

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VIII -2
Meeting Date: 10/21/2019**

TO: Mayor Sullivan and Members of Board of Trustees

FROM: Town Administrator Victoria Simonsen

DATE: October 21, 2019

ITEM: Resolution 2019-110, a Resolution Awarding the Proposal for Saint Vrain Creek Recovery Project RFQ 19-SVCR-01 to Anderson Consulting Engineers, Inc. and Approving a Professional Services Agreement

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE:

Awarding the proposal for Saint Vrain Creek Recovery Project RFQ to Anderson Consulting Engineers, Inc. and approve a Professional Services Agreement for design services and construction oversight.

II. RECOMMENDED ACTION / NEXT STEP:

Approve.

III. BACKGROUND INFORMATION:

Extreme flows within the Saint Vrain Creek during period of September 11, 2013 caused severe erosion and damage to the creek. During the flood event fast moving waters and record volume flow of the creek caused the channel alignment of the creek to change. The project requires design services to restore the creek, specifically to address the potential for further erosion threatening the properties along the banks of the Saint Vrain Creek.

On August 23, 2019 a Request For Qualifications (RFQ) was advertised and three proposals were received on or before the due date of September 20, 2019. All proposals were reviewed and determined to meet the requirements specified in the RFQ. The proposals were then evaluated by the Town selection committee per the following ranking criteria that was detailed in the RFQ:

- Company and Personnel Qualifications (30%)
- Recent Experience with Similar Projects (25%)
- Approach to Scope of Work (25%)
- Project Control (15%)
- Proximity to Project Location (5%)

The selection committee completed proposal review and ranking on September 25, 2019 and below is the summary of the ranking:

CONSULTANT	CRITERIA					Total Score
	Company & Personnel Qualifications	Recent Experience with Similar Projects	Approach to Scope of Work	Project Controls	Proximity to Project Location	
Anderson Consulting	81.00	70.00	67.50	39.00	12.50	270.00
Engineering Analytics	69.00	55.00	57.50	30.00	12.50	224.00
S2O	72.00	65.00	65.00	39.00	15.00	256.00

Anderson Consulting Engineers, Inc. (ACE) were ranked as the most qualified proposer and as the selected firm, their separate and sealed fee proposal was then opened.

ACE's initial fee proposal was \$237,115 and exceeded the Town's independent estimate of \$132,980. At this point the Town notified ACE they were selected as the most qualified proposer and began fee negotiations and clarifications. On October 4, 2019 the Town received a revised fee proposal of \$150,030, which also exceeded the estimate, but was deemed reasonable as it was within 15% of the estimated amount. A cost and price analysis was also completed to document and confirm cost reasonableness.

IV. **PROPOSED MOTION:** "I move to approve Resolution 2019 - 110, a Resolution of the Town of Lyons to Approve the Professional Services Agreement with Anderson Consulting Engineers, Inc.

Attachment:

- A. Resolution 2019-110
- B. Professional Services Agreement with Anderson Consulting Engineers, Inc.