

TO: **Mayor Rogin and Members of the Board of Trustees**
FROM: **Victoria Simonsen, Town Administrator**
DATE: **March 30, 2023**
ITEM: **Administrator's Report**

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

Board of Trustees Recap

Attached is the first version of the BOT Recap that was produced by Director Mitchell. We are excited to produce a one-page synopsis of trustee actions for our busy community residents. We will include links to more in-depth materials and post them on our social media and bulletin board sites.

LEAF Lease Update

On March 6, the BOT formed a subcommittee of BOT members to negotiate the LEAF lease of the public works facility east of town hall. Since that time, an updated version of the lease terms was sent to LEAF. According to their staff, the document is still under review by their attorney and will then have to go to their Board of Directors. No timeframe has been provided.

The Lyons Parks and Public Works Department has been working feverishly to clear out all items and clean the in-town shop in accordance with the timeline for the upcoming LEAF lease process (4/1/2023). The staff has also gotten quotes and been in touch with a dealer, PJ Trailers, who has currently allowed the Town to place two landscape trailers, one open and one enclosed, as has been discussed to date. These trailers would be needed for Parks and Public Works staff to haul mowers and other smaller equipment that would no longer be able to be stored in town from the newer Parks and Public Works facilities located east of Town at 4687 Ute Highway.

The open landscape trailer is quoted at a cost of \$6,394.00 and the enclosed trailer is quoted at a cost of \$15,644.00, for a total cost of \$22,038. The dealer is willing to hold these trailers till 4/5/23. This is the second round of quotes we have received as several of these trailers are selling quickly during the start of the busy season. Parks and Public works staff are hoping to purchase these and have them available for use in time for the start of the spring mowing season which typically starts the third week of April. **Trustee direction requested.**

Opioid Settlement Update

Colorado has reached settlement agreements with five additional opioid companies. The settlements are with Teva Pharmaceutical, Allergan, Walmart, CVS and their subsidiaries. They are asking current collaborative members to sign-on to the recent settlements no later than April 7, 2023. In August 2022, the Board passed a resolution accepting a specific amount from the

claims at that time. *Staff is requesting permission to participate in the most recent settlements and present a resolution at the April 17, 2023 to ratify the action.*

Lyons Creative District Updates

Lyons Creates will now be known as the Lyons Creative District! They will be developing new branding and materials to message that. They have hired its first Creative District Manager - Erin Donnelly! Erin will likely start in April and will be working 15 hours a week to start. The board is formalized, and an executive committee has been elected. They are in the process of having attorneys review our articles of incorporation and bylaws and will be submitting a 501c3 application in the next few months. They are registered as a Colorado nonprofit and utilize Boulder County Arts Alliance as their fiscal agent. A committee of board members will be working with town staff on the use of the Visitor's Center.

Boulder County Mental Health Roadmap Priorities

Cherie Maureaux, LEAF, shared the list of priorities a recent task force identified for mental health programming in Boulder County for the next 15-20 years. They are:

1. A Centralized Hub for info and services
2. BH Urgent Care for adults and youth
3. Increased access to services offered in languages other than English
4. Inpatient SUD treatment center; NOT the Boulder County Jail
5. Ensure that frontline BH staff are cared for and retained
6. Centralized intake location for inpatient SUD treatment

Business License Renewals

Business licenses are required to be renewed annually in Lyons by January 1st of each year (LMC 6-1-10). Town staff has notified businesses via email and letter that are not yet in compliance. As of March 30th, there are still approximately 40 local businesses that are not licensed and will start incurring a daily fine.

Dog Licenses, Golf Car Registration and Park Passes

April is an exciting month at the front desk of town hall. With spring, comes dog licensing and Discount Dog Days for the month. In 2023, dog licenses are \$30 for the first dog and \$20 for each additional dog. However, in April those rates are \$20 for the first dog and \$15 for each additional dog. Proof of rabies vaccination is required. These fees help offset the cost of doggie clean-up stations and bags and dog park maintenance. Having your dog licensed locally, is also very beneficial if your furry friend gets loose. They are likely to be brought to town hall instead of a traumatic and expensive trip to the local shelters.

Golf Car registration also opens on April 1st. A simple online checklist will be available to self-certify that your car is roadworthy and that you understand the safety rules and permissible routes in town. Registered users will receive a windshield sticker. There will be no charge for this service in 2023.

2023 parking passes for LaVern Johnson and Bohn Park are available to residents of the Town of Lyons (utility billing customers only). One free resident parking pass per household, a second pass may be obtained for \$40, and the third is \$50. Golf cars are considered vehicles and the

one free parking pass may be used for a golf cart. Non-residents may purchase a season parking pass for a flat rate of \$80 per vehicle. Sign up for your 2023 resident parking pass at: www.townoflyons.com/parkingpass .

Broncos Funding

The town has received \$16,000 in funding from the Broncos to be used for youth recreation programming. With input from the Parks and Recreation Commission and the Student Advisory Commission, the staff is recommending spending the money on the following ideas that show appreciation for, and make use of, our parks and natural resources here in Lyons. While some ideas may be implemented as early as this summer, others will require more planning and would take place in 2024. All costs are approximate and can fluctuate.

The PRC had the following suggestions to make: A River Ecology Camp to take place in the summer that would be free for local youth. Kids would learn about one of Lyons' great natural resources in a fun environment. The approximate cost depending on participation, and the length of the course, could run around \$2,000.

A "Jeff and Paige" concert, maybe held in conjunction with Lights Out Lyons or an Earth day event. "Jeff and Paige" are a singing duo out of Boulder whose work focuses on the natural environment. They are a huge hit with the younger (preschool and elementary) crowd. The approximate cost is \$2,500 for an event concert.

Focusing on our parks, a dirt bike park demo and ride, a skatepark demo and ride, and a kayak tryout day were all suggested. An Avid 4 Adventure tryout day was also suggested. A possible cost estimate for these items has been hard to access but could be in the \$1,000 - \$2,000 range.

An infrastructure item that was mentioned was a handicap swing for one/both parks. The cost can range up to \$5,000 per swing. Other items that could be purchased would be paddles and spray skirts for use with the town-owned kayaks. These items run around \$50 each and would replace equipment lost in the flood.

¹The Student Advisory Commission had the following suggestion: A free sports trial course that would likely target elementary schoolers. Sessions could include mountain biking, martial arts, kayaking, skate park skills, soccer, softball/baseball, tennis, basketball, volleyball, hiking, and kickball. Some of these courses would require skilled professionals (kayaking, mountain biking, skate park) and others would not. High school volunteers could aid with the mini camps. Approximate costs could be up to \$3,000.

Some other suggestions, not priced yet, would be outdoor art classes in the parks in the summer and the purchase of 1 - 3 dirt bikes and/or mountain bikes that could be checked out by local youth for use in Lyons.

All items listed above would be great additions to our recreation programming. The free demo sessions could have the added benefit of increasing participation in our recreational class

offerings. Using some of the funds for scholarships for our regular class offerings would greatly benefit underprivileged local youth and was suggested by the PRC. This could cost approximately \$500 per year.

Staff is seeking Board support for moving forward with the Broncos funding based on these suggestions.