

**MEETING MINUTES  
TOWN OF LYONS  
HISTORIC PRESERVATION COMMITTEE  
Wed., September 18, 2024 at 5:30pm**

**Location:**

**Lyons Community Library: Effie Banta**

**OR**

**Zoom:** <https://us02web.zoom.us/j/88956566050?pwd=bUx0L3cwWERTazNMc2tQKzFidEErZz09>

Meeting ID: 889 5656 6050 Passcode: 80540

One tap mobile: +16699006833,,88956566050# US (San Jose); +12532158782,,88956566050# US (Tacoma)

- Members/Advisors Present: Lori Kran, Grace Simonsen, Sarah Lorang, Jen Wingard, Sara Neustadt, Gil Sparks, Paula Williams (BOT), Kristen Bruckner (Staff)
  - Guest(s): Chelsea Lees
  - Absent:
- Approve Agenda and Minutes from Past Meeting (August)
  - [https://docs.google.com/document/d/1iVUY-nb9TevQNa-zDE\\_PEN6vm8-kI0jJ/edit?usp=sharing&oid=115212202225713174406&rtpof=true&sd=true](https://docs.google.com/document/d/1iVUY-nb9TevQNa-zDE_PEN6vm8-kI0jJ/edit?usp=sharing&oid=115212202225713174406&rtpof=true&sd=true)
    - Motion: Lori; 2nd: Sara
- Land Acknowledgement

*In recognition of the social justice values that the town of Lyons upholds and models to our community, we acknowledge that we are located on the traditional land of the*

*Hinono'eino ("inuna-eyna")/Arapaho*

*Tsitsistas ("tsi-tsi-stahs")/Cheyenne*

*Nuuchi-u ("new-chew") Ute*

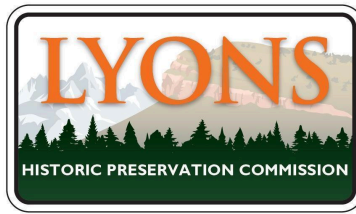
*Further, we recognize the 48 contemporary tribal nations that are historically tied to the lands that make up the state of Colorado.*

*We call upon the Ancestors and Living Elders who retain the sacred insights of this earth and how to care for it.*

*We respect the red sandstone foothills of the Front Range and the mighty river leading to the majestic western mountains.*

*We respect the native plants and strive to help them thrive.*

**Persons needing accommodations or special assistance should contact the Town at [hr@townoflyons.com](mailto:hr@townoflyons.com) as soon as possible, but no later than 72 hours before the scheduled meeting.**

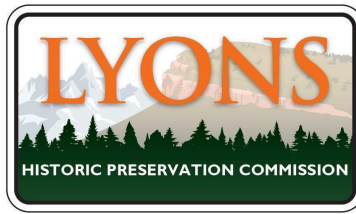


*We respect the animals who co-exist with us.*

*May we understand our history in our efforts to heal the traumas of the past and present and to activate steps to manifest reparations now and into the future.*

- Audience Business
  - Chelsea: Working with History Colorado and the Northern and Southern Ute tribes on an ethnographic grant
  - Gil: The library is hosting a 5-year celebration of its opening on October 16th at 5:30pm
- Staff Report
  - Kristen: Applied for LCF Grant (\$2000) as a joint effort with the Redstone Museum for unveiling of new exhibit with a community event + tribal nations involvement
- Old Business
  - Budget Request Submitted: [Link](#)
  - LAHC Discussion re: Use of “Good Old Days” Language
    - Sara and Sarah attended LAHC Meeting on 9/10 and shared [this Doc](#) drafted by Lori
    - Banner has been removed; language still exists on Town folder
    - Lori and Sarah to attend 10/7 BOT meeting to ask for a review of Town language around the event name; ask LAHC to co-sign statement
      - HPC will request on-going sensitivity regarding language and how we reference the past
  - Historic Designation Program
    - Progress Report (Sarah)
    - Designation Program and Process PPT: Click [HERE](#)
      - Sarah to get quotes for a custom plaque for Lyons
        - [Healy Plaque Image](#)
          - Healy Bronze Plaque: [Quote Link](#): \$477
          - Healy Aluminum Plaque: [Quote Link](#): \$310
          - Revised Bronze Quote (No Aging): \$423 (\$736.99 for 2)
          - Revised Aluminum Quote: \$297.60 (\$520.39 for 2)
        - Contacted Signature Streetscapes ([Catalog Link](#), pg 56)
          - [Plaque Image](#)
          - [Bronze Plaque Quote](#): \$265 + Shipping (Ea)
        - Contacted WoodlandManufacturing.com (No mockup)

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- Cast Bronze - \$548.40 + Shipping and Tax
- Tooled Bronze - \$484.80 + Shipping and Tax
- Contacted AmericanCastBronzePlaques.com
- Contacted Charles Mason
- Contacted Bronze Memorials.net
- Contacted AllStarBronze.com

Preference is with bronze for consistency with the National program.

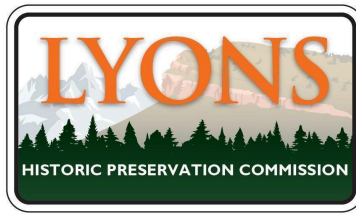
Discussed differences between bids, aged vs not, and desire to keep costs low to improve likelihood of property owners voluntarily purchasing a plaque for their property.

Motion to vote to have the HPC Chair purchase the plaques of her choosing: Gil  
2nd the motion: Lori

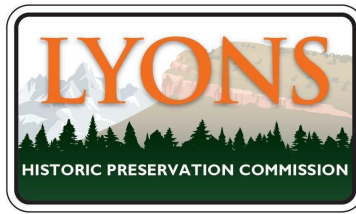
Vote: Unanimous in Support of the Motion

Sarah to select and order 2 bronze plaques for Town-owned properties.

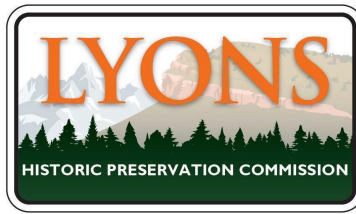
- CLG Historic Context Survey Grant ([Folder](#))
  - Progress Report: Kristen
    - Grant Management Document with Deadlines: [Link](#)
    - Google Drive Folder with Town Research (largely completed by Yani): [Link](#)
      - Outline received from Pinyon re: March deliverables. [Link to Pinyon Outline](#)
      - Next deliverable due Sept 2024
        - a. Documentation of Initial Public Outreach Review/Comment and or Approve
        - b. Draft Historic Context Review/Comment and or Approve
      - Pinyon submitted a draft report that is 35-pages in length. Kristen to share with HPC members. Members to provide comments.
- Protecting Lyons' Historic Main Street
  - Continue discussion re: vehicles to protect historic structures on Main Street (regardless of designation) - more detail can be found [HERE](#).
    - Historic Preservation Overlay District
    - Demolition Delay Ordinance
    - Regulation Through Design Guidelines
    - Certified Local Government (CLG) Program
  - Determine if the HPC would like to take next steps
  - Update from Jen/PCDC re: next steps on a possible zoning overlay
  - Sarah to explore if there are available grants for preservation of Main Street with History Colorado



- [Webinar](#) re: how Main Streets and CLGs work well together (May 2024) - HPC Homework for Training Credits? Link to additional training options [HERE](#). The EVC Chair serves on the Main St board.
- Lyons is a member of [Main Street America](#); Kim can assist with website access
- [Link to capstone project](#) developed by a University of Colorado Masters in Urban Planning student for some ideas on how to incentivize development rather than punish building owners
- Possible facade grants: [Rural Economic Development Initiative](#)
- Municipal Codes re: Commercial Development:
  - [Sec. 16-6-100. - Historic Downtown Area Design Guidelines Overlay](#)
    - Defines the area - Main St (3rd-5th), High St (4th-5th), and Broadway (3rd to 5th)
    - Defines Architecture:
      - “The design model for the HDT area is buildings with one- to two-story height, with the first floor designed for pedestrian-oriented retail and activity generating uses and upper stories available for residential, office, or commercial use. Where practical, upper floors will generally be differentiated from first floor designs. Designs for three-story structures will be considered based on acceptance by the Lyons Regional Fire District of its fire safety and emergency services assessment.”
      - “The use of local sandstone or river rock on visible external features such as facades and sidewalks is strongly encouraged to recognize the historic contribution that local sandstone quarrying has provided and continues to provide to the community.”
  - [https://library.municode.com/co/lyons/codes/municipal\\_code?nodeId=CH16ZO\\_ART3ZODIBO\\_DIV2DIUS\\_S16-3-210CDCODODI](https://library.municode.com/co/lyons/codes/municipal_code?nodeId=CH16ZO_ART3ZODIBO_DIV2DIUS_S16-3-210CDCODODI)
    - Defines Uses/Types of Businesses
    - Defines Size - Max Building Height is 40' (3-4 Stories Tall)
- As a first step, the HPC determined that presenting before the BOT to request that the HPC be a referral source for any building permit



- applications within the defined Historic Downtown Area given the overall vulnerability. Sarah to draft and present.
- Jen: The PCDC is working on Design Guidelines; Jen to follow up
  - Sarah to share Design Guidelines provided by History Colorado
- Land Acknowledgement - Lack of Actionable Goals
    - Engage with Tribal Representatives for Guidance (Chelsea/Mia might be able to assist with this.)
    - Develop/Identify Actionable Goals for Q4 and 2025 (\$1000 Porch Talk Budget)
      - Sarah/Lori plan to meet with Chelsea/Mia this month re: a consultation with tribal representatives on how to better honor their heritage.
      - Meeting on Mon., 9/23 at 12pm - Sarah to organize
  - New Business
    - 1) Joint LCF Grant Application for Historic Preservation Commission and Redstone Museum
      - Addressed in Staff update.
    - 2) Annual Election
      - Chairperson
      - Vice Chairperson
      - Secretary
      - Tabled for future meeting due to time constraints.
  - Summary of Action Items
    - Lori and Sarah to attend 10/7 BOT meeting to ask for a review of Town language around the event name; ask LAHC to co-sign the statement - Lori to draft.
    - Sarah to select and order 2 bronze plaques for Town-owned properties.
    - Kristen to share Pinyon's draft context report with HPC members. Members to provide comments.
    - Sarah to draft language and present before the BOT to request that the HPC be a referral source for any building permit applications within the defined Historic Downtown Area given the overall vulnerability of the area.
    - Jen to work with PCDC on Design Guidelines
    - Sarah to share Design Guidelines provided by History Colorado
  - Upcoming Meetings:
    - Wed., October 23, 2024 at 5:30pm (Effie Banta)
    - Wed., November 20, 2024 at 5:30pm (Effie Banta)
    - Wed., December 18, 2024 at 5:30pm
    - Wed., January 15, 2025 at 5:30pm
    - Wed., February 19, 2025 at 5:30pm
    - Wed., March 19, 2025 at 5:30pm

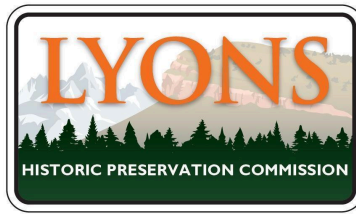


- Wed., April 16, 2025 at 5:30pm
  - Wed., May 21, 2025 at 5:30pm
  - Requested Agenda Items:
    - Victoria: Input on Rezoning within Lyons Valley Park
  - Adjournment: 7:02pm
- 

## On-Going Projects

- Designation Program
- CLG Grant
- Lyons Tours and Distribution Methods (Physical Handouts + Online)
- Establish a system to build out the Town's cultural resources around its pre-settlement history. Specifically learning more about the Ute, Arapaho, and Cheyenne tribes. The HPC will be mindful of integrating the lenses of race, ethnicity, race, and gender in the study of the history of the Town.
- GIS Mapping / General Town Survey
- Historic Preservation Commission Website
  - Updated HPC Site: [Outline](#), [TOL HPC Site](#)
  - Updated Walking Tour Descriptions:
    - [Current Walking Tour](#) (Redstone)
    - [Updated Walking Tour, Sept 2023](#) (Redstone + HPC + Targeted Properties for Research)
      - [Folder with Additional Walking Tour-Related Information](#)
- Collaboration Possibilities with the Lyons Chamber of Commerce
  - Kristin Frances is working with the library on Lit Fest (6/8)
  - (Lori) Met with Kristen to discuss possibility of getting multiple commissions to plan an event:
    - Garden Tour - Estes Park Grants
    - Plant Sale
    - Garage Sale
    - PorchFest
    - Kids Selling Things
    - Food Trucks
    - Used Book Sale (Library)

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## **2024 Budget**

- Request #1 Description: Certified Local Government (CLG) Subgrant: Historic Context Survey, Local Match Requirement (5.67% of Grant); Deadline for completion of Historic Context Survey is April 1, 2025.
  - Amount \$1500.00
- Request #2 Description: Funds to design and create bronze plaques for property owners who choose to designate their property as a Historic Property, recognized by the Town of Lyons and State of Colorado. The plaques would be displayed on the exterior of the property, identifying it as a Local Landmark. The City of Longmont issues a plaque like the one below. Rough cost estimates are \$125 p/plaque; the requested budget is for 5 properties to be designated in 2024.
  - Amount \$625.00
- Request #3 Description: Funds to organize and host 2-3 porch talks in 2024. Topics would likely focus on historic properties (to support the HPC's work in rolling out our Historic Designation Program) and/or the History of Lyons (to support the HPC's work on the Historic Context Survey Grant).
  - Amount \$1000.00

## **2023 Review**

- \$25,000 Grant Started
- Land Acknowledgement
- Designation Process
- GIS Markers - Walking Tour
- Website

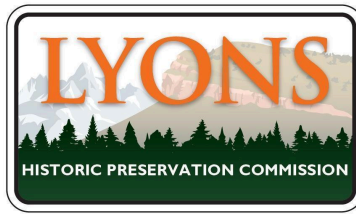
## **2024 Goal Setting**

- We must attend a SHPO-approved training at least once per year
- We will have our first CLG evaluation in 2024 (it's every 4 years)
- Depot Building Designation + Plaque
- Town Hall Designation
- Roll Out Designation Program to the Public
- GIS with Historical Markers
- Historic Landscaping - Native Plants, Sustainable
- Website Build Out
- Coordinate with Redstone for Indigenous Display

## **DRAFT 2025 Goal Setting**

- Potential Future Project - Create some sort of signage for the Sandstone ramp to explain its prior use and history.
- Potential Community Event - Trail Marker Ceremony with Dancers

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- Potential Community Event - Celebration of New/Updated Native American Artifacts Collection at the Redstone with tribe members/families.
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