



1 TOWN OF LYONS

2 **AGENDA**

3 **Planning and Community Development Commission**

4 **Monday, December 14, 2020 – 7:00 PM**

5 **Join Zoom Meeting**

6 **<https://us02web.zoom.us/j/83223586974?pwd=N0Z6MGhCV1JHK0l4NGpVRmtVeDVmQT09>**

7 **Meeting ID: 832 2358 6974**

8 **Passcode: 624874**

9 **One tap mobile**

10 **+12532158782,,83223586974# US (Tacoma)**

11 **+13462487799,,83223586974# US (Houston)**

12 I. Roll Call- Chair Oetting, Commissioner Farrell, Commissioner Scott, Commissioner
13 Dreistadt, Commissioner Petrey, Commissioner Pogemiller, Commissioner Hamrick
14 (7:03pm)

15 II. General Business

16 1. Approval of 11/30/2020 Meeting Minutes

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18 **Motion:** to approve 11/30/2020 Meeting Minutes, **Action:** Approve, **Moved by**
19 Commissioner Scott, **Seconded by** Commissioner Dreistadt Vote: 6-0

20 III. Staff Updates

21 1. Current Development Update

22 Yani Jones- Summit Housing was approved by the BOT at the last meeting and the
23 development plan will be before them on January 4. The Farmette Pole Barn was
24 approved by the BOT with your suggestions. At 4071 Ute Highway they are planning
25 on rebuilding their existing awning and ramp. 338 Main St (A-Lodge) they are
26 continuing plans for their beer garden. They are exploring the two lots and will look
27 into after refinancing and maybe rezoning.

28 Commissioner Scott congratulations to the Town for the half million-dollar grant for
29 the pedestrian bridge. This is a big award for this program.

30 2. Comprehensive Plan Update-

31 Yani Jones we were awarded a no award letter for the DOLA grant. This was given
32 because they wanted to give funds to things with COVID and the wildfires. After
33 speaking to staff, committee, and Clarion. We are considering delaying until we can
34 reapply for this grant and reapply for this same grant. If we are not awarded this
35 grant again, we can go before the BOT and try to split this between 2020 and 2021
36 budget. There is presently 80K in the Town budget for the COMP plan. We had



37 negotiated with clarion for a total cost of 116K. Commissioner Farrell once we
38 received this news we did meet as the sub committee on Friday. There are some
39 other ideas consider are we know the BOT has 80K for the COMP plan with the
40 element of transportation we are short. We could go through the process of the
41 DOLA grant. We may want to tweak the grant and add some of the fire resiliency to
42 the grant. I think we should go to the BOT of Trustees and try to split between two
43 years. Commissioner Hamrick we discussed running things parallel and there was
44 some concern of that. I was concerned that the DOLA grant could drag out between
45 June and July. I think that this is a BOT discussion. Yani Jones as I recall from this
46 meeting Paul Glasgow had some concerns about no tying in the consultant for
47 transportation from the beginning. Essentially if money was spent at the beginning of
48 the year can the spent money be put towards the cash match. Trustee Waugh the
49 COMP has waited long enough and with the heavy PCDC membership they are in
50 support of. They delay made sense. I think that the transportation is the piece that
51 could be dropped. I think that the discussion with the BOT would be the best. I think
52 we come with options and a recommendation to the BOT. Commissioner Pogemiller
53 I wanted to confirm the budget for this. 80K for budget from town, the transportation
54 piece is 16K and the 100K is the cost of Clarion. The reduction from Clarion is not
55 possible because of reduction from staff. What does is mean to delay the plan? What
56 are the benefits? Chair Oetting the Public forums could be in person and this could
57 be an advantage and the disadvantages are the COMP is the main document we
58 use for annexation. I am nervous because what would we have to negotiate and
59 annexation. We could suggest that we don't do any annexations to for 1 year to the
60 BOT. Commissioner Dreistadt we have options. Ramping up period that goes into
61 any major project. We may want to have a less expansion ramping up period. What
62 would be are review criteria to annexations. I have concern about not having open
63 and broad public participation. There may be creative ways to develop the broader
64 comp plan. Commissioner Hamrick my concern if we do delay could we lose the
65 bench from Clarion maybe we then get the B team instead of the A team. Who will
66 they work with on the Town of Lyons staff? Commissioner Petrey I agree with
67 everyone however I think it is important that we understand all the pieces of the
68 comp plan effect each other and all aspects need to be looked at together otherwise
69 we could miss pieces. If we are not going to have a complete plan it is important to
70 work with Clarion on what the deliverables will be. Chair Oetting the trickiest part is to
71 write a well written statement of work is important. Commissioner Pogemiller a
72 statement of work is usually written when you do a cost quote. How did Clarion get
73 this cost without it? Chair Oetting, we got to this from and RFQ. Commissioner
74 Pogemiller the contract structure itself and not sure the structure but this should be
75 looked at Commissioner Farrell we only got to the level of RFQ and we did two
76 rounds of interviews and got to Clarion with the best abilities. We did not get to the
77 actual level of the statement or contract. I think we were waiting for the DOLA grant



78 to get to the next step. Yani Jones I don't know that we have a document that is that
79 detailed. Clarion did send a preliminary scope of work and the phases. Chair Oetting
80 we wrote a statement of work for the LPPA to Richer and Cunningham and we may
81 want to reference this. Commissioner Pogemiller has anyone read this from Clarion
82 and is it clear. Commissioner Hamrick this was as state process, we rank them. At
83 this point we didn't know what the bid amount was. Clarion has done around 10 of
84 these in the last year. We all agreed that Clarion was the top. This seemed the most
85 fitting to Lyons. I felt the most comfortable with this with the least amount of risk.
86 Chair Oetting one of the ones they had done in the last year was manitou springs
87 and it was really well put together. Commissioner Dreistadt should improve over the
88 next few months. I am not sure the urgency to get started right away is there. Chair
89 Oetting and ideas about putting context to the January 4 meeting. Commissioner
90 Farrell I will pull together a subcommittee to work on discussion for the BOT Meeting
91 on January 4th.

92 IV. Audience Business- No Comments.

93 V. Workshop- Began at 7:48pm

94 1. Fire Resiliency (Commissioner Farrell)

95 A. Fire Chief Steve Pischke

96 a) Summer fires

97 b) Hiring update

98 c) Board of Directors Information

99 B. David Batts (St. Vrain Forest Health Partnership)

100 a) St. Vrain Forest Health Partnership and Town

101 b) Defensible Space

102 C. Fire Task Force

103 a) Members

104 Chris Cope

105 Ryan Hughes (Chair)

106 Robert Boggess

107 Roy Leggett

108 b) Mission and Goals

109 c) Moving Forward

110 VI. Commissioner Reports- Chair Oetting This is our last meeting for 2020. Yani Jones is our
111 liaison through the Town. Two meetings per month moving forward.

112 VII. Adjourn- 9:12pm

113 Respectfully Submitted by:

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Marissa Davis, Deputy Town Clerk

David Hamrick, Chair