



Request for Qualifications

Project Number: HMGP-52-R

Professional Design Services for Structure Elevations

March 10, 2017

Submitted by:



SCOTT, COX & ASSOCIATES, INC.
consulting engineers – surveyors
1530 55th Street
Boulder, Colorado 80303
303.444.3051



SCOTT, COX & ASSOCIATES, INC.

March 10, 2017

Town of Lyons
432 5th Avenue
P.O. Box 49
Lyons, CO 80540

1530 55th Street
Boulder, CO 80303
303.444.3051
www.scottcox.com

Reference: Professional Design Services for Structure Elevations
Project Number: HMGP-52-R

Scott, Cox & Associates, Inc. (SCA) is pleased to present this proposal to the Town of Lyons in response to the Request for Qualifications (RFQ) to provide Professional Design Services for Structure Elevations.

We are currently under contract to provide three (3) other HMGP elevation projects in the Town of Jamestown and Boulder County. We have completed several recent Home Elevations in the Town of Lyons and throughout Boulder County.

We have also enjoyed serving Boulder County on various projects with the CDBG-DR Home Access Bridges. We were awarded the Boulder County Building Services Continuing Services Contract for Survey, Civil and Geotechnical Engineering for 2017-2019. This strength and experience will ensure that each project is completed in a timely and efficient manner while maintaining the highest quality standards.

The attached documents demonstrate our continuing efforts to provide our public and private clients with quality civil engineering services. In addition, our location in Boulder allows us to respond quickly to the coordination responsibilities that will most likely be necessary on your project. This close proximity will also allow us to meet your needs quickly and efficiently. We believe this gives our clients the strength and experience of a large firm, along with the familiarity and convenience of a smaller, local business.

If you have any questions regarding this proposal, please do not hesitate to give us a call. We appreciate the opportunity to be of service to the Town of Lyons.

Sincerely,

SCOTT, COX & ASSOCIATES, INC.

Donald P. Ash, P.E.
Chief Civil Engineer
ash@scottcox.com



DESCRIPTION



WHY SCA?



The economy is touchy and the positioning for new projects in the marketplace is competitive. We also realize that your time is valuable and resources are stretched thin. That is why we would like to highlight some points on what differentiates our team from the competition and demonstrates why we would be a good fit for this project.

1. Extensive experience with floodplain engineering

We have been providing comprehensive floodplain engineering services for municipal projects all over the Boulder/Denver Metro Area. We have completed all types of commercial, industrial, resort, educational, airport and retail projects. Our services routinely include floodplain development permits, floodproofing design, flood gates, elevation certificates, floodway/conveyance zone issues, high hazard zone issues, letter of map revisions/amendments (LOMRs/LOMAs), HEC-2/HEC-RAS modeling, wetlands and floodplain conveyance structures. Our depth of experience and multidisciplinary approach to project coordination allows us to meet the challenges and specific needs of each project.

2. Experience with local floodplain development regulations

We have successfully completed floodplain engineering projects all over Boulder County. Our civil engineers have particular knowledge of floodplain development regulations, local map changes and revisions, floodproofing strategies, operations and maintenance plans, and flood mitigation programs. We have particular knowledge of the Lyons area, and have completed several projects in the heart of the St. Vrain Creek Floodplain.

3. Optimum firm size and synergy for these projects

SCA has a proven track record working on various commercial, industrial and municipal projects. Our firm size allows us to focus our energies on specific clients and projects. Our project goal would be to work alongside the Town of Lyons to provide a reasonable, timely and cost effective solution to the engineering requirements of the project.

We are not a big, multi-national firm that shuffles your project between managers and loses focus on you in a vast sea of conflicting commitments. We are not the small business that gets swamped and cannot realistically deliver with the increased workload. Our Principals are directly involved with your project from start to finish. We have the manpower to intently focus on you and your project. Our Principals see beyond the schedules and profit margins to ensure that the Client is satisfied and the project objectives are met.

DESCRIPTION



4. Excellent reputation with municipalities

Our extensive experience with State and Local Governments allows our engineers to provide thorough and in-depth solutions to all municipal engineering design projects. We have worked with the majority of the State and Local Governments in Colorado, which gives us great insight into the local conditions that drives every aspect of the design process.

Our civil engineers work side by side with planners, architects and building engineers as part of the design teams that develop, design and construct these multidisciplinary projects. Our project depth includes single and multi-family residential buildings and project sites, public and private utility design, bridges, roadways, highways, pedestrian underpasses, detention and storm water quality facilities, trails, community parks, recreational facilities, ball fields, skate parks, trailheads, open space conservation and historic renovations.

5. Commitment to Sustainability

These are not just marketing buzz words. We are committed to design practices that promote livable communities, high performance buildings and sustainable sites. We have been actively involved with the City of Boulder Green Building and Green Points Program, Boulder County EnergySmart, and have promoted economic, social and environmental sustainability solutions on all of our projects. This can be seen through many of the projects we have completed that have received LEED Certification.



DESCRIPTION



Scott, Cox & Associates, Inc. (SCA) is pleased to present this package in response to your Request for Qualifications (RFQ) to provide Professional Design Services for Structure Elevations for the Town of Lyons.

SUBCONTRACTORS

We plan on using our in-house resources for the majority of the project. The following are a list of subcontractors that we use:

Structural Engineering: Lattimer Engineering

MINIMUM QUALIFICATIONS

We have reviewed the Minimum Mandatory Qualifications of Proposer. We specialize in providing services for similar projects, and have successfully provided these services to projects within the last five (5) years.

COMPANY INFORMATION

Scott, Cox & Associates, Inc.
1530 55th Street
Boulder, CO 80303
303.444.3051

Firm Established: 1959

Listing of Services: Land Surveying, Civil Engineering, Geotechnical Engineering

We have no future plans to sell or merge the company.

Donald P. Ash, P.E.
Principal/Chief Civil Engineer
M. Edward Glassgow, IV, P.E.
Principal/Chief Geotechnical Engineer

COMPANY OVERVIEW

SCA has been meeting the engineering needs of Colorado for over 50 years. We are a full service engineering firm with core strengths in civil engineering, geotechnical engineering and land surveying. The interaction between these engineering disciplines gives us strength and insight that allows us to meet the multidisciplinary needs of the client. We offer our clients the expertise and service that comes only with years of dealing with local conditions and successfully interacting with the various local municipalities and regulatory agencies.

DESCRIPTION



REPRESENTATIVE PROJECT EXPERIENCE

SCA has extensive project experience providing land surveying, civil engineering and geotechnical engineering to several local municipalities and government agencies. This experience will enable us to successfully and efficiently respond to project needs with an absolute minimum amount of coordination difficulties.

We are currently assisting the Town of Jamestown and Boulder County with several surveying, civil engineering and geotechnical engineering projects. The following is a brief listing of the projects that we have recently completed:

- 40 and 99 Main Street - Two (2) HMGB residential elevation projects in the Town of Jamestown.
- 6479 Robin Drive - New HMGB house elevation project in Boulder County.
- 231 Park Street - New residential structure in the Town of Lyons. Provided Site Plan and Floodplain Development Permit.
- 337 Park Street - New residential structure in the Town of Lyons. Provided land Surveying, Civil Engineering, Floodplain Development Permit and Geotechnical Engineering. Work included extensive HEC-RAS modeling for work within the floodway.
- 338 4th Avenue - New residential structure in the Town of Lyons. Provided land Surveying, Civil Engineering, Floodplain Development Permit and Geotechnical Engineering. Work included extensive HEC-RAS modeling for work within the floodway.
- 8785 Streamcrest Drive - House elevation in Boulder County for substantially damaged structure. Provided land Surveying, Civil Engineering, Floodplain Development Permit and Geotechnical Engineering. Work included extensive HEC-RAS modeling for work within the floodway.



KEY PERSONNEL

We currently have the available staff and resources to complete this project. The relevant individual experience and qualifications for each key project team member are outlined in the attached resumes.

Donald P. Ash, P.E. – Principal Engineer/Chief Civil Engineer

Mr. Ash is the Civil Engineering Department Head responsible for all areas of engineering planning and design, including business development, contract preparation, client relations, planning and public hearings. He is experienced in all types of civil infrastructure, including urban redevelopment, transportation systems, residential subdivisions, commercial buildings, industrial plants and resort facilities. Mr. Ash develops and implements sustainable strategies including low impact development (LID), integrated whole building design techniques, LEED ratings and other green building technologies. He has extensive experience with submittals to government agencies across the entire state of Colorado.

DESCRIPTION



M. Edward Glassgow IV, P.E. - Principal Engineer/Chief Geotechnical Engineer

Ed has over thirty-five (35) years of geological and geotechnical engineering experience, and has been with Scott, Cox & Associates for over thirty (30) years. He started with the company in 1981 as the Chief Geological Engineer. He and a partner purchased the company in 1990. Since then, he has expanded the company, offering Civil Engineering, Geotechnical Engineering, Geological Consulting, Quality Assurance Inspection, Materials Testing and Surveying. Mr. Glassgow has performed and supervised thousands of geotechnical investigations, thousands of septic system investigations and designs, hundreds of geological studies and investigations and hundreds of environmental audits and investigations.

A. John Buri, P.L.S. - Survey Manager

Mr. Buri has over twenty (20) years of experience with managing and coordinating large and small scale surveying projects. John is the Survey Department Manager responsible for all areas of land surveying, including right-of-way surveys, boundary surveys, topographic and aerial surveys, land survey plats, ALTAs, easement legal descriptions and exhibits, reduction and analysis of field surveys, supervision of drafters and survey technicians, client relations, cost estimates, proposals, invoicing, and marketing for surveying services. He has extensive experience with Global Positioning Systems, digital photogrammetric surveys, 3D imaging and LIDAR surveys.

Dana M. Smyly, P.E. - Project Manager

Ms. Smyly is the civil engineering Project Manager who will be assisting in contract preparations, client relations, the successful completion and delivery of the project. She has extensive residential, commercial, trail, public school design, transportation and industrial design experience. This includes grading and drainage, stormwater management, hydrologic and hydraulic analysis, streets, roadways, water resources and utility infrastructure. She also has experience working with projects throughout the bidding process and construction of the project. Dana has completed hundreds of residential developments, municipal infrastructure and commercial design projects. She is experienced in sustainable site design, including low impact development (LID) strategies, best management practices (BMPs) and LEED ratings.

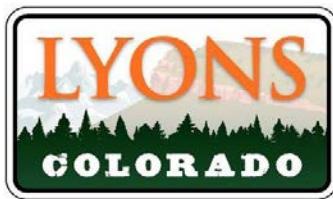
Kevin L. Hinds, P.E. - Senior Geotechnical Engineer

Kevin has over twenty-six (26) years of geotechnical engineering experience, and has been with Scott, Cox & Associates for over fifteen (15) years. His responsibilities include planning, coordinating and conducting all geotechnical engineering projects for industrial and commercial buildings, residential buildings and subdivisions, roadways, bridges, and retaining walls. He is responsible for supervision and evaluation of all phases of our geotechnical investigations. He is accomplished at site reconnaissance, pavement design, septic system design, materials testing and foundation inspections.

William A. Close - Geotechnical Field Manager

William has been with the company for over seventeen (17) years. He is the Geotechnical Field Manager and is responsible for all testing and field operations. His work includes managing the Field Technicians, laboratory testing, scheduling and reviewing all testing work. He has extensive experience with all types of material testing, including foundation inspections, caisson inspections, rebar inspections, concrete testing, compaction/density testing and asphalt testing. He also has experience with building inspections including work with fasteners and fireproofing. He has worked on a variety of projects, including high rise office buildings, schools, public works projects, utilities, single and multi-family residential subdivisions, roadways, bridges, water treatment, and wastewater facilities. Mr. Close is a certified Nuclear Moisture Density Gauge operator.

DESCRIPTION



SCOTT, COX & ASSOCIATES, INC.

FLOODPLAIN ENGINEERING TEAM

Donald P. Ash, P.E. – Principal/Chief Civil Engineer

M. Edward Glassgow IV, P.E. – Principal/Chief
Geotechnical Engineer

Kevin L. Hinds, P.E. – Senior Geotechnical Engineer

William A. Close – Geotechnical Field Manager

A. John Buri, P.L.S. – Survey Manager

Dana M. Smyly, P.E. – Project Manager



SUBCONSULTANT DESIGN TEAM

E. Christopher Lattimer, P.E. – Lattimer Engineering
Structural Engineering

SITE ASSESSMENTS/LAND SURVEYING

GEOTECHNICAL/GEOLOGICAL INVESTIGATIONS

HYDROLOGICAL/HYDRAULIC MODELING

CIVIL ENGINEERING/SITE PLANNING

STRUCTURAL ENGINEERING/BRIDGE DESIGN

ENVIRONMENTAL/WILDLIFE IMPACT PLANS

**FLOODPLAIN DEVELOPMENT/USCOE/
CONSTRUCTION PERMITS**

**CONSTRUCTION MANAGEMENT/INSPECTION
SERVICES**

KEY PERSONNEL



Donald P. Ash, P.E.

Principal/Chief Civil Engineer

Mr. Ash is the Civil Engineering Department Head responsible for all areas of engineering planning and design, including business development, contract preparation, client relations, planning and public hearings. He is experienced in all types of civil infrastructure, including urban development, transportation systems, residential subdivisions, commercial buildings, industrial plants and resort facilities. Mr. Ash develops and implements sustainable strategies including low impact development (LID), integrated whole building design techniques, LEED ratings and other green building technologies. He has extensive experience with submittals to government agencies across the entire state of Colorado.

SELECT PROJECT EXPERIENCE

- Regional Fire Training Center, Boulder, Colorado - Work included land planning, civil engineering, transportation systems and utility infrastructure.
- Boulder Reservoir, Boulder, Colorado - Work included land planning, site layout, transportation improvements, roadway design and utility infrastructure.
- One Boulder Plaza, Boulder, Colorado - Work included land planning, entitlement support, transportation improvements, roadways, civil engineering and floodplain development at this six (6) building mixed-use complex.
- Diagonal Plaza Redevelopment, Boulder, Colorado - Civil engineering consulting, transportation assessment and infrastructure analysis for this 25 acre urban redevelopment project.
- IBM, Boulder, Colorado - Land planning, storm water management, transportation systems, utility infrastructure for several building and site projects.
- Bohemian Air Hangar - Work included land surveying, grading and utility infrastructure for this executive aircraft hangar.
- Black Hawk Bus Maintenance Facility - Site planning, utility mains and detention pond designs.
- Village Shopping Center, Boulder, Colorado - Work included land planning, entitlement support, civil engineering and floodplain development at this twenty-four (24) acre retail center.

EDUCATION

B.S. in Civil Engineering
Drexel University
Philadelphia, PA
1994

B.S. in Architectural
Engineering
Drexel University
Philadelphia, PA
1994

REGISTRATION

Professional Engineer:
Colorado, Wyoming,
Pennsylvania, Delaware,
New Jersey, Hawaii and
Missouri.

AFFILIATIONS

Urban Land Institute

American Society of
Civil Engineers

Society of American
Military Engineers

KEY PERSONNEL



M. Edward Glassgow IV, P.E.

Principal/Chief Geotechnical Engineer

Mr. Glassgow has been with Scott, Cox & Associates for over thirty (30) years. He started with the company in 1981 as the Chief Geological Engineer. He and a partner purchased the company in 1990. Since, as a principal of the firm, he has expanded the company, offering Civil Engineering, Geotechnical Engineering, Geological Consulting, Quality Assurance Inspection, Materials Testing and Land Surveying. Mr. Glassgow has performed and supervised thousands of geotechnical investigations, thousands of septic system investigations and designs, hundreds of geological studies and investigations and hundreds of environmental audits and investigations.

SELECT PROJECT EXPERIENCE

- Corporate Express World Headquarters, Broomfield, Colorado - Geotechnical engineering, environmental consulting, QA inspections and construction materials testing for this corporate headquarters in the Interlocken Technology Center.
- Broadlands PUD and Golf Course, Broomfield, Colorado - Geotechnical engineering, environmental consulting, QA inspections and construction materials testing for this residential development and golf course.
- Flatiron Crossing Mall, Broomfield, Colorado - Geotechnical engineering and consulting for buildings and site infrastructure.
- Dillon Road, Louisville, Colorado - Geotechnical engineering and construction materials testing for roadway, paving and pedestrian underpass.
- Walker Ranch Open Space, Boulder County, Colorado - Geotechnical investigations and septic designs for various projects for Boulder County Parks and Open Space.
- Boulder Reservoir, Boulder, Colorado - Geotechnical investigation and pavement design for new access roadways for the City of Boulder.
- Caribou Ranch Open Space, Boulder County, Colorado - Geotechnical investigations and septic designs for various projects for Boulder County Parks and Open Space.
- Heil Valley Ranch, Boulder County, Colorado - Geotechnical investigations for new pedestrian bridges for Boulder County Parks and Open Space.

EDUCATION

B.S. in Geological Engineering
South Dakota School of Mines and Technology
1976

Graduate Studies in Civil and Environmental Engineering
Colorado State University
1976-1979

REGISTRATION

Professional Engineer:
Colorado

Professional Geologist
Colorado (Statutory)

AFFILIATIONS

Association of
Engineering Geologists

KEY PERSONNEL



Kevin L. Hinds, P.E.

Senior Geotechnical Engineer

Mr. Hinds has been with Scott, Cox & Associates for over fifteen (15) years. His responsibilities include planning, coordinating and conducting all geotechnical engineering projects for industrial and commercial buildings, residential buildings and subdivisions, roadways, bridges, and retaining walls. He is responsible for supervision and evaluation of all phases of our geotechnical investigations. He is accomplished at site reconnaissance, pavement design, septic system design, materials testing and foundation inspections.

SELECT PROJECT EXPERIENCE

- Valmont Road, Boulder County, Colorado – Geotechnical investigation and pavement design for a three (3) mile stretch of Valmont Road for the Boulder County Transportation Department.
- Neva/Niwot Road – Geotechnical investigation and pavement design for a four (4) mile stretch of Neva and Nelson Roads for the Boulder County Transportation Department.
- Cherryvale Road, Boulder County, Colorado – Geotechnical investigation and pavement design for the Boulder County Transportation Department.
- 2011 City of Louisville Streets, Louisville, Colorado – Annual contract for geotechnical investigations for various City transportation and infrastructure projects.
- Caribou Ranch Open Space, Boulder County, Colorado – Geotechnical investigations for the Mud Lake Boardwalk and Caribou Bridge over Boulder Creek for Boulder County Parks and Open Space.
- Boulder County Justice Center, Boulder, Colorado – Geotechnical investigation and construction materials testing for the Boulder County Architect Division.
- Regional Fire Training Center – Geotechnical investigation and pavement design for the City of Boulder.
- Boulder County Fairgrounds – Geotechnical investigation and pavement design for site paving and decorative walkways for Boulder County Parks and Open Space.

EDUCATION

B.S. in Civil Engineering,
Colorado State
University
1985

REGISTRATION

Professional Engineer:
Colorado

AFFILIATIONS

American Society of
Civil Engineers

KEY PERSONNEL



William A. Close

Geotechnical Field Manager

Mr. Close has been with Scott, Cox & Associates for over seventeen (17) years. He is responsible for all construction materials testing and field operations. His work includes managing the Field Technicians, laboratory testing, scheduling and reviewing all testing work. He has extensive experience with all types of material testing, including foundation inspections, caisson inspections, rebar inspections, concrete testing, compaction/density testing and asphalt testing. He also has extensive experience with building inspections, bolt, welding and fireproofing inspections. He has worked on a variety of projects, including high rise office buildings, schools, public works projects, utilities, single and multi-family residential subdivisions, roadways, bridges, water treatment, and wastewater facilities.

SELECT PROJECT EXPERIENCE

- Broadway West, Boulder, Colorado - Construction materials testing for this three (3) acre affordable housing development.
- Foothills Community, Boulder, Colorado - Construction materials testing for this six (6) acre affordable housing development.
- Fairways Apartments, Boulder, Colorado - Construction materials testing and special inspections for this three (3) acre affordable housing development.
- N. 95th Street Bridge, Boulder County, Colorado - Construction materials testing and inspections for this new bridge for the Boulder County Transportation Department.
- City of Louisville Recreation Center, Louisville, Colorado - Construction materials testing for the City of Louisville.
- 75th Wastewater Treatment Plant, Boulder, Colorado - Construction materials testing for the City of Boulder.
- Holiday Neighborhood, Boulder, Colorado - Construction materials testing and special inspections for this thirty-three (33) acre affordable housing development.
- IBM, Boulder, Colorado - Construction materials testing and special inspections at this 475 acre commercial/industrial campus.
- Red Oak Park, Boulder, Colorado - Construction materials testing and special inspections at this five (5) acre affordable housing project.

EDUCATION

Select course work
University of Colorado

CERTIFICATIONS

Radiation Safety
Nuclear Moisture/
Density Gauge

KEY PERSONNEL



A. John Buri, P.L.S.

Survey Manager

Mr. Buri has over 20 years of experience with managing and coordinating large and small scale surveying projects. John is the Survey Department Manager responsible for all areas of land surveying, including Right-of-way surveys, boundary surveys, topographic and aerial surveys, land survey plats, ALTAs, easement legal descriptions and exhibits, reduction and analysis of field surveys, supervision of drafters and survey technicians, client relations, cost estimates, proposals, invoicing, and marketing for surveying services. He has extensive experience with AutoCAD Civil 3D 2013, Global Positioning Systems, digital photogrammetric surveys, 3D imaging and LIDAR surveys.

SELECT PROJECT EXPERIENCE

- Boulder Reservoir Entrance and Utility Infrastructure, Boulder, Colorado - Work included aerial and topographic surveys for the design of auxiliary lanes in North 51st Street, the relocation of existing overhead utilities along North 51st Street, two new entrance stations, a zebra mussel boat wash system and utility infrastructure upgrades.
- City of Boulder Regional Fire Training Center - Work included aerial and topographic surveys for the design of the improvements at this site including areas within State Highway 119 and North 51st Street.
- Frederick Village Marketplace, Frederick, Colorado - Work at this eight (8) acre commercial development included a full topographic design survey. Survey work was completed within the adjacent right-of-way for the design of auxiliary lanes at State Highway 52 and expansion of Weld County Road 15.
- The Village at Firestone, Firestone, Colorado - Work at this 53 acre commercial development included a right-of-way and topographic surveys to determine the locations of existing striping and improvements for the design of auxiliary lanes at State Highway 119 and the extension of Jake Jabs Boulevard.
- Orchard Grove Mobile Home Park, Boulder, Colorado - Work included aerial and topographic surveys of the site, Valmont Road and 30th Street to determine the future transportation and utility requirements for the redevelopment of the site.
- Destiny Ranch, Franktown, Colorado - Work included right-of-way and topographic surveys of State Highway 86 for the design of auxiliary lanes and other roadway improvements.

EDUCATION

Metropolitan State
College
Denver, CO
1993

REGISTRATION

Professional Land
Surveyor:
Colorado

AFFILIATIONS

Professional Land
Surveyors of Colorado

KEY PERSONNEL



Dana M. Smyly, P.E.

Project Manager

Ms. Smyly is the civil engineering Project Manager who will be assisting in contract preparations, client relations, the successful completion and delivery of the project. She has extensive residential, commercial, trail, transportation and industrial design experience. This includes grading and drainage, stormwater management, hydrologic and hydraulic analysis, streets, roadways, water resources and utility infrastructure. Dana has completed hundreds of residential developments, municipal infrastructure and commercial design projects. Dana is experienced in sustainable site design, including low impact development (LID) strategies, best management practices (BMPs) and LEED ratings.

SELECT PROJECT EXPERIENCE

- Azura Memory Care of Broomfield, Broomfield, Colorado - Work at this new sixty bed memory care facility included roadway design, intersection design, utility infrastructure and grading and drainage design.
- Wildland Fire Station, Boulder, Colorado - Work at this new wildland fire station included roadway design, utility infrastructure and grading and drainage design.
- Boulder Hotels, Boulder, Colorado - Land planning, storm water management, transportation systems, utility infrastructure for this new three building hotel and commercial office project.
- University of Colorado Hospital, Boulder, Colorado - Work at this new 45,000 SF medical office building included grading and drainage design, utility infrastructure and floodplain development permitting.
- Boulder County Coroner, Boulder, Colorado - Grading and drainage design utility infrastructure and floodplain development permitting at the new headquarters for the County Coroner.
- Expert Witness/Forensic Engineering, various locations - Completed forensic engineering and expert witness support for numerous construction claims, defects and other litigation. Work included single-family residential, multi-family residential and commercial/retail projects all over Colorado.
- Transportation Engineer, various locations - Completed transportation design for various projects including roadways, trails and bridges using local and state codes and design standards.
- Floodplain Analysis/Modeling, various locations - Complete hydraulic modeling for various projects including agricultural areas, major drainage channels and bridges. Work also included FEMA coordination and submittals for Letter of Map Amendments (LOMRs).

EDUCATION

B. S. in Civil Engineering
Colorado School of
Mines
Golden, CO
2002

REGISTRATION

Professional Engineer:
Colorado



VARIOUS DISASTER RECOVERY PROJECTS BOULDER COUNTY, COLORADO

After the Flood in September 2013 we have worked closely with the City of Boulder, Boulder County and the Town of Lyons on flood recovery projects. The devastation and damage throughout Boulder County is still in the process of being mitigated.

SCA has an on-call contract with Boulder County for home access repair and replacement. Extensive HEC-RAS hydraulic modeling was completed based on the old regulatory models and submitted as part of the Floodplain Development Permits. The hydraulic modeling shows that there are no negative impacts to the 100-year floodplain and floodway at the sites.



CLIENT

City of Boulder
Boulder County
Town of Lyons

SERVICES PROVIDED

Comprehensive civil engineering design services, land surveying, geotechnical engineering, floodplain development, HEC-RAS hydraulic analysis.

CONSTRUCTION BUDGET

Varies

EXPERIENCE

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CDBG-DR BOULDER COUNTY BRIDGES BOULDER COUNTY, COLORADO



SCA is providing comprehensive project management and design work for the Community Development Block Grant – Disaster Relief (CDBG-DR) Bridge replacement projects.

SCA is the Project Manager and Project Engineer for various sites. The projects include Geotechnical Engineering, Surveying, Structural Engineering, Civil Engineering and Construction Administration. SCA is responsible for the projects from the concept phase through the construction of the bridges.

SCA works closely with Boulder County to ensure all bridges meet County and FEMA requirements.

CLIENT
Boulder County

SERVICES PROVIDED
Comprehensive floodplain engineering design services including floodplain, conveyance zone and high hazard issues. Geotechnical Engineering, Surveying, Construction Administration and Project Oversight.

CONSTRUCTION BUDGET
N/A

EXPERIENCE



BRIDGEWALK APARTMENT COMPLEX

BOULDER, COLORADO

SCA has been assisting Boulder Housing Partners at this nine acre affordable housing development for over four years. Phase I of the project consisted of a large scale site and building renovation project.



Phase II of the project consisted of a major wetland restoration project. The existing wetlands had been degraded due to sedimentation and stream channelization. The upland areas were overrun with noxious weeds and other non-native vegetation. The restoration project helped to stabilize the natural channels while restoring the ecological integrity of wetland and upland areas.

Permitting for this project included an U.S. Army Corps of Engineers Nationwide Permit and a City of Boulder Wetland Permit.

CLIENT

Boulder Housing Partners
Mrs. Laura Sheinbaum
720.564.4646
SheinbaumL@boulderhousing
partners.org

SERVICES PROVIDED

Comprehensive civil engineering design services including grading plans, floodplain development permits, wetland plans, USCOE permits and construction administration.

CONSTRUCTION BUDGET

\$7M

EXPERIENCE

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TOWN OF LYONS DISASTER RECOVERY LYONS, COLORADO

SCA has been providing comprehensive land surveying and engineering service for various flood recovery residential projects in the Town of Lyons.

We have worked on numerous projects including new construction, substantial improvements and elevating structures within the floodplain. Many of this projects included complex regulatory review including floodplain and floodway concerns.

SCA has worked closely with the Town of Lyons to ensure that all floodplain development and building permit issues have been addressed.



CLIENT

Town of Lyons
Numerous Private Parties

SERVICES PROVIDED

Land surveying, civil engineering design services, geotechnical engineering, construction administration and construction materials testing.

CONSTRUCTION BUDGET

N/A

EXPERIENCE



REFERENCES

Provided land surveying, civil engineering, geotechnical engineering and construction testing for numerous Community Development Block Grant - Disaster Recovery Program (CDBG-DR) projects.

Contact: Mr. Matt Betz
Firm: Boulder County Transportation Department
Telephone: (303) 441-1723
E-mail: mbetz@bouldercounty.org

Provided land surveying, civil engineering, geotechnical engineering, roadway design and structural repair recommendations for the Bridgewalk Apartment Complex and Orchard Grove Mobile Home Park, in Boulder, Colorado.

Contact: Mrs. Laura Sheinbaum
Firm: Boulder Housing Partners
Telephone: (720) 564-4646
E-mail: sheinbauml@boulderhousing.org

Provided land surveying, civil engineering, geotechnical engineering and construction testing for various City of Boulder projects including the Regional Fire Training Center.

Contact: Mr. Joe Castro
Firm: City of Boulder Facilities and Asset Management
Telephone: (303) 441-3163
E-mail: castroj@bouldercolorado.gov

Provided land surveying, entitlement support, civil engineering and geotechnical engineering for various residential, commercial and mixed use projects including the High Mar Senior Housing Community.

Contact: Mr. Jeff Dawson
Firm: Studio Architecture
Telephone: (720) 771-0516
E-mail: jeff@thestudioarchitecture.com

EXPERIENCE



PROJECT APPROACH

SCA prides itself first and foremost, on establishing the desires and needs of our clients. After we have established the goals of the Town of Lyons, we will establish a schedule to assure that the Town's needs are met in a timely fashion.

We have a strong focus on overall project coordination, which typically includes building strong communication links between the entire project team. This usually focuses on generating organizational relationships between our firm and the clients and sub consultants.

PRELIMINARY DESIGNS

We recognize that there are usually several alternative designs that can provide the desired engineering solution. We typically develop alternative preliminary designs and review those with our clients. We know that cost considerations are important. Therefore, we typically provide our clients with the economic impacts of the alternative designs.

We will work with all of the concerned parties (fire department, planning, water/wastewater, etc.) in order to identify programs, issues and concerns. The regulatory review process will also open dialog between all users, allowing the Town and SCA to develop a consensus on design objectives based upon user input.

PROJECT DEVELOPMENT

After completing the preliminary design analysis, we will make specific design recommendations. During our project development, we will request input from additional parties who will be impacted by the project. The final design choice will be made by the Town. We will then prepare the final design drawings.

Our staff members' extensive experience with working with all of the Town's infrastructure systems will enable us to successfully and efficiently respond to the client's needs with an absolute minimum amount of coordination difficulty. This experience will also help assure that no unnecessary time and expenditures are made for other consultants to become familiar with the Town's requirements.

Our work would include development of bid and contract documents, assistance during contractor selection, construction contract administration, construction observations, and as-built construction plan preparation.

COST ESTIMATES

SCA will prepare thorough cost estimates and cost comparison matrices once the all of the relevant site improvements have been identified. This will allow us to review the Town's established budget as it relates to the construction cost estimate. The cost estimate will constantly be reviewed and modified during the Site Review, SD and CD Phases in order to maintain the Town's budgetary requirements.

Scott, Cox & Associates prides itself on developing alternative products, creative solutions to engineering issues, and constructability requirements, all of which will be reviewed with the Town. This will allow the Town to make decisions regarding cost saving plans and designs, while not degrading design solutions, programs, or maintenance requirements.

EXPERIENCE



PROJECT CONTROL

SCA uses a proactive approach to project control. This typically involves internal and external coordination meetings with the Town and relevant stakeholders in order to keep the project on track and moving forward. We use standard Office software programs to schedule work, track progress and maintain milestone. Weekly internal scheduling meetings help ensure that the project design and schedule requirements are met.

PROXIMITY TO LOCATION

Our location in Boulder allows us to respond quickly to the coordination responsibilities that will most likely be necessary on your project. This close proximity will also allow us to meet your needs quickly and efficiently. We believe this gives our clients the strength and experience of a large firm, along with the familiarity and convenience of a smaller, local business.

PROPOSED SCOPE OF WORK

We have reviewed the Town's proposed Scope of Work as outlined in the RFQ. This is a fairly standard scope of work that we have come to expect for these types of HMGB funded projects. We take no exceptions to the scope and feel that this covers the work necessary to complete the project.

ATTACHMENTS



2017 STANDARD BILLING RATES

LABOR

Position	\$/Hour
Principal Engineer, PE	\$215.00
Senior Engineer, PE	\$174.00
Geotechnical Engineer, PE.....	\$169.00
Project Manager/Civil Engineer III, PE	\$162.00
Project Coordinator /Civil Engineer II.....	\$144.00
Junior Geotechnical Engineer/Civil Engineer I.....	\$135.00
Engineer Technician III/Assistant Survey Manager.....	\$126.00
Geotechnical Technician/Engineering Technician II/CAD Operator	\$116.00
Engineering Technician I / Survey Instrumentman.....	\$83.00
Clerical	\$83.00
Survey Manager, PLS	\$132.00
Survey Party Chief	\$107.00
Two-Man Survey Crew	
(PC and Instrumentman).....	\$190.00
(PLS and Instrumentman).....	\$215.00
(PC and Robotic Survey Instrument).....	\$180.00

EXPENSES

Nuclear Moisture/Density Gauge.....	\$27.00/day
Concrete cylinder molds and caps	\$ 6.00/cylinder
Concrete cylinder cure and compression test.....	\$22.00/cylinder
Hold reserve concrete cylinder.....	\$12.00/cylinder
Vehicle Mileage	\$0.65/mile
Printing/Reproduction	
Black and White Copies (8- x 11)	\$0.15 each
Color Copies (8- x 11)	\$0.60 each
Large Format Bond Copies	\$0.65/square foot
Inkjet Plotting	<u>D Size/E Size</u>
Black and White Paper Plots	\$ 9.00/\$12.00 each
Color Paper Plots (for presentation/reproduction)	\$34.00/\$44.00 each
Mylar Plots	\$34.00/\$44.00 each

ATTACHMENTS

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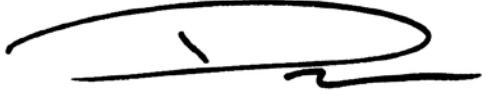
EXHIBIT D

Illegal Alien Certificate CONTRACTOR'S CERTIFICATION OF COMPLIANCE

Pursuant to Colorado Revised Statute, § 8-17.5-101, et seq., as amended 5/13/08, as a prerequisite to entering into a contract for services with the Town of Lyons, Colorado, the undersigned Contractor hereby certifies that at the time of this certification, Contractor does not knowingly employ or contract with an illegal alien who will perform work under the attached contract for services and that the contractor will participate in the E-Verify Program or Department program, as those terms are defined in C.R.S. § 8-17.5-101, et seq., in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the attached contract for services.

CONTRACTOR:

Scott, Cox & Associates, Inc. 03/10/17
Company Name Date

Donald P. Ash, P.E.
Name (Print or Type)

Signature

Chief Civil Engineer
Title

ATTACHMENTS

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EXHIBIT E

Proposal Acknowledgement

PROJECT NAME: PROFESSIONAL DESIGN SERVICES FOR HOME ELEVATIONS, HMGP- 52-R

Failure to complete, sign and return this submittal page with your proposal may be cause for rejection.

Contact Information	Response
Company Name	Scott, Cox & Associates, Inc.
Name and Title of Primary Contact Person	Donald P. Ash, P.E.
Company Address	1530 55th Street Boulder, CO 80303
Phone Number	303.444.3051
Email Address	ash@scottcox.com
Company Website	www.scottcox.com

By signing below, I certify that:

I am authorized to bid on my company's behalf.

I am not currently an employee of the Town of Lyons.

None of my employees or agents are currently employees of the Town of Lyons.

I am not related to any Town of Lyons employee or Elected Official.

03/10/17

***Signature of Person Authorized to Bid on Company's Behalf**

Date

Note: If you cannot certify the above statements, please explain in the space provided below.

PRIME CONTRACTOR'S MBE/WBE & LABOR SURPLUS AREA OUTREACH FORM

NOTICE: Must be completed and submitted WITH the bid or proposal

The prime contractor, if subcontracts are to be let, is required to take the following affirmative steps to ensure that, whenever possible, subcontracts are awarded to small business firms, minority business firms, women's business enterprises, and labor surplus area firms. 2 CFR 200.321

- (1) Place qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assure that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Divide total requirements, when economically feasible, into small tasks or quantities to permit maximum participation by small and minority business and women's business enterprises;
- (4) Establish delivery schedules when the requirements of the work permit, which will encourage participation by small and minority-owned businesses and women-owned business enterprises;
- (5) Use the services and assistance of the Small Business Administration and the Minority Business Development Agency Department of Commerce; and
- (6) Require the subcontractor, if further subcontracts are to be let, to take the affirmative steps in paragraphs (1) through (5).

Contractor should clearly document the communication and outreach to the certified business. Documentation may include mail logs, phone logs, or similar records documenting the use of the above identified sources of information about MBE/WBE firms, the efforts to contact them, and other efforts to meet the above requirements.

Firm	Date	Notes
n/a		

The links below are to be used to solicit qualified small and minority business and women's business enterprises in the state of Colorado:

- [Diverse Business Directory](#) (Control + Click to follow the link)
- [Colorado Unified Certification Program \(UCP\) Directory](#) (Control + Click to follow the link)
- Request Colorado Office of Economic Development and International Trade (OEDIT) to post the solicitation: oedit.info@state.or.us

The U.S. Department of Labor maintains a current list of Labor Surplus Areas. The 2017 Labor Surplus Areas (LSA) list produced by the U.S. Department of Labor does not include any LSAs within or near Boulder County, the nearest Colorado LSA is approximately 190 miles away. LSAs in Colorado include: Costilla County, Fremont County, Huerfano County, Rio Grande County, Saguache County, and City of Pueblo. (effective date of LSA list: 10/1/2016 – 9/30/2017). The best resource for outreach to these LSAs is through OEDIT since this organization maintains region-specific business resources.

NOTE: The above links are not meant to be comprehensive. Contractors are encouraged to use other available sources.

FORM OF STATEMENT OF BIDDER'S QUALIFICATIONS

NOTICE: Must be completed and submitted WITH the bid or proposal

All questions must be answered. The data given must be clear and comprehensive. This statement must be notarized.

1. Name of Bidder: Scott, Cox & Associates, Inc.
2. Business Address: 1530 55th Street, Boulder, CO 80303
3. When Organized: 1959
4. Bidder is a (an): Corporation
(Individual - Partnership - Corporation)

The full name and addresses of all persons interested in this proposal as partners and/or principal(s) are: If business is carried out in any other name(s) than that of the principal(s) or partner(s), also state such name(s) and address(es).

Donald P. Ash, P.E. - Chief Civil Engineer

CORPORATION

Corporation is incorporated in the State of: Colorado

President is: M. Edward Glasgow, IV, P.E.

Treasurer is: n/a

Place of Business: Boulder, CO

5. How many years have you been engaged in the contracting business under your present firm or trading name? 24 years
6. Financial Statement: (Attach Separate Sheet)
7. Credit Available for this Contract \$ n/a
8. Contracts Now on Hand, Gross Amounts \$ n/a
9. Have you ever refused to sign a contract at your original bid?
No.
10. Have you ever defaulted on a contract?
No.

FORM OF STATEMENT OF BIDDER'S QUALIFICATIONS

NOTICE: Must be completed and submitted WITH the bid or proposal

11. Remarks:

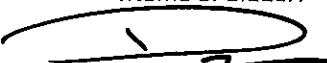
n/a

13. The undersigned hereby authorizes and requests any person to furnish any information requested by
Town of Lyons in verification of the recitals comprising this
Statement of Bidder's Qualifications.

Date at 3:00 PM this 10th day of March 20 17.

Scott, Cox & Associates, Inc.

(Name of Bidder)

By: 

STATE OF Colorado)

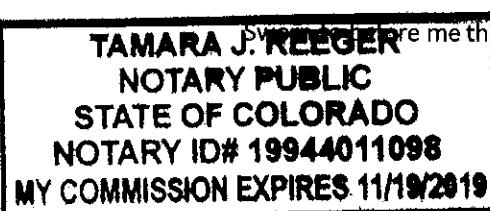
COUNTY OF Boulder)

Donald P. Ash, P.E., being duly sworn, deposes and says that they
are Chief Civil Engineer of Scott, Cox & Associates, Inc. and their answers to the

foregoing questions and all statements therein contained are true and correct.

Scott, Cox & Associates, Inc.

(Name of Bidder)


TAMARA J. REEGER

NOTARY PUBLIC

STATE OF COLORADO

NOTARY ID# 19944011098

MY COMMISSION EXPIRES 11/19/2019

Day of MARCH, 20 17


NOTARY PUBLIC

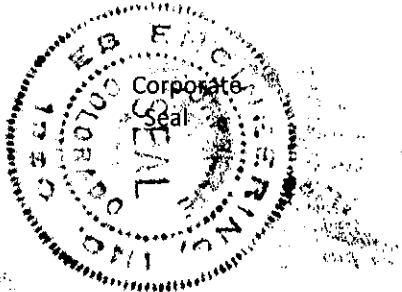
My commission expires: 11/19/19

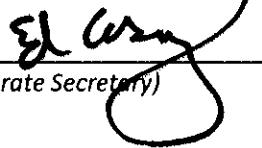
Title: OFFICE MANAGER

CERTIFICATE OF CORPORATE PRINCIPAL

NOTICE: Must be completed and submitted WITH the construction bid proposal

I, M. Edward Glassgow, IV, P.E., certify that I am the President of the corporation named as Contractor herein; that Donald P. Ash, P.E. who signed this Agreement on behalf of the Contractor, was then Chief Civil Engineer of said corporation; that said Agreement was duly signed for and in behalf of said corporation by authority of its governing body, and is within the scope of its corporate powers.




(Corporate Secretary)

CERTIFICATION OF BIDDER REGARDING EQUAL EMPLOYMENT OPPORTUNITY

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

NOTICE: Must be completed and submitted WITH the bid or proposal

INSTRUCTIONS

This certification is required pursuant to Executive Order 11246 (30 F.R. 12319-25). The implementing rules and regulations provide that any bidder or prospective contractor, or any of their proposed subcontractors, shall state as an initial part of the bid or negotiations of the contract whether it has participated in any previous contract or subcontract subject to the equal opportunity clause; and, if so, whether it has filed all compliance reports due under applicable instructions.

Where the certification indicates that the bidder has not filed a compliance report due under applicable instructions, such bidder shall be required to submit a compliance report within seven (7) days after bid opening. No contract shall be awarded unless such report is submitted.

CERTIFICATION BY BIDDER

Scott, Cox & Associates, Inc., 1530 55th Street, Boulder, CO 80303

NAME AND ADDRESS OF BIDDER (Include ZIP Code)

1. Bidder has participated in a previous contract or subcontract subject to the Equal Opportunity Clause.

Yes No

2. Compliance reports were required to be filed in connection with such contract or subcontract.

Yes No

3. Bidder has filed all compliance reports due under applicable instructions.

Yes No None Required

4. Have you ever been or are you being considered for sanction due to violation of Executive Order 11246, as amended?

Yes No

Donald P. Ash, P.E. - Chief Civil Engineer

Name and Title of Signer (Please type)



Signature

03/10/17

Date

CERTIFICATIONS OF BIDDER REGARDING CIVIL RIGHTS

NOTICE: Must be completed and submitted WITH the bid or proposal

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, agrees to abide by the:

Civil Rights Act of 1964, Title VI, as amended, that provides no person on the basis of Race, Color, or National Origin shall be excluded from participation, denied program benefits, or subjected to discrimination.

And, Civil Rights Act of 1968, Title VIII, as amended, will not discriminate in housing on the basis of Race, Color, Religion, Sex, or National Origin.

And, Rehabilitation Act of 1973, Section 504, as amended, that no otherwise qualified individual shall solely by reason of his or her handicap be excluded from participation and/or employment, denied program benefits, subjected to discrimination under any program receiving federal funds;

And, Housing and Community Development Act of 1974, Section 109, as amended, that no person shall be excluded from participation (including employment), denied program benefits, or subjected to discrimination on the basis of Race, Color, National Origin, Sex, Age, and Handicap under any program or activity funded in whole or part under Title I (CDBG) of the Act. And, Age Discrimination Act of 1975, as amended, that no person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving federal funds.

And, Americans with Disabilities Act of 1990, as amended, that there shall be no employment discrimination against "qualified individuals with disabilities."

And, Executive Order 11063, that no person shall, on the basis of race, color, religion, sex, or national origin, be discriminated against in housing and related facilities provided with federal assistance, or lending practices with respect to residential property when such practices are connected with loans insured or guaranteed by the federal government.

And, Executive Order 11246, as amended, that no person shall be discriminated against, on the basis of race, color, religion, sex, or national origin, in any phase of employment during the performance of federal or federally assisted construction contracts in excess of \$10,000.

EQUAL EMPLOYMENT OPPORTUNITY

During the performance of the contract, the CONTRACTOR agrees as follows:

1. The CONTRACTOR will not discriminate against any employee or applicant for employment because of race, creed, sex, color, national origin, familial status, religious affiliation or handicap. The CONTRACTOR will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, sex, color, national origin, familial status, religious affiliation or handicap. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the GRANTEE setting forth the provisions of this non-discrimination clause.
2. The CONTRACTOR will, in all solicitation or advertisements for employees placed by or on behalf of the CONTRACTOR for the GRANTEE, state that all qualified applicants will receive consideration for employment without regard to race, creed, sex, color, national origin, familial status, religious affiliation or handicap. 3. The CONTRACTOR will cause the foregoing provisions to be inserted in all subcontracts for any work covered by this contract so that such provisions will be binding upon each subcontractor, provided that the foregoing provisions shall not apply to contracts or subcontracts for standard commercial supplies or raw materials.
3. The CONTRACTOR will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his/her books, records, and accounts by the GRANTEE's Department of Housing and/or Community Development and the Secretary of Labor

for purposes of investigation to ascertain compliance with such rules, regulations and orders.

4. In the event of the CONTRACTOR's non-compliance with any provision of this contract or with any of such rules, regulations or orders, this Agreement may be canceled, terminated, or suspended in whole or in part and the CONTRACTOR may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
5. The CONTRACTOR will include the provisions of the subparagraphs 12 (a) through (f) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, so that such provision will be binding upon each subcontractor or vendor. The CONTRACTOR will take such action with respect to any subcontract or purchase order as the GRANTEE's Department of Housing and/or Community Development may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that in the event the CONTRACTOR becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the GRANTEE's Department of Housing and/or Community Development, the CONTRACTOR may request the United States to enter into such litigation to protect the interests of the United States.

**AFFIRMATIVE ACTION FOR HANDICAPPED WORKERS – SECTION 503
(IF CONTRACT IS \$25,000 OR OVER)**

1. The CONTRACTOR will not discriminate against any employee or applicant for employment because of physical or mental handicap in regard to any position for which the employee or applicant for employment is qualified. The CONTRACTOR agrees to take affirmative action to employ, advance in employment and otherwise treat qualified handicapped individuals without discrimination based upon their physical or mental handicap in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.
2. The CONTRACTOR agrees to comply with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act. 3. In the event of the CONTRACTOR's non-compliance with the requirements of this clause, actions for non-compliance may be taken in accordance with the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.
4. The CONTRACTOR agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the Director, provided by or through the contracting officer. Such notices shall state the CONTRACTOR's obligation under the law to take affirmative action to employ and advance in employment qualified handicapped employees and applicants for employment, and the rights of applicants and employees.
5. The CONTRACTOR will notify each labor union or representative of workers with which it has a collective bargaining agreement or other contract understanding, that the CONTRACTOR is bound by the terms of Section 503 of Rehabilitation Act of 1973, and is committed to take affirmative action to employ and advance in employment physically and mentally handicapped individuals.
6. The CONTRACTOR will include the provisions of this clause in every subcontract or purchase order of \$2,500 or more unless exempted by rules, regulations, or orders of the Secretary issued pursuant to Section 503 of the Act, so that such provisions will be binding upon each subcontractor with respect to any subcontract or purchase order as the Director of the Office of Federal contract Compliance Programs may direct to enforce such provisions, including action for non-compliance.

ACCESS TO RECORDS AND RECORDS RETENTION

The undersigned certifies, to the best of his or her knowledge and belief that:

1. The individual, sole proprietor, partnership, corporation, and/or association agrees to permit Boulder County Collaborative, State of Colorado, U. S. Department of Housing and Urban Development (HUD), and the Office of the Inspector General and/or their designated representatives to have access to all records for review, monitoring, and audit during normal

working hours.

2. The individual, sole proprietor, partnership, corporation, and/or association agrees to retain all records for at least five years following the closeout date or the resolution of all audit findings, whichever is later.

CONFLICT OF INTEREST

The undersigned is fully aware that this contract is wholly or partially federally funded, and further, by submission of the bid or proposal that the individual or firm, certifies that:

1. There is no substantial interest, as defined by Colorado Statutes, with any public official, employee, agency, commission, or committee with the Boulder County Collaborative.
2. Any substantial interest, as defined by Colorado Statutes, with any public official, employee, agency, commission, or committee (including members of their immediate family) with Boulder County Collaborative that develops at any time during this contract will be immediately disclosed to Boulder County Collaborative.

ANTI-LOBBYING CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief that:

1. No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
2. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this Certification be included in the award documents for all sub-awards to all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

CERTIFICATIONS SIGNATURE FORM

Return this form with proposal.

These Certifications (Civil Rights, Equal Employment Opportunity, Affirmative Action for Handicapped Workers – Section 503, Access to Records and Records Retention, Conflict of Interest, Lobbying) are a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of these Certifications is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code.

Donald P. Ash, P.E.



(Typed name of official)

(Signature of Official)

Scott, Cox & Associates, Inc.

03/10/17

(Typed name of entity)

(Date)

NON-COLLUSION AFFIDAVIT OF PRIME BIDDER

NOTICE: Must be completed and submitted WITH the bid or proposal

State of Boulder)

County of Colorado) ss.

Donald P. Ash, P.E. _____, being first duly sworn, deposes and says that:

1. He/She is Chief Civil Eng. of Scott, Cox & Associates, Inc., the Bidder that has submitted the attached Bid;
2. He/She is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the (*Grantee/Local Public Agency*) or any person interested in the proposed Contract; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.



(Signed)

Donald P. Ash, P.E. - Chief Civil Engineer

(Name & Title)

Subscribed and sworn to before me
this 10th day of MARCH, 2010

TAMARA J. REEGER
Jamara J. Reeger
(Notary Public)

My commission expires 11/19/19.

