

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VII.1.
Meeting Date: February 2, 2026**

TO: Mayor Rogin and Members of the Board of Trustees

FROM: Victoria Simonsen, Town Administrator

DATE: January 29, 2026

ITEM: Resolution 2026-07, a Resolution of the Town of Lyons, Colorado, Approving a Policy Regarding Grant Submittals and Letter of Support Guidelines

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Request support of Resolution 2026-07, approving a policy regarding grant submittals and letter of support guidelines.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution 2026-07 as amended.
- III. **FISCAL IMPACTS:** There is no fiscal impact for adopting the policy. Fiscal impacts would be dependent on individual grant applications and awards.
- IV. **BACKGROUND INFORMATION:** At the January 20, 2026, Board of Trustees meeting, the policy was discussed, and several amendments were proposed. The resolution presented in this packet includes those amendments:
 - a. Letters of support signed by the mayor when possible
 - b. The BOT will be notified when letters of support have been submitted
 - c. Added that the staff will not support an issue that the BOT does not support
 - d. Included Boards and Commissions within the guidelines
- V. **LEGAL ISSUES:** None. Attorney Dittman has reviewed the resolution.
- VI. **CONFLICTS OR ENVIRONMENTAL ISSUES:** None.
- VII. **SUMMARY AND ALTERNATIVES:** Adopt the resolution as presented or suggest further amendments to the policy.
- VIII. **PROPOSED MOTION:**

“I move to approve Resolution 2026-07, a Resolution of the Town of Lyons, Colorado, Approving a Policy Regarding Grant Submittals and Letter of Support Guidelines.”