



Overall, April was a busy month for developing programs, projects, and re-initiating conversations regarding things learned from last Spring/Summer to prepare for our upcoming seasonal influx of visitors, programs, and events.

Code Compliance Official

Investigations: I conducted three larger investigations involving inadequate living conditions at private residences and one of our marijuana dispensaries. Additionally, I responded to approximately 6 calls for service regarding off-leash dogs (that occurred while I was working, does not include weekend notifications). I also responded to or initiated investigations involving illegal dumping and abandoned trash, and followed-up on longstanding cases involving unpermitted work that has already occurred. I helped Town Staff with initiating and following-through on updating and registering local business licenses.

Bark Rangers: I further developed the Bark Ranger Volunteer Program which should be announced in the upcoming weeks. I will be leading the Bark Ranger Volunteer Program, and it should aid in the call and response to off-leash dogs and other park violations that are expected to spike as we get closer to the summer months. I designed and created the Bark Ranger logo and initial data sheet to be used to create an educational campaign, which should be conveyed to the rest of Lyons via our Town Staff or PIO. I am hoping to have a registration page online soon, with the orientation meeting of volunteers and Boulder Counties Animal Control Officers in early May.

Citation Book: I finalized and received approval for the Code Compliance-specific Citation Book. This project has been in the works since May of 2022. As of April 25th, the Municipal Court Judge, Town Attorney, Town Administrator, and Boulder County Sheriff's Town Sergeant/Chief have approved of the Citation Book (along with the previous Standards and Operating Procedures document I completed earlier this year). Printing of the books will begin in early May, with utilization of the book occurring by late-May, hopefully.

Meetings:

- Lyons High School: Discussed a “Project Day” with the athletic director that may involve student-athletes, coaches, and town staff. A tentative date range is late June 2023
- Safety Committee: Discussed upcoming town staff meetings and SC goals
- Lyons Fire: Discussed Fire hydrant painting, and municipal code adjustments that may be needed for Lyons Fire to be leading authority on enforcing the International Fire Code
- BCSO: Met with BCSO Deputies and Animal Control Officers to review Citation Book Policies

Hazard Mitigation Coordinator Duties

Martin Parcel Mitigation Preparation: A large part of April was focused on finalizing contracts, details, maps, and logistics for the Martin Parcel Mitigation Project with Lyons Fire and Lefthand Fire. Signs were made and I placed them around the parcel. Additional outreach was completed, and the project began on Monday, April 24th.

Goat Projects: I gave a tour of potential goat project sites to one of our previously used goat companies. I prepared and submitted a project proposal for the area near Longs Peak Drive, and it was approved. A goat mitigation project should be starting in mid-June.

Disaster Preparedness Plan: Continued to work on the Town’s Disaster Preparedness Plan (aka Emergency Action Plan).

Evacuation Plan for Town Hall: Continued to work on a Town Hall evacuation plan with Lyons Fire Protection District support.

Meetings:

- Button Rock Dam: Reviewed Button Rock Dams Emergency Action Plan with Senior Ranger Hadley while discussing their capabilities for future wildfire events (a fire occurred near Button Rock 10 days after this meeting).

- National Weather Service (unpaid/PTO): With Boulder Counties Office of Emergency Management, I toured the National Weather Service Center in Boulder, CO. There I met the advisors and Public Information Officers who produce the direct content/notices/social media that our county relies on (weather alerts, warnings, emergency notifications) to convey to our communities, and learned of their Standard Operating Procedures.
- Longmont Emergency Coordination (virtual): I participated in a virtual training with Longmont's Emergency Coordination Office to learn how a coordinated response works in an emergency focused in the Longmont area.
- Boulder County MAC Team Training: Participated as the Lyons Liaison in a county training event focused on mobilizing resources to appropriate areas during a county-wide emergency event
- Lyons Fire Protection District: Several meetings and discussions occurred surrounding town hall evacuations, fire hydrant painting, Public Information Officer duties, and After-Action Reports of previous local emergency and operational events
- Boulder County Sheriff's Office: Discussed Public Information Officer protocols and After-Action Reports of previous local emergency and operational events.
- Colorado Parks and Wildfire/Boulder County: I met with members of these organizations along with Planner Alex Painter to discuss the Martin Parcel, its annexation, and to confirm the Martin Parcel Mitigation Project would not negatively affect any sensitive habitats or wildlife

Memos

Prepared and submitted a Public Information Officer Proposal/Memo, based off of recent events and our community, Lyons Fire, Boulder County Sheriff's Office, and Board of Trustees comments. The proposal highlights the need for a dedicated Public Information Officer for clear, concise, and prompt information to be provided to the community in emergency events and for educational campaigns.

Other

After several months of code updates and discussions, the Golf Cart Registration page is updated and online.