

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VII.2
Meeting Date: February 2, 2026**

TO: Mayor Rogin and Members of the Board of Trustees

FROM: Dolores M. Vasquez, Town Clerk

DATE: January 29, 2026

ITEM: Resolution 2026-08, a Resolution of the Town of Lyons Approving an Intergovernmental Agreement between the Town of Lyons and the Clerk and Recorder for Boulder County for the Use of a Ballot Box by the Town for the April 2026 Election

☐ ORDINANCE
☒ MOTION / RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** Request to approve a Resolution approving an Intergovernmental Agreement between the Town of Lyons and the Clerk and Recorder for Boulder County for the Use of a Ballot Box by the Town for the April 2026 Election
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution 2026-08
- III. **FISCAL IMPACTS:** The Town is responsible for changing the locks twice with a minimal cost that will be covered under the 2026 election budget in the General Fund. The election budget for 2026 is \$9,315.00.
- IV. **BACKGROUND INFORMATION:** The Town of Lyons entered into an Intergovernmental Agreement with the Boulder County Clerk and Recorder's Office on September 4, 2018, which allowed the County Clerk to install a mail ballot drop-off box and video security system surveillance recording system in front of Town Hall. The Town of Lyons is holding its Regular Municipal Election on April 7, 2026, and this IGA will allow the Town the use of the secured ballot drop box and access to the video surveillance recordings.

The Town has utilized the ballot box in previous elections, and this provides Town voters with an additional, secure site. We will coordinate with the County to change out the locks and secure access to the video monitoring recordings.

IV. LEGAL ISSUES:

None. Attorney Dittman has reviewed the agreement.

VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.

VII. **SUMMARY AND ALTERNATIVES:** Do not use the county ballot box. Town staff is recommending approval of the resolution.

VIII. **PROPOSED MOTION:**

“I move to approve Resolution 2026-08, a Resolution of the Town of Lyons, Colorado Approving an Intergovernmental Agreement between the Town of Lyons and the Clerk and Recorder for Boulder County for the Use of a Ballot Box by the Town for the April 2026 Election.”