



**Town of Lyons Housing & Human Services
Commission Meeting Minutes**

Date: **Monday, January 10, 2022**

Time: 3:30-5:00 pm

Location: Zoom

Mission: *The mission of the Lyons Housing & Human Services Commission, as established in the Lyons Recovery Action Plan, is to provide coordination and communication with various private, non-profit, and county entities in an effort to assess and fill the gaps in human service provision and identify unmet needs in the Lyons and greater Lyons (80540) area.*

Housing & Human Services commission members: **(People present are in bold)**

Commissioners: **Crystal White** (chair), **Jennifer Schwarz** (chair), Andrew Moore, **Regan Bullers**, **Julie Jacobs** (scribe), **Kay Sparks**

Liaisons: **Wendy Miller** (Board of Trustees), **Lisa Ramsey** (Town staff)

Visitors: **Chief Zick**, **Steve Pischke**

Welcome / introductions / roll call; determine who is taking minutes.

Approve minutes from previous meetings. Regan moves to approve, Crystal seconded, and commission voted to approve unanimously.

New Agenda Items

1. Quick review of rules before starting meeting. Need to be more formal, make motions and second them, vote on topics more formally. There will be a training session offered to all commissioners soon regarding rules and regs of the commissions. We will blind copy emails to avoid an inadvertent meeting (more than 3 people on the board communicating is considered a meeting per the Sunshine Law).
2. Welcome new commissioner, Kay Sparks. Kay gave introduction of her background, public health, mental health, advocacy work – will be a great addition to the team!
3. 3:45 pm. Welcome Fire Chief Zick for a brief talk. Discussion about vulnerable citizen's list and how to help people be prepared. How do we best communicate to the community about evacuations, routes, and help those who need extra help? Try to identify people with special needs and have them pre-plan services early – work with neighbors, community, church, etc. to have someone who can help assist those people in the event of an evacuation. Individual people and communities need to have plans in place, as emergency responders are dealing with the event itself. Have pre-plans done, have documents together, be ready to leave quickly. Steve sent Lisa an email with resources they would like to bring to bear to the community. OEM will set a date to talk with this group then plan on Lyons Fire setting several dates aside to to public workshops to help people create plans, help get them signed up for emergency notifications and reverse 911, answer questions about specific situations. Jennifer Schwartz has a lot of relevant experience and would like to volunteer to help out at these workshops with the community.



4. Revisit Everbridge/Smart911 community education opportunities. Discussed above – more to come when we work with the fire folks on their trainings. Avenues for communication – eblasts, newsletters, Walter Self, posters, maybe advertise at Winter Wonderland concerts, flyer to hand out at LEAF food pantry, information at library, outreach to schools. Ask people to self-identify for assistance.
5. Gather data for “what to do in an emergency...” Discussed above, send resources to Jennifer as we gather them and we can compile and share.
6. Review and adjust meeting time as necessary. Current time works for most of us, not great for Wendy and need to check in with Andrew to see what works for him.

Next month Wendy wants to add an agenda item related to rental properties. Has discussed the idea of rental permits with the Board of Trustees, they said it would be too expensive to have rental permits. Wendy was instructed to come to the HHSC and come up with some ideas to educate the landlords on how to make their homes safe for renters. Instead let’s educate tenants about how to exercise their rights, identify resources and educate people on how to make reports to the town and how to advocate for their rights. Pick up where Amy and Wendy left off with tenants’ rights information. Will add to agenda for next meeting.

Updates on human services areas

1. Diversity, inclusivity, cultural issues
2. Health & well-being
3. Housing – Summit will not have applications ready until 3-4 months before construction is complete, so it will be 6 months at least before those are available.
4. Lyons Emergency Assistance Fund (LEAF) & Lyons Volunteers
5. Lyons Goodwill Fund
6. Medical Services
7. Mental Health
8. Resiliency & preparedness – discussed above
9. Transportation including zTrip
10. Youth services
11. Older Adult services

Adjourn Lisa moves to adjourn, Crystal seconded, meeting adjourned.