

**Town of Lyons, Colorado  
Board of Trustees  
BOT Agenda Cover Sheet  
Agenda Item No: VII.1.  
Meeting Date: February 2, 2026**

**TO:** Mayor Rogin and Members of the Board of Trustees

**FROM:** Victoria Simonsen, Town Administrator

**DATE:** January 29, 2026

**ITEM:** Resolution 2026-07, a Resolution of the Town of Lyons, Colorado, Approving a Policy Regarding Grant Submittals and Letter of Support Guidelines

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☐ ORDINANCE  
☒ MOTION / RESOLUTION  
☐ INFORMATION

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- I. **REQUEST OR ISSUE:** Request support of Resolution 2026-07, approving a policy regarding grant submittals and letter of support guidelines.
- II. **RECOMMENDED ACTION / NEXT STEP:** Approve Resolution 2026-07 as amended.
- III. **FISCAL IMPACTS:** There is no fiscal impact for adopting the policy. Fiscal impacts would be dependent on individual grant applications and awards.
- IV. **BACKGROUND INFORMATION:** At the January 20, 2026, Board of Trustees meeting, the policy was discussed, and several amendments were proposed. The resolution presented in this packet includes those amendments:
  - a. Letters of support signed by the mayor when possible
  - b. The BOT will be notified when letters of support have been submitted
  - c. Added that the staff will not support an issue that the BOT does not support
  - d. Included Boards and Commissions within the guidelines
- V. **LEGAL ISSUES:** None. Attorney Dittman has reviewed the resolution.
- VI. **VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None.
- VII. **SUMMARY AND ALTERNATIVES:** Adopt the resolution as presented or suggest further amendments to the policy.
- VIII. **PROPOSED MOTION:**

**“I move to approve Resolution 2026-07, a Resolution of the Town of Lyons, Colorado, Approving a Policy Regarding Grant Submittals and Letter of Support Guidelines.”**