

**TO:** Mayor Rogin and Members of the Board of Trustees

**FROM:** Victoria Simonsen, Town Administrator

**DATE:** February 13, 2025

**ITEM:** Administrator's Report

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☐ ORDINANCE

☐ MOTION / RESOLUTION

☒ INFORMATION

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**Postal Realty Trust:**

The town received a letter from Postal Realty Trust stating that they are monitoring the current administration's comments about privatizing the United States Postal Service as part of the Department of Government Efficiency (DOGE). As the lessor of the local post office, we may be impacted. Staff will keep the board informed on this issue.

**Federal Funding Freeze:**

The National League of Cities, Colorado Municipal League, and Denver Regional Council of Governments follow the President's Executive Order regarding the federal funding freeze and the subsequent injunction against the action. Our legislators also communicate closely with the town regarding at-risk projects and funding. The staff has made a list of federally funded projects in mid-construction and those awarded but not started in case the situation suddenly changes again. A table of 'at risk' federal funds is attached.

**Immigration Enforcement:**

Town staff have received communications from the Boulder County Sheriff's Office regarding immigration enforcement and the county's role, as well as from our legislators concerning immigrants' rights, to better prepare for potential visits from ICE or from persons who may show up at town hall or be approached within the town limits. Several handouts are available and posted at town hall to better educate our area residents. Booklets printed in English and Spanish have also been distributed to LEAF.

**Old Man Winter Rally** partners with local businesses, including La Mariposa, Oskar Blues, Moxie Lyons, Cemex, and the Town of Lyons, along with other regional and national brands.

In 2025, the event had 1,641 registrants, with the 40-mile bike course having the greatest number of participants, with 721 signed up. The Town collects a special event and impact fee, totaling just over \$2,400 this year. In addition, parking revenue on February 2, 2025, was \$1,560. The full report on the event is included in the packet.

## **Boulder County Commissioners Town Hall** in Lyons FEB 20 | 5:30 pm

Residents are invited to join the Boulder County Commissioners in Lyons for a Town Hall meeting to discuss wildfire mitigation in the county. Wildfire Mitigation Manager Jim Webster will present, followed by a question-and-answer session with the board about this and other topics. To request an Americans with Disability Act (ADA) accommodation, please email the ADA Coordinator at [ADA@bouldercounty.gov](mailto:ADA@bouldercounty.gov) or call 303-441-1386.

Location – Lyons Town Hall, 432 Fifth Ave, Lyons

### **January Utility Bills**

There were an extra nine days on the January utility bills this month. The town apologizes if this creates a hardship for anyone and should contact us if payment arrangements need to be made. We are actively taking steps to prevent this from occurring in the future. The town recently moved our billing software to the cloud. The new system did not create the proper file required to interact with the meter software on Jan 20<sup>th</sup>, which it typically does automatically. January 19<sup>th</sup> was a Sunday, and January 20<sup>th</sup> was a town holiday. When staff found we did not have the proper file on January 21<sup>st</sup>, we contacted the metering software company. We knew we had the proper meter reads from the day before, so there was no great concern about extra days on the utility bill. On the 22<sup>nd</sup>, the meter software company advised there was a problem with a file from the billing software company, and we reached out to work with them. Multiple staff worked back and forth with the two companies to resolve the issue. We did not realize that their final resolution of the issue on the 28<sup>th</sup> copied over our file from the 20<sup>th</sup> with the proper meter reads. It was not until the bills went out that this was discovered to try and go back and retrieve a backup of the file from the 20<sup>th</sup>. The staff has requested that the billing software company update this process to add a date stamp every time a new file is created to prevent the possibility of being overwritten. The February statements will reflect a shorter-than-normal period.

### **2025 Business License Renewals:**

As of today, 71 businesses have been issued local licenses. Approximately 30 known operating businesses have not filed for their 2025 license. This does not include food trucks that may not operate in Lyons until warmer weather. Staff will reach out to the unlicensed businesses and make a request for their applications.

**Street Light Survey:** The Town of Lyons received a Boulder County Sustainability grant to explore the conversion of town-controlled inefficient streetlights to LED streetlights. The study includes an analysis of the type of lights needed to minimize the effects of light pollution and also helps develop a standard for what street lighting in Lyons could be going forward. We will use community feedback, along with other analyses and safety factors, to provide recommendations for this study. Please provide your input through the link below!

**[LED streetlight feedback](#)**

### **Fast Charging EV Project for Lyons**

There will be an informational meeting on the new fast charger planned for the southeast corner of Sandstone Park (near the Post Office and Lyons Fire).

Date: Mon., Feb. 17, 2025 at 6:30 p.m.

Where: Lyons Community Library, 451 4th Ave.

Thanks to a grant from the Colorado Energy Office, the Town of Lyons, in partnership with Jule and local contractor IPOWER Alliance, is in the final application process to bring four Level 3 DC fast chargers to the community. Learn more about the project, local Electric Vehicle usage, and the growing number of Electric Vehicles on the road. We look forward to the community's input on this project.

Email [info@ipoweralliance.com](mailto:info@ipoweralliance.com) or visit [www.ipoweralliance.com/LyonsEVchargers](http://www.ipoweralliance.com/LyonsEVchargers) for more information.

**Code Compliance Update:** Welcome to Michael Burroughs, who is joining the staff as Code Compliance until he receives his complete building inspector certifications. Michael has experience in Code Compliance and inspections but needs to obtain specific certifications for our local needs. He is currently in a temporary position until those are obtained. He will be transitioning to the compliance position over the coming weeks.

**Area Agency on Aging:** The Lyons Regional Library has partnered with the Boulder County Area Agency on Aging to bring you weekly drop-in Office Hours. Starting in February, stop by Wednesday mornings from 10 to 11:30 to chat with our local resource specialist, Amy Shoffner. If you are 60+ or caring for a senior, come learn about available services and supports. No appointment is needed!

### **Affordable and Attainable Housing Update:**

Updated information from Boulder County regarding AAHT can be found here: [\*\*Affordable and Attainable Housing Update\*\*](#)

### **WaterNow Opportunity**

On February 13, Town staff submitted an application to WaterNow's Project Accelerator program which aims to help communities jumpstart sustainable water projects. Staff proposed a project that would focus on Green Stormwater Infrastructure (GSI) which would aid in the overall goal of improving stormwater infrastructure in Lyons. If selected, **WaterNow would provide technical assistance related to GSI including evaluating Lyons' policies, codes, procedures while also conducting research on best practices, finding case studies, and conducting community outreach.** This project could help Lyons' gain an understanding of how GSI could assist with flood resilience and could also empower community members to inspire change at the neighborhood or household level. This is a free program and selection for the program will not occur until late February to March.

Program Link: <https://waternow.org/our-work/our-work-projects/project-accelerator/>

### **Upcoming Meetings and Events**

Feb 13	6:30 pm	SFC Meeting
Feb 14		Valentine's Day
Feb 17		Presidents' Day Holiday – Town Hall Closed
Feb 18	6:00 pm	BOT Workshop
	7:00 pm	BOT Regular Meeting
Feb 19	8:30 am	EVC Meeting - Library
	9:30 am	Municipal Court
Feb 20	5:30 pm	Boulder County Town Hall on Wildfire – Town Hall
Feb 24	11:30 am	Mayor at Moxie
	6:00 pm	PCDC Meeting and Workshop
Feb 27	4:00 pm	Board of Adjustments – Town Hall
Feb 28	10:00 am	Vitalant Blood Drive – Library
Mar 3	5:30 pm	BOT Workshop
	7:00 pm	BOT Regular Meeting