



## UEB Meeting Minutes, Mar. 6, 2019

**Meeting Time and Location:** Began at 4:30 at Town Hall.

**Attendance:** Aaron Caplan, Jim Kerr, Jay Stott, Lee Hall, Coco Gordon, Chuck Keim, Dan Reitz

**Staff:** Joe Kubala      **BOT Liaison:** Mike Karavas      **Guests:** Mark Browning

**Previous Minutes:** Feb. 20, 2019 minutes **approved** with modifications to Solar Setbacks section.

**BoT Report:** . Mike K.- workshop with PCDC, sale of Eastern Corridor property approved, money from the sale and FEMA reimbursement should allow for full reimbursement of funds used to purchase the property that came from water/wastewater utility fund, town received a grant to replace the 4th and Evans Bridge for Safe-to-School, preparing to start planning on the 2020 Lyons comprehensive plan that is done every 10 years

**Staff Update:** Joe K.- MEAN DG policy changes (UEB will take this up in future meeting), still waiting for RFPs for meters, recovery activity has occupied most of staff's time recently.

**2018 Q4 Financials-** review of Q4 utility fund financials. Discussion of possibility of capital improvement projects from water/wastewater fund. Monies from sale of water treatment and FEMA funds will reimburse water/wastewater funds.

**UEB Responsibilities from LMC- Sec. 2-8-200** Review of code language regarding charge and responsibilities of the UEB.

**LMC Code Modifications- Sec. 13-1-140 to 13-1-190-** discussion of code as relates to fees, penalties and interest for delinquent utility accounts and process for collections and cut offs. Should reinstatement fee be higher to recoup costs of shut offs? Currently \$25. What number would be appropriate? Other discussion of fees and process.

**Meeting ended:** 6 pm. **Minutes Submitted by:** Jay Stott & Aaron Caplan