5,000.00
Budget notes:							
~2021 Reduced interest rates.							
Total INVESTMENT:		24,487.81	21,364.79	3,067.67	25,000.00	5,000.00	5,000.00
OTHER INCOME							
02-18-3600	OTHER INCOME	64,374.66	90,410.59	56,276.82	69,500.00	69,500.00	60,000.00
Budget notes:							
~2020 Expected MEAN rebate \$64,500. Also rebilling to customers for service line repairs \$5,000.							
~2021 Expected MEAN rebate \$40,000. Also rebilling to customers for service line repairs \$20,000							
Total OTHER INCOME:		64,374.66	90,410.59	56,276.82	69,500.00	69,500.00	60,000.00
TRANSFERS							
02-35-3919	TRANSFER IN FROM GRANTS FUND	.00	27,845.00	.00	.00	.00	.00
Total TRANSFERS:		.00	27,845.00	.00	.00	.00	.00
OTHER FINANCING SOURCES							
02-38-3900	CIRSA Revenue	.00	.00	3,212.00	.00	3,212.00	.00
02-38-3953	PY EXPENSE REFUNDS	.00	.00	106.80	.00	107.00	.00
Total OTHER FINANCING SOURCES:		.00	.00	3,318.80	.00	3,319.00	.00
ADMINISTRATION							
02-50-4000	FULL TIME SALARIES	106,593.10	118,237.15	73,063.83	109,281.00	109,281.00	121,344.00
02-50-4002	PAYROLL TAXES - ER	8,050.08	9,179.32	5,595.92	8,360.00	8,360.00	9,283.00
02-50-4003	EMPLOYEE INS - ER	16,742.98	16,202.79	17,686.47	18,922.00	21,000.00	36,051.00
02-50-4004	RETIREMENT CONTRIBUTION - ER	2,064.91	2,829.43	1,348.15	3,279.00	3,279.00	3,640.00
02-50-4008	OFFICE OPERATIONS	.00	107.62	.00	.00	.00	.00
02-50-4010	POSTAGE	.00	600.00	.00	.00	.00	.00
02-50-4022	UNEMPL INS EXP	.00	.00	.00	.00	.00	.00
02-50-4032	ATTORNEYS FEES	192.50	17.50	.00	.00	.00	.00
Budget notes:							
~2020 combined into 02-50-4006							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
02-50-4201	PC, SOFTWARE & PRINTERS	1,858.13	934.00	777.00	500.00	800.00	.00
02-50-4203	DUES & SUBSCRIPTIONS	2,524.47	2,326.48	1,753.16	2,500.00	1,800.00	1,800.00
02-50-4250	MISCELLANEOUS EXPENSE	1,420.00	1,296.38	1,224.87	500.00	1,500.00	1,000.00
02-50-4501	OUTSIDE PROF SERVICE FEES	.00	533.83	52.50	1,500.00	500.00	500.00
Budget notes:							
~2020 Combined Attorneys 02-50-4032 \$500 and Engineering 02-50-4033 \$1,000 into Outside Professional Services							
02-50-4503	SEMINARS/MEETINGS	293.75	.00	109.00	500.00	250.00	500.00
02-50-4504	TRAVEL EXPENSES	1,277.13	344.47	.00	1,000.00	.00	.00
Total ADMINISTRATION:		141,017.05	152,608.97	101,610.90	146,342.00	146,770.00	174,118.00
MAINTENANCE							
02-65-4000	FULL TIME SALARIES	50,674.60	28,693.93	20,701.07	41,099.00	41,099.00	33,156.00
02-65-4002	PAYROLL TAXES - ER	3,310.59	2,277.42	1,549.61	3,145.00	3,145.00	2,536.00
02-65-4003	EMPLOYEE INS - ER	15,071.64	9,652.84	7,746.30	12,400.00	12,400.00	11,644.00
02-65-4004	RETIREMENT CONTRIBUTION - ER	87.36	539.62	359.65	1,163.00	1,163.00	924.00
02-65-4029	VEHICLE MAINT EXP	.00	250.00	.00	.00	.00	.00
02-65-4035	UNIFORMS EXPENSE	.00	513.42	.00	.00	.00	.00
02-65-4041	PC, SOFTWARE & PRINTERS	1,217.64	1,000.00	.00	.00	.00	.00
02-65-4251	MAINTENANCE & SUPPLIES	26,067.43	49,380.07	2,607.12	10,000.00	10,000.00	20,000.00
Budget notes:							
~2021 Needs for new AMI system							
02-65-4252	GASOLINE, OIL, ETC.	3,142.07	1,443.76	886.42	1,500.00	1,000.00	1,000.00
02-65-4253	TRANSFORMERS	.00	.00	.00	5,000.00	5,000.00	.00
02-65-4254	METERS:REPLACEMENTS,SOCKETS	469.96	1,442.48	44,198.95	301,000.00	200,000.00	100,001.00
Budget notes:							
~2020 Meter replacement did not happen in 2019 - moved to 2020 \$300,000							
~2021 Meter project will be split between 2020 and 2021 - \$200,000 in 2020, carry \$100,000 into 2021.							
02-65-4255	WIRE,XARMS,CONNECTORS,POLES	2,135.00	.00	17,245.65	2,500.00	25,000.00	10,000.00
Budget notes:							
~2021 Undergrounding, 2019 from May Power Outage							
02-65-4301	TELEPHONE SERVICE	360.11	480.12	280.06	300.00	300.00	300.00
02-65-4501	OUTSIDE PROF SERVICE FEES	75,437.02	94,288.12	40,553.76	80,000.00	80,000.00	100,000.00
Budget notes:							
~2020 Electric install for new housing							
~2021 Added \$20K for work on improvements							
02-65-4550	ELECTRIC POWER-MEAN & WAPA	957,608.31	940,119.32	541,057.34	975,000.00	975,000.00	950,000.00
Budget notes:							
~2021 New system reduces MEAN charges							
02-65-4551	SUBSTATION MAINT & SUPPLIES	14,233.24	1,735.68	704.70	6,000.00	1,000.00	2,000.00
02-65-4552	TREE TRIMMING	.00	8,217.00	6,622.50	15,000.00	10,000.00	10,000.00
Budget notes:							
~2020 Based on actual and continued need for trimming							
Total MAINTENANCE:		1,149,814.97	1,140,033.78	684,513.13	1,454,107.00	1,365,107.00	1,241,561.00
CAPITAL							
02-66-6000	CAPITAL PURCHASES	.00	.00	30,522.86	213,542.00	35,000.00	147,050.00
Budget notes:							
~2021 Undergrounding electric through 2nd avenue bridge \$80,000							
Substation to Town - Electric line \$50,000 (split 2021 & 2022)							
Equipment							
Town Vehicle (replace 2 Escapes)(split) \$2,750							
1T Dump (split) \$6,050							
Utility w/Plow (split) \$8,250							
~2020 Unmet needs on 2nd avenue \$20,000							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
	1/4 GPS unit \$1,875						
	1/6 Telephone system at new PW building \$1,667						
	LVP Electric Distribution System - Filing 8 Carter Drive - \$190,000 (reduced from \$250,000 to meet available funds)						
	Total CAPITAL:	.00	.00	30,522.86	213,542.00	35,000.00	147,050.00
DEBT							
02-67-4904	2003 BOND INTEREST	29,951.08	4,666.67	.00	.00	.00	.00
	Total DEBT:	29,951.08	4,666.67	.00	.00	.00	.00
DEBT							
02-70-7000	BOND SERVICE FEES	150.00	827.08	400.00	400.00	400.00	400.00
02-70-7002	2019 BOND PRINCIPAL	.00	.00	.00	86,563.00	86,563.00	89,060.00
02-70-7003	2019 BOND INTEREST	.00	10,375.48	5,169.01	10,346.00	10,346.00	7,861.00
02-70-7004	2006 BOND PRINCIPAL	.20	.00	23,660.29	23,661.00	23,661.00	171,342.00
	Budget notes:						
	~2021 Pay off 2006 Electric Revenue Loan Early						
	Principal \$171,341.99						
	Interest \$9,252.47						
	Interest savings next 6 years: \$24,548.04						
02-70-7005	2006 BOND INTEREST	12,412.94	11,354.24	10,530.12	10,531.00	10,531.00	9,253.00
	Total DEBT:	12,563.14	22,556.80	39,759.42	131,501.00	131,501.00	277,916.00
TRANSFERS							
02-80-8001	EF'S SHARE ALLOC EXP'S FROM GF	92,344.00	42,418.00	35,529.36	53,294.00	53,294.00	59,791.00
	Total TRANSFERS:	92,344.00	42,418.00	35,529.36	53,294.00	53,294.00	59,791.00
	ELECTRIC FUND Revenue Total:	1,619,310.49	1,695,715.08	1,094,210.87	1,724,850.00	1,838,903.00	1,596,350.00
	ELECTRIC FUND Expenditure Total:	1,425,690.24	1,362,284.22	891,935.67	1,998,786.00	1,731,672.00	1,900,436.00
	Net Total ELECTRIC FUND:	193,620.25	333,430.86	202,275.20	273,936.00-	107,231.00	304,086.00-

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
WATER/SEWER FUND							
CHARGES FOR SERVICES - WATER							
03-16-3300	METERED WATER SALES	833,107.15	808,040.42	641,654.87	972,000.00	972,000.00	972,000.00
	Budget notes:						
	~2020 Rate increase \$1/1000 gallons \$72,000						
03-16-3302	PIPE WATER SALES RENTAL	13,490.05	10,974.60	14,769.81	13,000.00	15,000.00	15,000.00
	Budget notes:						
	~2021 Increase from electronic card reader						
03-16-3303	WATER METER SALES	15,650.97	12,133.51	9,503.87	16,000.00	12,000.00	12,000.00
03-16-3305	TAP CONNECTION FEES	67,075.00	14,615.00	29,230.00	230,765.00	657,230.00	52,500.00
	Budget notes:						
	~2020 4 new taps x \$17,500 = \$70,000 plus summit 11 new taps \$160,765.						
Total CHARGES FOR SERVICES - WATER:		929,323.17	845,763.53	695,158.55	1,231,765.00	1,656,230.00	1,051,500.00
INVESTMENT - WATER							
03-17-3500	INTEREST INCOME	38,555.16	33,425.28	5,476.07	35,500.00	10,000.00	10,000.00
Total INVESTMENT - WATER:		38,555.16	33,425.28	5,476.07	35,500.00	10,000.00	10,000.00
OTHER INCOME - WATER							
03-18-3600	OTHER INCOME	441.15-	8,112.58	70,361.60	.00	936,000.00	.00
	Budget notes:						
	~2020 The sale of the property around the new PW buildings should be sold and revenue realized from the sale. Projected to be realized October 2019.						
03-18-3603	NCWCD ANNUAL LEASING PROCEED	13,890.17	4,310.76	.00	.00	18,613.00	15,000.00
Total OTHER INCOME - WATER:		13,449.02	12,423.34	70,361.60	.00	954,613.00	15,000.00
OTH FINANCING SOURCE-WATER							
03-20-3801	INSURANCE PROCEEDS	.00	.00	9,646.18	.00	9,647.00	.00
03-20-3805	GAIN ON ASSET HELD FOR RESALE	.00	126,077.10	.00	.00	.00	.00
03-20-3806	PY EXPENSE REFUND	.00	.00	142.00	.00	145.00	.00
Total OTH FINANCING SOURCE-WATER:		.00	126,077.10	9,788.18	.00	9,792.00	.00
CHARGES FOR SERVICES-SEWER							
03-26-3300	SANITATION USERS' FEE	491,564.49	708,445.80	562,695.46	852,000.00	852,000.00	840,000.00
	Budget notes:						
	~2021 Decrease due to less high strength surcharge						
	~2020 Proposed \$4/1000 gal fee increase \$144,000						
03-26-3305	TAP CONNECTION FEES	40,375.00	8,500.00	17,000.00	144,500.00	331,500.00	17,000.00
	Budget notes:						
	~2020 6 new taps x \$8,500 = \$51,000 plus Summit 11 homes \$93,500						
Total CHARGES FOR SERVICES-SEWER:		531,939.49	716,945.80	579,695.46	996,500.00	1,183,500.00	857,000.00
INVESTMENT - SEWER							
03-27-3500	INTEREST INCOME	38,555.17	25,801.44	.00	40,000.00	.00	.00
Total INVESTMENT - SEWER:		38,555.17	25,801.44	.00	40,000.00	.00	.00
OTHER INCOME - SEWER							
03-28-3600	OTHER INCOME	301.03-	593.39	81.00	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total OTHER INCOME - SEWER:		301.03-	593.39	81.00	.00	.00	.00
OTHER FINANCING SOURCES- SEWER							
03-30-3806	PY EXPENSE REFUNDS	.00	.00	503.06	.00	504.00	.00
Total OTHER FINANCING SOURCES- SEWER:		.00	.00	503.06	.00	504.00	.00
TRANSFERS							
03-35-3919	TRANSFER IN FROM GRANTS FUND	.00	97,399.00	.00	.00	.00	.00
Total TRANSFERS:		.00	97,399.00	.00	.00	.00	.00
ADMINISTRATION - WATER							
03-50-4000	FULL TIME SALARIES	129,644.61	118,648.23	74,756.40	118,349.00	118,349.00	120,406.00
03-50-4001	PART TIME SALARIES	2,322.60	.00	.00	.00	.00	.00
03-50-4002	PAYROLL TAXES - ER	9,837.75	9,204.53	5,724.49	9,054.00	9,054.00	9,211.00
03-50-4003	EMPLOYEE INS - ER	20,080.91	16,775.75	18,173.34	22,011.00	22,011.00	35,879.00
03-50-4004	RETIREMENT CONTRIBUTION - ER	2,442.32	2,741.15	1,400.48	3,551.00	3,551.00	3,612.00
03-50-4200	POSTAGE	.00	600.00	.00	.00	.00	.00
03-50-4201	PC, SOFTWARE & PRINTERS	879.14	.00	777.00	.00	777.00	.00
03-50-4203	DUES & SUBSCRIPTIONS	1,165.00	849.00	609.00	600.00	610.00	500.00
03-50-4250	MISCELLANEOUS	1,696.22	268.88	3,300.96	500.00	4,000.00	500.00
03-50-4501	OUTSIDE PROF SERVICE FEES	3,430.85	6,034.50	18,626.78	2,800.00	20,000.00	20,000.00
Budget notes:							
~2020 Moved Attorneys fees 03-50-4032 \$2,400 and engineering fees 03-50-4033 \$400 to 03-50-4006 Outside professional services \$2,800							
~2021 Attorney for Honeywell							
03-50-4502	OFFICE OPERATIONS	.00	107.62	.00	.00	.00	.00
Total ADMINISTRATION - WATER:		171,499.40	155,229.66	123,368.45	156,865.00	178,352.00	190,108.00
TREATMENT - WATER							
03-52-4300	ELECTRIC/WATER/GAS	550.88	534.29	323.93	700.00	700.00	550.00
03-52-4301	TELEPHONE SERVICE	358.36	119.52	184.11	500.00	500.00	300.00
03-52-4501	OUTSIDE PROF SERVICE FEES	.00	169.92	.00	.00	.00	.00
03-52-4550	LONGMONT WATER SERVICES	177,397.31	192,648.36	120,659.60	442,198.00	212,000.00	235,000.00
Budget notes:							
~2021 Corrected 2019 to \$212,000 and budgeted for Longmont water rate increase \$235,000							
~2020 Price increase from Longmont \$228360							
Total TREATMENT - WATER:		178,306.55	193,472.09	121,167.64	443,398.00	213,200.00	235,850.00
DISTRIBUTION - WATER							
03-53-4000	FULL TIME SALARIES	56,030.27	11,346.67	16,079.25	30,691.00	30,691.00	31,432.00
03-53-4002	PAYROLL TAXES - ER	4,082.27	1,344.52	1,214.28	2,348.00	2,348.00	2,405.00
03-53-4003	EMPLOYEE INS - ER	15,608.64	5,964.01	5,166.44	9,504.00	9,504.00	12,448.00
03-53-4004	RETIREMENT CONTRIBUTION - ER	194.43	323.76	302.35	851.00	851.00	943.00
03-53-4250	Building Maintenance	3,463.16	3,588.36	425.34	.00	500.00	.00
Budget notes:							
~2020 New PW Building							
03-53-4251	MAINTENANCE & SUPPLIES	41,526.17	8,923.30	4,463.15	15,000.00	15,000.00	10,000.00
Budget notes:							
~2020 Handheld water meter reader - \$5,000							
03-53-4252	GASOLINE, OIL, ETC.	1,571.05	721.87	443.20	1,000.00	1,000.00	1,000.00
03-53-4253	Chemicals, Lab & Lab Supplies	2,023.80	1,803.00	925.10	2,000.00	2,000.00	1,500.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
03-53-4254	Road Base, Squeegee, Asphalt	3,100.00	.00	.00	5,000.00	5,000.00	5,000.00
03-53-4255	PIPE & PIPE BEDDING	.00	.00	.00	3,000.00	3,000.00	3,000.00
03-53-4256	WATER METERS & METER PARTS	174.40	5,943.69	6,383.09	10,000.00	10,000.00	10,000.00
Budget notes:							
~2020 Aging Infrastructure and New Housing							
03-53-4258	WATER ASSESSMENTS & STORAGE	24,808.60	19,490.80	24,996.00	26,000.00	26,000.00	25,000.00
03-53-4300	ELECTRIC/WATER/GAS	29,367.12	28,455.35	16,277.14	30,800.00	30,800.00	20,000.00
03-53-4301	Telephone Service	.00	908.09	1,503.39	5,000.00	5,000.00	1,000.00
03-53-4501	OUTSIDE PROF SERVICE FEES	5,921.29	28,475.65	3,665.38	10,000.00	10,000.00	5,000.00
Budget notes:							
~2020 legal/engineering Longs Peak & Upper 5th							
03-53-4503	Seminars/Meetings	2,450.00	.00	68.35	500.00	500.00	.00
03-53-4550	LINE & VALVE REPAIRS	948.97	21,360.42	9,041.92	5,000.00	10,000.00	5,000.00
03-53-4551	HIGH SERV PUMP STATION MAINT	1,451.00	3,578.90	3,099.83	3,000.00	5,000.00	3,000.00
03-53-4552	HYDRANT REPAIRS	2,025.65	2,672.88	.00	10,000.00	10,000.00	3,000.00
Budget notes:							
~2020 Hydrant testing and mapping							
Total DISTRIBUTION - WATER:		194,746.82	144,901.27	94,054.21	169,694.00	177,194.00	139,728.00
ADMINISTRATION - SEWER							
03-60-4000	FULL TIME SALARIES	129,093.24	114,076.44	72,096.71	113,149.00	113,149.00	123,662.00
03-60-4002	PAYROLL TAXES - ER	9,773.71	8,851.80	5,529.70	8,656.00	8,656.00	9,460.00
03-60-4003	EMPLOYEE INS - ER	19,959.58	16,087.17	17,019.83	20,979.00	20,979.00	35,879.00
03-60-4004	RETIREMENT CONTRIBUTION - ER	2,428.60	2,654.95	1,395.37	3,395.00	3,395.00	3,710.00
03-60-4200	POSTAGE	.00	600.00	.00	.00	.00	.00
03-60-4201	PC SOFTWARE & PRINTERS	.00	.00	778.16	.00	800.00	.00
03-60-4203	DUES & SUBSCRIPTIONS	640.00	2,825.00	.00	500.00	500.00	.00
03-60-4501	OUTSIDE PROF SERVICE FEES	31,036.94	8,466.19	39,537.17	40,000.00	40,000.00	25,000.00
Budget notes:							
~2020 Increase \$20,000 for 2020 only to cover attorney/engineering/consulting fees related to the plant							
03-60-4502	OFFICE OPERATIONS	.00	107.61	.00	.00	.00	.00
03-60-4503	SEMINARS	.00	.00	.00	500.00	500.00	500.00
03-60-4550	WWTP Performance Contract	15,951.62	.00	.00	16,000.00	16,000.00	16,000.00
Total ADMINISTRATION - SEWER:		208,883.69	153,669.16	136,356.94	203,179.00	203,979.00	214,211.00
TREATMENT - SEWER							
03-62-4201	PC, SOFTWARE & PRINTERS	2,118.42	1,100.00	791.96	3,000.00	3,000.00	1,000.00
Budget notes:							
~2020 SCADA expenses							
03-62-4250	MISCELLANEOUS	5,754.56	.00	37.50	500.00	500.00	1,000.00
03-62-4251	MAINTENANCE & SUPPLIES	14,263.28	23,983.03	24,485.04	15,000.00	30,000.00	25,000.00
03-62-4253	CHEMICALS, LAB & LAB SUPPLIES	37,794.90	31,674.44	22,514.51	35,000.00	35,000.00	35,000.00
03-62-4300	ELECTRIC/WATER/GAS	38,856.08	49,650.08	19,841.59	41,000.00	41,000.00	41,000.00
03-62-4301	TELEPHONE SERVICE	2,578.40	2,927.26	2,414.41	2,000.00	4,000.00	2,500.00
03-62-4501	OUTSIDE PROF SERVICE FEES	196,183.34	209,482.75	95,123.12	130,000.00	130,000.00	150,000.00
Budget notes:							
~2020 WWTP Contract							
03-62-4503	SEMINARS/MEETINGS	113.59	.00	.00	500.00	500.00	.00
03-62-4550	SLUDGE DISPOSAL	65,989.13	186,317.43	69,069.75	30,000.00	110,000.00	60,000.00
Budget notes:							
~2020 Improved plant operations							
~2021 Average \$5K per month.							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total TREATMENT - SEWER:		363,651.70	505,134.99	234,277.88	257,000.00	354,000.00	315,500.00
DISTRIBUTION - SEWER							
03-64-4000	FULL TIME SALARIES	49,303.67	25,101.38	18,822.95	38,246.00	38,246.00	27,109.00
03-64-4002	PAYROLL TAXES - ER	3,567.71	2,271.76	1,410.72	2,926.00	2,926.00	2,074.00
03-64-4003	EMPLOYEE INS - ER	15,608.64	9,652.84	6,886.35	11,197.00	11,197.00	9,551.00
03-64-4004	RETIREMENT CONTRIBUTION - ER	194.43	539.62	302.35	1,077.00	1,077.00	743.00
03-64-4201	PC, SOFTWARE & PRINTERS	170.82	360.00	425.34	350.00	600.00	.00
03-64-4250	MISCELLANEOUS	498.55	2,811.05	.00	500.00	500.00	.00
03-64-4251	MAINTENANCE & SUPPLIES	3,531.93	8,533.97	631.55	10,000.00	10,000.00	10,000.00
03-64-4252	GASOLINE, OIL, ETC.	1,571.09	721.87	443.20	1,000.00	1,000.00	1,000.00
03-64-4254	ROAD BASE, SQUEEGEE, ASPHALT R	.00	.00	.00	5,000.00	5,000.00	.00
03-64-4257	DISCHARGE PERMIT	.00	.00	2,916.74	2,500.00	3,000.00	2,500.00
03-64-4501	OUTSIDE PROF SERVICE FEES	32,343.39	18,147.68	.00	.00	.00	.00
03-64-4503	SEMINARS/MEETINGS/TRAINING	.00	.00	.00	500.00	500.00	.00
03-64-4550	LINE REPAIRS & CLEANING	14,887.71	57,158.81	5,115.40	30,000.00	150,000.00	20,000.00
Budget notes:							
~2020 Jetting sewer lines - 1/3 community annually \$30,000							
03-64-4551	LIFT STATION PARTS & MAINT	242.40	18,402.93	26,423.59	10,000.00	30,000.00	20,000.00
Budget notes:							
~2020 Monitor/Repair/Inspect 6 lift stations							
Total DISTRIBUTION - SEWER:		121,920.34	143,701.91	63,378.19	113,296.00	254,046.00	92,977.00
CAPITAL							
03-66-6000	CAPITAL PURCHASES - WATER	.00	.00	66,940.17	62,084.00	150,000.00	1,305,650.00
Budget notes:							
~2020 SCADA Upgrades \$40,000							
1/2 GPS Unit \$3,750							
1/3 Telephone system at new PW Building \$3,334							
Card reader for Pipe Water \$15,000							
~2021 Card Reader \$15,000							
PRV #1 \$20,000							
PRV #4 \$20,000							
WWTP Rerating Construction \$215,000							
Longs Peak Loop \$1,000,000							
Equipment:							
Town Vehicle (replaces 2 Escapes)(split) \$5,750							
1Ton Dump \$12,650							
Utility w Plow \$17,250							
Total for Equipment \$35,650							
Total CAPITAL:		.00	.00	66,940.17	62,084.00	150,000.00	1,305,650.00
DEBT							
03-70-7002	CWRPDA 03 LOAN PRINCIPAL	.00	.00	251,651.84	251,652.00	251,652.00	257,245.00
03-70-7003	CWRPDA 03 LOAN INTEREST	72,179.49	57,264.70	57,344.58	57,345.00	57,345.00	61,332.00
03-70-7005	WWTP 2014 WPCSRF Loan Principal	.00	.00	124,632.93	250,002.00	250,002.00	252,974.00
03-70-7006	WWTP 2014 WPCRF Loan Interest	55,739.03	53,015.57	25,589.35	50,444.00	50,444.00	47,471.00
Total DEBT:		127,918.52	110,280.27	459,218.70	609,443.00	609,443.00	619,022.00
TRANSFERS							
03-80-8001	WF'S SHARE OF ALLOCATED EXP	122,853.00	85,209.00	70,989.36	106,484.00	106,484.00	117,221.00
03-80-8006	TRANSFER TO STORMWATER	.00	236,409.52	.00	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
	Total TRANSFERS:	122,853.00	321,618.52	70,989.36	106,484.00	106,484.00	117,221.00
	WATER/SEWER FUND Revenue Total:	1,551,520.98	1,858,428.88	1,361,063.92	2,303,765.00	3,814,639.00	1,933,500.00
	WATER/SEWER FUND Expenditure Total:	1,489,780.02	1,728,007.87	1,369,751.54	2,121,443.00	2,246,698.00	3,230,267.00
	Net Total WATER/SEWER FUND:	61,740.96	130,421.01	8,687.62-	182,322.00	1,567,941.00	1,296,767.00-

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
STORM WATER							
CHARGES FOR SERVICES							
06-13-3300	Stormwater Drainage Fees	99,060.67	117,197.76	78,003.43	120,000.00	117,244.00	118,000.00
	Total CHARGES FOR SERVICES:	99,060.67	117,197.76	78,003.43	120,000.00	117,244.00	118,000.00
CHARGES FOR SERVICES							
06-16-3350	Floodplain Permit #2 hydraulic	.00	500.00	.00	.00	.00	.00
	Total CHARGES FOR SERVICES:	.00	500.00	.00	.00	.00	.00
INVESTMENT							
06-17-3500	INTEREST INCOME	.00	889.41	574.31	2,000.00	1,042.00	1,000.00
	Total INVESTMENT:	.00	889.41	574.31	2,000.00	1,042.00	1,000.00
TRANSFERS							
06-35-3903	TRANSFER FROM WATER/WASTEWAT	.00	236,409.52	.00	.00	.00	.00
	Total TRANSFERS:	.00	236,409.52	.00	.00	.00	.00
ADMINISTRATION							
06-50-4000	FULL TIME SALARIES	229.02	8,532.60	6,734.10	10,379.00	10,379.00	13,544.00
06-50-4002	PAYROLL TAXES - ER	17.52	659.36	510.01	794.00	794.00	1,036.00
06-50-4003	EMPLOYEE INSURANCE	.00	1,316.63	2,036.63	2,113.00	2,113.00	4,475.00
06-50-4004	RETIREMENT CONTRIBUTION	.00	206.69	99.74	312.00	312.00	406.00
06-50-4502	OFFICE OPERATIONS	.00	199.84	1,396.50	500.00	1,500.00	1,500.00
	Total ADMINISTRATION:	246.54	10,915.12	10,776.98	14,098.00	15,098.00	20,961.00
TRANSMISSION							
06-65-4000	FULL TIME SALARIES	113.40	6,175.04	3,345.75	6,895.00	6,895.00	6,885.00
06-65-4002	PAYROLL TAXES - ER	8.68	373.96	251.86	528.00	528.00	527.00
06-65-4003	EMPLOYEE INSURANCE	.00	1,567.78	1,159.40	2,053.00	2,053.00	2,093.00
06-65-4004	RETIREMENT CONTRIBUTION	.00	135.39	101.62	207.00	207.00	207.00
06-65-4200	POSTAGE	120.00	440.00	.00	250.00	.00	.00
06-65-4203	DUES & SUBSCRIPTIONS	160.00	120.00	.00	150.00	.00	.00
06-65-4309	Stormwater Drainage Expense	.00	4,375.00	.00	.00	.00	.00
	Budget notes:						
	~2020 Install in most critical areas						
06-65-4501	Outside Professional Services	5,854.52	21,975.92	17,857.35	60,000.00	60,000.00	50,000.00
	Budget notes:						
	~2020 Street Sweeping \$20K and Storm Sewer Jetting \$40K - this will be an annual expense						
06-65-4503	SEMINARS/MEETINGS	650.00	.00	.00	1,000.00	.00	500.00
06-65-4504	TRAVEL EXPENSES	700.50	.00	.00	300.00	.00	300.00
	Total TRANSMISSION:	7,607.10	35,163.09	22,715.98	71,383.00	69,683.00	60,512.00
CAPITAL							
06-66-6000	CAPITAL PURCHASES	.00	.00	1,165.00	25,541.00	1,500.00	6,550.00
	Budget notes:						
	~2021 2nd & Kelling Improvements \$5,000						
	Equipment:						
	Town Vehicle (replaces 2 Escapes)(split) \$250						
	1 Ton Dump \$550						
	Utility w Plow \$750						

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
	Total Equipment \$1,550						
	~2020 Storm Water CIP Projects \$22,000						
	1/4 GPS Unit \$1,875						
	1/6 Telephone system at new PW building \$1,666						
	Total CAPITAL:	.00	.00	1,165.00	25,541.00	1,500.00	6,550.00
TRANSFERS							
06-80-8001	STORMWATER SHARE OF ALLOCATE	.00	.00	4,078.00	6,117.00	6,117.00	7,980.00
	Total TRANSFERS:	.00	.00	4,078.00	6,117.00	6,117.00	7,980.00
	STORM WATER Revenue Total:	99,060.67	354,996.69	78,577.74	122,000.00	118,286.00	119,000.00
	STORM WATER Expenditure Total:	7,853.64	46,078.21	38,735.96	117,139.00	92,398.00	96,003.00
	Net Total STORM WATER:	91,207.03	308,918.48	39,841.78	4,861.00	25,888.00	22,997.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
CONSERVATION TRUST							
INTERGOVERNMENTAL							
07-12-3201	COLORADO LOTTERY	19,471.05	23,519.42	10,181.92	20,000.00	20,500.00	20,000.00
	Total INTERGOVERNMENTAL:	19,471.05	23,519.42	10,181.92	20,000.00	20,500.00	20,000.00
INVESTMENT							
07-17-3500	INTEREST INCOME	3,966.53	4,783.74	1,357.93	3,000.00	2,400.00	2,500.00
	Total INVESTMENT:	3,966.53	4,783.74	1,357.93	3,000.00	2,400.00	2,500.00
CAPITAL							
07-70-4050	MISCELLANEOUS EXPENSE	.00	30,570.00	.00	.00	.00	.00
	Total CAPITAL:	.00	30,570.00	.00	.00	.00	.00
TRANSFER							
07-80-8008	TRANSFER TO PARKS/RECR FUND	.00	.00	.00	49,500.00	49,500.00	101,000.00
Budget notes:							
~2021 Parks Projects funded by CTF:							
Black Bear Board Replacement \$15,000							
Aerators for Ponds \$30,500							
Upgrade Kisoks at LMJ and Bohn \$19,500							
Black Bear Parking & Kiosk \$16,000							
Automatic Gate - LMJ \$20,000							
Projects funded by CTF \$101,000							
	Total TRANSFER:	.00	.00	.00	49,500.00	49,500.00	101,000.00
	CONSERVATION TRUST Revenue Total:	23,437.58	28,303.16	11,539.85	23,000.00	22,900.00	22,500.00
	CONSERVATION TRUST Expenditure Total:	.00	30,570.00	.00	49,500.00	49,500.00	101,000.00
	Net Total CONSERVATION TRUST:	23,437.58	2,266.84-	11,539.85	26,500.00-	26,600.00-	78,500.00-

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
PARKS AND RECREATION FUND							
TAXES							
08-10-3002	SALES TAX: MEADOW PARK - 1%	279,308.54	324,505.79	149,390.17	347,960.00	287,349.00	282,320.00
Budget notes:							
~2020 Economic forecast developed by the Co Legislative Council predicts a 5.2 to 5.4% increase in sales taxes for 2020. The budget for sales taxes shows a modest 5% increase from the 2019 budget to reflect this estimate. Economic indicators show a potential slowing of the economy which could impact sales taxes estimates in 2020.							
~2021 Sales tax revenues are expected to rebound over the next 5 years after significant (12%) estimated decreases due to pandemic impacts. Total budgeted sales tax for 2021 is \$1,147,325. Sales taxes are allocated 2.5% to the General Fund and 1% to Parks Fund per LMC. This allocation does not apply to retail marijuana sales taxes which are allocated 100% to the General Fund. The 2021 sales tax budget allocation has been adjusted between the GF and Parks fund to be 75.5% to the GF and 24.5% to the Parks fund. The 2021 budget is 7% above the 2020 projection, 6% below the original 2020 budget, and 13% below the actual 2019 sales taxes collected. 5-year estimates increase sales taxes approximately 4-5% each year to get back to 2019 levels in 2024.							
08-10-3004	USE TAX: MEADOW PARK - 1%	76,231.30	66,293.53	39,042.59	92,575.00	110,391.00	65,000.00
Budget notes:							
~2021 Use taxes are split 2/3 GF and 1/3 Parks. Use taxes have not been impacted by pandemic on the scale projected for sales taxes. Building has remained strong. The 2021 use taxes are reduced because Summit use taxes are expected to be paid in 2020 with 2021 returning to a year similar to 2019.							
~2020 2019 Correct allocation of budgeted use tax would be \$71,666. Use taxes are collected on motor vehicles and building materials. The economy typically drives these origins of use tax so the same 5% used to estimate sales taxes, is used to estimate use taxes Added \$34,650 for Summit 11 homes.							
08-10-3010	HOME ADDITIONS FEE - PARKS	28,506.93	5,435.63	17,837.79	33,241.00	20,000.00	6,000.00
Budget notes:							
~2020 New home construction - 4 homes @ 1500 sq. feet x 1.27 = \$7,620 plus Summit 11 homes \$25,621							
Total TAXES:		384,046.77	396,234.95	206,270.55	473,776.00	417,740.00	353,320.00
CHARGES FOR SERVICES							
08-13-3350	CAMPING REVENUES	244,704.11	198,510.37	194,088.12	210,000.00	218,000.00	260,000.00
Budget notes:							
~2020 Revenue estimates based on a \$5 increase in camping fees for RV sites							
~2021 Increase of 3 additional tent spaces, 4 dry camping spaces and 8% increase in fees							
08-13-3351	SHELTER HOUSE REVENUES	5,105.00	14,236.00	8,389.84	18,000.00	9,000.00	14,000.00
Budget notes:							
~2021 4 new shelters							
~2020 Adding Bohn Shelters/Facilities							
08-13-3352	PARKING FEES: MEADOW PARK	77,776.15	69,099.36	42,976.50	69,120.00	45,000.00	75,000.00
Budget notes:							
~2021 New parking fee structure - hourly rate \$2-3, 1/2 day \$10, full day \$20							
~2020 Fee increase to \$8 for 4 hours in the summer. Capacity estimated at 80% capacity summer weekends and weekdays at 60% capacity. Weekends = \$23,040 and Weekdays = \$46,080. Total \$69,120.							
08-13-3353	DOG PARK FEES	1,267.50	1,405.00	1,425.00	1,300.00	1,500.00	1,500.00
08-13-3354	SPECIAL EVNT/LG GROUP PERMITS	1,134.00	2,876.47	1,095.00	6,500.00	1,095.00	.00
Budget notes:							
~2020 Increased special events with opening of Bohn Phase II - revisit special event permit fees							
08-13-3355	PARKING FEE: BOHN PARK	607.40	6,970.70	6,079.30	15,000.00	7,000.00	21,000.00
Budget notes:							
~2021 New parking fee structure - hourly rate \$2-3, 1/2 day \$10, full day \$20							
~2020 Parking at Bohn Park will increase due to increased capacity in 2020.							
08-13-3356	SHOWER REVENUE	4,472.60	4,475.28	519.00	4,200.00	600.00	1,500.00
08-13-3357	WIFI REVENUE	.00	938.74	408.78	1,500.00	450.00	650.00
08-13-3358	DUMP STATION REVENUE	60.00	60.05	70.00	.00	.00	.00
08-13-3370	RECR PROGRAM REVENUES	7,127.60	10,122.55	8,319.99	8,400.00	10,000.00	8,400.00
08-13-3371	YOUTH BASEBALL REVENUES	.00	.00	.00	1,500.00	.00	1,500.00
08-13-3372	ADULT SOFTBALL REVENUES	.00	.00	.00	10,500.00	.00	10,000.00
Budget notes:							
~2020 Summer and fall adult leagues							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
08-13-3373	MISC RECREATION EVENTS REV	.00	79.00	25.00	.00	.00	.00
08-13-3380	SPECIAL EVENTS REVENUES	210.00	5,178.00	1,490.00	1,500.00	1,500.00	4,500.00
Budget notes:							
~2020 Special Events sponsorships (resume program)							
08-13-3381	LYONS 5K RIVER RUN REVENUE	3,639.00	.00	.00	3,000.00	.00	.00
08-13-3382	LYONS GOOD OLD DAYS REVENUE	2,895.00	1,249.05	.00	2,000.00	.00	.00
08-13-3383	LYONS OUTDOOR GAMES REVENUE	71,206.51	71,780.39	.00	75,000.00	.00	.00
08-13-3384	PARADE OF LIGHTS REVENUE	1,285.00	8,310.00	.00	4,000.00	5,000.00	6,000.00
08-13-3385	FESTIVALS	.00	28,000.00	.00	34,400.00	.00	.00
Budget notes:							
~2020 Adjust festival revenue based on new lease and updated camping/parking fees.							
Total CHARGES FOR SERVICES:		421,489.87	423,290.96	264,886.53	465,920.00	299,145.00	404,050.00
INVESTMENT							
08-17-3500	INTEREST INCOME	9,404.47	11,165.35	3,211.07	7,500.00	5,000.00	5,000.00
Total INVESTMENT:		9,404.47	11,165.35	3,211.07	7,500.00	5,000.00	5,000.00
OTHER INCOME							
08-21-3402	PARK DONATIONS	.00	101,914.61	.00	.00	.00	.00
Total OTHER INCOME:		.00	101,914.61	.00	.00	.00	.00
TRANSFERS							
08-35-3907	TRANSFER IN FROM CONSRV TRUST	.00	.00	.00	49,500.00	49,500.00	101,000.00
Budget notes:							
~2021 Parks Projects funded by CTF:							
Black Bear Board Replacement \$15,000							
Aerators for Ponds \$30,500							
Upgrade Kisoks at LMJ and Bohn \$19,500							
Black Bear Parking & Kiosk \$16,000							
Automatic Gate - LMJ \$20,000							
Projects funded by CTF \$101,000							
~2020 Conservation trust funds can cover \$49,500 of capital items							
08-35-3919	TRANSFER IN FROM GRANTS FUND	.00	187,910.58	.00	.00	.00	.00
Total TRANSFERS:		.00	187,910.58	.00	49,500.00	49,500.00	101,000.00
OTHER FINANCING SOURCE							
08-38-3901	CIRSA Revenue	.00	.00	3,150.00	.00	3,150.00	.00
08-38-3953	PY EXPENDITURE REFUNDS	.00	.00	2,823.23	.00	2,823.00	.00
Total OTHER FINANCING SOURCE:		.00	.00	5,973.23	.00	5,973.00	.00
ADMINISTRATION							
08-50-4000	FULL TIME SALARIES	93,687.08	156,956.44	79,912.12	141,290.00	113,032.00	136,952.00
08-50-4002	PAYROLL TAXES - ER	6,883.93	12,043.10	6,169.88	10,809.00	8,647.00	10,477.00
08-50-4003	EMPLOYEE INS - ER	21,187.03	32,021.48	16,368.70	30,484.00	22,863.00	33,523.00
08-50-4004	RETIREMENT CONTRIBUTION - ER	2,526.99	4,323.63	2,339.67	4,239.00	3,391.00	4,109.00
08-50-4008	OFFICE OPERATIONS	1,080.41	921.84	.00	.00	.00	.00
08-50-4050	MISCELLANEOUS EXPENSE	1,425.00	502.00	47.69	.00	50.00	.00
08-50-4201	PC, SOFTWARE & PRINTERS	2,381.30	840.00	3,694.45	1,250.00	3,800.00	1,500.00
08-50-4203	DUES & SUBSCR	332.00	590.00	.00	425.00	425.00	425.00
08-50-4301	TELEPHONE SERVICE	2,548.20	2,505.17	1,541.50	2,450.00	2,450.00	2,450.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
08-50-4501	OUTSIDE PROF SERVICE FEES	5,226.55	4,101.70	3,036.50	.00	3,100.00	1,500.00
08-50-4503	SEMINARS/MEETINGS	115.99	.00	.00	2,250.00	.00	2,250.00
08-50-4505	ADVERTISING & PUBLISHING	5,395.02	6,823.60	532.01	5,200.00	1,100.00	4,700.00
Total ADMINISTRATION:		142,789.50	221,628.96	113,642.52	198,397.00	158,858.00	197,886.00
SPECIAL EVENTS							
08-55-4550	GOOD OLD DAYS EXP	5,695.90	2,884.68	.00	3,000.00	.00	.00
08-55-4551	SPECIAL EVENTS EXPENSE	2,636.92	4,683.41	900.00	2,300.00	900.00	20,000.00
Budget notes: ~2021 \$4k Halloween, \$6K concerts, \$10K event development							
08-55-4552	PARADE OF LIGHTS EXPENSES	7,906.13	8,665.02	.00	8,500.00	7,500.00	8,700.00
Budget notes: ~2021 Fireworks. Offset with event sponsorships							
08-55-4553	LYONS 5K RIVER RUN	2,011.58	.00	.00	3,000.00	.00	.00
08-55-4554	LYONS OUTDOOR GAMES	90,545.12	75,052.25	12,500.00	75,000.00	12,500.00	.00
08-55-4706	PLANET BLUEGRASS	.00	2,308.50	.00	.00	.00	.00
Total SPECIAL EVENTS:		108,795.65	93,593.86	13,400.00	91,800.00	20,900.00	28,700.00
CULTURAL							
08-56-4700	CULTURAL - OTHER	.00	2,050.00	.00	.00	.00	.00
Budget notes: ~2020 Concerts and senior programming moved to General Fund							
Total CULTURAL:		.00	2,050.00	.00	.00	.00	.00
PARKS							
08-60-4000	FULL TIME SALARIES	105,462.35	116,731.64	77,482.46	106,860.00	106,860.00	150,580.00
08-60-4001	PART TIME SALARIES	55,556.44	55,926.07	52,395.96	89,287.00	60,000.00	49,144.00
08-60-4002	PAYROLL TAXES - ER	11,912.27	13,424.51	10,097.62	15,006.00	12,000.00	15,279.00
08-60-4003	EMPLOYEE INS - ER	31,735.53	20,393.12	19,032.28	38,829.00	38,829.00	64,763.00
08-60-4004	RETIREMENT CONTRIBUTION - ER	1,732.19	1,034.16	757.02	3,812.00	3,812.00	4,517.00
08-60-4023	PARKS WIFI	.00	.00	75.00	.00	75.00	.00
08-60-4029	VEHICLE MAINT EXP	4,486.65	4,683.55	.00	.00	.00	.00
08-60-4033	KISOK TRANSACTION FEE BOHN	.00	.00	25.00	.00	25.00	.00
08-60-4035	UNIFORMS EXPENSE	2,478.47	2,476.88	.00	.00	.00	.00
08-60-4201	PC, SOFTWARE & PRINTERS	170.82	4,166.29	.00	2,400.00	.00	1,200.00
08-60-4202	EQUIP & SMALL TOOLS	2,350.10	621.73	242.30	2,250.00	1,500.00	2,000.00
08-60-4250	MISCELLANEOUS EXPENSE	1,370.99	1,482.30	302.36	1,500.00	750.00	1,500.00
08-60-4251	MAINTENANCE & SUPPLIES	46,874.77	75,960.43	16,047.11	82,150.00	60,000.00	80,000.00
Budget notes: ~2020 Maintenance contract for parks \$50,000 ~2021 Maintenance contracts for parks \$20,000 11/03/2020 12:56 PM - jj Add Water Rescue Stations \$830/ea for 6 stations							
08-60-4252	GASOLINE, OIL, ETC.	3,927.62	1,804.68	1,124.89	5,000.00	2,200.00	3,000.00
08-60-4253	PARK SIGNAGE	1,894.07	6,558.82	1,061.65	1,500.00	1,100.00	1,500.00
08-60-4300	ELECTRIC/WATER/GAS	9,759.73	12,884.09	9,279.09	14,750.00	14,750.00	14,750.00
08-60-4501	OUTSIDE PROF SERVICE FEES	3,001.35	21,221.47	16,180.86	35,000.00	21,000.00	35,000.00
Budget notes: ~2020 BBA CoCal Organo Lawn/Weed Management, Aqua Sierra/ponds plus Trident \$18,000 ~2021 Trident and Weed Mitigation							
08-60-4512	BLDG MAINT & GROUNDS	62,085.43	46,677.57	20,273.77	64,000.00	45,000.00	60,000.00
Budget notes: ~2020 Custodial for Bohn Park							

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
08-60-4550	RIVER COURSE MAINT	.00	.00	.00	2,000.00	.00	3,000.00
08-60-4551	TREE MAINTENANCE	34,275.00	20,293.00	15,150.00	13,500.00	15,150.00	14,000.00
08-60-4552	RECREATION PROGRAMING	16,663.58	12,040.89	990.58	12,500.00	5,200.00	9,375.00
08-60-4553	KIOSK TRANSACTION FEES	4,989.59	6,636.59	3,481.08	5,000.00	3,800.00	7,000.00
08-60-4554	SANITARY SRVS-TRASH,PORTAJ:PRF	16,559.29	19,954.82	16,559.15	16,500.00	25,000.00	29,000.00
Budget notes:							
~2020 Increased use of parks							
~2021 \$25 rental of bearproof dumpsters (14 total) in addition to increased use of parks.							
Total PARKS:		417,286.24	444,972.61	260,558.18	511,844.00	417,051.00	545,608.00
CAPITAL							
08-66-6000	CAPITAL PURCHASES	.00	79,816.76	.00	78,166.00	35,000.00	155,250.00
Budget notes:							
~2021 Parks Projects funded by CTF:							
Black Bear Board Replacement \$15,000							
Aerators for Ponds \$30,500							
Upgrade Kiosks at LMJ and Bohn \$19,500							
Black Bear Parking & Kiosk \$16,000							
Automatic Gate - LMJ \$20,000							
Projects funded by CTF \$101,000							
Equipment							
Town Vehicle (replace 2 Escapes)(split) \$8,750							
1T Dump (split) \$19,250							
Utility with Plow \$26,250							
Total Equipment \$54,250							
~2020 Telephone system for new pw building (1/6) \$1,666							
Aerators for Ponds \$27,000							
CTF Funds							
Black Bear Hole Bridge Board Replacement \$7,500							
Baseball/softball storage unit \$25,000							
Golf cart utility \$8,500							
Golf cart 4-6 seater \$8,500							
Total CAPITAL:		.00	79,816.76	.00	78,166.00	35,000.00	155,250.00
TRANSFERS							
08-80-8001	PRF'S SHARE ALLOC EXP FROM GF	26,849.00	106,709.00	79,733.36	119,600.00	119,600.00	128,387.00
08-80-8019	TRANSFER OUT TO GRANTS FUND	.00	.00	.00	.00	.00	57,500.00
Budget notes:							
~2021 Transfer out to Grants fund							
Match for Trails Grant (cash match) \$57,500 - rest in-kind match							
Total TRANSFERS:		26,849.00	106,709.00	79,733.36	119,600.00	119,600.00	185,887.00
PARKS AND RECREATION FUND Revenue Total:		814,941.11	1,120,516.45	480,341.38	996,696.00	777,358.00	863,370.00
PARKS AND RECREATION FUND Expenditure Total:		695,720.39	948,771.19	467,334.06	999,807.00	751,409.00	1,113,331.00
Net Total PARKS AND RECREATION FUND:		119,220.72	171,745.26	13,007.32	3,111.00-	25,949.00	249,961.00-

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
GRANT - FLOOD							
LOCAL GRANTS							
19-12-3206	STATE REVENUE	.00	.00	16,636.57	.00	.00	.00
19-12-3207	LOCAL REVENUE	.00	.00	21,000.00	.00	.00	.00
Total LOCAL GRANTS:		.00	.00	37,636.57	.00	.00	.00
TRANSFER							
19-18-3500	TRANSFER IN FROM GENERAL FUND	.00	.00	.00	.00	.00	62,616.00
19-18-3508	Transfer In From Parks Fund	.00	.00	.00	.00	.00	57,500.00
Total TRANSFER:		.00	.00	.00	.00	.00	120,116.00
LOCAL REVENUE							
19-24-3410	Holiday Bazaar Revenue	4,855.00	.00	75.00	.00	.00	.00
Total LOCAL REVENUE:		4,855.00	.00	75.00	.00	.00	.00
INSURANCE & INSURANCE							
19-25-3875	CIRSA Insurance Proceeds	.00	178,199.46	.00	.00	.00	.00
19-25-3880	Flood Donations& Other to Town	.00	27,139.82	.00	.00	.00	.00
Total INSURANCE & INSURANCE:		.00	205,339.28	.00	.00	.00	.00
LCF							
19-27-3883	LCF Volunteer Youth Corp	.00	91.62-	.00	.00	.00	.00
19-27-3891	LCF \$10K InventorySoftware4/15	.00	308.42-	.00	.00	.00	.00
19-27-3904	LCF Ecology Board Upper 5th	.00	2,500.00-	.00	.00	.00	.00
19-27-3910	LCF Ecology Bd - Weed ID Book	.00	5.57-	.00	.00	.00	.00
19-27-3911	LCF-HSAC Help Guide Print 2016	.00	500.00-	.00	.00	.00	.00
19-27-3919	LCF-LAHC HeARTs of Lyons \$3.5k	.00	46.93	.00	.00	.00	.00
19-27-3923	LCF-Bohn Landscape \$2.2k	.00	2,200.00-	.00	.00	.00	.00
19-27-3924	LFC-PRC 2019ParadeLights \$2.5K	2,500.00	.00	.00	.00	.00	.00
19-27-3925	LCF-PRC 2019SummerConcerts \$5K	5,000.00	75.00-	.00	.00	.00	.00
19-27-3926	LFC-LAHC 2019heARTSHonor \$3.5K	3,500.00	3,410.14-	.00	.00	.00	.00
19-27-3927	LFC-LAHC 2019ColorfulComm \$500	500.00	77.36	.00	.00	.00	.00
19-27-3928	LCF-PRC Pesticides Tests	1,680.00	725.00-	.00	.00	.00	.00
Total LCF:		13,180.00	9,691.46-	.00	.00	.00	.00
FEDERAL FUNDING							
19-28-3800	FEMA Flood Project Share	3,313,222.30	1,919,078.70	1,206,634.79	3,240,000.00	.00	3,373,612.00
19-28-3801	US DOT STRS	.00	.00	.00	.00	.00	625,000.00
19-28-3805	BCC-McConnell Br. Coord. Match	641,948.00	.00	.00	.00	.00	.00
19-28-3845	CPW/USFW Fishing is Fun \$93.2k	.00	28,566.87	.00	.00	.00	.00
Total FEDERAL FUNDING:		3,955,170.30	1,947,645.57	1,206,634.79	3,240,000.00	.00	3,998,612.00
STATE FUNDING							
19-29-3412	DOLA Mini Grant	.00	2,404.20	95.80	.00	.00	.00
19-29-3415	DOLA Main St 17-18 #8460 \$2384	.00	2,042.26	.00	.00	.00	.00
19-29-3420	DHSEM Flood Recovery Mgr	34,976.48	4,753.61	.00	.00	.00	.00
19-29-3875	State Flood Project Share	690,913.30	600,882.45	361,990.36	.00	.00	.00
19-29-3889	DOLA STAFFING 2018 \$781K	335,767.25	300,226.51	139,700.35	250,000.00	.00	250,000.00
19-29-3891	DOLA Human Resource Position	31,866.03	11,079.50	.00	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total STATE FUNDING:		1,093,523.06	921,388.53	501,786.51	250,000.00	.00	250,000.00
BOCO							
19-30-3421	BOCO Econ Dev 2019 \$12K	.00	6,825.00	5,175.00	.00	.00	.00
19-30-3454	BOCO LESAP Grant 2018	8,596.14	13,385.32	1,614.68	.00	.00	3,750.00
19-30-3458	BOCO ZERO WASTE GRANT 2018	8,000.00	.00	8,000.00	.00	.00	.00
19-30-3459	OEDIT Mktg Match 2018/2019	4,899.40	4,860.80	4,860.80-	.00	.00	.00
Total BOCO:		21,495.54	25,071.12	9,928.88	.00	.00	3,750.00
FISCAL AGENT REVENUES							
19-31-3800	LAHC	515.44-	1,560.39	330.86	.00	.00	.00
19-31-3801	LYBSA	4,075.00	8,675.04-	.00	.00	.00	.00
Total FISCAL AGENT REVENUES:		3,559.56	7,114.65-	330.86	.00	.00	.00
CDPHE							
19-32-3002	Feasibility San AppVal \$67350	.00	180.00	.00	.00	.00	.00
19-32-3004	Project Mgmt \$132302	724.45	2,616.62	.00	.00	.00	.00
19-32-3005	WWTP Outfall Construct \$322554	12,618.24	215,513.98	.00	.00	.00	.00
19-32-3010	Ck Structure & Encase 2nd \$56k	26,142.80	1,375.94	.00	.00	.00	.00
19-32-3011	Transline/AppleV or Meadow \$1M	9,585.00	2,406.87-	.00	.00	.00	.00
19-32-3012	Lyons 17 Water Line	8,145.78	428.73	.00	.00	.00	.00
19-32-3013	CDPHE SCADA	.00	1,518.75	.00	.00	.00	.00
19-32-3014	Apple Valley Water Services	.00	28,502.07	.00	.00	.00	.00
Total CDPHE:		57,216.27	247,729.22	.00	.00	.00	.00
LOCAL GRANTS							
19-40-4016	Grant Travel	.00	130.00	591.93	.00	.00	.00
19-40-4036	ADVERTING & PUBLISHING	.00	.00	9,957.96	.00	.00	.00
19-40-4041	PC SOFTWARE & PRINTERS	.00	.00	140.00	.00	.00	.00
19-40-4203	DUES AND SUBSCRIPTIONS	.00	.00	1,000.00	.00	.00	.00
19-40-4501	OUTSIDE PROFESSIONAL SERVICES	.00	.00	11,644.83	.00	.00	.00
19-40-4503	Seminars/Meetings/Training	.00	.00	550.00	.00	.00	.00
Total LOCAL GRANTS:		.00	130.00	23,884.72	.00	.00	.00
NOT ELIGIBLE							
19-41-4000	Not Eligible for Reimbursement	89,090.06	.00	10.00	.00	.00	.00
Total NOT ELIGIBLE:		89,090.06	.00	10.00	.00	.00	.00
OTHER GRANTS							
19-42-4004	Project Mgmt \$132302	2,063.43	3,015.78	.00	.00	.00	.00
19-42-4005	WWTP Outfall Construct \$322554	65,097.19	213,762.73	2,046.00	.00	.00	.00
19-42-4010	Ck Structure & Encase 2nd \$56k	27,518.74	.00	.00	.00	.00	.00
19-42-4011	Transline/AppleV or Meadow \$1M	3,815.00	.00	.00	.00	.00	.00
19-42-4012	Bohn Park Waterline	8,574.51	.00	.00	.00	.00	.00
19-42-4013	SCADA	.00	1,518.75	.00	.00	.00	.00
19-42-4014	Apple Valley Water Line	.00	26,522.07	.00	.00	.00	.00
Total OTHER GRANTS:		107,068.87	244,819.33	2,046.00	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
WAGES AND SALARIES							
19-45-4000	Salary and Wages	.00	6,059.38	.00	.00	.00	.00
19-45-4024	Payroll Taxes ER	.00	438.23-	.00	.00	.00	.00
19-45-4025	Employee Ins ER	.00	9,560.15-	.00	.00	.00	.00
19-45-4050	Misc Exp	24.70	.00	.00	.00	.00	.00
Total WAGES AND SALARIES:		24.70	3,939.00-	.00	.00	.00	.00
DOLA STAFFING							
19-46-4000	DOLA STAFFING GRANT 2018 \$781K	258,579.42	248,439.28	165,542.24	250,000.00	.00	250,000.00
19-46-4002	DOLA STAFFING GRANT 2018	19,013.34	18,590.71	12,694.72	.00	.00	.00
19-46-4003	DOLA STAFFING GRANT 2018	58,174.49	56,196.01	39,428.27	.00	.00	.00
19-46-4006	DOLA Staffing - Contract	.00	4,078.08	.00	.00	.00	.00
19-46-4022	Unemployment Insurance Expense	.00	358.89	.00	.00	.00	.00
Total DOLA STAFFING:		335,767.25	327,662.97	217,665.23	250,000.00	.00	250,000.00
DOLA STAFFING							
19-47-4000	DOLA Human Resources Wages	26,467.49	109.56	.00	.00	.00	.00
19-47-4006	Outside Prof Service Fees	202.85	.00	.00	.00	.00	.00
19-47-4008	Office Operations	4,101.50	556.27	.00	.00	.00	.00
19-47-4024	Payroll Taxes - ER	1,916.95	42.75	.00	.00	.00	.00
19-47-4025	Employee Insurance - ER	8,096.82	1,458.19	.00	.00	.00	.00
Total DOLA STAFFING:		40,785.61	2,166.77	.00	.00	.00	.00
TRANSFER							
19-50-4508	Transfer In From Fund 08	.00	313,154.58	.00	.00	.00	.00
Total TRANSFER:		.00	313,154.58	.00	.00	.00	.00
LOCAL EXPENDITURES							
19-51-4010	Holiday Bazaar	1,738.16	.00	.00	.00	.00	.00
19-51-4041	CO Garden Foundation-Bohn Pk	374.36	.00	.00	.00	.00	.00
19-51-4050	EcDev Quasiquicent. & May Hist	713.75	.00	.00	.00	.00	.00
19-51-4881	Fishing Is Fun - Match	.00	4,008.68-	.00	.00	.00	.00
Total LOCAL EXPENDITURES:		2,826.27	4,008.68-	.00	.00	.00	.00
LAHC							
19-58-4006	LAHC Expenditures	510.00	1,560.39	699.05	.00	.00	.00
19-58-4008	LAHC Bell of Renewal	.00	.00	.00	.00	.00	.00
Total LAHC:		510.00	1,560.39	699.05	.00	.00	.00
LYBSA							
19-59-4006	LYBSA Expenditures	4,430.89	7,316.17	.00	.00	.00	.00
Total LYBSA:		4,430.89	7,316.17	.00	.00	.00	.00
DOLA MARKETING							
19-60-4005	DOLA #8488 '17 Main St Scholar	2,695.81	.00	.00	.00	.00	.00
19-60-4008	DOLA Main St 17-18 #8460 \$2384	30.00	2,179.00	.00	.00	.00	.00
19-60-4009	DOLA '18-'19 Main St Scholarsh	.00	1,919.58	.00	.00	.00	.00
19-60-4716	DOLA Mini Grant Exp	.00	2,274.20	.00	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total DOLA MARKETING:		2,725.81	6,372.78	.00	.00	.00	.00
2013 FLOOD							
19-61-4000	FULLTIME SALARIES (ADMIN)	77,312.47	6,154.97	.00	.00	.00	.00
19-61-4001	PART TIME SALARIES	34,784.99	3,369.86	1,000.00	.00	.00	.00
19-61-4006	OUTSIDE PROF SERVICE FEES	5,460,830.29	4,769,076.18	884,620.82	.00	.00	3,432,478.00
19-61-4010	POSTAGE	24.14	.00	.00	.00	.00	.00
19-61-4011	EQUIPMENT & SMALL TOOLS	11,109.27	36,306.74	.00	.00	.00	.00
19-61-4012	BLDG MAINT & GROUNDS	11,001.20	2,693.51	12,059.00	.00	.00	.00
19-61-4022	UNEMPL INS EXP	.00	66.54	.00	.00	.00	.00
19-61-4024	PAYROLL TAXES - ER	9,115.38	1,591.58	.00	.00	.00	.00
19-61-4025	EMPLOYEE INS - ER	20,753.00	4,273.43	.00	.00	.00	.00
19-61-4027	STREET MAINTENANCE	.00	.00	1,441.37	3,240,000.00	.00	.00
19-61-4032	ATTORNEYS FEES	26,964.94	12,055.00	297.50	.00	.00	.00
19-61-4033	ENGINEERING FEES	29,213.64	840.00	1,890.00-	.00	.00	.00
19-61-4038	EQUIPMENT & SMALL TOOLS	9,787.22-	4,275.00	4,100.11	.00	.00	.00
19-61-4050	MISCELLANEOUS EXPENSE	1,994.11-	.00	5,028.94	.00	.00	.00
19-61-4309	STORM AND SEWER DRAINAGE	.00	480.00	.00	.00	.00	.00
19-61-4321	PARK SIGNAGE	21,875.00	.00	.00	.00	.00	.00
19-61-5100	LINE & VALVE REPAIRS	.00	1,412.68-	.00	.00	.00	.00
19-61-9999	FEMA Activity Change-Prior Yr	61,849.62-	764.78	.00	.00	.00	.00
Total 2013 FLOOD:		5,629,353.37	4,840,534.91	906,657.74	3,240,000.00	.00	3,432,478.00
OTHER GRANT EXPENDITURES							
19-62-4001	BOCO LESAP Grant Wages	14,675.45	5,680.19	.00	.00	.00	.00
19-62-4007	BOCO LESAP Grant	.00	7,705.13	1,372.00	.00	.00	7,500.00
19-62-4719	BOCO ECON DEV 2018 \$8K	8,000.00	.00	.00	.00	.00	.00
19-62-4720	OEDIT - Mktg Match 2018/2019	4,899.40	4,860.80	.00	.00	.00	.00
19-62-4721	BOCO Econ Dev 2019 \$12K	.00	6,825.00	1,650.00	.00	.00	.00
19-62-4758	BOCO ZERO WASTE GRANT 2018	8,000.00	.00	.00	.00	.00	.00
Total OTHER GRANT EXPENDITURES:		35,574.85	25,071.12	3,022.00	.00	.00	7,500.00
LCF/LOCAL GRANTS							
19-63-4039	LCF Town Plaza FEB15 \$5K	.00	111.08	.00	.00	.00	.00
19-63-5012	LCF-LAHC Placards & Marketing	3,184.10	.00	.00	.00	.00	.00
19-63-5018	LCF-LAHC Comm. Creative \$1.5k	1,259.49	240.51	.00	.00	.00	.00
19-63-5019	LCF-LAHC HeARTs of Lyons \$3.5k	1,828.84	1,718.09	25.00	.00	.00	.00
19-63-5020	LCF-PRC 2018 Good Ol Days \$500	500.00	.00	.00	.00	.00	.00
19-63-5021	LCF-PRC 2018 Parade Lights \$3k	3,000.00	.00	.00	.00	.00	.00
19-63-5022	LCF-PRC 2018 Summer Concert \$4k	4,000.00	.00	.00	.00	.00	.00
19-63-5024	LFC-PRC 2019 Parade Lights \$2.5	.00	2,500.00	.00	.00	.00	.00
19-63-5025	LCF-PRC 2019Summer Concert \$5K	.00	4,925.00	.00	.00	.00	.00
19-63-5026	LFC-LAHC 2019heARTS	.00	89.86	3,060.00	.00	.00	.00
19-63-5027	LFC-LAHC 2019ColorfulComm \$500	.00	577.36	.00	.00	.00	.00
19-63-5028	LCF-PRC Pesticides Tests	.00	955.00	630.00	.00	.00	.00
Total LCF/LOCAL GRANTS:		13,772.43	11,116.90	3,715.00	.00	.00	.00
CPW							
19-64-4845	CPW/USFW Fishing is Fun \$92.3k	490.00	10,961.91-	.00	.00	.00	.00
19-64-4851	CPW/SRTS	.00	.00	.00	.00	.00	57,500.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total CPW:		490.00	10,961.91-	.00	.00	.00	57,500.00
DHSEM FLOOD MANAGER							
19-65-4001	DHSEM Wages Flood Recovery Mgr	18,903.77	.00	.00	.00	.00	.00
19-65-4008	SRTS \$500,000	.00	.00	.00	.00	.00	625,000.00
19-65-4024	DHSEM Payroll Taxes - ER	2,376.12	.00	.00	.00	.00	.00
19-65-4025	DHSEM Flood Recover Mgr- Ins.	7,655.28	.00	.00	.00	.00	.00
Total DHSEM FLOOD MANAGER:		28,935.17	.00	.00	.00	.00	625,000.00
GRANT - FLOOD Revenue Total:		5,148,999.73	3,330,367.61	1,756,392.61	3,490,000.00	.00	4,372,478.00
GRANT - FLOOD Expenditure Total:		6,291,355.28	5,760,996.33	1,157,699.74	3,490,000.00	.00	4,372,478.00
Net Total GRANT - FLOOD:		1,142,355.55-	2,430,628.72-	598,692.87	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
CAPITAL PROJECTS FUND							
TRANSFERS							
20-35-3901	TRANSFER IN FROM GENERAL FUND	.00	.00	.00	.00	.00	300,000.00
Budget notes:							
~2021 New fund in 2021 for Streets Paving/Sidewalks. Increase \$50K per Mayor Protem Browning							
Total TRANSFERS:		.00	.00	.00	.00	.00	300,000.00
CAPITAL							
20-66-6000	CAPITAL PROJECTS	.00	.00	.00	.00	.00	235,000.00
Total CAPITAL:		.00	.00	.00	.00	.00	235,000.00
CAPITAL PROJECTS FUND Revenue Total:		.00	.00	.00	.00	.00	300,000.00
CAPITAL PROJECTS FUND Expenditure Total:		.00	.00	.00	.00	.00	235,000.00
Net Total CAPITAL PROJECTS FUND:		.00	.00	.00	.00	.00	65,000.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
GRANTS OTHER							
FEDERAL GRANTS W MATCH IN 21							
21-20-3050	EDA Eastern Corridor Grant	103,028.33	62,055.26	635,687.71	.00	.00	.00
Total FEDERAL GRANTS W MATCH IN 21:		103,028.33	62,055.26	635,687.71	.00	.00	.00
CDBG-DR RD 2							
21-26-3100	CDBG Match HMGP ACQ	3,290.63-	.00	.00	.00	.00	.00
21-26-3102	CDBG Rd2 East Corr EDA Match	245,987.18	572,229.35	97,576.45	.00	.00	.00
21-26-3350	DR R2RB P&R- HIRA/Plan AcqProp	5,173.45	.00	.00	.00	.00	.00
21-26-3416	Gifts/Donations to HMGP	29,375.00	.00	.00	.00	.00	.00
21-26-3506	DR R2 BCC-Buyouts (incl. URA)	311,941.39	31,639.04	46,037.32	.00	.00	.00
21-26-3507	DR R2 BCC HMGP related URA	31,976.28	23,481.65-	128.45-	.00	.00	.00
21-26-3513	DR R2 BCC - McConnell Bridge	17,380.77	3,787.40	1,680.24	.00	.00	.00
21-26-3514	DR R2 BCC - Northern Overflow	139,788.27	.00	.00	.00	.00	.00
21-26-3515	DR R2 BCC - Replace Pavement	.00	.00	45,479.63	813,188.00	.00	.00
21-26-3517	DR R2 BCC Public Works Bldg	29,379.39	1,390,783.44	11,980.55	.00	.00	.00
21-26-3518	ST VRAIN CREEK RECOVERY SITE 3	.00	.00	58,297.55	540,000.00	.00	.00
21-26-3519	ADVANCED WARNING SYSTEM EXPA	.00	.00	.00	100,000.00	.00	.00
21-26-3520	DR R2 BCC - Apple Valley Water	.00	.00	1,129,452.48	.00	.00	.00
21-26-3607	DR R2 WATERSHED SSV4b-3 \$107k	39,315.17	.00	.00	.00	.00	.00
Total CDBG-DR RD 2:		847,026.27	1,974,957.58	1,390,375.77	1,453,188.00	.00	.00
STATE FUNDS							
21-27-3100	State DEF Match - HMGP ACQ	109,666.24	8,881.24	.00	.00	.00	.00
21-27-3150	State DEF - Unmet Needs \$344k	.00	.00	.00	853,489.00	.00	862,405.00
Total STATE FUNDS:		109,666.24	8,881.24	.00	853,489.00	.00	862,405.00
HMGP							
21-28-3100	HMGP Property Acquisition	74,479.60	40,025.21	.00	.00	.00	.00
21-28-3300	HMGP Elevations	.00	.00	45,049.80	.00	.00	.00
Total HMGP:		74,479.60	40,025.21	45,049.80	.00	.00	.00
TRANSFER DEF							
21-30-3500	CDBG/DEF Trnsfr frm Other fund	249,548.71	.00	.00	.00	.00	.00
Total TRANSFER DEF:		249,548.71	.00	.00	.00	.00	.00
CDBG RD 2							
21-50-4006	DR R2 BCC-Buyouts (incl. URA)	299,093.87	68,250.62	4,021.36	.00	.00	.00
21-50-4007	DR R2 BCC HMGP related URA	6,260.38	23,481.65-	128.45-	.00	.00	.00
21-50-4011	DR R2 BCC - Debris Removal	1,400.00	1,400.00-	.00	.00	.00	.00
21-50-4012	DR R2BCC-Trail Extension \$350k	57,984.36	3,568.00-	.00	.00	.00	.00
21-50-4013	DR R2 BCC - McConnell Bridge	18,246.17	3,904.22	943.28	.00	.00	.00
21-50-4014	DR R2 BCC Northern Overflow	9,966.50	.00	.00	.00	.00	.00
21-50-4015	DR R2 BCC Replace Pavement	.00	34,244.78	46,282.00	813,188.00	.00	.00
21-50-4016	CDBG BCC Elevations (Match)	15,600.10	.00	.00	.00	.00	.00
21-50-4017	DR R2 BCC Public Works Bldg	35,820.81	1,421,635.40	2,327.62	.00	.00	.00
21-50-4018	ST VRAIN CREEK RECOVERY SITE 3	.00	62,028.75	255,731.00	540,000.00	.00	.00
21-50-4019	ADVANCED WARNING SYSTEM EXPA	.00	4,260.00	28,797.50	100,000.00	.00	.00
21-50-4020	DR R2 BCC - Apple Valley Water	.00	949,544.25	267,594.62	.00	.00	.00
21-50-4021	CDBG R2 BCC STORMWATER IMP	.00	.00	41,991.10	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
Total CDBG RD 2:		444,372.19	2,515,418.37	647,560.03	1,453,188.00	.00	.00
CDBG/DEF							
21-56-4050	DEF - Unmet Needs	433.26	36,163.59	.00	853,489.00	.00	862,405.00
Total CDBG/DEF:		433.26	36,163.59	.00	853,489.00	.00	862,405.00
HMGP							
21-60-4006	HMGP Property Acquisition	50,170.36	2,143.75	.00	.00	.00	.00
Total HMGP:		50,170.36	2,143.75	.00	.00	.00	.00
HMGP ELEVATIONS							
21-62-4006	HMGP Elevations	7,475.05	2,143.75-	.00	.00	.00	.00
Total HMGP ELEVATIONS:		7,475.05	2,143.75-	.00	.00	.00	.00
FEDERAL GRANTS OTHER							
21-70-4001	EDA Eastern Corridor Grant	27,935.71	383,706.94	297,808.28	.00	.00	.00
21-70-4002	EDA E. Corr match - CDBG funds	112,592.17	1,144,746.57	179,108.12-	.00	.00	.00
Total FEDERAL GRANTS OTHER:		140,527.88	1,528,453.51	118,700.16	.00	.00	.00
NOT ELIGIBLE							
21-91-4000	Not Eligible for Reimbursement	2,435.10-	.00	.00	.00	.00	.00
Total NOT ELIGIBLE:		2,435.10-	.00	.00	.00	.00	.00
GRANTS OTHER Revenue Total:		1,383,749.15	2,085,919.29	2,071,113.28	2,306,677.00	.00	862,405.00
GRANTS OTHER Expenditure Total:		640,543.64	4,080,035.47	766,260.19	2,306,677.00	.00	862,405.00
Net Total GRANTS OTHER:		743,205.51	1,994,116.18-	1,304,853.09	.00	.00	.00

Account Number	Account Title	2018-18 2018 ACTUAL	2019-19 2019 ACTUAL	2020-20 2020 ACTUAL THROUGH 8/31/20	2020-20 2020 BUDGET	2020-20 2020 YEAR END PROJECTION	2021-21 2021 BUDGET
BUSINESS LOAN FUND							
Source: 14							
22-14-3403	USDA Loan Repay-Late Fees	34.17	102.51	.00	.00	.00	.00
Total Source: 14:		34.17	102.51	.00	.00	.00	.00
OTHER INCOME							
22-16-3604	Loan Principal Payments Recv'd	11,018.23	25,154.88	40,108.90	.00	.00	.00
Total OTHER INCOME:		11,018.23	25,154.88	40,108.90	.00	.00	.00
INVESTMENT							
22-17-3501	BRF Loan Repay - Interest	1,017.26	894.11	503.72	.00	.00	.00
22-17-3502	USDA Loan Repay-Interest	573.55	1,166.96	594.85	.00	.00	.00
Total INVESTMENT:		1,590.81	2,061.07	1,098.57	.00	.00	.00
Source: 28							
22-28-3005	Grant Proceeds USDA	.00	30,000.00	5,000.00	.00	.00	.00
Total Source: 28:		.00	30,000.00	5,000.00	.00	.00	.00
Department: 50							
22-50-4050	Bank Fees USDA	.00	30.00	18.00	.00	.00	.00
22-50-4998	Revolving Loans to Business	.00	31,500.00	.00	.00	.00	.00
Total Department: 50:		.00	31,530.00	18.00	.00	.00	.00
Department: 52							
22-52-4050	Bank Fees BRF	.00	.00	18.00	.00	.00	.00
Total Department: 52:		.00	.00	18.00	.00	.00	.00
BUSINESS LOAN FUND Revenue Total:		12,643.21	57,318.46	46,207.47	.00	.00	.00
BUSINESS LOAN FUND Expenditure Total:		.00	31,530.00	36.00	.00	.00	.00
Net Total BUSINESS LOAN FUND:		12,643.21	25,788.46	46,171.47	.00	.00	.00
Total Asset:		.00	.00	.00	.00	.00	.00
Total Liability:		.00	.00	.00	.00	.00	.00
Total Equity:		.00	.00	.00	.00	.00	.00
Total Revenue:		13,026,420.01	13,105,338.10	8,656,945.05	13,644,609.00	9,147,362.00	12,643,726.00
Total Expenditure:		12,659,619.93	16,545,785.90	6,233,689.32	13,716,771.00	7,126,342.00	14,533,922.00
Net Grand Totals:		366,800.08	3,440,447.80-	2,423,255.73	72,162.00-	2,021,020.00	1,890,196.00-

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2021 ANNUAL BUDGET

APPENDIX A

RESOLUTIONS AND ORDINANCES

Budget Resolution

Appropriation Resolution Mill

Levy Ordinance

**TOWN OF LYONS, COLORADO
RESOLUTION 2020-174**

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO SUMMARIZING
REVENUES AND EXPENDITURES FOR EACH FUND AND ADOPTING A BUDGET FOR THE
TOWN OF LYONS, COLORADO, FOR THE CALENDAR YEAR 2021**

WHEREAS, the Board of Trustees of the Town of Lyons has appointed the Town Administrator to prepare and submit a proposed budget to said governing body at the proper time, and

WHEREAS, the Town Administrator, has submitted a proposed budget to this governing body on October 5th, 2020 for consideration, and

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing will be held on November 16th, 2020, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and

WHEREAS, whatever increases may have been added in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1. The above recitals are hereby incorporated by reference.

Section 2. That estimated ***expenditures*** for each fund are as follows:

General Fund	\$ 2,748,002
Electric Fund	1,900,436
Water/Sanitation Fund	3,230,267
Storm Water	96,003
Conservation Trust Fund	101,000
Parks and Recreation Fund	1,113,331
Grant Fund	5,234,883
Capital Projects Fund	<u>235,000</u>
Total for All Expenditures	<u>\$ 14,658,922</u>

Section 3. That estimated ***revenues*** for each fund are as follows:

General Fund	
Revenue	\$ 2,575,573
Use/(Surplus) Fund Balance	<u>172,429</u>
Revenues	\$ 2,748,002
Electric Fund	
Revenue	\$ 1,596,350
Use/(Surplus) Fund Balance	<u>304,086</u>
Revenues	\$ 1,900,436
Water/Sanitation Fund	

Revenue	\$	1,933,500
Use/(Surplus) to Fund Balance		<u>1,296,767</u>
Revenues	\$	3,230,267
Storm Water		
Revenue	\$	119,000
Use/(Surplus) to Fund Balance		<u>(22,997)</u>
Revenues	\$	96,003
Conservation Trust Fund		
Revenue	\$	22,500
Use/(Surplus) to Fund Balance		<u>78,500</u>
Revenues	\$	101,000
Parks and Recreation Fund		
Revenue	\$	863,370
Use/(Surplus) to Fund Balance		<u>249,961</u>
Parks and Recreation Fund Revenues	\$	1,113,331
Grant Fund		
Revenue	\$	5,234,883
Use/(Surplus) to Fund Balance		<u>0</u>
Grant Fund Revenues	\$	5,234,883
Capital Projects Fund		
Revenue	\$	300,000
Use/(Surplus) to Fund Balance		<u>(65,000)</u>
Grant Fund Revenues	\$	235,000
Total for All Revenues	\$	<u>14,658,922</u>

Section 4. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Town of Lyons for the year stated above.

Section 5. That the budget hereby approved and adopted shall be signed by the Mayor and Town Clerk and made a part of the public records of the Town.

ADOPTED, this 16th day of November 2020.

TOWN OF LYONS, COLORADO

By: _____
Nicholas Angelo, Mayor

ATTEST:

Dolores Vasquez, MMC, Town Clerk

TOWN OF LYONS, COLORADO RESOLUTION 2020-175

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO APPROPRIATING SUMS
OF MONEY TO THE VARIOUS FUNDS IN THE AMOUNT AND FOR THE PURPOSE**

**AS SET FORTH BELOW, FOR THE TOWN OF LYONS, COLORADO FOR THE 2021
BUDGET YEAR**

WHEREAS, the Board of Trustees of the Town of Lyons has adopted the annual budget in accordance with the Local Government Budget Law on November 16th, 2020; and

WHEREAS, the Board of Trustees of the Town of Lyons has made provision therein for resources in an amount equal to or greater than the total expenditures as set forth in said budget; and

WHEREAS, it is not only required by law but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO:

Section 1: The foregoing recitals are incorporated herein by reference.

Section 2: That the following sums are hereby appropriated from the revenue of each fund, to each fund, for the purposes stated:

General Fund:

Operating	\$ 2,213,886
Capital	46,500
Transfers Out	<u>487,616</u>
Total General Fund Expenditures	\$ 2,748,002

Electric Fund:

Operating	\$ 1,415,679
Capital	147,050
Debt Service	277,916
Transfers Out	<u>59,791</u>
Total Electric Fund Expenditures	\$ 1,900,436

Water/Sanitation Fund:

Operating	\$ 1,188,374
Capital	1,305,650
Debt Service	619,022
Transfers Out	<u>117,221</u>
Total Water/Sanitation Fund Expenditures	\$ 3,230,267

Storm Water Fund:

Operating	\$	81,473
Capital		6,550
Transfers Out		<u>7,980</u>
Total Storm Water Fund Expenditures	\$	96,003
Conservation Trust Fund:		
Capital	\$	<u>101,000</u>
Total Conservation Trust Fund Expenditures	\$	101,000
Parks and Recreation Fund:		
Operating	\$	772,194
Capital		155,250
Transfers Out		<u>185,887</u>
Total Parks & Recreation Fund Expenditures	\$	1,113,331
Grants Fund:		
Operating	\$	250,000
Capital		<u>4,984,883</u>
Total Grants Fund Expenditures	\$	5,234,883
Capital Projects Fund:		
Capital	\$	<u>235,000</u>
Total Grants Fund Expenditures	\$	235,000

Section 3. This resolution shall take effect immediately upon its approval by the Board of Trustees.

ADOPTED this 16th day of November 2020.

TOWN OF LYONS, COLORADO

By: _____
Nicholas Angelo, Mayor

ATTEST:

Dolores Vasquez, MMC, Town Clerk

**TOWN OF LYONS,
COLORADO ORDINANCE 1089**

AN ORDINANCE OF THE TOWN OF LYONS, COLORADO LEVYING GENERAL PROPERTY TAXES FOR THE 2021 BUDGET YEAR

WHEREAS, the Board of Trustees of the Town of Lyons, will adopt the annual budget in accordance with the Local Government Budget Law, on November 16th, 2020 and;

WHEREAS, the amount of money necessary to balance the budget for general operating purposes is \$2,748,002 and;

WHEREAS, the amount of money necessary to balance the budget for bonds and interest is \$0.00, and;

WHEREAS, the 2020 net valuation for assessment for the Town of Lyons as certified by the County Assessor is \$43,230,287.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO, as follows:

Section 1. Recitals Incorporated. The above recitals are hereby incorporated by reference.

Section 2. Levy General Operating Expenses. That for the purpose of meeting all general operating expenses of the Town of Lyons, Colorado during the 2021 budget year, there is hereby levied a tax of 19.522 mills upon each dollar of the total net valuation for assessment of all taxable property within the Town. A temporary credit of 1.76 mills shall be issued upon each dollar of the total net valuation for assessment of all taxable property within the Town. Total mill levy after application of the temporary credit will be 17.762 mills.

Section 3. Levy General Obligation Debt. That for the purpose of meeting all bonds and interest of the Town of Lyons during the 2021 budget year, there is hereby levied a tax of 0.00 mills upon each dollar of the total valuation for assessment of taxable property within the Town.

Section 4. Certification. That the Town Treasurer is hereby authorized and directed to immediately certify to the County Commissioners of Boulder County, Colorado, the mill levies for the Town of Lyons, Colorado as herein above determined and set.

INTRODUCED AND PASSED ON FIRST READING THIS _____ DAY OF _____, 2020.

INTRODUCED, PASSED, ADOPTED AND ORDERED PUBLISHED THIS _____ DAY OF _____, 2020.

TOWN OF LYONS, COLORADO

By: _____
Nicholas Angelo, Mayor

ATTEST:

Dolores Vasquez, MMC Town Clerk

NOTES:

