

**Town of Lyons**  
**Installation, Care and Maintenance of Landscape and Plant Materials**  
**Scope of Work**

Complete proposals will provide for services in the following areas:

**Complete bids will include separate costs for each of the following:**

1. Spring clean-up and preparation for all areas listed. This should include cutting back of appropriate plant species as needed, clean-up of all areas/pots/beds of trash, leaves or other debris and raking in rocks or mulch and determining if new material may need to be added (discussing with Town if they would like to pursue at added cost). Please include cost estimate as a separate line item.
2. Adding applicable plants/flowers for the areas listed. Plants which are appropriate both in terms of durability and aesthetics. New annuals and perennials should complement the current perennials while also providing for additional color. Please quantify number and type for each location.
3. Time and Labor for preparation of 18 concrete flower bowls and planting flowers according to plan. Please include cost estimate for new plantings and preparation as a separate line item.
4. Maintenance should include: providing weekly watering as needed for those areas lacking proper irrigation, fertilizing, weeding and other required maintenance for all gardens, beds and flower bowls. (Each area and/or flower bowl will require a suitable amount of moisture to retain the health of the plants.) Hours and cost for weekly maintenance. Please outline how many hours and the cost per week for weekly upkeep and maintenance.
5. Fall Cut Back/Clean Up

**Detailed areas to include are:**

- 1) Main Street West End Street Island- (where current CDOT sign for Allenspark/Estes Park Corner of 5<sup>th</sup> and Main St/ US 36)– Clean up, add annuals, perennials and maintain
- 2) Corner Bed 4<sup>th</sup> and Main St, SW Corner- Clean-up, add Annuals and maintain
- 3) Welcome to Lyons Sign (McConnell and US 36)-Planter measures approximately 22' x 15'– Clean up, add annuals/perennials, maintain
- 4) Existing streetscape/landscape Beds on Main St. (between 3<sup>rd</sup> and 5<sup>th</sup> St-both sides) – Clean up, add plants and maintain
- 5) Existing Streetscape/Landscape Beds (rock beds) on Main St. (from Park St./La Mariposa east to 3<sup>rd</sup> Ave/Old Main-both sides
- 6) High Street Planters (between 4<sup>th</sup> and 5<sup>th</sup> St)–16 pots at 21"–Clean-up/prep, Add Annuals,

maintain and irrigate

7) Planters along Corridor Trail (US 36 East from Black Bear Hole to McConnell Dr.)– 4 polygon planters approximately 9-11' x 15-17' and 2 circular at 9-11'- clean-up/prep, add plants, maintain

8) Concrete Flower Bowls – 4 XLG and 14 LRG Bowls (along US 36 – East Main and Main St)- 18 total, 14 at 32" and 4 at 48"– clean-up/prep, Plant and Maintain (have irrigation currently)

9) Marquis Area Planters (corner of 3<sup>rd</sup> and Main St) – clean-up/prep, add plants and maintain

10) Flower beds /around Visitor Center (350 Railroad Ave) clean-up/prep, add plants, water and maintain

Weekly garden upkeep to areas specified above should include light duty routine care and maintenance, including any fertilization, and cut backs to ensure plants maintain health and don't obstruct sight lines, and weed control. Successful bidder will need to adhere to the Town of Lyons Integrated Weed Management Plan, which is posted on the [town website](#).

Prior to removal or installation of any plant and landscaping materials, the Town will review the suggested inventory lists and recommendations. Only upon approval will any work proceed. Such work would include planting annual color plants for spring/summer and fall bloom. After mutual agreement on which plants are to be removed or rehabilitated and which new plants are to be installed, Contractor will proceed with the removal, rehabilitation, and installation.

### Maintenance/Care

Once the initial removal and new plant installation process has been completed within a mutually agree upon timeline, depending on weather, but before June 5<sup>th</sup>, 2020 and all work is approved and accepted by the Town, a care and maintenance schedule will commence in accordance with the following schedule:

#### **Weekly: checked at least weekly and completed as needed**

- Removing weeds. Deadheading.
- Pruning back any plant material overhanging curbs.
- Removing any litter and leaves from islands and open spaces.
- Removing sucker growth from the bottom of trees.
- Smoothing the mulch/rock layer. Covering any exposed irrigation.
- Checking plants for stress or disease. Replacing any plants that meet conditions for replacement at contractor's expense.
- Reporting any irrigation issues to Town Staff
- Reporting any maintenance or liability issues to Town of Lyons

Note: Contractor shall first seek Town authorization prior to removing or replacing any dead or missing plants for which the Town would incur additional costs.

**Twice-Weekly:**

- Watering-as needed, where not supplied (Town can supply water, contractor to supply ability to deliver and labor to hand water)

**Monthly:**

- Adding new mulch as needed (Town will order and supply as needed)
- Applying granular fertilizer as appropriate
- Weed control as appropriate-as approved by Town
- Pruning perennials

**Service/Guarantees**

Specify any warranties or guarantees associated with your service.

**COST PROPOSAL FORM**  
**Town of Lyons**  
**Installation, Care and Maintenance of Landscape and Plant Materials**  
**Areas to include**

- 1) Main Street West End Street Island- (CDOT sign Allenspark/Estes Park Corner of 5<sup>th</sup> and Main St/ US 36)– Clean up, add annuals, perennials and maintain
- 2) Corner Bed (4<sup>th</sup> and Main St) Clean-up, Add Annuals and Maintain
- 3) Welcome to Lyons Sign (McConnell and US 36)-Planter measures approximately 22'x15'– Clean up, add annuals/perennials, maintain
- 4) Existing streetscape/landscape Beds on Main St. (between 3<sup>rd</sup> and 5<sup>th</sup> St-both sides) – Clean up, add plants and maintain
- 5) Existing Streetscape/Landscape Beds (rock beds) on Main St. (from Park St./La Mariposa east to 3<sup>rd</sup> Ave/Old Main-both sides
- 6) High Street Planters (between 4<sup>th</sup> and 5<sup>th</sup> St)–16 pots at 21"–Clean up/prep, Add Annuals, maintain and irrigate
- 7) Planters along Corridor Trail (US 36 East from Black Bear Hole to McConnell Dr.)– 4 polygon planters approximately 9-11' x 15-17' and 2 circular at 9-11'- clean-up/prep, add plants, maintain
- 8) Concrete Flower Bowls – 4 XLG and 14 LRG Bowls (along US 36 – East Main and Main St)- 18 total, 14 at 32" and 4 at 48"– clean up/prep, Plant and Maintain (have irrigation currently)
- 9) Marquis Area Planters (corner of 3<sup>rd</sup> and Main St) – clean-up/prep, add plants and maintain
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**COST PROPOSALS**

Contractor proposes to perform the following services described above in the Request for Proposal for the amounts listed below:

- 1) Initial Spring Clean Up and Prep Work – of all areas outlined above.  
Lump sum amount \$ 3,194.10
- 2) Installation of New plantings and materials (soil amendments, plants and any other items). Applicable plants/flowers. Plants which are appropriate both in terms of durability and aesthetics. New annuals and perennials should complement the current perennials while also providing for additional color. Please list a lump sum amount for each of the areas outlined above.  
Lump sum amount \$ 10,900.65

3) Maintenance and Care as described. Please provide a cost for the Maintenance and Care for each of the areas outlined above

Hours per week 14

Cost per week \$ 952.35

Total amount \$ 13,332.90

4) Fall Cut Back/Clean Up

Lump sum amount \$ 2,105.25

5) Please list any required deposits for plantings \$ N/A

Please list anticipated start date ASAP

I certify that I am authorized to submit this proposal on behalf of \_\_\_\_\_  
and hereby agree that, if selected, to enter into a contract with the Town of Lyons in accordance  
with the terms of this proposal.

_____	_____	_____
Signature	Date	Title

1. Payment terms are Net 30, please state any accelerated terms of payment and any discounts you might offer:

\_\_\_\_\_  
\_\_\_\_\_

2. Please note any exceptions you take to this bid and any proposed alternative (deviation statement):

\_\_\_\_\_  
\_\_\_\_\_

**VENDOR SUGGESTED OPTIONS/ADDITIONS/DELETIONS (attach documentation, if necessary)**

Please indicate any deviations from the specifications:

\_\_\_\_\_  
\_\_\_\_\_

Company Name (as listed with the Colorado Secretary of State):

\_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email address: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_





***Zinnia Magellan Hot Pink***

Magellan Hot Pink Zinnia

H: 12-14"

W: 10-12"



***Zinnia 'Magellan Orange'***

Magellan Orange Zinnia

H: 14"

W: 8"



***Salvia farinacea***

Salvia Evolution Violet

H: 18"

W: 12-14"



***Tagetes Patula Disco Mix***

French Disco Mix Marigold

H: 6-12"

W: 12-14"



***Super Elfin Hot Mix***

Impatiens: (SHADE)

H: 8-10"

W: 8-12"



***Senecio cineraria 'Silver Dust'***

Silver Dust Dusty Miller

H: 6-12"

W: 12-14"

--> \$73.00/per flat installed- 10 Flats per 100sq ft.

--> \$180.00/CY Soil Prep/Remove & Replace 2" of Soil

-->Edging - Remove & Replace = \$10.00 per LF

\*Don't forget to look at removing grass if it has overgrown the edging = \$3.50 of Demo

-->Hand-watering rate: \$105.00/per hour (Min. 2 hours)

-->25% Maintenance



***Canna x generalis***

Canna Lily

H: 30-48"

W: 15-20"



***Stained Glassworks Copper***

Coleus

H: 12-24"

W: 12-24"



***Batatas***

Sweet Potato Vines

H: 15-20"

W: 15-20"



***Calibrachoa***

Million Bells Pink

H: 12"

W: 12"

--> \$65.00 per Hanging Basket

--> Small Pots (18-20"): \$100.00 per pot

2 Coleus

1 Potato Vine

2 Calibrachoa

--> Medium Pots (24-30"): \$137.00 per pot

1 Canna Lily

1 Potato Vine

3 Coleus

4 Calibrachoa

--> Large Pots (36-42"): \$284.00 per pot

3 Canna Lily

2-3 Potato Vine

5-7 Coleus

6-8 Calibrachoa

--> Bags of Soil: \$62.00/per bag installed

--> ASK FOR ASSISTANCE FOR ANYTHING OVER 42"