

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: X.4
Meeting Date: 03/16/2020**

TO: Mayor Sullivan and Members of Board of Trustees
FROM: Erika Archer, Grant Manager
DATE: March 6, 2020
ITEM: Resolution 2020-46 – A Resolution of the Town of Lyons, Colorado To Approve the Construction Agreement with Av-Tech Electronics, Inc. for Emergency Siren System Expansion Construction

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE:

This resolution approves an original contract with Av-Tech Electronics Inc. for the Emergency Siren System Expansion Construction.

II. RECOMMENDED ACTION / NEXT STEP:

Approve Resolution 2020-46.

III. FISCAL IMPACTS:

Expenses for this Professional Services Contract are eligible for reimbursement through the Community Development Block Grant Disaster Recovery (“CBDG-DR”) under Boulder County Collaborative under sub-allocation INF-00065.

IV. BACKGROUND INFORMATION:

The scope of this contract includes construction of an additional emergency warning system siren at the new Public Works Buildings to expand the existing warning system’s range.

Av-Tech Contract Info:

Original Agreement: \$51,836
TOTAL: \$51,836

Procurement Details:

The Town issued an Invitation For Bid for Emergency Siren System Expansion Construction on January 6, 2020. This was advertised on BidNet Direct and OEDIT. One proposal was received and date-stamped at the front desk of the Lyons Town Hall before the due date of January 31, 2020 at 2:00 PM. Because there was only one bidder, the Town cancelled the first bid and reissued a second IFB on February 19, 2020, also advertised on Bid.net and OEDIT. In addition, other potential bidders were called and written to attempt to encourage bidding. Again, only one bidder submitted a bid by the due date of March 4, 2020 at 3:00 PM. Because the Town had made an earnest attempt to solicit more than one bid, it was determined that this sole bid would be adequate.

All documentation from both advertisements is retained according to Town Policy and meets federal guidelines.

V. LEGAL ISSUES:

None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

The alternative to awarding this contract would be to put the bid out to advertise one more time. However, based on conversations with other potential bidders who declined to bid, there is no reason to expect a different result. The siren construction world is specific to expertise, and this is a specific siren that is needed for the Town's purposes.

PROPOSED MOTION:

"I move to approve Resolution 2020-46 A Resolution of the Town of Lyons, Colorado To Approve the Construction Agreement with Av-Tech Electronics, Inc. for Emergency Siren System Expansion Construction