

**MEETING MINUTES
TOWN OF LYONS
HISTORIC PRESERVATION COMMITTEE
Friday, March 29, 2024 at 5:30pm**

Location: Zoom

<https://us02web.zoom.us/j/88956566050?pwd=bUx0L3cwWERTazNMc2tQKzFidEErZz09>

Meeting ID: 889 5656 6050 Passcode: 80540

One tap mobile: +16699006833,,88956566050# US (San Jose); +12532158782,,88956566050# US (Tacoma)

- I. Roll Call: David Hamrick, Lori Kran, Paula Williams, Sarah Lorang, Kristen Bruckner
- II. Approve Agenda and Minutes from Past Meeting
 - <https://docs.google.com/document/d/1zX3Y8wiN3wxxG3QxYXMYtGVYWnv1jTJc/edit>
 - Motion: David, 2nd: Lori
- III. Land Acknowledgement

In recognition of the social justice values that the town of Lyons upholds and models to our community, we acknowledge that we are located on the traditional land of the

Hinono'eino ("inuna-eyna")/Arapaho

Tsitsistas ("tsi-tsi-stahs")/Cheyenne

Nuuchi-u ("new-chew") Ute

Further, we recognize the 48 contemporary tribal nations that are historically tied to the lands that make up the state of Colorado.

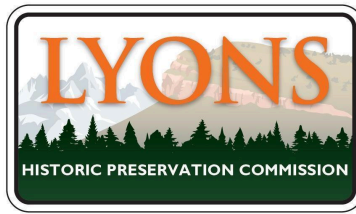
We call upon the Ancestors and Living Elders who retain the sacred insights of this earth and how to care for it.

We respect the red sandstone foothills of the Front Range and the mighty river leading to the majestic western mountains.

We respect the native plants and strive to help them thrive.

We respect the animals who co-exist with us.

May we understand our history in our efforts to heal the traumas of the past and present and to activate steps to manifest reparations now and into the future.



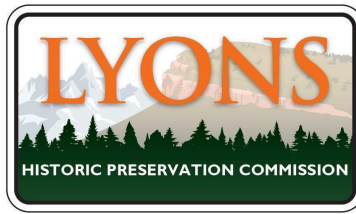
IV. Audience Business

V. Staff Report

- a. Kristen: Sarah and Kristen to connect re: Context Report
- b. Potential new board member with deep local knowledge.

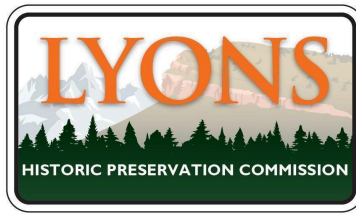
VI. Old Business

- Historic Designation Program
 - Progress Report (Sarah) - *Victoria has agreed to sign the Depot's application (I need to send a revised form taking Alex off as a POC). Since the Depot is owned by the Town, the property owner must first technically submit the application. We've filled it out, we just need the appropriate Rep from the Town to sign.*
 - *Victoria requested that I (SL) present to the BOT on Monday to explain the benefits, process, etc. for designation.*
 - **Review the Depot Nomination Form and vote on eligibility to locally designate:**
 - i. Form:
https://drive.google.com/file/d/1u5_05K_MY-yBtEKpUF3YiRrrRSmqtDba/view?usp=sharing
 - ii. Municipal Code:
https://library.municode.com/co/lyons/codes/municipal_code?nodeId=CH16ZO_ART12HIPR_S16-12-130IN
 - iii. Review Criteria:
<https://docs.google.com/document/d/1uyABgp1j7i5QnNcHiXUeFtG7qLinVBlezsNwNBZEBX8/edit>
 - iv. HPC Decision: Motion: Sarah; 2nd: Lori
 - David: Yes
 - Lori: Yes
 - Sarah: Yes
 - **Approved**
 - v. Backend Process:
 - Each property being designated must have a resolution passed by the BOT.
 - The resolution should be filed with the Town, Boulder County, and History Colorado (HC requires a list of designated properties to be included in the annual report)
 - vi. Designation Procedure:
 - *The designation procedure is in Sec 16-12-40. A nomination form ([Link to Draft Application](#)) should be filled out and considered by the Historic*



Preservation Commission. The Commission should consider the nomination based on the eligibility and integrity criteria starting in Sec 16-12-30 (b).

- *If it is approved by the Commission, then the Town Board would consider the application and adopt the landmark by ordinance.*
- *The ordinance should be filed with Boulder County as part of the property's record. Local landmarks don't need to be immediately reported to History Colorado, but Lindsey will ask for a list of them once a year as part of the CLG annual report.*
- Stretch Goal: Issue Special Plaques (Ref: Longmont)
- Tribal Connections
 - Progress Report: Lori - *No update from Monique*
 - i. From Nathan Ritchie: Indigenous Collection Standards: <https://sarweb.org/wp-content/uploads/2023/06/SMNAC-Final-Document-June-2023.pdf>
 - ii. Lori to follow up with Redstone to assist.
- GIS Mapping Update
 - Progress Report: David - *Alex now has access to the GIS tool; David is working with him.*
 - Kimmett was going to add a new layer to the GIS tool; the housing study was also going to put information in.
 - Alex will follow up Victoria to pick up the project.
 - Aaron is the Admin for the GIS; Sarah to look into adding the Walking Tour details as a layer.
 - New planner (Andrew Bowen) is the new senior planner.
- CLG Grant ([Folder](#)) Follow Up: *Pinyon submitted their outline; next steps are to identify the stakeholders.*
 - Progress Report: Sarah
 - i. Grant Management Document with Deadlines: [Link](#)
 - ii. Google Drive Folder with Town Research (largely completed by Yani): [Link](#)
 - Outline received from Pinyon re: March deliverables. [Link to Pinyon Outline](#)
 - Review Stakeholder List
 - Next deliverable is due in Sept 2024
 - a. Documentation of Initial Public Outreach Review/Comment and or Approve
 - b. Draft Historic Context Review/Comment and or Approve



- iii. Action Items: *Sarah: Ask if Pinyon is getting what they need from us, is there anything to share, and suggest they do something in May if they're doing public outreach.*

- Historic Preservation Commission Website
 - Updated HPC Site: [Outline](#)
 - i. Priscilla began updating the site already: [TOL HPC Site](#)
 - Updated Walking Tour Descriptions:
 - i. [Current Walking Tour](#) (Redstone)
 - ii. [Updated Walking Tour, Sept 2023](#) (Redstone + HPC + Targeted Properties for Research)
 - [Folder with Additional Walking Tour-Related Information](#)
 - Items Still to Complete: Draft descriptions of notable sites along the tours.
 - i. Include noteworthy tid bits and history about our local businesses (ask Chamber to assist):
 - First-ever Oskar Blues
 - Lyons Classic Pinball (One of the largest pinball arcades in Colorado)
 - Lyons Quilting (One of the largest quilt shops in Colorado)
 - Planet Bluegrass (New kind of festival? Sustainability movement?)
 - Redstone Museum (Lavern's influence, info about her and how the museum came to be)
 - Lyons Good Old Days

VII. New Business

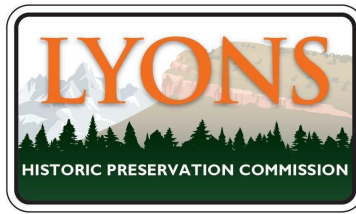
- a. Review Lyons Depot Nomination/Application for Local Designation
- b. Historic Preservation Month Activities: May
 - i. Public Engagement for Historic Context Survey

2023 Review

- ii. \$25,000 Grant Started
 - Discussing Next Steps / Follow Up Once Complete
- iii. Land Acknowledgement
- iv. Designation Process
- v. GIS Markers - Walking Tour
- vi. Website
- vii. Depot Acknowledgement
- viii. Coordinate with Redstone for Indigenous Display

2024 Goal Setting

- ix. We must attend a SHPO-approved training at least once per year
- x. We will have our first CLG evaluation in 2024 (it's every 4 years)
- xi. Town Hall Designation



- xii. Roll Out Designation Program to the Public
- xiii. GIS with Historical Markers
- xiv. Historic Landscaping - Native Plants, Sustainable
- xv. Website Build Out

VIII. Summary of Action Items

- a. Sarah: Aaron is the Admin for the GIS; Sarah to look into adding the Walking Tour details as a layer.
- b. Lori: Follow up with Redstone
- c. Sarah and Kristen to connect re: Context Report
- d. Sarah: Ask if Pinyon is getting what they need from us, is there anything to share, and suggest they do something in May if they're doing public outreach.

IX. Next Meeting (Wed., April. 17, 2024) and Requested Agenda Items:

X. Adjournment: 6:33pm

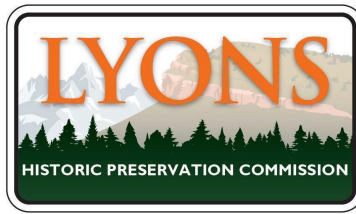
Project Leads

- Designation Program Pilot Project - Sarah
- CLG Grant Management - Sarah
- CLG Grant Historic Survey Management - Sarah
- General Town Survey Management - David
- Lyons Tours and Distribution Methods (Physical Handouts + Online) - Sarah
- Establish a system to build out the Town's cultural resources around its pre-settlement history. Specifically learning more about the Ute, Arapaho, and Cheyenne tribes. The HPC will be mindful of integrating the lenses of race, ethnicity, race, and gender in the study of the history of the Town. - Project Lead - Lori

2024 Budget

- Request #1 Description: Certified Local Government (CLG) Subgrant: Historic Context Survey, Local Match Requirement (5.67% of Grant); Deadline for completion of Historic Context Survey is April 1, 2025.
 - Amount \$1500.00
- Request #2 Description: Funds to design and create bronze plaques for property owners who choose to designate their property as a Historic Property, recognized by the Town of Lyons and State of Colorado. The plaques would be displayed on the exterior of the property, identifying it as a Local Landmark. The City of Longmont issues a plaque like the one below. Rough cost estimates are \$125 p/plaque; the requested budget is for 5 properties to be designated in 2024.
 - Amount \$625.00

Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but no later than 72 hours before the scheduled meeting.



- Request #3 Description: Funds to organize and host 2-3 porch talks in 2024. Topics would likely focus on historic properties (to support the HPC's work in rolling out our Historic Designation Program) and/or the History of Lyons (to support the HPC's work on the Historic Context Survey Grant).
 - Amount \$1000.00