

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: VIII. 3.
Meeting Date: May 20, 2024**

TO: Mayor Rogin and Members of the Board of Trustees

FROM: Andrew Bowen, Senior Planner

DATE: 05/17/2024

ITEM:

☒ ORDINANCE
☐ MOTION / RESOLUTION
☐ INFORMATION

- I. **REQUEST OR ISSUE:** Staff requests that the BOT consider an amendment to the Town of Lyons Municipal Code to provide a process for amending Planned Unit Development (PUD) Agreements. This text amendment will codify a review process for both minor and major PUD amendments. Currently, the Town does not have a PUD amendment process; thus, any amendment to a PUD must be processed as a new PUD agreement, which follows the Town's full rezoning process.
- II. **PROJECT HISTORY:** Over the last three months, three property owners with approved PUD agreements have requested changes to address alterations to their properties. However, the Town currently has no amendment process for PUDs, so all substantial and subtle modifications must go through the rezoning process per Sec. 16-15-20. - General rezoning.
- III. **RELATIONSHIP WITH OTHER PLANS:** This text amendment will align with and be placed within the Town's current PUD code language, as found in Division 3 - Planned Unit Development (PUD) District.
- IV. **RECOMMENDED ACTION / NEXT STEPS:** I recommend that the BOT schedule a second reading and public hearing of the proposed code amendment.
- V. **FISCAL IMPACTS:** N/A
- VI. **LEGAL ISSUES:** The Town Attorney has included an ordinance regarding this request.
- VII. **CONFLICTS OR ENVIRONMENTAL ISSUES:** N/A
- VIII. **SUMMARY AND ALTERNATIVES:** N/A

Proposed Motion: "I move to approve Ordinance 1161, Amending the Lyons Municipal Code Regarding PUD Amendment Process."