



Meeting Agenda

4:30 – 6:00 PM, Wednesday March 16, 2022 Remote Zoom Meeting

UEB Zoom Meeting access link:

<https://us02web.zoom.us/j/83201655355?pwd=UVY3ODk0ZEhuc1pBWlJlVQmJSdDJVdz09>

Password: 972968 (New security feature may be required in future)

Or call: +1 346 248 7799

Meeting ID: 832 0165 5355

Password: 972968

1. Amendments to Agenda
2. Approve Minutes from February 2, 2021
3. Audience Business
4. Upcoming Meetings
5. Updates
 - a) Board of Trustees – Mike Karavas
 - b) Staff, Engineering – Aaron Caplan
 - c) UEB Chair – Jim Kerr
 - d) Member Updates
6. Solar Farm and Battery Storage Status
7. Spirit Hound Distillers compliance with BOT resolution 2021-58
8. 2021 Utility Financial Reports (continued discussion) – Aaron
9. Miscellaneous Utility Fee Issues
 - a) Multiple base fees for single tap
 - b) Minimum residential wastewater charge based on winter months Dec - Feb



UEB Meeting Minutes, March 2, 2022

Meeting Time and Location: Began at 4:30pm. Held remote via Zoom meeting.

Attendance: Jim Kerr, Lee Hall, Larry Quinn, Jerry Rotz, Chris Cope

Staff: Aaron Caplan

Liaison: Mike Karavas (Not available)

Guests: Mark Browning, Ted Elson

1. Amendments to Agenda

None

2. Approve Minutes from February 2, 2022

Approved Unanimously

3. Audience Business.

Mark Browning - When to address substantive utility issues

The UEB like other town commissions is appointed to advise the BOT. The role is not to advise the staff but exchanging information is important. The BOT is not involved in the building permit process after the Board decision on a proposal. The BOT is actually excluded from the building permit process. The public also has no role in the building permit process. Many board members have little expertise in engineering and utilities. Punting important decisions at the building permit stage can cause problems.

The initial proposals have little engineering and developers do not want to spend money on engineering until approved. However, a conceptual/feasibility level engineering report may be required initially to allow UEB to review and advise the BOT, with final engineering at building permit time. Deferring major decisions to the building permit stage can put undue pressure on town staff.

UEB can reject or ask for additional information before a recommendation is made.

Ted Elson

New BOT member is listening in. He is just getting bearings.

4. Upcoming Meetings

- Comp Plan open meeting Wednesday 9 March at 6pm. Kerr and Quinn will represent the UEB at an earlier meeting that day.
- Colorado Association of Municipal Utilities (CAMU) this Friday to review current State legislation.

5. Updates

a) Board of Trustees, Mike Karavas (not available)

b) Staff, Engineering. Aaron Kaplan

- Longs Peak hoping to finish by April.
- Longmont completed 4th and Park storm sewer repair.
- Cost sharing for Longmont and Lyons water line removals looking at about \$48,000. Still expected to be cheaper than bidding and doing on our own.
- Parking lot near WWTP and Black Bear Hole being done.
- GIS contractor trying to tie together past work. Staff can then fill in the framework with details while in field.

c) UEB Chair – Jim Kerr

- Comp plan framework is weak on utilities. Water supply and wastewater is not mentioned. UEB concerns are not yet included.
- Got hourly data from MEAN to get peaks. For 2021, they are not using the actual data supplied for Lyons to calculate the Fixed Cost of Recovery Charges. Aaron to send message to MEAN asking why.
- Met with MEAN on renewable energy. Lyons, Aspen, Glenwood Springs and Gunnison involved and looking at renewable pool. Some have already gone to 100% renewable with wind.

d) Other UEB Members

None

6. Solar Farm and Battery Storage Status

There was a good status summary in the Redstone Review thanks to Lee.

DOLA has given language to include in a contract. There is a 572MW annual energy limit and MEAN approved nameplate of 364, may want to change to 350MW. Are we certain that we are doing Power Purchase Agreement (PPA) or Solar Purchase Agreement (SPA)? Collective Sun calls it a SPA. Language may need to allow not doing either depending on the final decision. Maybe it should be called a Solar Power Purchase Agreement (SPPA) due to solar.

7. 2021 Financials Report - Jerry

Funds to budget – Electric fund good on budget but may need a rate increase with increased MEAN costs starting in April. Electric meter installation in 2021 was a big

expenditure. Water fund is a bit over budget. Sewer and stormwater funds are tracking ok.

Purchased to sold – water fund sold 28% less than purchased. Measured effluent is 30% less than fees collected based on water usage.

Wastewater fund may still be losing money and rate increase may need to be considered. We had high cost of legal fees and additional expenses. It has been riding on the water fund somewhat. When water bond is paid, water rates could be lowered but wastewater rates may have to increase.

Specific questions from Aaron, Electric Fund

- Did not pay off \$171K bond of 2006. Made standard payment of \$25K so now about \$146K. Was going to have savings. This change makes EF in black. These funds available for the solar project.

8. Moss Rock (Hotel) and Planet Bluegrass Annexation Agreement Utilities Discussion

Staff would bring utility issues to UEB at building permit stage. They are now working on the development agreement. BOT gave list.

Code looks like one base fee unless BOT decides to change it. They are paying for usage but base fee is same and maybe should it be higher? The Riverbend Tiny home method of 4 to 1 is now the precedent. By this method, hotel would be 20 base fees.

Will investigate other community approaches.

Meeting ended: 605 pm. Minutes Submitted by: Larry Quinn

7. Spirit Hound Distillers compliance with BOT resolution 2021-58

This scheduled for the March 21 BOT agenda.

Spirit Hound Distillers has not yet complied with purchase of the required 1.4 water shares and is apparently requesting to be relieved of this requirement.

LMC 17-14-10(g), which provides for additional charges of \$2.75 per 1,000 gallons if a water user exceeds the volume covered by water shares submitted to the Town. Has SHD paid been charged these fees.

Aaron is planning to have a staff memo for the March 21 BOT meeting that addresses this issue.

BOT resolution 2021-58 follows on next two pages.

The Narrative Spirit Hounds submitted for resolution 2021-58:

<https://www.townoflyons.com/AgendaCenter/ViewFile/Item/8780?fileID=18479>

**TOWN OF LYONS, COLORADO
RESOLUTION 2021-58**

**A RESOLUTION OF THE TOWN OF LYONS, COLORADO
RATIFYING THE DECISION OF THE BOARD OF TRUSTEES ON JUNE 7, 2021
TO GRANT THE USE OF LAKE MCINTOSH WATER SHARES TO
SPIRIT HOUND DISTILLERS FOR ECONOMIC DEVELOPMENT**

WHEREAS, pursuant to Article XXV of the Colorado Constitution, the Town of Lyons Board of Trustees ("Board") has the authority to establish and operate municipal utilities serving the Town of Lyons ("Town") and pass rates, rules, and regulations governing the operation of those municipal utilities; and

WHEREAS, pursuant to that power the Board previously enacted Article 4, Chapter 13, of the Lyons Municipal Code ("LMC") entitled "Water Service" establishing a water utility; and

WHEREAS, the LMC Sec. 17-14-10(1)(a) permits the dedication of Lake McIntosh water shares for or the purposes of "Affordable Housing," "Commercial Development," or "Economic Development Opportunities" as those terms are defined in the Intergovernmental Agreement Between the Town of Lyons and the City of Longmont; and

WHEREAS, the Town of Lyons Board of Trustees on February 1, 2021 approved a Policy for Accepting Lake McIntosh Share Dedications

WHEREAS, Spirit Hounds Distillers submitted an application for use of Lake McIntosh Shares under the category of economic development opportunities; and

WHEREAS, On June 7, 2021, the Town of Lyons Board of Trustees (the "Board") approved the application of Spirit Hound Distillers to submit Lake MacIntosh Shares for their increase in water usage and tap size; and

WHEREAS, the Board now desires to ratify its decision at the June 7, 2021 meeting through a formal resolution of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF LYONS THAT:

Section 1. The above recitals are hereby incorporated by reference.

Section 2. Spirit Hound Distillers shall submit 1.4 shares of Lake MacIntosh Stock and \$17,500 in water connection fees upon receipt of an invoice for using more than 270,000 gallons of water in 2020 which requires paying for an increase from a $\frac{3}{4}$ inch to a 1 inch service connection or tap.

Section 3. Spirit Hound Distillers shall submit 5.6 shares of Lake MacIntosh Stock and \$70,000 in water connection fees upon application of a building permit to physically increase the service connection size to a 2" service connection or tap.

Section 4. This resolution shall take effect June 22, 2021.

ADOPTED THIS 21 DAY OF June 2021.

TOWN OF LYONS, COLORADO

Nicholas Angelo, Mayor

ATTEST:

Dolores M. Vasquez, CMC – Town Clerk

8. 2021 Utility Financial Reports (continued discussion) – Aaron

Electric Fund - Aaron's Revenue vs Expense Comments/Questions

Revenue

- Actual sales pretty accurate, does some non res need to go towards non taxable?
- Summit is unexpected investment fee, were there any fees other than summit in this number?
- Why no pole attachment fee?
- Can no longer plan on interest in any of the funds. What changed?
- Other income is down because MEAN's large refund decreased in 2021 from what was budgeted, this is now gone.
- "Other income" also includes fees paid by customers to cover outside pro services that were directly related to them. (N-line doing tree removal on private property, or request to remove/reinstall power for construction)

Admin

- Salaries, insurance, retirement less because we did not have full administrative or public works (maintenance side) staff
- Outside pro is much higher because engineering for electric was previously lumped in with outside pro service under maintenance, I pulled it out for better understanding

Maintenance

- Meter project didn't start in 2020 as planned so an extra \$100,000 budgeted for 2020 should have been rolled into 2021 and wasn't
- Wires xarms poles negative - probably because of a refund from a flood recovery project need to check if something from bridge
- Telephone service jumped. Why?
- MEAN estimate 99.9% spot on
- Substation unexpected maintenance this year - in particular weed removal not done for a couple years

Capital & Debt

- Did not use \$50,000 budgeted in case another capital project came up, and no Town Vehicle at \$2,000

Did not pay off 2006 bond as was planned.

Water/Sewer Fund -Aaron's Revenue vs Expense Comments/Questions

Revenue

- Water sales a little lower than estimated. Purchased water expense is down showing less water bought and sold than planned.
- Why no Northern water income?
- Sanitation sales higher than estimated, did expect this at the end of the year and increased 2022 revenue for sewer sales.
- Tap fees in both Water/Sewer are from Summit, included in the budget a couple of years ago, so not really a big improvement to the fund.
- Telephone way up in this fund also, why?

Distribution

- Water electric, water, gas way up, need to look into it, telephone also.
- Water Fund had budgeted to work on another hydrant as there are some that need work. Worked on one, then had more in line repairs so held off on hydrant work.
- Sewer line repairs and cleaning -probably need this to be around \$30,000

Capital

- Longs Peak still has a large portion to be billed. Need to check how much.

Stormwater Fund -Aaron's Revenue vs Expense Comments/Questions

Revenue

- "Other income" is the Lyons Ditch reimbursing the Town for its share of the 2nd Ave storm sewer/Lyons Ditch project

Expenses

- Outside pro services we did not do any camera and jetting of storm sewer, only did sanitary.

Capital Projects

- Mostly the 2nd Ave project and the other income covers half of it.

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

ELECTRIC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICIES</u>					
02-13-3300 RESIDENTIAL ELECTRIC SALES	240,972.75	1,085,116.95	1,050,000.00	(35,116.95)	103.3
02-13-3302 NON-TAXABLE ELECTRIC SALES	35,835.36	148,880.09	125,000.00	(23,880.09)	119.1
02-13-3303 NON-RESIDENTIAL ELECTRIC SALES	77,973.00	330,224.51	342,000.00	11,775.49	96.6
02-13-3304 RECONNECTION CHARGES	.00	.00	350.00	350.00	.0
02-13-3305 INVESTMENT FEE	180,000.00	180,000.00	13,500.00	(166,500.00)	1333.3
02-13-3306 ELECTRIC SURCHARGE	600.00	607.99	.00	(607.99)	.0
02-13-3307 POLE ATTACHMENT FEE	.00	.00	500.00	500.00	.0
TOTAL CHARGES FOR SERVICIES	535,381.11	1,744,829.54	1,531,350.00	(213,479.54)	113.9
<u>INVESTMENT</u>					
02-17-3500 INTEREST INCOME	48.96	361.23	5,000.00	4,638.77	7.2
TOTAL INVESTMENT	48.96	361.23	5,000.00	4,638.77	7.2
<u>OTHER INCOME</u>					
02-18-3600 OTHER INCOME	18,588.00	41,843.11	60,000.00	18,156.89	69.7
TOTAL OTHER INCOME	18,588.00	41,843.11	60,000.00	18,156.89	69.7
TOTAL FUND REVENUE	554,018.07	1,787,033.88	1,596,350.00	(190,683.88)	111.9

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

ELECTRIC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
02-50-4000 FULL TIME SALARIES	29,163.88	108,815.65	121,344.00	12,528.35	89.7
02-50-4002 PAYROLL TAXES - ER	2,237.34	8,306.39	9,283.00	976.61	89.5
02-50-4003 EMPLOYEE INS - ER	5,666.87	28,184.50	36,051.00	7,866.50	78.2
02-50-4004 RETIREMENT CONTRIBUTION - ER	614.38	2,806.46	3,640.00	833.54	77.1
02-50-4201 PC, SOFTWARE & PRINTERS	975.38	1,517.75	.00	(1,517.75)	.0
02-50-4203 DUES & SUBSCRIPTIONS	.00	1,753.16	1,800.00	46.84	97.4
02-50-4250 MISCELLANEOUS EXPENSE	291.04	291.04	1,000.00	708.96	29.1
02-50-4501 OUTSIDE PROF SERVICE FEES	15,231.42	20,622.92	500.00	(20,122.92)	4124.6
02-50-4503 SEMINARS/MEETINGS	73.89	73.89	500.00	426.11	14.8
TOTAL ADMINISTRATION	54,254.20	172,371.76	174,118.00	1,746.24	99.0
<u>MAINTENANCE</u>					
02-65-4000 FULL TIME SALARIES	5,299.92	23,901.27	33,156.00	9,254.73	72.1
02-65-4002 PAYROLL TAXES - ER	401.76	1,799.09	2,536.00	736.91	70.9
02-65-4003 EMPLOYEE INS - ER	1,303.58	7,810.95	11,644.00	3,833.05	67.1
02-65-4004 RETIREMENT CONTRIBUTION - ER	.00	249.84	924.00	674.16	27.0
02-65-4251 MAINTENANCE & SUPPLIES	123.34	542.59	20,000.00	19,457.41	2.7
02-65-4252 GASOLINE, OIL, ETC.	190.59	1,431.43	1,000.00	(431.43)	143.1
02-65-4254 METERS:REPLACMNTS,SOCKETS,TEST	16,146.12	204,178.56	100,001.00	(104,177.56)	204.2
02-65-4255 WIRE,XARMS,CONNECTORS,POLES	.00	(8,895.82)	10,000.00	18,895.82	(89.0)
02-65-4300 UTILITIES	130.71	130.71	.00	(130.71)	.0
02-65-4301 TELEPHONE SERVICE	306.85	1,011.04	300.00	(711.04)	337.0
02-65-4501 OUTSIDE PROF SERVICE FEES	14,004.30	51,094.37	100,000.00	48,905.63	51.1
02-65-4550 ELECTRIC POWER-MEAN & WAPA	305,507.79	948,925.43	950,000.00	1,074.57	99.9
02-65-4551 SUBSTATION MAINT & SUPPLIES	664.00	6,864.03	2,000.00	(4,864.03)	343.2
02-65-4552 TREE TRIMMING	3,724.00	6,168.00	10,000.00	3,832.00	61.7
TOTAL MAINTENANCE	347,802.96	1,245,211.49	1,241,561.00	(3,650.49)	100.3
<u>CAPITAL</u>					
02-66-6000 CAPITAL PURCHASES	14,505.84	80,903.60	147,050.00	66,146.40	55.0
TOTAL CAPITAL	14,505.84	80,903.60	147,050.00	66,146.40	55.0
<u>DEBT</u>					
02-70-7000 BOND SERVICE FEES	.00	400.00	400.00	.00	100.0
02-70-7002 2019 BOND PRINCIPAL	88,997.11	88,997.11	89,060.00	62.89	99.9
02-70-7003 2019 BOND INTEREST	3,927.70	7,855.40	7,861.00	5.60	99.9
02-70-7004 2006 BOND PRINCIPAL	.00	24,937.94	171,342.00	146,404.06	14.6
02-70-7005 2006 BOND INTEREST	.00	9,252.47	9,253.00	.53	100.0
TOTAL DEBT	92,924.81	131,442.92	277,916.00	146,473.08	47.3

TOWN OF LYONS
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

ELECTRIC FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>TRANSFERS</u>					
02-80-8001 EF'S SHARE ALLOC EXP'S FROM GF	29,642.00	74,485.22	59,791.00	(14,694.22)	124.6
TOTAL TRANSFERS	29,642.00	74,485.22	59,791.00	(14,694.22)	124.6
TOTAL FUND EXPENDITURES	539,129.81	1,704,414.99	1,900,436.00	196,021.01	89.7
NET REVENUE OVER EXPENDITURES	14,888.26	82,618.89	(304,086.00)	(386,704.89)	27.2

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES - WATER</u>					
03-16-3300 METERED WATER SALES	223,337.41	944,361.45	972,000.00	27,638.55	97.2
03-16-3302 PIPE WATER SALES RENTAL	3,228.90	13,869.94	15,000.00	1,130.06	92.5
03-16-3303 WATER METER SALES	5,011.84	21,917.43	12,000.00	(9,917.43)	182.7
03-16-3305 TAP CONNECTION FEES	628,000.00	645,500.00	52,500.00	(593,000.00)	1229.5
TOTAL CHARGES FOR SERVICES - WATER	859,578.15	1,625,648.82	1,051,500.00	(574,148.82)	154.6
<u>INVESTMENT - WATER</u>					
03-17-3500 INTEREST INCOME	80.64	600.40	10,000.00	9,399.60	6.0
TOTAL INVESTMENT - WATER	80.64	600.40	10,000.00	9,399.60	6.0
<u>OTHER INCOME - WATER</u>					
03-18-3600 OTHER INCOME	.00	2,317.89	.00	(2,317.89)	.0
03-18-3603 NCWCD ANNUAL LEASING PROCEEDS	.00	.00	15,000.00	15,000.00	.0
TOTAL OTHER INCOME - WATER	.00	2,317.89	15,000.00	12,682.11	15.5
<u>CHARGES FOR SERVICES-SEWER</u>					
03-26-3300 SANITATION USERS' FEE	226,609.22	882,701.89	840,000.00	(42,701.89)	105.1
03-26-3305 TAP CONNECTION FEES	314,500.00	314,500.00	17,000.00	(297,500.00)	1850.0
TOTAL CHARGES FOR SERVICES-SEWER	541,109.22	1,197,201.89	857,000.00	(340,201.89)	139.7
<u>OTHER INCOME - SEWER</u>					
03-28-3600 OTHER INCOME	937.44	937.44	.00	(937.44)	.0
TOTAL OTHER INCOME - SEWER	937.44	937.44	.00	(937.44)	.0
TOTAL FUND REVENUE	1,401,705.45	2,826,706.44	1,933,500.00	(893,206.44)	146.2

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION - WATER</u>					
03-50-4000	29,163.88	108,823.05	120,406.00	11,582.95	90.4
03-50-4002	2,964.09	9,033.71	9,211.00	177.29	98.1
03-50-4003	5,666.87	28,218.61	35,879.00	7,660.39	78.7
03-50-4004	614.38	2,808.68	3,612.00	803.32	77.8
03-50-4005	9,500.00	9,500.00	.00	(9,500.00)	.0
03-50-4201	.00	500.00	.00	(500.00)	.0
03-50-4203	.00	594.00	500.00	(94.00)	118.8
03-50-4250	.00	.00	500.00	500.00	.0
03-50-4501	8,764.28	14,655.28	20,000.00	5,344.72	73.3
TOTAL ADMINISTRATION - WATER	56,673.50	174,133.33	190,108.00	15,974.67	91.6
<u>TREATMENT - WATER</u>					
03-52-4300	223.67	673.54	550.00	(123.54)	122.5
03-52-4301	241.86	1,249.12	300.00	(949.12)	416.4
03-52-4550	73,560.45	225,376.15	235,000.00	9,623.85	95.9
TOTAL TREATMENT - WATER	74,025.98	227,298.81	235,850.00	8,551.19	96.4
<u>DISTRIBUTION - WATER</u>					
03-53-4000	5,299.92	25,369.28	31,432.00	6,062.72	80.7
03-53-4002	401.76	1,908.01	2,405.00	496.99	79.3
03-53-4003	1,303.58	8,198.30	12,448.00	4,249.70	65.9
03-53-4004	.00	290.00	943.00	653.00	30.8
03-53-4250	.00	360.00	.00	(360.00)	.0
03-53-4251	4,162.32	5,085.72	6,700.00	1,614.28	75.9
03-53-4252	95.30	715.71	1,000.00	284.29	71.6
03-53-4253	1,505.30	2,706.80	1,500.00	(1,206.80)	180.5
03-53-4254	.00	.00	5,000.00	5,000.00	.0
03-53-4255	.00	.00	3,000.00	3,000.00	.0
03-53-4256	835.60	9,492.63	10,000.00	507.37	94.9
03-53-4258	(18,314.00)	33,658.69	25,000.00	(8,658.69)	134.6
03-53-4300	37,925.33	55,640.72	20,000.00	(35,640.72)	278.2
03-53-4301	660.98	2,418.68	1,000.00	(1,418.68)	241.9
03-53-4501	770.92	995.32	5,000.00	4,004.68	19.9
03-53-4550	7,231.47	7,231.47	5,000.00	(2,231.47)	144.6
03-53-4551	1,400.00	2,600.00	3,000.00	400.00	86.7
03-53-4552	.00	2,465.46	6,300.00	3,834.54	39.1
TOTAL DISTRIBUTION - WATER	43,278.48	159,136.79	139,728.00	(19,408.79)	113.9

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION - SEWER</u>					
03-60-4000 FULL TIME SALARIES	30,082.64	111,956.00	123,662.00	11,706.00	90.5
03-60-4002 PAYROLL TAXES - ER	2,311.24	8,559.28	9,460.00	900.72	90.5
03-60-4003 EMPLOYEE INS - ER	5,666.90	28,086.80	35,879.00	7,792.20	78.3
03-60-4004 RETIREMENT CONTRIBUTION - ER	638.44	2,899.01	3,710.00	810.99	78.1
03-60-4501 OUTSIDE PROF SERVICE FEES	10,268.00	17,869.45	25,000.00	7,130.55	71.5
03-60-4503 SEMINARS	.00	.00	500.00	500.00	.0
03-60-4550 WWTP PERFORMANCE CONTRACT	.00	.00	16,000.00	16,000.00	.0
TOTAL ADMINISTRATION - SEWER	48,967.22	169,370.54	214,211.00	44,840.46	79.1
<u>TREATMENT - SEWER</u>					
03-62-4201 PC, SOFTWARE & PRINTERS	911.25	1,321.91	1,000.00	(321.91)	132.2
03-62-4250 MISCELLANEOUS	.00	793.00	1,000.00	207.00	79.3
03-62-4251 MAINTENANCE & SUPPLIES	5,023.74	9,899.54	25,000.00	15,100.46	39.6
03-62-4253 CHEMICALS,LAB & LAB SUPPLIES	23,291.52	51,389.58	35,000.00	(16,389.58)	146.8
03-62-4300 ELECTRIC/WATER/GAS	20,251.87	64,906.91	41,000.00	(23,906.91)	158.3
03-62-4301 TELEPHONE SERVICE	1,405.18	3,795.25	2,500.00	(1,295.25)	151.8
03-62-4501 OUTSIDE PROF SERVICE FEES	38,271.55	189,843.17	150,000.00	(39,843.17)	126.6
03-62-4550 SLUDGE DISPOSAL	14,385.58	42,173.37	60,000.00	17,826.63	70.3
TOTAL TREATMENT - SEWER	103,540.69	364,122.73	315,500.00	(48,622.73)	115.4
<u>DISTRIBUTION - SEWER</u>					
03-64-4000 FULL TIME SALARIES	3,649.87	18,725.41	27,109.00	8,383.59	69.1
03-64-4002 PAYROLL TAXES - ER	278.05	1,412.39	2,074.00	661.61	68.1
03-64-4003 EMPLOYEE INS - ER	805.27	5,958.44	9,551.00	3,592.56	62.4
03-64-4004 RETIREMENT CONTRIBUTION - ER	.00	226.24	743.00	516.76	30.5
03-64-4201 PC, SOFTWARE & PRINTERS	267.30	1,115.10	.00	(1,115.10)	.0
03-64-4251 MAINTENANCE & SUPPLIES	335.05	6,142.26	10,000.00	3,857.74	61.4
03-64-4252 GASOLINE, OIL, ETC.	95.30	715.71	1,000.00	284.29	71.6
03-64-4257 DISCHARGE PERMIT	(2,825.00)	(2,825.00)	2,500.00	5,325.00	(113.0)
03-64-4501 OUTSIDE PROF SERVICE FEES	32,631.20	33,568.64	.00	(33,568.64)	.0
03-64-4550 LINE REPAIRS & CLEANING	22,588.88	33,874.48	20,000.00	(13,874.48)	169.4
03-64-4551 LIFT STATION PARTS & MAINT	1,643.54	4,717.84	20,000.00	15,282.16	23.6
TOTAL DISTRIBUTION - SEWER	59,469.46	103,631.51	92,977.00	(10,654.51)	111.5
<u>CAPITAL</u>					
03-66-6000 CAPITAL PURCHASES - WATER	268,334.06	298,671.68	1,305,650.00	1,006,978.32	22.9
03-66-6001 CAPITAL PURCHASES - SEWER	279,910.70	279,910.70	.00	(279,910.70)	.0
TOTAL CAPITAL	548,244.76	578,582.38	1,305,650.00	727,067.62	44.3

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

WATER/SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>DEBT</u>					
03-70-7002 CWRPDA 03 LOAN PRINCIPAL	.00	257,244.10	257,245.00	.90	100.0
03-70-7003 CWRPDA 03 LOAN INTEREST	.00	50,843.58	61,332.00	10,488.42	82.9
03-70-7005 WWTP 2014 WPCSRF LOAN PRINCIPL	126,862.01	252,973.59	252,974.00	.41	100.0
03-70-7006 WWTP 2014 WPCRF LOAN INTEREST	23,360.27	47,470.97	47,471.00	.03	100.0
TOTAL DEBT	150,222.28	608,532.24	619,022.00	10,489.76	98.3
<u>TRANSFERS</u>					
03-80-8001 WF'S SHARE OF ALLOCATED EXP	58,113.54	146,029.32	117,221.00	(28,808.32)	124.6
TOTAL TRANSFERS	58,113.54	146,029.32	117,221.00	(28,808.32)	124.6
TOTAL FUND EXPENDITURES	1,142,535.91	2,530,837.65	3,230,267.00	699,429.35	78.4
NET REVENUE OVER EXPENDITURES	259,169.54	295,868.79	(1,296,767.00)	(1,592,635.79)	22.8

TOWN OF LYONS
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STORM WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
06-13-3300 STORMWATER DRAINAGE FEES	29,309.04	117,314.28	118,000.00	685.72	99.4
TOTAL CHARGES FOR SERVICES	29,309.04	117,314.28	118,000.00	685.72	99.4
<u>INVESTMENT</u>					
06-17-3500 INTEREST INCOME	11.51	75.57	1,000.00	924.43	7.6
TOTAL INVESTMENT	11.51	75.57	1,000.00	924.43	7.6
<u>OTHER INCOME</u>					
06-18-3600 OTHER INCOME	6,086.00	6,086.00	.00	(6,086.00)	.0
TOTAL OTHER INCOME	6,086.00	6,086.00	.00	(6,086.00)	.0
TOTAL FUND REVENUE	35,406.55	123,475.85	119,000.00	(4,475.85)	103.8

TOWN OF LYONS
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2021

STORM WATER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>ADMINISTRATION</u>					
06-50-4000 FULL TIME SALARIES	3,958.46	14,845.52	13,544.00	(1,301.52)	109.6
06-50-4002 PAYROLL TAXES - ER	298.67	1,118.84	1,036.00	(82.84)	108.0
06-50-4003 EMPLOYEE INSURANCE	1,086.26	4,676.99	4,475.00	(201.99)	104.5
06-50-4004 RETIREMENT CONTRIBUTION	101.36	398.72	406.00	7.28	98.2
06-50-4502 OFFICE OPERATIONS	.00	.00	1,500.00	1,500.00	.0
TOTAL ADMINISTRATION	5,444.75	21,040.07	20,961.00	(79.07)	100.4
<u>TRANSMISSION</u>					
06-65-4000 FULL TIME SALARIES	666.61	4,512.53	6,885.00	2,372.47	65.5
06-65-4002 PAYROLL TAXES - ER	51.49	341.83	527.00	185.17	64.9
06-65-4003 EMPLOYEE INSURANCE	102.30	1,324.60	2,093.00	768.40	63.3
06-65-4004 RETIREMENT CONTRIBUTION	.00	69.49	207.00	137.51	33.6
06-65-4251 MAINTENANCE & SUPPLIES	.00	201.65	.00	(201.65)	.0
06-65-4501 OUTSIDE PROFESSIONAL SERVICES	5,501.00	8,851.75	50,000.00	41,148.25	17.7
06-65-4503 SEMINARS/MEETINGS	.00	.00	500.00	500.00	.0
06-65-4504 TRAVEL EXPENSES	.00	.00	300.00	300.00	.0
TOTAL TRANSMISSION	6,321.40	15,301.85	60,512.00	45,210.15	25.3
<u>CAPITAL</u>					
06-66-6000 CAPITAL PURCHASES	5,573.90	13,490.70	6,550.00	(6,940.70)	206.0
TOTAL CAPITAL	5,573.90	13,490.70	6,550.00	(6,940.70)	206.0
<u>TRANSFERS</u>					
06-80-8001 STORMWATER SHARE OF ALLOCATED	3,956.17	9,941.17	7,980.00	(1,961.17)	124.6
TOTAL TRANSFERS	3,956.17	9,941.17	7,980.00	(1,961.17)	124.6
TOTAL FUND EXPENDITURES	21,296.22	59,773.79	96,003.00	36,229.21	62.3
NET REVENUE OVER EXPENDITURES	14,110.33	63,702.06	22,997.00	(40,705.06)	277.0

9. Miscellaneous Utility Fee Issues

a) Multiple base fees for single tap

b) Minimum residential wastewater charge based on winter months Dec – Feb

- Should Lyons adopt a minimum residential winter calculated wastewater amount?

Currently Lyons does not have a minimum so snowbirds with no usage during Dec-Feb get away with lower annual wastewater costs. For example Corpus Christi has a 2,000 gallons per month minimum and Fort Collins has a 3,000 gallons per month minimum.

- Why do nonresidential customers pay a lower wastewater rate \$13.25 vs \$13.50 per 1,000 gallons?

- Should the “Periodic CPI rate adjustment” be implemented this year?

LMC Wastewater “Sec. 13-4-70. - Service rates and charges.” follows on next couple of pages.

- (a) Rates and charges for wastewater services. Rates and charges shall be imposed for the use of Town wastewater system and sewage treatment plant in accordance with the following schedule. All monthly charges stated in this Section are for a "unit" as this term is defined in this Article.

Type of Consumer	Monthly Charge Per Unit
1. All consumers with flat rate Town-provided water service	\$98.50 base fee/month
2. Residential consumers with metered Town-provided water service	\$22.65 base fee/month plus an amount equal to: the sum of the consumer's water usage for the utility bills issued January 1, February 1 and March 1, divided by 3; and then multiplied by \$13.50 for each 1,000 gallons of average water use for such three-month period
3. Nonresidential consumers with metered Town-provided water service	\$22.65 base fee/month plus an amount equal to \$13.25 for each 1,000 gallons of water use during such billing period.

- (b) Surcharge added. A surcharge may be added to the rates and charges specified in this Section in accordance with other provisions of this Article.
- (c) Meter adjustments. In the event that (1) a new customer becomes responsible for service any time following January 1 of any year, or (2) an existing customer demonstrates, to the Town Administrator's satisfaction, that a water leak or malfunctioning meter has improperly affected actual use during the most recent period of December 1 to March 1, then the Town Administrator may estimate and adjust the customer's meter usage for purposes of this Section by using the average usage for all residential users within the Town for the entire calendar year. Adjustments for an existing customer shall extend only to bills for that calendar year and only for bills subsequent to the time of which the error is brought to the attention of the Town Administrator. In the event that the customer disagrees with the Town Administrator's estimation, the

