

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VIII - 3
Meeting Date: 10/21/2019**

TO: Mayor Sullivan and Members of Board of Trustees

FROM: Victoria Simonsen, Town Administrator

DATE: Monday, October 21, 2019

ITEM: Resolution 2019 – 108, a Resolution of the Town of Lyons, Colorado Awarding the Proposal for the 2019 Paving capital Assessment Plan to Capitol Asset & Pavement Services and Approving a Professional Services Agreement with Capitol Asset & Pavement Services

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. Request or Issue:

Request to approve a resolution awarding a Professional Services Agreement to Capitol Asset and Pavement Services (CAPS).

II. Recommended Action/Next Steps:

Approve Resolution 2019-108

III. Background Information:

The Town is interested in having a condition assessment performed on all Town-managed paved roads so that a database can be created to organize data and be used as a management tool to prioritize future repairs. An RFP was advertised, and four firms responded. CAPS submitted the lowest, reasonable bid for \$15,330 to perform the above-described work.

IV. Legal Issues:

None

V. Conflicts or Environmental Issues:

None

VII. Summary and Alternatives:

The alternative is to not perform the project.

Proposed Motion:

“I move to approve Resolution 2019 – 108, a Resolution of the Town of Lyons, Colorado Awarding the Proposal for the 2019 Paving capital Assessment Plan to Capitol Asset & Pavement Services and Approving a Professional Services Agreement with Capitol Asset & Pavement Services.”