



2016 Review

Supply the trustees with a quarterly review of utility funds with regards to 3 months operating expense reserves, and an annual budget for the utilities.- Supplied the trustees with a semi-annual review of utility funds, discussed reserves and worked with finance on the 2017 utility fund budgets.

Develop a wastewater pretreatment ordinance for Lyons Municipal Code (LMC) - The UEB spent a good bit of time reviewing other municipalities ordinances, talking with Honeywell and trying to determine what the town needed. In the fall the town hired a code enforcement officer who took into account the work the UEB had done and worked to develop a new code that is waiting to go before the trustees.

Monitor the electric utility meter upgrade. - This was put on hold until the town could see if they could get grant funds for this project.

Finish Work on LRAP Infrastructure 1.1.1. Once the studies being done are in we will review and aggregate data for the various master plans. - Studies were not finished until the end of 2016. We did review and make recommendations on the Storm Water Master Plan, the Wastewater Expansion into Appley Valley and Old South St. Vrain Study, the Water and Wastewater Rate Study and Capital Improvement Plan, and the Electric Rate study.

Reassess tap or connection fee policy based on results from the studies and incorporate affordable housing considerations.- The UEB did assess tap or fees with regards to ADU's which could be one form of affordable housing. We did present modifications to the LMC documenting that an ADU needs to be on the same connection as the PDU and therefore would not incur tap fees.

Begin work on LRAP INF 2.2.1 - (Develop and implement a capital improvement and maintenance plan for Lyons' transportation system that considers emergency and normal operating conditions, future land use, collector connections, street master plans, street connections and multi-modal transportation.) - Nothing

Review and suggest updates for the LMC utility sections. - In addition to the code regarding tap fees for ADU's we reviewed a sample Backflow Prevention and Cross Connection Control Policy for water connections and presented an ordinance on that.

Update and revise the Lyons Design and Construction Manual (DCM) or Manual of Design Criteria and Standard Specifications for Construction of Public Improvements of the Town. -The manual had been scanned into a computer with optical recognition and had a lot of spelling and punctuation mistakes. The UEB did edit the manual.

Attend MEAN quarterly board meetings and monitor industry-wide and regulatory changes that could affect MEAN's rates, renewable energy practices or other issues of concern to Lyons. - Trustee Kerr began going to MEAN meetings on a regular basis.

The UEB reviewed concerns and gave its opinion on the placement of the new Evans St. road between 4th and 5th.

We began reviewing the new Distributed Generation Policy that MEAN enacted.

Worked with the town sustainability coordinator to have Colorado State University do an energy assessment for the town.

2017 Priorities

Present a wastewater pretreatment ordinance for Lyons Municipal Code (LMC) to the trustees.

Work on the LRAP Infrastructure 1.1.1 which is to Update the Long Range Water Plan, the Master Wastewater Plan and the Storm, Drainage Master Plan to reflect the Town's existing conditions and expanded planning area. Develop a master plan for the electric utility. Now that all the studies being done are in, we can review and aggregate data to update the various plans.

Begin the electric utility meter upgrade.

Review the current Net Metering or CORG code of the LMC and determine if this needs to be updated. With implementation of the new meters we may want to look into the entire billing policy for electricity.

Supply the trustees with a midyear review of utility funds and a 2018 budget for the utilities.

Identify and recommend current storm drainage improvements needed.

Begin work on LRAP INF 2.2.1 - (Develop and implement a capital improvement and maintenance plan for Lyons' transportation system that considers emergency and normal operating conditions, future land use, collector connections, street master plans, street connections and multi-modal transportation.) Include secondary access analysis and improvement needs and traffic calming.