

**Town of Lyons, Colorado  
Board of Trustees  
BOT Agenda Cover Sheet  
Agenda Item No: IX. 2  
Meeting Date: 5/2/2022**

**TO: Mayor Rogin and Members of the Board of Trustees**  
**FROM: David Cosgrove, Director of Parks and Public Works**  
**DATE: May 2, 2022**

**ITEM: Resolution 2022-44 – A RESOLUTION OF THE TOWN OF LYONS, COLORADO APPROVING A FIRST AMENDMENT TO THE 2021 INSTALLATION AND MAINTENANCE OF SEASONAL LANDSCAPE SERVICES AGREEMENT WITH COCAL LANDSCAPE SERVICES INC**

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ORDINANCE  
 MOTION / RESOLUTION  
 INFORMATION

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**I. REQUEST OR ISSUE:**

This resolution approves a First Amendment to the Professional Services Agreement with CoCal Landscape Services, Inc. to extend the term for the installation and maintenance of seasonal landscaping for the 2022 season.

**II. RECOMMENDED ACTION / NEXT STEP:**

Town Staff recommends that the BOT approve Resolution 2022-44.

**III. FISCAL IMPACTS:**

The 2022 budget includes \$28,000 for Main St Landscape and Beautification in the General Fund under Health, Welfare and Community. Any additional needed amounts will come from GF-Streets or Parks.

**IV. BACKGROUND INFORMATION:**

The Town issued an RFP in 2021 for landscape services for Main St, East Main, High Street, Corridor Trail Planters, Welcome to Lyons Sign, Marquis Median, and around the Visitor's Center per the attached scope-Exhibit A. Co-Cal Landscape Services, Inc., with a local office in Longmont, submitted a proposal and was determined to be the lowest qualified bidder in 2021. Per section 4.1 of the contract entitled Term, the Parties may mutually agree in writing to extend the term of the agreement, subject to annual appropriation. The attached proposal and bid for 2022 in Exhibit A meet the budget and scope requirements of the Town. CoCal provided the services per the scope and performed per the contract in 2021.

The First Amendment increases the contract amount by \$29,000 for a new total not-to-exceed amount of \$58,000.

**V. LEGAL ISSUES:**

None

**VI. CONFLICTS OR ENVIRONMENTAL ISSUES:**

None

**VII. SUMMARY AND ALTERNATIVES:**

The duration of the work is estimated to last from May 2022 through October 2022. Alternatives would be to not approve and repost for new proposals from alternate vendors or not perform the services outlined in the scope for the 2022 season.

**PROPOSED MOTION: "I MOVE TO APPROVE RESOLUTION 2022-44: A RESOLUTION OF THE TOWN OF LYONS, COLORADO APPROVING A FIRST AMENDMENT TO THE 2021 INSTALLATION AND MAINTENANCE OF SEASONAL LANDSCAPE SERVICES AGREEMENT WITH COCAL LANDSCAPE SERVICES INC"**