

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: X. 2.
Meeting Date: March 20, 2023**

TO: Mayor Rogin and Members of the Board of Trustees

FROM: Lisa Ramsey, Parks and Recreation Coordinator

DATE: March 7, 2023

**ITEM: Resolution 2023-12, A Resolution of the Town of Lyons, Colorado
Approving the First Amendment to the 2022 Professional Services
Agreement with Denver Metro Security, Inc. for Lyons Area Parks**

☐ ORDINANCE
☒ MOTION / RESOLUTION
☐ INFORMATION

- I. REQUEST OR ISSUE:** Town Staff had previously hired seasonal Community Service Officers (CSOs) to assist in our local parks with compliance, outreach, and guest services regarding enforcement of rules and regulations prior to the flood of 2013. In early 2019, Staff learned about a program the City of Longmont utilized for third-party security services in their parks, greenways, and other open space areas to assist with enforcement issues.

In accordance with Town procurement policies, the Town entered a contract with Trident Security to provide similar services for Lyons in 2019 and in 2020. In 2022 the Town put out another Request for Proposal and reviewed, interviewed, and granted a contract to Denver Metro Service, Inc. to provide these services.

This resolution requests approval of a First Amendment to the Professional Services Agreement with Denver Metro Security, Inc. to extend the term of the agreement through the 2023 season to provide third-party security services for Lyons area parks.

- II. RECOMMENDED ACTION / NEXT STEPS:** Town Staff recommends that the BOT approve the resolution.
- III. FISCAL IMPACTS:** The approved 2023 budget includes \$50K for “Outside Professional Services” which is intended for this type of service during the busy summer months. For FY 2023, Denver Metro Security supplied an updated proposal and scope indicating scope of services and rates would remain the same in 2023. The proposal is attached as Exhibit A. Rates will be paid per guard on weekends and holidays from approximately Noon to 8 pm. With scheduled services, there should be approximately 64 regular weekend hours and 48 holiday hours amounting to approximately \$14,000 in services for the season. The proposal reflects the same rates as 2022.

IV. BACKGROUND INFORMATION: In 2019, staff learned about the third-party security services being provided as extra support in the City of Longmont. The Town entered into a Professional Services Agreement with Trident Security for the 2020-2021 seasons. The agreement seemed to work well. Park guests, Staff, and the Boulder County Sheriff's Office have continued to evaluate how to improve the scope and communication with these service providers and went out for request for proposals again in 2022.

Contracting with a private firm that has more adequate staffing and resources than the Town has been beneficial. Having an increased presence in 2020/2021 working in conjunction with park hosts and Boulder County Sheriff has led to greater guest compliance with park rules including parking fees. In addition, security services help park visitors and residents better understand Town ordinances, rules, and regulations.

In 2022, Denver Metro Security, Inc. was identified as the qualified bidder and was issued a professional services agreement with the Town for the 2022 season. Denver Metro Security, Inc. personnel have specialized training, can deescalate situations, and communicate well with the Boulder County Sheriff's Department when there are more serious issues or violations, which tend to be rare. They keep daily logs and track incidents on behalf of the Town. Denver Metro will work directly with the Park Hosts, gate attendants, and other Town Staff to keep up a visible presence in the parks on busy weekends.

Per section 4.1 of the agreement entitled Term, the parties may mutually agree in writing to extend the term of the agreement, subject to annual appropriation. The attached proposal and bid for 2023 in Exhibit A meet the budget and scope requirements for the Town. Denver Metro Security, Inc. provided services per scope and performed per the agreement in 2022.

V. LEGAL ISSUES: None anticipated.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: N/A

VII. SUMMARY AND ALTERNATIVES: The duration of the work is estimated to last from Memorial Day weekend 2023 through Labor Day 2023.

VIII. PROPOSED MOTION: "I move to approve Resolution 2023-12, a Resolution of the Town of Lyons, Colorado Approving the First Amendment to the 2022 Professional Services Agreement with Denver Metro Security, Inc. for Lyons Area Parks."