

**Town of Lyons, Colorado  
Board of Trustees  
BOT Agenda Cover Sheet  
Agenda Item No: VIII. 3.  
Meeting Date: June 3, 2024**

**TO:** Mayor Rogin and Members of the Board of Trustees

**FROM:** Andrew Bowen, Senior Planner

**DATE:** 05/30/2024

**ITEM:** 2nd Reading – Ordinance 1161 – an Ordinance of the Town of Lyons, Colorado, Amending Chapter 16 of the Lyons Municipal Code to Add New Sections Concerning Amending Planned Unit Developments

☒ ORDINANCE  
☐ MOTION / RESOLUTION  
☐ INFORMATION

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I. **REQUEST OR ISSUE:** Staff requests that the BOT consider an amendment to the Town of Lyons Municipal Code to provide a process for amending Planned Unit Development (PUD) Agreements. This text amendment will codify a review process for both minor and major PUD amendments. Currently, the Town does not have a PUD amendment process; thus, any amendment to a PUD must be processed as a new PUD agreement, which follows the Town's full rezoning process.

II. **PROJECT HISTORY:** Over the last three months, three property owners with approved PUD agreements have requested changes to address alterations to their properties. However, the Town currently has no amendment process for PUDs, so all substantial and subtle modifications must go through the rezoning process per Sec. 16-15-20. - General rezoning.

The Board held a first reading of Ordinance 1161 on May 20, 2024, and moved it to a public hearing and second reading on June 3, 2024.

III. **RELATIONSHIP WITH OTHER PLANS:** This text amendment will align with and be placed within the Town's current PUD code language, as found in Division 3 - Planned Unit Development (PUD) District.

IV. **RECOMMENDED ACTION / NEXT STEPS:** It is recommended to host the second reading and public hearing of the proposed code amendment and adopt it as presented or with amendments. The ordinance title will be posted and go into effect 30 days from publication.

V. **FISCAL IMPACTS:** N/A

VI. **LEGAL ISSUES:** The Town Attorney has drafted the ordinance regarding this request.

VII. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A

**VIII. SUMMARY AND ALTERNATIVES: N/A**

Proposed Motion: "I move to approve Ordinance 1161, Amending the Lyons Municipal Code Regarding PUD Amendment Process."