

BUDGET WORKSHOP

5:30 pm – 6:45

DRAFT AGENDA

TOWN OF LYONS

MONDAY, OCTOBER 21 2019

BOARD OF TRUSTEES MEETING

SHIRLEY F. JOHNSON COUNCIL CHAMBER

LYONS TOWN HALL, 432 5TH AVENUE, LYONS, COLORADO

I. Budget Adjustment Worksheet

Documents:

[2020 BUDGET ADJUSTMENTS BOT AND STAFF 101719.PDF](#)

II. Other Budget Adjustments

Documents:

[CAPITAL OUTLAY AS OF 101519.PDF](#)

III. Lyons Urban Renewal Authority - Town

IV. Parking Lot Items

IV.1. Summit/Tamburello Revenue/Expense

IV.2. Parking Fees

IV.3. Transportation -Ztrips/Eco Pass

Documents:

[WORKSHOPECO PASS INFORMATION.PDF](#)

IV.4. Home Addition Fees On ADU's

V. Future Workshop?

V.1. BCSO Contract Services

V.2. Streets - Long Term Financial Plan

V.3. Stormwater Master Plan

V.4. Street Light Policy

V.5. Curbside Pickup

V.6. Fee Schedule

"The Town of Lyons will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. Persons needing accommodations or special assistance should contact the Town at hr@townoflyons.com as soon as possible, but

no later than 72 hours before the scheduled event.”

TOWN OF LYONS

2020 Budget

Budget Adjustments from Board and Staff

As of October 17, 2019

	General Fund				Electric Fund				Water/Sanitation				Parks and Recreation			
	Estimated Beginning Fund Balance	Revenues	Expenditures	Ending Estimated Fund Balance	Estimated Beginning Fund Balance	Revenues	Expenditures	Ending Estimated Fund Balance	Estimated Beginning Fund Balance	Revenues	Expenditures	Ending Estimated Fund Balance	Estimated Beginning Fund Balance	Revenues	Expenditures	Ending Estimated Fund Balance
Original 2020 budget given to the board	725,490	2,597,989	2,593,919	729,560	566,704	1,675,350	1,671,286	570,768	1,683,303	1,905,500	1,883,083	1,705,720	835,384	957,850	957,307	835,927
Revenues																
Summit - single family homes only		77,632				49,500				254,265				42,946		
Water rate increase \$1.00/1000										72,000						
Sewer rate increase additional \$2.00/1000										72,000						
Increase in LMJ parking fees - \$10 per 4 hours on weekends, \$5.00 per 4 hours weekdays														7,680		
Expenses																
Increase Property Casualty for Excess Crime, Events, Bonds			4,500													
LOMR for Flood			30,000													
Electric meter replacement - pushed from 2019 to 2020 - Per Aaron to come from Fund Balance							300,000									
Price increase from Longmont											228,360					
Increase for Trident															18,000	
Capital																
Dry Storage for PW Yard			7,500													
Increase LVP from \$160,000 to \$190,000 per Nline Quote (Capital)							30,000									
Aerators for Ponds															27,000	
Reserve																
Unused funds from LVP 2019					250,000											
Reserve Fund Balance Flood Clawback (1/2 gf, 1/2 parks)				100,000												100,000
Ending Results	725,490	2,675,621	2,635,919	665,192	816,704	1,724,850	2,001,286	540,268	1,683,303	2,303,765	2,111,443	1,875,625	835,384	1,008,476	1,002,307	741,553
Reserves				658,980				500,322				527,861				250,577

TOWN OF LYONS
2020 Budget - Capital Outlay Requests
As of October 15, 2019

Fund	Department	Description	Critical Necessary Desired	Cost	Funded in Budget/Source					
					General Revenues	CTF	Grant Funded	Enterprise Funds	Not Funded	
66	Town Hall - AC/Furnace	Telephone system for new PW building (1/6)	C	10,000.00	10,000.00					
		Complete fencing at the Recycle Center	N	4,167.00	4,167.00					
		Safe Routes to School Grant Match	N	142,000.00					142,000.00	
		Dry storage for public works yard	N	7,500.00	7,500.00					
		Depot irrigation and landscaping	D	50,000.00					50,000.00	
		Vehicle - replacement	D	16,000.00					16,000.00	
		Utility plow truck	D	75,000.00					75,000.00	
						329,327.00	46,327.00	-	-	283,000.00
						329,327.00	46,327.00	-	-	283,000.00
02	66 Unmet needs on 2nd Avenue	GPS Unit (1/4)	C	20,000.00				20,000.00		
		Telephone system for new PW building (1/6)	N	1,875.00				1,875.00		
		LVP Electric Distribution system	N	190,000.00				190,000.00		
						216,042.00	-	-	216,042.00	-
						216,042.00	-	-	216,042.00	-
03/04	66 SCADA upgrades	GPS Unit (1/2)	C	40,000.00				40,000.00		
		Telephone system for new PW building (1/3)	N	3,750.00				3,750.00		
		Longs Peak Water Line	N	8,334.00				8,334.00		
		Card reader for pipe water	N	440,000.00					440,000.00	
			D	15,000.00					15,000.00	
						507,084.00	-	-	52,084.00	455,000.00
				507,084.00	-	-	52,084.00	455,000.00		
06	66 Storm Water CIP Projects	GPS Unit (1/4)	N	100,000.00				22,000.00	78,000.00	
		Telephone system for new PW building (1/6)	N	1,875.00				1,875.00		
			N	4,166.00				4,166.00		
						106,041.00	-	-	28,041.00	78,000.00
				106,041.00	-	-	28,041.00	78,000.00		
08	66 Black Bear Bridge Board Replacement	Baseball/softball storage unit	N	7,500.00		7,500.00				
		Telephone system for new PW building (1/6)	N	25,000.00		25,000.00				
		Aerators for Ponds	N	4,166.00	4,166.00					
		Golf Cart -4/6 seater	N	27,000.00	27,000.00					
		Utility golf cart	D	8,500.00		8,500.00				
			D	8,500.00		8,500.00				
						80,666.00	31,166.00	49,500.00	-	-
				80,666.00	31,166.00	49,500.00	-	-		
GRAND TOTAL ALL TOWN FUNDS				1,239,160.00	77,493.00	49,500.00	-	296,167.00	816,000.00	



Eco Pass

RTD has begun a 5 year phase in of a capped program increase for the Eco Pass Program. Costs are expected to go up to \$65K annually by 2023.

Currently, Boulder County splits the annual RTD service with the Town of Lyons via an Eco Pass program.

Program cost

Year	Total Cost	Boulder County Payment	Expense to Town of Lyons	Revenue	Cost to Town of Lyons	Passes Purchased	Cost of Pass Purchase for Lyons Resd.
2017	\$33,263	\$18,263	\$15,000	\$9,025	\$6,050	327	\$25
2018	\$33,263	\$13,263	\$20,000	\$9,705	\$10,295	275	\$40
2019	\$39,916	\$20,000	\$19,916	\$7,860	\$12,056 (thru Sept 30)	275 (thru Sept 30)	\$30
2020	\$48,000	\$24,000	\$24,000	\$10,000 Projected	\$14,000 (projected)		

The EcoPass has an estimated \$2,000 annual value. A monthly adult bus pass would typically cost between \$114 and \$200 per month (depending if local or regional pass). Based on approximately 1,000 households in Lyons, the Eco Pass Program has gone from approximately \$6 per household to a projected \$14 per household.

RTD Annual Fees – Are projected to increase by 20% per year annually through 2022.

Boulder County Support – In addition to committing to pay one half of the RTD Eco Pass program annually, Boulder County also has earmarked \$20K for Lyons for a zTrip ride voucher program for 2020, in lieu of buying down the noon Y bus service so that riders can get a ride to Longmont or Boulder (during times of no busses)

From Boulder County, Senior Transportation Planner: From the program’s start up until and including 2018, the contract price was more or less set (we think this was negotiated between Boulder County, RTD and Lyons before the program launched).

In 2018, the RTD Board adopted a new pricing structure for ecopass programs, hence why the price started going up in 2019 (and will continue to go up annually until the Lyons’ program is priced at its actual fare utilization, current estimate is \$64,765).

Before the new pricing structure came along, the agreement between Boulder County and Lyons was that over time the county’s contribution would decrease (by around \$5k/ year) and Lyons’ contribution would increase (by around \$5k/year). Below you can see that happening from 2016-2018. In 2019, Lyons requested a reprieve from another \$5k step up since the Town is still dealing with a lot of major flood expenses (which the county agreed to; Lyons’ share was flat from 2018-2019). To my knowledge, there haven’t been any high level conversations between the county and the town about the split post-utilization pricing (the contract going up to \$65k/yr was not something either party had anticipated back in 2015/2014 when this understanding was reached).



Boulder County has confirmed a \$24k contribution from the county for 2020, but (early) next year it would be good to have a conversation about what the plan is for 2021 and beyond.

2019 was \$39,916 (\$20,000 from Boulder County, \$19,916 from Lyons)

2018 was \$33,263.00 (\$13,263 from Boulder County, \$20,000 from Lyons)

2017 was \$33,263.00 (\$18,263 from Boulder County, \$15,000 from Lyons)

2016 was \$33,263.00 (\$24,263 from Boulder County, \$9,000 from Lyons)

In 2015 and earlier, the county paid for the full cost, but the Lyons Eco Pass Bus Program began in 2010 as part of an agreement between Boulder County and CEMEX for environmental violations.