

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: IX.5
Meeting Date: 2/7/2022**

TO: Mayor Angelo and Members of Board of Trustees

FROM: Erika Archer, Grant Manager

DATE: January 27, 2022

ITEM: Resolution 2022-13, A Resolution of the Town of Lyons Ratifying the First Amendment to the Professional Services Agreement with Centennial Archaeology LLC for Consultant Services for the Back-up Power Project

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

- I. **REQUEST OR ISSUE:** This resolution ratifies a previously executed Amendment to the Professional Services Agreement with Centennial Archaeology for Consultant Services for the Back-up Power Project
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution 2022-13
- III. **FISCAL IMPACT:** Expenses for this project are eligible for reimbursement from the Department of Housing and Urban Development Community Development Block Grant Disaster Recovery (CBDG-DR) administered by the Boulder County Collaborative under the Intergovernmental Agreement between the Town of Lyons and the City of Longmont (INF-00075);
- IV. **BACKGROUND INFORMATION:**

Back-up Power Project: Eagle Canyon Back-up Power Revise APE: - Early in the project, PaleoWest performed a cultural resources inventory for the Lyons Eagle Canyon Back-Up Power Project. During the project, however, Longmont Power installed three new utility poles that were outside of the Area of Potential Effects (APE). This action expanded the APE and triggered the requirement of a new cultural resources inventory.

The Contractor's scope consists of a consultation (eligibility and effects) letter to be provided to the Colorado Office of Archaeology and Historic Preservation.

For this procurement, a Request for Quotes was sent to three firms on November 1, 2021. Three responses were received, including two quotes and one decline. Of the two quotes, Centennial Archaeology LLC provided the lowest quote and is deemed to be the most advantageous to the Town. Town staff evaluated the quote received to determine the

scope of work and cost as both reasonable and necessary for the project for a not-to-exceed amount of **\$2,997.90**.

About This Amendment:

The contractor requested additional time to receive concurrence from and/or respond to any additional requests from the Office of Archaeology and Historic Preservation, beyond the original contract termination date of December 31, 2021. At this time, the Town has now received concurrence and no further action is needed. This amendment covers any work performed by Centennial since the previous termination date.

This Amendment has already been executed by the Town Administrator on January 21, 2022. The Town's Purchasing Policies allow the Town Administrator to authorize and execute professional services contracts for less than or equal to \$20,000, modification to agreements for less than or equal to \$10,000 and/or for date extensions. The Town Clerk has directed staff to present all Agreements executed by the Town Administrator for ratification by the Board of Trustees in order to enter them into the permanent record.

Original Agreement:	\$2,997.90
<u>Amendment 1</u>	<u>Date Extension</u>
TOTAL:	\$2,997.90

PROPOSED MOTION: "I move to approve Resolution 2022-13, A Resolution of the Town of Lyons Ratifying the First Amendment to the Professional Services Agreement with Centennial Archaeology LLC for Consultant Services for the Back-up Power Project".