

TOWN OF LYONS BOARD OF TRUSTEES MEETING  
SHIRLEY F. JOHNSON COUNCIL CHAMBERS  
LYONS TOWN HALL, 432 5<sup>TH</sup> AVENUE, LYONS, COLORADO  
**HYBRID MEETING**

**Join Zoom Meeting**

**[https://us02web.zoom.us/j/84309197898?  
pwd=UVd2WjdBU1IOSkxMYlQ0Z2h2Q1Z4QT09](https://us02web.zoom.us/j/84309197898?pwd=UVd2WjdBU1IOSkxMYlQ0Z2h2Q1Z4QT09)**

**Meeting ID: 843 0919 7898**

**Passcode: 895821**

**Dial by your location**

**+1 929 205 6099**

**Meeting ID: 843 0919 7898**

DRAFT AGENDA  
**MONDAY, APRIL 18, 2022**  
**INCOMING BOARD**

7:00 pm BOARD OF TRUSTEES REGULAR MEETING  
*Newly Elected Board Meeting will begin immediately upon adjournment  
of Outgoing Board of Trustees Meeting*

- I. Clerk Calls Meeting To Order
- II. Swearing In Of New Mayor And Trustees

Documents:

[OATH OF OFFICE 2022.PDF](#)

- III. Roll Call
- IV. Approval Of The Agenda
- V. Land Acknowledgement

Documents:

[LETTERHEAD-LAND ACKNOWLEDGEMENT.PDF](#)

- VI. Appointment Of Mayor Pro Tem
- VII. Trustee Reports
  - VII.1. Mayoral Proclamation - A PROCLAMATION BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO COMMITTING TO STANDARDS OF RESPECT AND CONSIDERATION

Documents:

[NEW\\_BOTPROCLAMATION STANDARDS OF RESPECT AND CONSIDERATION.PDF](#)

- VIII. Mayoral Appointments

**1. Board of Trustees Liaisons to Boards and Commissions**

**2. Greg Lowell to Ecology Board**

**3. Megan Kram to Planning & Community Development Commission (PCDC)**

IX. Audience Business

X. Consent Agenda

X.1. Resolution 2022-41 - A Resolution Of The Town Of Lyons, Colorado Board Of Trustees Appointing Town Officers

Documents:

[RESOLUTION 2022-41- APOINTMENT OF TOWN OFFICERS \(DITTMAN DRAFT 4-14-2022\).PDF](#)

XI. Items Removed From The Consent Agenda

XII. General Business

XII.1. Resolution 2022-42 - A Resolution Of The Town Of Lyons, Colorado Modifying The Agenda, Order And Manner Of Business Of Meetings Of Lyons Board Of Trustees And Repealing Resolution 2020-74

Documents:

[RESO 2022-42 COVER MEMO.PDF](#)  
[RESOLUTION 2022-42 ORDER AND MANNER OF BUSINESS \(DITTMAN DRAFT 4-14-2022\).PDF](#)  
[NEW ORDER OF BUSINESS AGENDA .PDF](#)

XIII. Summary Of Action Items

XIV. Adjournment

“The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at [hr@townoflyons.com](mailto:hr@townoflyons.com) as soon as possible, but no later than 72 hours before the scheduled event.”

State of Colorado}  
County of Boulder}  
Town of Lyons }



*I, **state your name**, do swear that I will support the Constitution of the United States, the Constitution of the State of Colorado and the Town of Lyons Municipal Code and faithfully perform the duties of the office of **Mayor/Trustee of the Town of Lyons**, upon which I am about to enter.*

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Signature

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Printed name

Subscribed and sworn to before me this 18<sup>th</sup> day of April 2022

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Official Administering Oath

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Title



We must acknowledge with respect (as non-Native people) that the land on which we stand, live and learn, is the traditional territory of the Ute, Cheyenne and Arapaho Peoples. We also recognize the 48 contemporary tribal nations that are historically tied to the lands that make up the state of Colorado.

## TOWN OF LYONS, COLORADO

### A PROCLAMATION BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO COMMITTING TO STANDARDS OF RESPECT AND CONSIDERATION

WHEREAS, The Town of Lyons, Colorado recognizes that working together for the common good is a long-held community value; and,

WHEREAS, the Board of Trustees (Board) holds that every individual is equally deserving of respect, kindness, and compassion, and empathy; and

WHEREAS the Board understands that the Community is best served when every individual feels safe to express their expertise, thoughts, and opinions; and

WHEREAS, the Board desires to continually improve the quality of communications with each other, with Town Staff, and with the Community;

**NOW, THEREFORE, the Board of Trustees of the Town of Lyons hereby proclaims:**

**Section 1.** That the Board of Trustees of the Town of Lyons hereby commits to treating each other and every individual before it with respect, kindness, compassion, and empathy

**Section 2.** That the Board of Trustees of the Town of Lyons hereby commits to assuming every Trustee, Staff member and individual before it is acting with positive intentions

**Section 3.** That the Clerk of the Town of Lyons shall affix the seal of the Town of Lyons to this proclamation.

**Given under my hand and seal of the Town of Lyons  
this 18<sup>th</sup> day of April 2022.**

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**Hollie Rogin, Mayor**

**TOWN OF LYONS, COLORADO  
RESOLUTION NO. 2022- 41**

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO BOARD OF TRUSTEES  
APPOINTING TOWN OFFICERS**

**WHEREAS**, C.R.S. section 31-4-304 provides that the Board of Trustees shall appoint the following town officers: a Clerk, Treasurer, and Town attorney; and

**WHEREAS**, C.R.S. section 31-4-307 provides that any officer of the Town, with the exception of the Municipal Judge, may be removed by majority vote of the board of trustees; and

**WHEREAS**, C.R.S. section 13-10-105(1)(a) provides that the Board of Trustees shall appoint a Municipal Judge for a period of not less than two years who may be removed from office only for cause.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, COLORADO THAT:**

Section 1. Dolores Vasquez is hereby re-appointed Town Clerk pursuant to C.R.S. §31-4-304.

Section 2. Marissa Davis is hereby re-appointed Deputy Town Clerk pursuant to C.R.S. § 31-4-304.

Section 3. Brandon Dittman of Kissinger & Fellman, P.C. is hereby re-appointed Town Attorney pursuant to C.R.S. § 31-4-304.

Section 4. Kristen Brown is hereby re-appointed Municipal Judge pursuant to C.R.S. § 13-10-105.

Section 5. Cassandra Eyestone is hereby re-appointed Town Treasurer pursuant to C.R.S. § 31-4-304.

Section 6. The appointments are effective immediately and shall continue until further action of this Town of Lyons Board of Trustees.

**ADOPTED AND APPROVED this 18<sup>th</sup> day of April 2022.**

**TOWN OF LYONS, COLORADO**

\_\_\_\_\_  
**Hollie Rogin, Mayor**

ATTEST:

\_\_\_\_\_  
Dolores Vasquez, CMC – Town Clerk

**Town of Lyons, Colorado  
Board of Trustees  
BOT Agenda Cover Sheet  
Agenda Item No: IX.1.  
Meeting Date: 04/18/2022**

**TO:** Mayor Rogin and Members of the Board of Trustees

**FROM:** Victoria Simonsen, Town Administrator

**DATE:** April 14, 2022

**ITEM:** Resolution 2022-42 A Resolution of the Town of Lyons, Colorado Board of Trustees Modifying the Agenda, Order and Manner of Business of the Town of Lyons Board of Trustees Meetings and Repealing Resolution 2020-74

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ORDINANCE  
 MOTION / RESOLUTION  
 INFORMATION

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- I. REQUEST OR ISSUE:** Following the election, the newly seated Board of Trustees discussed modifying the order of the agenda and manner of businesses of the regularly scheduled meetings of the trustees.
- II. RECOMMENDED ACTION / NEXT STEPS:** Discuss Resolution 2022-42 and determine if the wishes of the Board are reflected accurately to adopt the resolution proposed. Make amendments as necessary.
- III. FISCAL IMPACTS:** Minimal
- IV. BACKGROUND INFORMATION:** Resolution 2022-42 would repeal Resolution 2020-74 adopted by the previous Board and set a new order of business for the currently seated trustees.
- V. LEGAL ISSUES:** None.
- VI. CONFLICTS OR ENVIRONMENTAL ISSUES:** None known.
- VII. SUMMARY AND ALTERNATIVES:** The Board of Trustees has indicated that they wanted to change the order of business on the regularly scheduled meeting agenda. Trustee and Staff reports will occur later in the meeting to provide more time to address issues of concern earlier.

Other items may be discussed and amended by consensus of the trustees.

**PROPOSED MOTION: "I MOVE TO APPROVE RESOLUTION 2022-42 A Resolution of the Town of Lyons, Colorado Modifying the Agenda, Order and Manner of Business of the Town of Lyons Board of Trustees Meetings and Repealing Resolution 2020-74**



**TOWN OF LYONS, COLORADO**

**RESOLUTION 2022-42**

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO MODIFYING THE AGENDA, ORDER, AND MANNER OF BUSINESS OF MEETINGS OF THE TOWN OF LYONS BOARD OF TRUSTEES AND REPEALING RESOLUTION NO. 2020-74**

**WHEREAS**, Section 2-2-140 of the Lyons Municipal Code provides that the Board of Trustees may by resolution amend or modify the agenda, order, and manner of business of Board meetings; and

**WHEREAS**, by Resolution No. 2020-74, the previous Board of Trustees changed the order of business for Board meetings; and

**WHEREAS**, the current Board of Trustees now desires to repeal Resolution No. 2016- 48 and to modify the manner in which it conducts meetings, in an effort to be more efficient while still providing the public with the opportunity to participate meaningfully in the discussion of Town business.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS, THAT:**

Section 1. Order of Business. The general order of business for meeting of the Town of Lyons Board of Trustees shall be as follows:

- I. Roll Call and Pledge of Allegiance
- II. Land Acknowledgement
- III. A Reflective Moment of Silence
- IV. Approve Agenda
- V. Audience Business
- VI. Boulder County Sheriff's Office Report
- VII. Ordinances and Public Hearings
- VIII. Consent Agenda
- IX. Items Removed from Consent Agenda
- X. General Business
- XI. Boards and Commissions
- XII. Trustee Reports

XIII. Staff Reports

XIV. Summary of Action Items:

XV. Adjournment

The order of business at any meeting is subject to modification upon the approved motion of any member of the Board of Trustees.

**Section 2. First Reading Ordinances.** All ordinances, except those necessary for the immediate preservation of the public peace, health or safety, no public comment shall receive a first reading to set the public hearing. Except where a question exists as to whether the public notice and publication requirements were satisfied for the ordinance in question or at the discretion of the Board.

**Section 3. Second Reading Ordinances.** Approval of an ordinance on first reading shall result in the ordinance being scheduled for second reading and a public hearing, typically at the next regularly scheduled meeting of the Board of Trustees. Subject to the requirements of any given ordinance, upon introduction of an ordinance on second reading, the general order of business shall be as follows:

- I. Brief staff report, if applicable
- II. Applicant presentation, if applicable
- III. Public hearing
- IV. Board questions for staff and/or applicant
- V. Motion and second on the ordinance
- VI. Discussion of ordinance among Board members
- VII. Vote

**Section 4. Consent Agenda**

(a) The Consent Agenda shall consist of, at a minimum, the following items:

- I. Resolutions
- II. Financial Reports
- III. Approval of Minutes

(b) Prior to any action being taken on the Consent Agenda, the Clerk shall read the title of each item into the record. Any item may be removed from the Consent Agenda and placed on the regular agenda upon the request of any member of the Board of Trustees. Any request to remove an item from the Consent Agenda shall be made after a motion has been made to approve the Consent Agenda and such motion has been seconded. In the event one or more items are removed from the Consent Agenda, the Board shall vote on the Consent Agenda minus any removed items.

(c) At the discretion of the Board, public comment may be heard on resolutions or other Consent Agenda items.

Section 5. Nothing in this Resolution shall supersede any requirements for the adoption of ordinances set forth in the Colorado Revised Statutes or in Sections 1-6- 6(F)-(H) of the Lyons Municipal Code.

Section 6. Resolution No. 2020-74 is hereby expressly repealed by this Resolution.

**ADOPTED THIS 18<sup>TH</sup> DAY OF APRIL 2022**

**TOWN OF LYONS, COLORADO**

Hollie Rogin, Mayor

ATTEST:

Dolores M. Vasquez, CMC – Town Clerk

TOWN OF LYONS BOARD OF TRUSTEES MEETING  
HYBRID MEETING  
LYONS TOWN HALL, 432 5<sup>TH</sup> AVENUE, LYONS, COLORADO

**ZOOM LINK:**

DRAFT AGENDA  
**MONDAY, MAY 2, 2022**

**5:30 pm – 6:50 pm**  
**WORKSHOP**

7:00 PM BOARD OF TRUSTEES REGULAR MEETING

- I. Roll Call and Pledge of Allegiance
- II. Land Acknowledgement
- III. A Reflective Moment of Silence
- IV. Approve Agenda
- V. Audience Business
- VI. Boulder County Sheriff's Office Report
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