

**TO:** **Mayor Rogin and Members of the Board of Trustees**  
**FROM:** **Victoria Simonsen, Town Administrator**  
**DATE:** **May 16, 2024**  
**ITEM:** **Administrator's Report**

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ORDINANCE  
 MOTION / RESOLUTION  
 INFORMATION

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**Third Grade Local Government Field Trip:** Approximately 40 third-graders, parents, and teachers spent the morning at town hall learning about the services provided by the Town of Lyons, how they are funded, and discussing the impacts. They also talked with the mayor, participated in four activity stations, and role-played a mock election. As one student commented, "This was the best field trip of the year!" It was a fun and educational experience for all.

### **Parks and Public Works Updates**

- Staff submitted and presented a 2024 Trail Funding Application as part of the Boulder County Parks and Open Space 2024 Trails Partnership Pilot Funding Initiative, which Boulder County made available in 2024 via its 2024 Municipal Open Space and Trails Requests Process. Staff put together an application to fund the Martin Parcel Trail extension to CR69 (see attachments).
- PPW Staff have been in touch with vendors to request pricing and see about scheduling a July Curbside Limb Pick-Up.
- At the end of June, PPW Maintenance Staff will have three full-time vacancies out of seven available positions. Staff are actively seeking applications to fill these positions and find ways to generate applications.
- Parks and Public Works Staff are turning on irrigation and other water supplies to parks and facilities. Most facilities, including the streamplay feature and splash pad at LMJ, should have water by Memorial Day weekend.
- Parks and Public Works Staff started mowing the dog park and buyouts the week of 5/13 and will continue until completed in May.
- Several park playground repairs have recently been completed, including additional painting at LMJ.
- CoCal, the contracted town landscaper for Main St., has completed its initial clean-up and will be back the week of the 20<sup>th</sup> to begin planting annuals for the season.
- Jump Doctors is completing the 2024 refurbishing and spring maintenance of the Bohn Bike Park. The park looks much improved.
- Nine River Exit Signs at various locations near river put-in/take-out points on Town property have been installed to improve safety for river users.
- Highland Diversion Dam Warning Signs will be installed the week of the 20<sup>th</sup>.
- PPW staff have checked and inventoried all River Rescue Stations before high flow of the creeks.

- 2<sup>nd</sup> Ave Trailhead Dry Camping should be ready by Memorial Day weekend.
- Lefthand Fire has alerted staff that they cannot assist the Town with the fuel reduction/fire mitigation project we met on in April involving the Town-owned Parcel above LVP just east of the High School (see attached map). They have stated they are still willing to proceed with a proposal, but the earliest they can get to it might be winter, as they have engaged in another project that will tie their crews up through the end of the year. Staff is contacting other resources that complete this work to see if other proposals might be generated.
- Goat Mowers are scheduled to be in the Stone Canyon out lot the week of June 10 to assist in fuel reduction/fire mitigation in the Stone Canyon and will also be in LVP areas (see attached maps) this summer.

**CWCB FIRM Adoption:** The town has received notice from FEMA and the Colorado Water Conservation Board that they anticipate the adoption of the preliminary National Flood Insurance Program (NFIP) maps on October 24, 2024. The town must update our flood prevention ordinance, offer education, and post appropriate notices and hearings to remain in good standing with the program and for our community to stay in the national insurance program. This will be a priority project over the next several months.

#### **Upcoming Events and Meetings**

|      |    |         |                                              |
|------|----|---------|----------------------------------------------|
| May  | 18 | 9:00 am | Diversion Day (appointment needed)           |
| May  | 19 | 5:30 pm | BOT Workshop – Communication / Broadway Ave. |
|      |    | 7:00 pm | BOT Regular Meeting                          |
| May  | 25 |         | SVVSD Graduation Day                         |
| May  | 27 |         | Memorial Day Holiday – Town Hall Closed      |
| May  | 29 | 6:00 pm | Board and Commission Training                |
|      |    |         | Sustainable Futures Commission               |
| May  | 30 | 6:00 pm | PCDC Meeting – Riverbend PUD                 |
| June | 1  | 9:00 am | Board and Commission Training                |
| June | 3  | 5:30 pm | BOT Workshop                                 |
|      |    | 7:00 pm | BOT Regular Meeting                          |