

1 TOWN OF LYONS BOARD OF TRUSTEES MEETING  
2 HYBRID MEETING  
3 LYONS TOWN HALL, 432 5<sup>TH</sup> AVENUE, LYONS, COLORADO  
4

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17 DRAFT AGENDA

18 MONDAY, October 16, 2023

19 WORKSHOP

20 5:30 PM – 6:50 pm

21 JOINT PCDC/BOT WORKSHOP

22 SIDEWALK ASSESSMENT, HOUSING ASSESSMENT, & BOCO IGA

23 **Present:** Mayor Rogin, Trustee Daty, Trustee Oetting, Trustee Delman, Trustee Williams (joined after roll  
24 call) **Absent:** Trustee Elson, MPT Farrell PCDC: Present: Chair Dreistadt, Comm Hamrick, Comm Scott,

25 Comm Evers, Comm Kram, **Absent:** Comm Cromer, Comm Schwartz  
26

27 7:00 pm BOARD OF TRUSTEES REGULAR MEETING  
28

- 29 I. Roll Call and Pledge of Allegiance – **Present:** Mayor Rogin, Trustee Daty, Trustee Oetting,  
30 Trustee Delman, Trustee Williams **Absent:** Trustee Elson, MPT Farrell  
31
- II. Land Acknowledgement  
32
- III. Approve Agenda – **Motion:** move to approve **Moved by:** Trustee Daty **Seconded by:**  
33 Trustee Oetting **Motion passed unanimously**  
34
- IV. A Reflective Moment of Silence – in memory of Priscilla Cohan who lost her battle with  
35 cancer.  
36
- V. Audience Business  
40
- VI. Staff Reports
  1. Boulder County Sheriff's Office Report – Sgt. Sears reported on board room window shot  
44 with a BB gun, no threat, no other damage. Complaints on property behind 318 Evans; will  
45 be increasing patrols there. If you see something say something, we need your help. Two  
46 minor graffiti cases last week; do not think related to ongoing cases. Halloween parade  
47 next Saturday, R2G this Saturday. 183 fatal accidents in the state; teen fatalities up 77%  
48 this year. Drive safely and stay off electronics when driving. Electric outage Wednesday  
49 the 25<sup>th</sup> for Longmont infrastructure improvements.
  2. Administrator's Report – planned power outage Wednesday the 18<sup>th</sup> from 4-5 am; have  
51 reached out to downtown businesses/HOA's. **Trustee Elson joined the meeting at 7:15**  
52 **pm.** 12 COs issued to Summit; 317 Evans modulars have been installed, goal to have them  
53 occupied by year end. Broadway project in full swing, weather cooperating. Salt and Sand  
54 storage building one bid came in over \$200K, budgeted \$90K, back out for bid. AV oil spill,  
55 AG office has still not released funds; the VSWCD will facilitate so we do not have to come  
56 up with the match. Discussion on HOA for McConnell, weeds are bad. Director Cosgrove  
57 has reached out. HOA did one application of weed management, done at wrong time of  
58 year, not highly effective. Is HOA's responsibility, should serve additional notice.  
59
  3. Legal Update – Attorney Dittman updated board on HB16-13-09 for right to counsel for  
60 municipal court, have to offer service. Judge Brown created a court order. Also, remote  
61 public access to municipal courts; not enough staff to administer. Court order addresses  
62 both issues.  
63

64 VII. Ordinances and Public Hearings

65 1. 2<sup>nd</sup> Reading – Public Hearing - Ordinance 1154 – an Ordinance of the Town of Lyons,  
66 Colorado Amending Sections of the Lyons Municipal Code to Remove the Sales Tax  
67 Vendor Fee – Director Eyestone presented; will remove sales tax vendor fee; will generate  
68 \$57K annually for the town. Process greatly improved; recommend approving. The board  
69 has provided significant improvements to the downtown area: lighting, parking, multi-modal  
70 trail, and potential reimbursement of business license fee if in good standing. **PH opened**  
71 **at 7:27 pm.** No speakers **PH closed at 7:28 pm.** **Motion:** move to approve **Moved by:**  
72 Trustee Daty **Seconded by:** Trustee Williams **Motion passes unanimously.**  
73

74 VIII. Consent Agenda

75 1. Resolution 2023-62 – a Resolution of the Town of Lyons, Colorado in Support of County  
76 Issue 1A Open Space Sales and Use Tax Extension  
77 2. Resolution 2023-63 – a Resolution of the Town of Lyons, Colorado in Support of County  
78 Issue 1B Affordable Housing Sales and Use Tax Extension  
79 3. Resolution 2023-64 – a Resolution of the Town of Lyons Authorizing a First Amendment  
80 to the Fourth Intergovernmental Agreement Between the Town of Lyons and the Lyons  
81 Regional Library District  
82 4. Resolution 2023-65 – a Resolution of the Town of Lyons, Colorado Approving a Fourth  
83 Amendment to the Horrock's Contract for the St. Vrain Trail Extension Project.  
84 5. October 2, 2023, Regular BOT Meeting Minutes  
85 6. October 9, 2023, Special BOT Meeting Minutes  
86 7. October Accounts Payable

87 **Motion:** move to approve **Moved by:** Trustee Daty **Seconded by:** Trustee Delman Mayor  
88 Rogin pulled item 4 Reso 223-65  
89

90 IX. Items Removed from Consent Agenda

91 1. Item 4 – Reso 2023-65 Mayor Rogin this is worth discussion; fee for 90% design; what is  
92 that? Attorney Dittman stated Tracy confirmed that this is for 100% design; Mayor would  
93 like to see updated resolution reflecting this. **Motion:** move to approve **Moved by:** Mayor  
94 Rogin **Seconded by:** Trustee Elson **Motion:** amendment to add section B to include 100%  
95 design. **Moved by:** Trustee Daty **Seconded by:** Trustee Delman **amendment passes**  
96 **unanimously. Resolution as amended passes unanimously.**

97 X. Boards & Commissions

98 1. Mayoral Appointments –  
99 Ella Caplan – Student Advisory Commission  
100 Madison Shackelford - Student Advisory Commission  
101

102 XI. General Business

103 1. Wayfinding Update – Kristin Cypher with Michael Baker International – Snapshot of where  
104 we are now. Have done the community outreach; sketching phase now. Have heard that  
105 residents want local artists/materials used to make signs. will do mapping, both paper and  
106 physical. Need to give visitors a chance to decide to stop, it is tight in Lyons. Any data on  
107 which problems we need to solve? Can we use signs to address parking issues? Need to  
108 point out where parking is, is it free/paid? Participated in Design Week with  
109 Library/Chamber, had critical conversations. Priorities reviewed, Discussion on temporary  
110 signs, revenue measurements for success, surveys on signage. Is part of implementation  
111 plan/scope. Discussion on potential signs in town that feel like Lyons. Need to consider  
112 brand, do we want to use this as a rebranding tool? Art will be central to design, put out a  
113 call for art. Phase II is temp/immediate signage needs. Moving/refurbishing existing kiosks.  
114 Looking at 2024-2025 goals. Board consensus is to implement Phase II first and then put  
115 out a call for art (phase 1). Will be back next month with final designs.

116 XII. Trustee Reports

117 1. Trustee Williams – nothing; no quorum last two meetings. Promote HPC with openings  
118 eblast  
119 2. Trustee Delman - PRC no quorum, audience asked about removing kayak course for  
120 winter, causes fishing issues. Camping/2<sup>nd</sup> Ave area. Lights out event on 10/7, 50 attended;  
121 only two campers this year for event. Is there a way to slow down traffic on 2<sup>nd</sup> Ave bridge?  
122

123 3. Trustee Oetting – new SAC members, need one more to have quorum. UEB discussed  
124 time of use, solar and storage project. This Wednesday I am going to a workshop on Allo  
125 hydrogen storage. Will not be meeting in November.  
126 4. Trustee Daty – EVC meets tomorrow morning; HHC met last Monday; discussed housing  
127 futures program; discussed 224 Seward, not a good candidate. 11/14 housing summit;  
128 need for TRU pace and summer food program.  
129 5. Trustee Elson – shout out to Lyons Softball won regionals, headed to state. EAB meets  
130 tomorrow night; SFC discussed Allo house, Tierra Resources, time of use. Dog waste  
131 recycling program costs/implementation.  
132 6. Mayor Rogin – looking at joint meeting with SFC/UEB to discuss time of use; weed  
133 management feedback on County closes the 13<sup>th</sup>. Next meeting update on collection  
134 agency for fines; met with leadership council at high school; good to have a local  
135 government 101 for the high school. Attending Metro Mayors legislative retreat and  
136 DRCOG on Wednesday. LAHC met, opening on Wednesday at the library and town hall.  
137 Wildfire partners chipping program, Kim created a form to get neighbors together. I will be  
138 guinea pig, going to try to get my neighborhood to do it. This is our tax money paying for it;  
139 we should not ask town payers to pay double. Many in the community that have deep ties  
140 to what is happening in the middle east; be extra kind and gentle with each other.  
141

142 XIII. Summary of Action Items:

1. Sidewalk Assessment list of public comments
2. Rental Data from utility billing
3. Data on housing goals and where we are in the process.
4. Review water policy for housing
5. Inform residents on electric outages planned (at risk seniors/others)
6. Share sheriff's office traffic accident data on Eblast/BOT
7. AVWTP subdivision at a later BOT meeting
8. Ordinance 1154 passed on 2<sup>nd</sup> Reading
9. Wayfinding direction is to implement Phase II first and then implement phase I
10. Request additional patrols for speeders on 2<sup>nd</sup> Ave bridge/speed trailer
11. Update at next meeting on collection agency for court fines.
12. Weed management on McConnell
13. Promote HPC/SAC board openings

151 XIV. Adjournment – **Motion:** move to adjourn **Moved by:** Trustee Williams **Seconded by:**  
152 Trustee Oetting **meeting adjourned at 8:38 pm**

160  
161 Respectfully submitted by:  
162

163  
164 Dolores M. Vasquez, CMC – Town Clerk

165  
166 Mayor Hollie Rogin