

**Town of Lyons, Colorado
Board of Trustees
BOT Agenda Cover Sheet
Agenda Item No: IX. 7.
Meeting Date: 5/2/2022**

TO: Mayor Rogin and Members of the Board of Trustees
FROM: Philip Strom, Director of Community Development
DATE: April 28, 2022
ITEM: Resolution 2022-49, A Resolution of the Town of Lyons, Colorado Ratifying the Second Amendment to the Northline GIS Contract

ORDINANCE
 MOTION / RESOLUTION
 INFORMATION

I. REQUEST OR ISSUE:

This resolution would approve a second amendment to the Northline GIS Contract.

II. RECOMMENDED ACTION / NEXT STEP:

Approve Resolution 2022-49.

III. FISCAL IMPACTS:

Expenses for this Professional Services Contract Amendment will be paid for with funds budgeted for this work in the Outside Professional Services Budget under Planning & Zoning.

IV. BACKGROUND INFORMATION:

In early 2013, the Town had identified Geographic Information System (GIS) as a critical need and hired a consultant to provide software and initiate the GIS. Shortly after initiating, the 2013 Flood Disaster occurred, and the Town utilized this consultant and GIS for the flood recovery efforts related to data collection to support emergency response.

In 2016, the Town required assistance with several GIS-related tasks that were imperative in the flood recovery effort, utilities, planning, and records, and the Town did not have staff to implement and establish this. North Line was then competitively procured through a public Request For Proposals process and contracted to complete a number of tasks associated with collecting and organizing data as well as training staff to utilize the databases developed and GIS.

Unfortunately, all staff previously involved with the development and implementation of the GIS are no longer with the Town and since the initial implementation of the GIS, the database and system have been underutilized. As the architects of the current Town GIS,

North Line is critical to assist staff in reorganizing the current data for better organization and efficiency.

In 2021, the contract was amended to update the existing applications to provide better data management tools and provide a single location to store documents and information.

About This Amendment:

North Line will assist staff to determine current department GIS needs and capabilities and how GIS may provide additional efficiencies. A plan for the GIS development and long-term goals will also be established. The plan will use the staff needs assessment to prioritize projects or actions.

The staff abilities and training needs will be assessed with training recommendations provided. Training will be provided to Town staff on the use of ArcGIS Pro and will be tailored to meet the workflows of the staff's use and maintenance of the GIS.

Contract Info:

Original Agreement:	\$124,500.00
Amendment 1:	\$7,920.00
<i>Amendment 2:</i>	<i>\$9,440.00</i>
TOTAL:	\$141,860.00

V. LEGAL ISSUES:

None

VI. CONFLICTS OR ENVIRONMENTAL ISSUES:

None

VII. SUMMARY AND ALTERNATIVES:

None

PROPOSED MOTION:

"I move to approve Resolution 2022-49, A Resolution of the Town of Lyons, Colorado Ratifying the Second Amendment to the Professional Services Agreement with North Line GIS, LLC for Upgrading and Maintenance of GIS."