

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VIII -11
Meeting Date: October 21, 2019**

TO: Mayor Sullivan and Members of Board of Trustees

FROM: Tracy Sanders, Flood Recovery Lead

DATE: October 17, 2019

ITEM: Resolution 2019-115, a Resolution of the Town of Lyons Colorado
Approving the First Amendment of the Professional Services Agreement
with N Line Electric, LLC

 X ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

- I. REQUEST OR ISSUE:** Approval of a First Amendment to the Professional Services Agreement with N Line Electric to extend the contract date and update Rate Schedule.
- II. RECOMMENDED ACTION / NEXT STEP:** Approve a First Amendment to the Professional Services Agreement with N Line Electric, LLC.
- III. FISCAL IMPACTS:** None
- IV. BACKGROUND INFORMATION:** The term of the Professional Services Agreement with N Line Electric, LLC to provide Electric Utility Services Operations and Maintenance ended in June 2019 and needs to be extended in order to continue the utility maintenance services needed by the Town. This First Amendment also updates the Contractor's Rate Schedule to include design services and certain equipment rates not listed on the original Schedule. This First Amendment will extend the term from June 20, 2019 to December 31, 2019
- V. LEGAL ISSUES:** If this First Amendment is not approved, then the Contractor would continue utility maintenance services without a legal contract which could potentially open the Town to liability, unexpected fees and additional scope of work services going forward.
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None
- VII. SUMMARY AND ALTERNATIVES:** None
- VIII. PROPOSED MOTION:** "I move to approve Resolution 2019-115, a Resolution of the Town of Lyons Colorado Approving the First Amendment of the Professional Services Agreement with N Line Electric, LLC"