



STAFF REPORT

PLANNING AND COMMUNITY DEVELOPMENT COMMISSION

JANUARY 25, 2021

ITEM NAME

General Business – Comprehensive Plan Strategy

STAFF

Reyana Jones, Historic Preservationist/Planner

INFORMATION

During their January 20, 2021 special meeting, the PCDC discussed the updated scope/budget document for the comprehensive plan update from Clarion. They decided that they would like to:

- Re-apply for the DOLA EIAF grant during the spring Tier I grant cycle
- Delay the start of the comp plan update process until after award/no award letters go out
- Ask Darcie White/Clarion to add language to the community engagement sections of the scope document to specifically include business owners

Staff reached out to White, and she updated the scope document to reflect those requests (attached).

COMMISSION ACTION:

Commissioners should review the further revised Clarion scope/budget document and finalize the strategy for the comprehensive plan update they would like to present to the Board of Trustees for their approval. This strategy should address:

- The Clarion revised scope/budget document
- Timing of the comp plan
- Re-application to the DOLA EIAF grant (amount and which cycle [spring or fall])

Each commissioner should plan to provide their opinion on each of these elements so that a well-defined strategy can be presented to the BOT.

ATTACHMENTS

1. Clarion Revised Scope/Budget
2. Clarion Revised Scope/Budget Redline