

Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: IX.2.
Meeting Date: 3/07/2022

TO: Mayor Angelo and Members of the Board of Trustees
FROM: Philip Strom, Director of Community Development
ITEM: 2nd READING – ORDINANCE 1113 - AN ORDINANCE OF THE TOWN OF LYONS, COLORADO AMENDING CHAPTER 16, ARTICLE 17 OF THE LYONS MUNICIPAL CODE CONCERNING THE DEVELOPMENT REVIEW PROCESS

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE:

This Ordinance amends Chapter 16, Article 17 of the LMC concerning the Development Review process.

II. RECOMMENDED ACTION / NEXT STEP:

Approval of Ordinance 1113 with or without amendments.

III. FISCAL IMPACTS:

No immediate fiscal impacts to the town.

IV. BACKGROUND INFORMATION:

In early 2021 the Board of Trustees instructed the PCDC to study and propose recommended changes to the Town's Development Review Process. Through multiple workshops, research, and feedback from the community, the PCDC has determined it is necessary to update the LMC to create more efficient and effective development review processes. A PCDC subcommittee determined the process is not "broken" but modification and clarification of code would benefit the staff and potential developers, including:

- Modify terms and definitions
- Rearrange Code and revise language
- Modify threshold criteria for major development review approval track
- Add language referencing and ensure requirements are consistent with Design Guidelines
- Remove outdated requirements

In December 2021 the First Reading of the proposed Ordinance was approved by the BOT for Second Reading and a Public Hearing. However, prior to Second Reading the BOT directed staff and the PCDC to complete outreach to property owners, businesses, and developers to ensure any potential impacts to those stakeholders was considered. In the

past three months, staff along with a subcommittee from the PCDC has completed the following outreach:

- Email outreach to 260 business owners, property owners, and developers requesting feedback or to meet
- Office hours were held in Town Hall for in person meetings:
 - 12/22/21 from 9:00-11:00am
 - 1/4/22 from 11:00-1:00pm
 - 1/6/22 from 2:00-4:00pm
- 8 virtual meetings one-on-one meetings with targeted stakeholders were completed

The feedback from the community was minimal and staff and the PCDC subcommittee believe the one-on-one meetings were effective in allowing the Town to better explain the intent of the revised process. No feedback received required changes to the proposed Ordinance. Resolution 2021-04-PCDC is attached for your consideration.

V. LEGAL ISSUES:

None known. The town attorney has reviewed and approved the ordinance.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None known.

VII. SUMMARY AND ALTERNATIVES:

1. Approve Ordinance 1113.
2. Approve Ordinance 1113 with amendments.
3. Deny Ordinance 1113.

VIII. PROPOSED MOTION:

"I move to approve, Ordinance 1113 an Ordinance of the Town of Lyons, Colorado amending Chapter 16, Article 17 of the LMC concerning the Development Review Process."

IX. ATTACHMENTS:

1. Ordinance 1113
2. Resolution 2021-05-PCDC