

Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: X.1
Meeting Date: August 2, 2021

TO: Mayor Angelo and Members of the Board of Trustees
FROM: Reyana Jones, Historic Preservationist/Planner
DATE: August 2, 2021
ITEM: RESOLUTION 2021-73, A RESOLUTION OF THE TOWN OF LYONS, COLORADO ACCEPTING A GRANT FROM THE STATE OF COLORADO DEPARTMENT OF LOCAL AFFAIRS (EIAF #09395)

ORDINANCE
 MOTION/RESOLUTION
 INFORMATION

- I. **REQUEST OR ISSUE:** The Planning and Community Development Commission is tasked to create and update the Town of Lyons Comprehensive Plan. The Town has been awarded a Colorado Department of Local Affairs Energy/Mineral Impact Assistance Fund Grant to offset the cost of hiring a professional consultant to manage the project.
- II. **RECOMMENDED ACTION / NEXT STEPS:** Approve Resolution 2021-73 to accept the grant award and approve signature of the grant agreement by the Mayor or Mayor Pro Tem.
- III. **FISCAL IMPACTS:** This DOLA EIAF grant award saves the Town 50% of the cost of hiring a well-qualified consultant for our comprehensive plan update (\$58,091).
- IV. **BACKGROUND INFORMATION:**
Last year, the PCDC and staff undertook a Request for Qualifications (RFQ) process; the content of the RFQ itself was informed by the input from an inter-commission Comprehensive Plan Subcommittee that identified wants/needs and evaluated the existing comprehensive plan. A Selection Committee evaluated submissions of qualifications and held a two-part interview process for top candidates. Through this process, the Comprehensive Plan Selection Committee selected Clarion Associates from Denver, Colorado.

To help cover a budgetary shortfall between the Town's budget allocated for a comprehensive plan project and the negotiated budget for this project with Clarion, Town staff applied for an Energy and Mineral Impact Assistance Fund grant from the Colorado Department of Local Affairs, a 50/50 matching grant, for \$58,091. The Town was awarded the full amount requested.

Accepting this grant from the DOLA would allow the Town to hire Clarion to complete our comprehensive plan update project.

V. LEGAL ISSUES: None.

VI. SUMMARY AND ALTERNATIVES: The Board of Trustees has the following options:

- (1) Adopt Resolution 2021-73, as may or may not be amended;
- (2) Do not adopt Resolution 2021-73.

PROPOSED MOTION: “I Move to Approve Resolution 2021-73, a Resolution of the Town of Lyons, Colorado Accepting a Grant from the State of Colorado Department of Local Affairs (EIAF #09395).”

Attachments:

1. Resolution 2021-73
2. EIAF 9395 (Summary of Grant Award Terms and Conditions)
3. EIAF 9395 Exhibit B (Scope of Project)
4. EIAF 9395 Exhibit G (Form Option Letter)