

Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: IX.4
Meeting Date: June 6, 2022

TO: Mayor Rogin and Members of the Board of Trustees

FROM: Lisa Ramsey, Parks and Recreation Coordinator

DATE: May 26, 2022

ITEM: Resolution 2022-61, a Resolution of the Town of Lyons, Colorado Ratifying a Contract with Denver Metro Security, Inc. for Lyons Area Parks.

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

- I. **REQUEST OR ISSUE:** Town Staff has previously hired seasonal Community Service Officers (CSOs) prior to the flood to assist in our local parks with compliance, outreach, and guest services regarding rules and regulations. In early 2019, Staff learned about a program the City of Longmont had used for third-party security services in their parks, greenways, and other open space areas to assist with enforcement issues. Following town procurement policies, the Town entered a contract with Trident Security to provide similar services for Lyons in 2019 and in 2020. This year the Town went out for Request for Proposal again has reviewed, interviewed, and is recommending Denver Metro Service, Inc. for providing these services in 2022.
- II. **RECOMMENDED ACTION / NEXT STEPS:** Town Staff recommends that the BOT approve the resolution and award the scope of work.
- III. **FISCAL IMPACTS:** The approved 2022 budget includes \$35K for Outside Professional Services for this type of service during the busy summer months. For the fiscal year 2022, Staff followed the required procurement policies for services. Denver Metro Security, Inc. was found to be the qualified bidder providing the best services in relation to the scope and was also willing to work in the Lyons service area. Rates are listed in Exhibit A and will be paid per guard on weekends and holidays from Noon to 8 pm. With scheduled services, there should be approximately 64 regular weekend hours and 48 holiday hours amounting to approximately \$14,000 in services for the season.
- IV. **BACKGROUND INFORMATION:** In 2019, staff learned about the third-party security services being provided as extra support in the City of Longmont. The Town entered into a Professional Services Agreement with Trident Security for the 2020-2021 seasons. The agreement seemed to work well. Park guests, Staff, and the Boulder County Sheriff's Office have continued to evaluate how to improve the scope and communication with these service providers and went out for proposals again in 2022.

Contracting with a private firm that has more adequate staffing and resources than the Town has been beneficial. Having an increased presence in 2020/2021 working in conjunction with

park hosts and Boulder County Sheriff has led to greater guest compliance with park rules including parking fees. In addition, security services help park visitors and residents better understand Town ordinances, rules, and regulations. Denver Metro Security, Inc. personnel have specialized training, can deescalate situations, and can communicate well with the Boulder County Sheriff's department when there are more serious issues or violations, which tend to be rare. They keep daily logs and track incidents on behalf of the Town. Denver Metro will work directly with the Park Hosts, gate attendants, and other Town Staff to keep up a visible presence in the parks on busy weekends.

V. LEGAL ISSUES: None anticipated.

VI. CONFLICTS OR ENVIRONMENTAL ISSUES: N/A

VII. SUMMARY AND ALTERNATIVES: The duration of the work is estimated to last from Memorial Day weekend 2022 through Labor Day 2022.

PROPOSED MOTION: "I move to approve Resolution 2022-61, a Resolution of the Town of Lyons, Colorado Ratifying a Contract with Denver Metro Security, Inc. for Lyons Area Parks."