



Town of Lyons
Community Development Department
 432 5th Ave.
 Lyons, CO 80540
 (303)823-6622
 communitydevelopment@townoflyons.com

PERMISSION TO DEDICATE LAKE MCINTOSH SHARES APPLICATION

Town of Lyons Board of Trustees is empowered to accept 1.4 shares of capital stock in the Lake McIntosh Reservoir Company ("Lake McIntosh Shares") for each Service Connection added within the Lyons Service Area which entails an Affordable Housing, Commercial Development, or Economic Development Opportunity land use approval or contractual commitment. This option is detailed in the Third Amendment to the Intergovernmental Agreement between the Town of Lyons and the City of Longmont for Treated Water for Treated Water Service.

Prior to the Lyons Board of Trustees considering a request for permission to dedicate Lake McIntosh Shares, an Applicant must submit this written application and the submission materials listed below to the Town.

NAME:			DATE:
ROLE:	APPLICANT	OWNER	AUTHORIZED AGENT OF PROPERTY OWNER
MAILING ADDRESS:			
PHONE:		EMAIL:	
PROPOSED DEVELOPMENT ADDRESS:			

MINIMUM DOCUMENTATION REQUIREMENTS:

- Authorization for Application
 - If applicant is the property owner – Proof of ownership
 - If applicant is an authorized agent of the property owner – Letter from property owner authorizing the Applicant to submit an application on their behalf
 - If applicant is NOT an authorized agent of the property owner – Proof of tangible property interest in the property for proposed development
- Narrative statement including:
 - Section 1:*
 - A general description of the project
 - The current zoning of the site of the proposed development
 - A description of the type of use(s) planned for the proposed development
 - The number of taps being requested
 - The size of the tap(s) being requested
 - The projected annual usage per tap requested
 - Section 2:*
 - A description of how the proposed development supports the Town of Lyons Comprehensive Plan or other applicable Town of Lyons planning documents
 - Section 3:*
 - A description of why the Applicant believes the proposed development is eligible for Lake McIntosh Share dedication
- A map showing that the proposed development is within the Lyons Service Area
- Any available drawings, renderings, and/or plans for the proposed development



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ADDITIONAL MATERIALS REQUIRED IF REQUESTED ON BASIS OF AFFORDABLE HOUSING DEVELOPMENT:

- Proof of income restriction, or intent to income-restrict the development
- Add to Narrative Statement:
 - A list of affordable housing tax credits, if any, which will be used to support the proposed development
- For Proposed Affordable Housing RENTAL Units:*
 - The proposed rental rate in relation to the area median income for the Boulder-Longmont area at the time of the application
- For proposed Affordable Housing FOR-SALE Units:*
 - The proposed sale rate in relation to the area median income for the Boulder-Longmont area at the time of the application
- Any other information that the Applicant believes will assist the Board in determining if the proposed development qualifies for Lake McIntosh shares (may be included in narrative statement or presented in other format as an attachment)

ADDITIONAL MATERIALS REQUIRED IF REQUESTED ON BASIS OF COMMERCIAL DEVELOPMENT:

- Add to Narrative Statement:
 - A description of goods or services intended to be offered as part of the proposed development
 - Any other information that the Applicant believes will assist the Board in determining if the proposed development qualifies for Lake McIntosh shares (may be included in narrative statement or presented in other format as an attachment)
- Letter(s) of intent from any potential commercial tenants of the proposed commercial development

ADDITIONAL MATERIALS REQUIRED IF REQUESTED ON BASIS OF ECONOMIC DEVELOPMENT:

- A projection of how the proposed development will enable greater production, increased employment, and/or a better distribution of goods and services, and an explanation of how the proposed development meets the goals and objectives of economic development as stated in Town of Lyons Comprehensive Plan (may be included in narrative statement or presented in other format as an attachment)
- Projected annual sales tax, property tax, and use tax for the proposed development (may be included in narrative statement or presented in other format as an attachment)
- Any other information that the Applicant believes will assist the Board in determining if the proposed development qualifies for Lake McIntosh shares (may be included in narrative statement or presented in other format as an attachment)

TOWN STAFF ACTION	
REVIEWER(S):	DATE:
<input type="checkbox"/> Complete <input type="checkbox"/> Incomplete <input type="checkbox"/> Substantially Complete	
COMMENTS:	
SIGNATURE OF AUTHORIZED STAFF REPRESENTATIVE:	
TOWN CLERK	
ON AGENDA FOR BOARD OF TRUSTEES MEETING DATE:	