

TOWN OF LYONS BOARD OF TRUSTEES MEETING  
SHIRLEY F. JOHNSON COUNCIL CHAMBERS  
LYONS TOWN HALL, 432 5<sup>TH</sup> AVENUE, LYONS, COLORADO

DRAFT AGENDA

**MONDAY, MARCH 16, 2020**

**5:30 pm – 6:30 pm – WORKSHOP COVID-19 CONTINGENCY PLANNING**

**6:30 pm – 6:50 pm EXECUTIVE SESSION**

*An executive session pursuant to C.R.S. Sections 24-6-402(4)(e) and 24-6-402(4)(b) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators, and for legal advice from attorneys representing the Town regarding the Town's legal dispute with Honeywell International, Inc. over Honeywell's breach of contract of the Energy Cost-Savings Contract and design and construction defects in the Lyon's wastewater treatment plant*

**7:00 PM BOARD OF TRUSTEES REGULAR MEETING**

- I. Roll Call And Pledge Of Allegiance
- II. Reflective Moment Of Silence
- III. Approval Of The Agenda
- IV. Sgt. Bill Crist, Boulder County Sheriff's Office Report
- V. Boards And Commissions
  - V.1. Utilities And Engineering Board - 2020 Goals And Priorities

Documents:

[UEB 2020 PRIORITIES.PDF](#)

- VI. Staff Reports (15 Min)
  - VI.1. UTILITY DIRECTOR - INFRASTRUCTURE REPAIRS AND PRETREATMENT UPDATE
  - VI.2. FINANCE UPDATE - 2019 CARRYOVER

Documents:

[STAFF REPORT - 2019 RESERVES CARRYOVER 2020 PROJECTS.PDF](#)  
[FEBRUARY 2020 PRESENTATION.PDF](#)

[2020 CARRYOVER AND ADDITIONAL CAPITAL REQUESTS.PDF](#)  
[ANALYSIS OF FUND ACTIVITY AND BALANCES.PDF](#)  
[IMPACTS OF SUMMIT HOUSING STARTING AMENDED 0320.PDF](#)  
[FEBRUARY 2020 - BUDGET WORKSHEET MONTHLY ROLLUP FOR BOT.PDF](#)  
[FEBRUARY 2020 - CASH ON HAND.PDF](#)  
[FEBRUARY 2020 - UNAUDITED FINANCIAL STATEMENTS.PDF](#)  
[LYONS RECOVERY CASH FLOW 02.20 - ATTACHMENT.PDF](#)  
[LYONS RECOVERY CASH FLOW 02.20.PDF](#)

### VI.3. ADMINISTRATOR'S REPORT

### VI.4. LEGAL UPDATE

### VII. Audience Business

Limited to 15 minutes - all comments limited to 4 minutes per person.

### VIII. Ordinances And Public Hearings

#### IX. Consent Agenda

- IX.1. ORDINANCE 1079 - AN ORDINANCE OF THE TOWN OF LYONS, COLORADO AMENDING CERTAIN SECTIONS OF CHAPTER 13, ARTICLE 4 OF THE LYONS MUNICIPAL CODE TO AUTHORIZE THE TOWN TO IMPLEMENT A PRETREATMENT POLICY FOR USES OF THE TOWN'S WASTEWATER SERVICES

Documents:

[COVER MEMO ORDINANCE 1079.PDF](#)  
[ORDINANCE 1079 \(DITTMAN EDITS 3-12-2019\).PDF](#)

- IX.2. RESOLUTION 2020-44 - A RESOLUTION OF THE TOWN OF LYONS, COLORADO APPROVING AN OPERATIONS AND MAINTENANCE AGREEMENT BETWEEN THE TOWN OF LYONS AND LYONS DITCH COMPANY

Documents:

[2020 LYONS DITCH O AND M-BOT COVER 3-16-20.PDF](#)  
[RESOLUTION APPROVING LYONS DITCH O M AGREEMENT-2020-44 \(DITTMAN EDITS 3-12-2020\) \(002\).PDF](#)  
[OPERATIONS AND MAINTENANCE AGREEMENT-LYONSDITCH-2020-DRAFT\\_IANEDITS\\_20200210 \(DITTMAN EDITS 3-12-2020\)V2.PDF](#)  
[EXHIBIT MAP FOR LYONS DITCH.PDF](#)

- IX.3. RESOLUTION 2020-45 - A RESOLUTION OF THE TOWN OF LYONS APPROVING THE 2020 THIRD RENEWAL AND AMENDMENT TO INTERGOVERNMENTAL COOPERATIVE AGREEMENT WITH BOULDER COUNTY AND THE BOULDER COUNTY SHERIFF'S OFFICE FOR FUNDING A HALF-TIME CREW BOSS POSITION FOR SUPERVISING TOWN MAINTENANCE PROJECTS

Documents:

[BOT COVER-INTERAGENCY AGREEMENT-BOCO INMATE WORKER CREW-2020.PDF](#)  
[RESOLUTION APPROVING BOULDER CNTY JAIL CREW IGA AMENDMENT-2020-45 \(DITTMAN EDITS 3-12-2020\).PDF](#)  
[2020 TOWN OF LYONS CREW BOSS CONTRACT RENEWAL\\_ \(DITTMAN EDITS 3-12-2020\).PDF](#)

IX.4. RESOLUTION 2020-46 - A RESOLUTION OF THE TOWN OF LYONS, COLORADO

Documents:

[RES 2020-46\\_BOT COVER\\_ESSE\\_AVTECH\\_CONTRACT.PDF](#)  
[RESO 2020-46\\_ESSE\\_AVTECHCONSTRUCTIONAGREEMENT\\_V2 \(DITTMAN EDITS 3-11-2020\).PDF](#)  
[ESSE\\_AVTECH\\_CONSTCONTRACT\\_20200207\\_V2.PDF](#)  
[ESSE\\_CDBG\\_DR\\_PROVISIONS\\_20200304.PDF](#)  
[TOL\\_GENERALCONDITIONS.PDF](#)  
[ESSE\\_AVTECH\\_BIDSCHEDULE\\_20200304.PDF](#)

IX.5. RESOLUTION 2020-48 - A RESOLUTION OF THE TOWN OF LYONS, COLORADO DETERMINING THAT FLOOD RESPONSE AND RECOVERY FOR TEMPORARY PUMP STATION CONTROLS FOR THE POTABLE WATER PUMP STATION PERFORMED AND PROVIDED BY BROWNS HILL ENGINEERING AND CONTROLS WERE REASONABLE AND NECESSARY

Documents:

[COVER MEMO\\_RESO2020-48\\_BROWNSHILL ENGINEERING\\_REASONABLE NECESSARY.PDF](#)  
[RESO2020-48\\_BROWNSHILL ENGINEERING\\_RN\\_PUMPSTATION \(DITTMAN EDITS 3-11-2020\).PDF](#)

IX.6. RESOLUTION 2020-49 - A RESOLUTION OF THE TOWN OF LYONS, COLORADO DETERMINING THAT FLOOD RESPONSE AND RECOVERY FOR TEMPORARY TRAFFIC SAFETY BARRIERS PROVIDED BY COLORADO ASPHALT SERVICES, INC. ("CASI")

Documents:

[COVER MEMO\\_RESO2020-49\\_CASI\\_REASONABLE NECESSARY.PDF](#)  
[RESO2020-49\\_CASI\\_RN\\_20191002 \(DITTMAN EDITS 3-11-2020\).PDF](#)

IX.7. RESOLUTION 2020-50 - A RESOLUTION OF THE TOWN OF LYONS, COLORADO APPROVING THE FIRST AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH INTERWEST CONSULTING GROUP, INC. FOR PROGRAM MANAGEMENT SERVICES RELATED TO FLOOD RECOVERY CONSTRUCTION

Documents:

[RES 2020-50\\_BOT COVER\\_PM\\_INTERWEST\\_AMEND 1.PDF](#)  
[RES 2020-50\\_PM\\_INTERWEST\\_AMEND 1 \(DITTMAN EDIT 3-11-2020\).PDF](#)  
[PM FLOOD RECOVERY\\_AMEND 1\\_INTERWEST\\_2020 \(DITTMAN EDIT 3-11-2020\).PDF](#)  
[EXHIBIT A - B INTERWEST AMENDMENT 1 2020-03-12.PDF](#)

IX.8. March 2, 2020 BOT MEETING MINUTES  
WILL POST TO WEBSITE FRIDAY, MARCH 13, 2020

IX.9. MARCH ACCOUNTS PAYABLE

Documents:

[BOT PAYABLES 031620.PDF](#)

X. General Business

- X.1. DISCUSSION/DIRECTION TO STAFF ON COVID-19 PROCEDURES
- X.2. DISCUSSION/DIRECTION TO STAFF ON APPEAL PROCESS OF PLANNING AND COMMUNITY DEVELOPMENT COMMISSION PASSAGE OF RESOLUTION 2020-03 APPROVING A DEVELOPMENT PLAN FOR SUMMIT HOUSING
- X.3. DISCUSSION/DIRECTION TO STAFF ON PRO/CON STATEMENT FOR BALLOT ISSUES
- X.4. DISCUSSION/DIRECTION TO STAFF TO REFER OUTDOOR ACTIVITY OVERLAY FOR 160 MAIN STREET TO PLANNING AND COMMUNITY DEVELOPMENT COMMISSION

XI. Items Removed From The Consent Agenda

XII. Discussion For Future Agenda Items

XIII. Trustee Reports

XIV. Summary Of Action Items

XV. Executive Session – An Executive Session Pursuant To C.R.S. § 24-6-402(4)(F) For The Purpose Of For Discussion Of A Personal Matter Involving The Evaluation Of The Town Administrator, Victoria Simonsen, And Discussion Concerning The Extension Of Her Employment Contract. Town Administrator Victoria Simonsen Was Previously Informed Of The Meeting And Did Not Wish To Have The Discussion In Open Session.

XVI. Adjournment

“The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at [hr@townoflyons.com](mailto:hr@townoflyons.com) as soon as possible, but no later than 72 hours before the scheduled event.”