

TO: **Mayor Rogin and Members of the Board of Trustees**
FROM: **Victoria Simonsen, Town Administrator**
DATE: **September 28, 2023**
ITEM: **Administrator's Report**

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

Boulder County Rezoning Moratorium: On September 19, the Boulder County Commissioners implemented a six-month moratorium on commercially owned parcels within the county and within the Town of Lyon's three-mile radius.

Housing Assessment Update: There are over 100 comments on the online Lyons Housing Futures Mapping page. Bohannan Huston Inc (BHI) is completing the Community Housing Profile and Draft Goal/Vision statements that have been reviewed with the steering committee. They continue to work on identifying policies and practices that can provide more attainable and affordable housing in our community.

Main Street Lighting Project: The lighting project on Main Street which wraps the trees from the 400-500 block and adds festoon lighting to the 300-400 block has been completed. The staff has been training with the contractor on how to download the software and program the lights. Recently the lights were changed to a more "seasonal, fall-like color" and dimmed based on some input received. Overall feedback has been positive thus far. A final punch list walk has been scheduled with the contractor to finalize the project.

Broadway Avenue Improvements Update: Construction has started, and the plan is to complete as much work as possible by the end of October depending on weather conditions. After October, there will be a winter shutdown and construction will resume in the springtime (March or April). The reason for the winter shutdown is that some work cannot be completed in the winter such as paving and landscaping. The contractor will try to pave it this year, but it may have to be delayed until next spring. The current focus is clearing and grubbing and grading to prepare the south side of Broadway for the retaining wall on the 400 block and getting both the 400 & 300 blocks up to grade for the multimodal trail.

St. Vrain Trail Extension is in the design phase. The goal for this project is to go to construction advertisement by July 2024 and begin construction in the fall of 2024. Thirty percent of the design is complete. Staff is working with the consultant to move toward 90%

Streambank Restoration near Summit: housing: The town has been awarded 75% of the estimated design costs by CWCB. Staff have applied for the remaining 25% match with SVLHWCD. A presentation will be given by staff to SVLHWCD Board members on November 13th.

317 Evans: Progress continues on the redevelopment of this site. Foundations were poured this week and the owner plans to place the first units the first week of October.

Summit Housing: Staff has been working closely with Summit, their construction firms and property management group

Parks and Public Works Sand and Salt Storage Structure: The sand and salt storage structure at the Parks and Public Works Facility that was approved to move forward in 2023 by the BOT has gone out to bid. Bids are due October 5th with an anticipated recommendation to the BOT by staff at the October 16th regular BOT meeting.

Vasquez Court Concerns: Mayor Rogin and staff met with several residents of Vasquez Court to discuss their concerns about the potential annexation and development of the Boone parcel. They were provided with information regarding the process necessary for annexation (election), and development. We agreed to stay in touch regarding the parcel moving forward.

Erie, Colorado Affordable Housing: Staff from Erie recently visited Lyons and had a roundtable discussion on Affordable Housing strategies and projects as well as a tour our local examples of AH.

Lyons Properties Update: Chris Legh has notified town staff that he is buying out a number of Lyons Properties LLC members who wish to sell for differing personal reasons. In doing so, he will become the majority managing member. He has plans to develop a four-season event center and wedding venue. He is fully aware of the terms within the MOA regarding the sale of the property.

Communications and Community Relations Updates

Staff sent a reminder email about the current public input opportunities. Staff also included it in social media posts and sent it to all board and commission members. To date, there have been comments/engagement of:

- 138 housing comments. This is in addition to the public outreach by the consultants (State of Colorado Grant funded) at the summer concert series to kick off the engagement/outreach.
- 65 Wayfinding Surveys. This is in addition to a design week open house held for three days last week at the library and attending the Lyons Chamber of Commerce Summer Social on September 21st.
- 63 comments have been made to date regarding sidewalk assessment and improvements.
- Staff messaged the budget input request and to date has received 54 comments.
- **Lights Out Lyons** event – Bohn Park – Oct 7. Community event in tandem with Parks and Recreation Commission.
- **Rave to the Grave** special event application for LaVern Johnson Park is being reviewed. The date is planned for Saturday, Oct 21.
- The **Spooktacular Parade** will be held on Saturday, Oct 28 at 6:00 with kids events starting at 4:00 at Lyons Elementary School.

Fall Street Patching/Paving and Striping: The additional painting and striping that was approved to be completed around the Elementary and Middle/Senior High Schools and additional patching and paving is set to go out for pricing and be scheduled. Attached is a plan set of what staff intend to get pricing on.

Buy-Out Parcels: All Town Buy-Out parcels have been mowed during the month of September.

Bohn Bike Park: Jump Doctors arrived the week of September 25th to perform seasonal maintenance including maintaining all jumps and ride lines.

Park Turf Maintenance: All Park sod areas have recently had Fall organic fertilizer applied. Staff are working to schedule Fall aeration.

Alley Maintenance: Parks and Public Works Maintenance Staff recently completed alley maintenance on several alleys in need of repair in Town.

Playground Inspections: Rocky Mountain Playground Services will be in the first week of October to perform certified playground inspections of all town playgrounds. Staff will work with them on any potential issues.

Fall Tree Trimming: Tree trimming in several of the Town parks and rights of way will be taking place during the month of November. Removal of dead trees and replacement with new trees will also occur over the coming months.

Fall Street Sweeping: Street sweeping is scheduled for the month of November.

Winterization of Park and Other Facilities: Staff will be completing the winterization of parks and town facilities for the winter season. Irrigation, fountains, and certain facilities will be shut down until spring. Main restrooms in Bohn, LMJ, and Sandstone remain open during daylight hours. This process is set to begin the first to third week of October.

CIRSA Annual Audit: The Town's insurance provider, CIRSA, will be coming on Oct. 2 to perform their annual property inspection and paperwork audit. Parks and Public Works staff are preparing for site inspections.