

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: X. 8.
Meeting Date: 3-20-2023**

TO: **Mayor Rogin and Members of the Board of Trustees**

FROM: **Tracy Sanders, Project Manager**

DATE: **March 20, 2023**

ITEM: **A Resolution of the Town of Lyons, Colorado, Approving the Submission of a FEMA HMGP Grant Application for Fire Mitigation Planning and Committing to the Required Grant Match**

 X ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE:

This resolution approves a submission of a FEMA Hazard Mitigation Grant Program (HMGP) application and to commit to a grant match of 25% of the total funding request. Staff is requesting the Board to encumber the funds required for match for this grant application.

II. RECOMMENDED ACTION / NEXT STEP:

Approve application submission and commit to match requirements

III. FISCAL IMPACTS:

Without the funding the Town has very limited funds and resources to complete this project in a timely manner. For the grant application the Town is required to send a match commitment letter. The match could come from fund balances or future budgeted capital expenses in the General and/or Parks Fund, therefore staff is requesting the Board of Trustees to encumber the match requirement for the HMGP application. Although the Town would be making a commitment to the match, the Town can still pursue other grant opportunities to assist with match. The State/DHSEM (Department of Homeland Security Emergency Management) has indicated that they have some funding available to assist with cost share for this project. DHSEM would be able to match at least 50% of the Towns cost share if they deem the Town is eligible. The Town would need to send a letter requesting assistance and explain why it would be needed.

Fire Mitigation Planning Match Breakdown

Project Estimate:	\$300,000
FEMA HMGP 75% Share:	\$225,000
Town 25% Share:	\$ 75,000

The cost estimate is based on the contract amount for the Storm Water Master Plan. The scope size and type of tasks are similar in nature. If funding is received staff will procure a qualified consultant to complete a fire mitigation plan.

IV. BACKGROUND INFORMATION:

Fire Mitigation Planning: Town staff has drafted an application to FEMA HMGP for Fire Mitigation Planning. The planning grant would fund hiring a consultant to assist the Town with developing a Fire Mitigation Plan. The plan will include but will not be limited to the following: risk assessment, defining defensible space, mitigation opportunities, public education plan, evacuation plan, cost benefit analysis for future funding, enforcement plan, plus other items. The consultant and staff would work with all jurisdictions to ensure that we are in alignment with other mitigation planning.

Timeline: the applications will be submitted in March 2023. It is anticipated that FEMA will award in the next six months to one year. The scope of the work will need to be completed within three years of the grant obligation.

V. LEGAL ISSUES:

None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

The alternative is not applying for funding and allocate planning to staff.

PROPOSED MOTION:

“I move to approve Resolution 2023-19, A Resolution of the Town of Lyons, Colorado, Approving the Submission of a FEMA HMGP Grant Application for Fire Mitigation Planning and Committing to the Required Grant Match.”