

**Town of Lyons, Colorado  
Board of Trustees  
BOT Agenda Cover Sheet  
Agenda Item No: IX. 1.  
Meeting Date: 2/7/2022**

**TO: Mayor Angelo and Members of Board of Trustees**

**FROM: Erika Archer, Grant Manager**

**DATE: January 28, 2022**

**ITEM: Resolution 2022-05 – A Resolution of the Town of Lyons, Colorado Awarding and Approving a Professional Services Agreement with J-U-B Engineers, Inc. for the 4<sup>th</sup> Avenue Pedestrian Bridge Construction Management Project**

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ORDINANCE  
 MOTION / RESOLUTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

This resolution awards and approves a contract with J-U-B Engineers, Inc. for the 4th Avenue Pedestrian Bridge Construction Management Project.

**II. RECOMMENDED ACTION / NEXT STEP:**

Approve Resolution 2022-05.

**III. FISCAL IMPACTS:**

Expenses for this Professional Services Contract are eligible for reimbursement through a Safe Routes to School Grant and may require supplemental Town Funds, to be determined by the BOT.

**IV. BACKGROUND INFORMATION:**

**4th Ave Pedestrian Bridge and Connection Scope**

Extreme rains during the incident period of September 11, 2013, overwhelmed the Town of Lyons and destroyed an existing pedestrian bridge at 4th Avenue, over the North St. Vrain Creek, as well as the adjacent creek bank.

The Town has received HUD Community Development Block Grant – Disaster Recovery funds in addition to Safe Routes to School funding from the Colorado Department of Transportation to replace the pedestrian bridge and stabilize the adjacent creek bank. Additionally, safety improvements to sidewalks and streets north of the creek are planned to safely connect students from the north side of town to the south side of town, diverting them from busy, urban roads via the pedestrian bridge and connection.

**Construction Management Scope** will consist of all services necessary to perform the construction management services as identified in the Scope of Work for the 4<sup>th</sup> Avenue Pedestrian Bridge and Connection Project.

**Procurement Details:**

The Town issued a Request for Qualifications for Construction Management Services for the Safe Routes to School Pedestrian Bridge Project (“Project”) on December 1, 2021. Proposals were due on December 22, 2021, at 2:00 p.m. This project was advertised on BidNet Direct and OEDIT. Five proposals were received at the front desk of the Lyons Town Hall and date stamped by the due date and time.

A committee of three people representing the Town of Lyons evaluated the proposal based on the weighted criteria in the RFQ and J-U-B Engineers, Inc was ranked with the highest score. Negotiations were held directly with J-U-B until an acceptable fee was agreed upon. All documentation is being retained according to Town Policy and meets federal guidelines.

**Contract Info: J-U-B Engineers, Inc.**

Original Agreement:    \$117,665.00  
**TOTAL:                    \$117,665.00**

**V.    LEGAL ISSUES:**

None

**VI.   CONFLICTS OR ENVIRONMENTAL ISSUES:**

None

**VII.   SUMMARY AND ALTERNATIVES:**

The alternative is to not retain third-party construction management services. Both CDOT and HUD have multiple, complex monitoring and reporting requirements, however, which must be maintained in order to keep the town in compliance with the Project’s funding sources. Because Town staff does not have the capacity to fulfill this role, it is a necessity to fill it with a third-party contractor.

**PROPOSED MOTION:**

**“I move to approve Resolution 2022-05, A Resolution of the Town of Lyons, Colorado Awarding and Approving a Professional Services Agreement with J-U-B Engineers, Inc. for the 4<sup>th</sup> Avenue Pedestrian Bridge Construction Management Project.”**