

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: X. 4.
Meeting Date: 11/06/2023**

TO: Hollie Rogin and Members of the Board of Trustees
FROM: Lisa Ramsey, Parks and Recreation Coordinator
DATE: November 6, 2023
ITEM: Resolution 2023-71– A Resolution of the Town of Lyons, Colorado Approving a Contract with FoCo Tube and SUP, LLC for Concessionaire Space in LaVern Johnson Park

 X ORDINANCE
MOTION / RESOLUTION
INFORMATION

I. REQUEST OR ISSUE:

The concession stand in LaVern Johnson Park has had a tubing vendor on site for the past three summers. Staff would like to continue to have a vendor to operate the stand for the benefit of the public and the town.

II. RECOMMENDED ACTION / NEXT STEP:

Town Staff recommends that the BOT approve the resolution and award the scope of work to Ray's River Rentals.

III. FISCAL IMPACTS:

This contract will bring funds into the town budget. For fiscal year 2024, the rental rate is proposed to be \$25 daily when weather and river flow allow for tubing. In 2023, the concession stand was open for a total of 45 days, and rent of \$1,125 was paid to the town. The business averaged 44 tube rentals a day. Utility costs for the concession stand averaged \$5.55 per month for summer 2023. Estimated costs of increased utilities for the operation of the concession stand will be minimal and covered by the base rental rate.

IV. BACKGROUND INFORMATION:

Over the years, it has come to town staff's attention that offering resources to enjoy the river in the park, including quality tubes and proper protection in the form of personal floatation devices (PFD), helmets, and river shoes, is ideal. Lyons staff would like to continue to have a vendor operate out of the concession stand in LaVern Johnson Park in the busy summer months. The town would like the vendor to specifically offer the following items: high-quality river tubes, PFDs, helmets, water shoes, mesh bags, waterproof bags, and/or lockers or secure space for tuber's valuables.

With this goal in mind, an RFP was posted on Rocky Mountain Bidnet per the town's procurement policy. Seven firms downloaded the RFP and the town received one completed bid from FoCo Tube and SUP, DBA Ray's River Rentals. Ray has operated the concession stand in LMJ for the past three summers and the staff feels he runs a professional, safe operation. Contracting with this private firm that has more adequate staffing, experience in this area, and resources than the Town has, would be most beneficial.

V. LEGAL ISSUES:

The town attorney has reviewed the contract.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

The duration of the work is estimated to last from late May 2024 through mid-September 2024.

PROPOSED MOTION:

"I move to approve Resolution 2023-71, a Resolution of the Town of Lyons, Colorado Approving a Contract with Ray's River Rentals for concessionaire space in LaVern Johnson Park."