

**Town of Lyons, Colorado
Liquor Licensing Authority
Agenda Cover Sheet
Agenda Item No: IX.2
Meeting Date: May 1, 2017**

TO: **Town of Lyons Liquor Licensing Authority**
FROM: **Dolores Vasquez, Clerk Pro Tem**
SUBJECT: **Special Event Permit Application**
APPLICANT: **The Oskar Blues CAN'd Aid Foundation**

I. BACKGROUND

On April 14, 2017, the City Clerk Pro Tem received an application from the above-referenced Applicant for a Special Events Liquor Permit. Applicant seeks this permit in order to co-host the Lyons Outdoor Games on June 3, 2017 at Bohn Park in Lyons.

The Town posted notice at the event location on April 18, 2017. The Clerk's Office has not received any objections to this special event permit application to date. If the Lyons Liquor Licensing Authority approves this application, it must report such approval to the State of Colorado Liquor Enforcement Division within ten (10) days of such approval.

II. RESULTS OF APPLICATION INVESTIGATION

- A. Application received: April 14, 2017 (30 days before event).
- B. Posting of Notice at Proposed Event Location: confirmed
- C. Objections to Special Event: none
- D. Fees, Licenses, and Municipal Code Compliance: waiver of permit fee recommended (applicant co-hosting event with Town)
- E. Ownership of Licensed Premises: Town
- F. Suitability of Location and Premises (See SEP Questionnaire/Affidavit): confirmed
- G. Sandwiches or other food snacks will be available: Required per C.R.S. § 12-48-106(5)
- H. Permit Will Not Exceed State Permissible Maximum of 15 Events Per Year: confirmed
- I. Attachments:
 - a. Complete Application
 - b. Proof of ownership/authorization to use premises
 - c. Special Event Permit Questionnaire/Affidavit
 - d. Certificate of Good Standing, non-profit charter, or political candidate filings
 - e. Diagram of proposed premises

III. STAFF RECOMMENDATION TO AUTHORITY

Based upon the information provided above and in the related attachments, staff:

- Finds that Applicant has complied with all criteria for a Special Event Permit and recommends that the Lyons Liquor License Authority approve Applicant's application for a Special Event Permit that is the subject of the application.
- Recommends that the Lyons Liquor License Authority hold a public hearing on Applicant's application for a Special Events Permit.

Other recommendations:

Recommended Motion:

I MOVE TO APPROVE THE OSKAR BLUES CAN'D AID FOUNDATION APPLICATION FOR A SPECIAL EVENT PERMIT BASED ON THE FINDINGS SET FORTH IN THE STAFF REPORT FOR THE May 1, 2017 MEETING AND TO WAIVE THE LOCAL APPLICATION FEE, AND FURTHER MOVE TO DIRECT TOWN STAFF TO NOTIFY THE STATE OF COLORADO LIQUOR ENFORCEMENT DIVISION OF THIS APPROVAL WITHIN TEN DAYS OF THIS APPROVAL.